



# STATEMENT OF FINANCIAL INFORMATION (SOFI) 2018



**CITY OF MERRITT  
STATEMENT OF FINANCIAL INFORMATION APPROVAL  
FOR THE YEAR ENDED DECEMBER 31, 2018**

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The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.

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Sheila Thiessen, CPA, CMA  
Director of Finance & IT

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Date

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Linda A. Brown  
Mayor

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Date

**CITY OF MERRITT**  
**SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS**  
**DECEMBER 31, 2018**

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Information on all guarantees and indemnities for this organization is as follows:

**Guarantees**

This organization has not given any guarantees under the Guarantees and Indemnities Regulation.

**Indemnities**

This organization has not given any indemnifications under the Guarantees and Indemnities Regulation.

**CITY OF MERRITT**  
**SCHEDULE SHOWING THE REMUNERATION AND EXPENSES**  
**PAID TO OR ON BEHALF OF EACH EMPLOYEE OR COUNCILLOR**  
**FOR THE YEAR ENDED DECEMBER 31, 2018**

1. Elected Officials

| Name                           | Position         | Remuneration   | Expenses      |
|--------------------------------|------------------|----------------|---------------|
| Baker, Dave                    | Councillor       | 13,958         | 2,090         |
| Bhangu, Mike                   | Councillor       | 1,799          | 1,633         |
| Brown, Linda A ^               | Councillor/Mayor | 16,790         | 6,663         |
| Christopherson, Kurt ^         | Councillor       | 15,591         | 8,537         |
| Etchart, Adam ^                | Councillor       | 1,799          | 809           |
| Fehr, Travis ^                 | Councillor       | 1,821          | 341           |
| Goetz, Mike                    | Councillor       | 13,958         | -             |
| Luck, Anthony ^                | Councillor       | 1,799          | 709           |
| Menard, Neil L                 | Mayor            | 22,986         | 9,265         |
| Norgaard, Bernadine D          | Councillor       | 13,958         | 3,730         |
| Prowal, Ginny                  | Councillor       | 13,792         | 3,011         |
| White, Melvina ^               | Councillor       | 1,799          | -             |
| <b>Total Elected Officials</b> | (A)              | <b>120,050</b> | <b>36,788</b> |

2. Employees

| Name  | Position                                 | Remuneration     | Expenses       |
|---|--|------------------|----------------|
| Anderson, Wayne                             | Financial Services Manager               | 92,853           | 1,890          |
| Boven, Shawn                                | Chief Administrative Officer             | 172,231          | 15,616 *       |
| Brodrick, Mark                              | Planning and Development Manager         | 92,236           | 7,281          |
| Ellingsen, Gerry                            | Mechanic Foreman                         | 79,319           | 266            |
| Fraser, Carole                              | Deputy Corporate Officer/Human Resources | 91,129           | 3,905          |
| Harrington, Tom                             | Utilities Foreman                        | 80,302           | 1,424 *        |
| Henderson, Charlie                          | Public Works Superintendent              | 94,565           | 151 *          |
| Johnston, James                             | IT Manager                               | 75,140           | 6,425          |
| Mckeown, Sky                                | Manager of Recreation and Facilities     | 86,712           | 5,050 *        |
| Palmgren, Alan                              | Building Inspector                       | 80,402           | 3,582          |
| Smith, Sean                                 | Director of Corporate Services           | 109,367          | 1,831 *        |
| Strayer, Tim                                | Equipment Operator II                    | 78,358           | 2,667 *        |
| Thiessen, Sheila                            | Director of Finance & IT                 | 118,964          | 2,918 *        |
| Tomkinson, Dave                             | Fire Chief                               | 112,470          | 737 *          |
| U'ren, Andrew                               | Roads Foreman                            | 83,229           | 2,709 *        |
| Zakall, Dave                                | Arena Manager                            | 84,429           | 2,594          |
| Consolidated total employees under \$75,000 |  | 2,667,932        | 100,610        |
| <b>Total Employees</b>                      | (B)                                      | <b>4,199,637</b> | <b>157,767</b> |

3. Reconciliation

|   |     |                  |
|---|-----|------------------|
| Total Remuneration - Elected Officials                      | (A) | 120,050          |
| Total Remuneration - Employees                              | (B) | 4,199,637        |
| <b>Subtotal</b>   |     | <b>4,319,687</b> |
| Reconciling Items   |     |                  |
| Prior year's accrual  |     | (99,011)         |
| Current year's accrual                                      |     | 265,733          |
| Legislative Remuneration                                    |     | (120,050)        |
| Wages and benefits capitalized during the year              |     | 51,537           |
| Employee benefits other than employer portion of CPP and EI |     | 677,813          |
| Employee benefits - Employer portion of CPP and EI          |     | 238,348          |
| Variance too small to reconcile                             |     | 5,528            |
| <b>Total per Financial Statements - Note 15</b>             |     | <b>5,339,585</b> |

\* includes EOC wages

^ (re)elected in October 2018

**CITY OF MERRITT  
STATEMENT OF SEVERANCE AGREEMENTS  
DECEMBER 31, 2018**

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There was 1 severance agreement that was initiated between the City of Merritt and its non-unionized employees during the fiscal year ending December 31, 2018.

**The terms of this agreement were not finalized during the 2018 fiscal year.**

**CITY OF MERRITT  
 SCHEDULE SHOWING PAYMENTS MADE FOR THE PROVISION OF  
 GOODS AND SERVICES  
 FOR THE YEAR ENDED DECEMBER 31, 2018**

**1. Alphabetical list of suppliers who received aggregate payments exceeding \$25,000**

| Supplier Name                                       | Aggregate amount paid to supplier |
|---|-----------------------------------|
| Per attached listing less grants (below)<br>- Vadim | 17,793,678.19                     |
| <b>Total aggregate amount paid to suppliers</b>     | <b>(A) 17,793,678.19</b>          |

**2. Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less**

| Supplier Name                | Aggregate amount paid to supplier |
|------------------------------|-----------------------------------|
| Per attached listing - Vadim | 2,095,276.07                      |
|                              | <b>(B) 2,095,276.07</b>           |

**3. Total payments to suppliers for grants and contributions exceeding \$25,000**

|   |                      |
|---|----------------------|
| Consolidated total of contributions exceeding \$25,000                | 85,000.00            |
| Consolidated total of all grants and contributions exceeding \$25,000 | <b>(C) 85,000.00</b> |

**4. Reconciliation**

|   |                          |
|---|--------------------------|
| Total of aggregate payments exceeding \$25,000 paid to suppliers      | 17,793,678.19            |
| Consolidated total of payments of \$25,000 or less paid to suppliers  | 2,095,276.07             |
| Consolidated total of all grants and contributions exceeding \$25,000 | <u>85,000.00</u>         |
| Subtotal  | 19,973,954.26            |
| Reconciling items   |                          |
| GST Rebates and Credits   | 498,331.48               |
| Repayment of deposits, property tax refunds                           | 583,330.86               |
| Payment to suppliers for employee benefits                            | 2,209,759.46             |
| MFA Debt Payments   | 627,004.35               |
| Remittance of taxes collected for other governments                   | 1,972,881.00             |
| Supplier expenditures capitalized                                     | 7,259,469.45             |
| Prior year's accruals   | 973,786.80               |
| Current year's accruals   | <u>(1,338,840.00)</u>    |
| Subtotal  | 12,785,723.40            |
| Subtotal  | 7,188,230.86             |
| Total operating expenses per financial statements - Note 15           | <u>7,193,076.00</u>      |
| Variance too small to reconcile                                       | <u><u>(4,845.14)</u></u> |

**CITY OF MERRITT**  
**YTD Paid Report**

AP5070

Page : 1

Date : Jun 19, 2019

Time : 10:15 am



Supplier Code From : 0859247  
 To : ZON001

Sequence : By Code Date Range From : 01-Jan-2018  
 To : 31-Dec-2018

Categories From : 1 - SUPPLIES LEISURE SERVICES  
 To : W - WEP

Suppress Printing for \$ Under 25,000.00

| Supplier Code | Name   | Total        |
|---------------|--|--------------|
| AAR001        | AARDVARK PAVEMENT MARKING SERVICES           | 53,495.80    |
| ALL011        | ALLNORTH CONSULTANTS LIMITED                 | 189,566.71   |
| ALP001        | ALPHA DESIGN                                 | 29,415.55    |
| AND005        | ANDREW MARTIN ARCHITECT LTD                  | 38,946.47    |
| ARN001        | ARNICA CONTRACTING                           | 261,182.10   |
| ASK002        | ASK WELLNESS SOCIETY INC NO. S-0029020       | 382,735.56   |
| BAD001        | BA DAWSON BLACKTOP LTD                       | 1,836,998.91 |
| BCA002        | BC ASSESSMENT AUTHORITY                      | 68,122.00    |
| BCH001        | BC HYDRO (Vanc.) utility acct.               | 736,889.09   |
| BCH002        | BC HYDRO CAD-130160 LEASE                    | 38,518.20    |
| BCT001        | BC TRANSIT                                   | 259,655.58   |
| BEE002        | BEE CLEAN BUILDING MAINTENANCE               | 40,335.75    |
| BOU001        | BOULTBEE VEGETATION MANAGEMENT               | 76,760.37    |
| BUT002        | BUTLER & BUTLER TILE SETTING LTD             | 34,245.19    |
| C3M001        | C3 MAINLINE INSPECTIONS                      | 36,834.99    |
| CAP002        | CAPRI INSURANCE                              | 81,085.00    |
| CAR012        | CARVER CONSTRUCTION LTD                      | 1,764,450.32 |
| CGL001        | CGL CONTRACTING LTD                          | 177,019.64   |
| CIT001        | CITY OF KAMLOOPS                             | 27,195.00    |
| CLE002        | CLEARTECH INDUSTRIES INC.                    | 58,598.40    |
| COM005        | COMPLETE CLIMATE CONTROL INC.                | 88,187.08    |
| COO002        | COOL CREEK ENERGY LTD                        | 30,098.46    |
| COP001        | COPPER VALLEY MECHANICAL CONTRACTORS         | 65,561.25    |
| COR002        | CORIX WATER PRODUCTS LP                      | 39,465.73    |
| CUP001        | CUPE LOCAL 900                               | 55,061.17    |
| DUK001        | DUKA ENVIRONMENTAL SERVICES LTD              | 46,253.72    |
| E3F001        | FRASER BASIN COUNCIL                         | 25,000.00    |
| ECO007        | ECO PACIFIC ENVIRONMENTAL SERVICES           | 26,796.00    |
| EXP001        | EXP SERVICES INC.                            | 36,558.13    |
| FIN005        | FINNIGAN MARLENE & THEODORE                  | 114,152.62   |
| FOR004        | FORTIS BC - NATURAL GAS                      | 112,947.79   |
| FRE001        | FRED SURRIDGE LTD. RIVERSIDE INDUSTRIAL PARK | 48,393.09    |
| G3C001        | G3 CONSULTING LTD.                           | 54,499.89    |
| GAT002        | GATEWAY MECHANICAL SERVICES                  | 26,863.62    |
| GUI001        | GUILLEVIN INTERNATIONAL CO.                  | 55,067.76    |
| HAB001        | HABITAT SYSTEMS INC                          | 99,991.92    |
| HAC001        | HACK ELECTRIC                                | 49,188.75    |
| HSI001        | H.SILVEY DISTRIBUTING LTD.                   | 25,694.86    |
| INF004        | INFRACON CONSTRUCTION INC                    | 1,685,888.54 |
| INL001        | INLAND KENWORTH - PARKER PACIFIC             | 142,402.26   |
| INS002        | INSURANCE CORPORATION OF B.C.                | 31,181.00    |
| INT003        | INTERIOR PLUMBING AND HEATING LTD.           | 33,982.73    |
| JLD001        | L & J DIAMOND MAINTENANCE                    | 56,953.50    |
| JOE004        | JOE & SONS CONCRETE LTD                      | 25,635.50    |
| JOR001        | JORDANS RUGS LTD                             | 27,116.25    |
| KAM001        | KAMLOOPS COMPUTER CENTRE                     | 45,832.59    |
| KAM007        | KAMLOOPS COMMUNICATIONS INC.                 | 39,015.90    |
| KER001        | KERR WOOD LEIDAL                             | 115,499.40   |
| MAR010        | MARATHON SURFACES INC.                       | 79,030.75    |
| MEQ001        | MEQUIPCO LTD                                 | 53,928.00    |
| MER005        | MERRITT HERALD                               | 54,419.05    |
| MER006        | MERRITT PRINTING AND STATIONERY LTD.         | 36,543.69    |

**CITY OF MERRITT**  
**YTD Paid Report**

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Page : 2

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Categories From : 1 - SUPPLIES LEISURE SERVICES  
 To : W - WEP

Suppress Printing for \$ Under 25,000.00

| Supplier Code                         | Name  | Total                |
|---------------------------------------|---|----------------------|
| MER018                                | MERRITT DISTRICT CHAMBER OF COMMERCE              | 25,153.90            |
| MIN001                                | MINISTER OF FINANCE                               | 52,225.31            |
| MIN015                                | MINISTER OF FINANCE - MSP                         | 31,125.00            |
| MOY001                                | MOYES & COMPANY BUILDING MATERIALS LTD.           | 41,677.72            |
| MUN003                                | MUNICIPAL INSURANCE ASSOCIATION OF BC             | 59,447.85            |
| MUN004                                | MUNICIPAL PENSION PLAN                            | 612,962.63           |
| NIC001                                | NICOLA VALLEY MUSEUM/ARCHIVES ASSOC.              | 50,000.00            |
| NIC003                                | NICOLA CHAINSAW & EQUIPMENT RENTALS               | 44,512.88            |
| NIC010                                | NICOLA VALLEY HERITAGE SOCIETY                    | 43,522.45            |
| NIC015                                | NICOLA VALLEY WOMEN IN ACTION                     | 35,000.00            |
| NIC040                                | NIC BEERS (JR)                                    | 42,315.00            |
| NOR001                                | NORGAARD READY-MIX LTD.                           | 93,186.34            |
| OLD003                                | OLDS BRANDON                                      | 33,932.10            |
| PAC001                                | PACIFIC BLUE CROSS                                | 269,742.43           |
| PAC007                                | PACIFIC SIGN GROUP INC. DBA KNIGHT SIGNS          | 87,459.88            |
| PET004                                | PETERS BROS. CONSTRUCTION LTD.                    | 55,734.08            |
| PET06                                 | PETROVALUE PRODUCTS CANADA INC                    | 52,622.79            |
| RAI006                                | RAILYARD ENTERPRISES LTD. INC. NO. BC0481650 / co | 70,964.82            |
| RAT001                                | RATTAN HOSPITALITY INC. NO. BC1004206             | 50,947.25            |
| REC002                                | RECEIVER GENERAL - RCMP E DIVISION FSS FINANCE    | 1,652,289.93         |
| REC003                                | RECEIVER GENERAL FOR CANADA - PAYROLL             | 1,211,907.80         |
| REC005                                | RECEIVER GENERAL FOR CANADA                       | 135,697.67           |
| RMA00                                 | RMA   | 102,243.36           |
| SMI002                                | SMITHSON EMPLOYMENT LAW CORPORATION               | 39,470.52            |
| TEG001                                | TEGH HOLDINGS LTD.                                | 35,898.00            |
| TEL002                                | TELUS   | 61,226.87            |
| TET001                                | TETRA TECH CANADA INC                             | 27,704.56            |
| THO001                                | THOMPSON-NICOLA REGIONAL DIST                     | 413,269.58           |
| THO002                                | THOMPSON-NICOLA REG. DIST.                        | 1,852,231.24         |
| THO003                                | THOMPSON REGIONAL HOSPITAL DISTRICT               | 588,608.82           |
| VAD001                                | VADIM COMPUTER MANAGEMENT GROUP                   | 57,160.09            |
| VAL006                                | VALLEY CARRIERS                                   | 25,419.09            |
| VIS006                                | VISA ROYAL BANK                                   | 130,422.85           |
| VSA001                                | VSA HIGHWAY MAINTENANCE LTD.                      | 33,796.48            |
| WOR002                                | WORKSAFE BC                                       | 64,867.46            |
| WSP001                                | WSP CANADA GROUP LTD                              | 74,669.81            |
| <b>Total Suppliers Equal and Over</b> |   | <b>25,000.00</b>     |
| <b>Other Suppliers Under</b>          |   | <b>25,000.00</b>     |
| <b>Total Of Printed Suppliers :</b>   |   | <b>19,973,954.26</b> |