



# CITY OF MERRITT

## MINUTES

REGULAR COUNCIL MEETING  
COUNCIL CHAMBERS  
CITY HALL  
2185 VOGHT STREET  
TUESDAY, NOVEMBER 13, 2018  
AT 7:00 PM

1. PRESENT:

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Mayor L. Brown  
Councillor M. Bhangu  
Councillor K. Christopherson  
Councillor A. Etchart  
Councillor T. Fehr  
Councillor T. Luck  
Councillor M. White

IN ATTENDANCE

Mr. S. Boven, Chief Administrative Officer  
Mr. W. Anderson, Financial Services Manager  
Mr. M. Brodrick, Planning & Development Services Manager  
Mr. S. Smith, Director of Corporate Services  
Mr. D. Tomkinson, Fire Chief

54 members of the Public

2. CALL TO ORDER

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2.1 Mayor Brown called the meeting to order at 7:03 p.m.

3. PUBLIC INPUT (10 Minutes)

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3.1 Ginny Prowal spoke against Council conducting a Core Service Review at this time (Item 8.4).

4. ADOPTION OF MINUTES

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4.1 Moved, Seconded and **CARRIED**  
**THAT the Minutes of the Special Council Meeting held on Tuesday, October 09, 2018 be adopted**

ADOPTION OF  
MINUTES  
261/18

262/18 4.2 Moved, Seconded and CARRIED  
**THAT the Minutes of the Regular Council Meeting held on Tuesday, October 09, 2018 be adopted**

263/18 4.3 Moved, Seconded and CARRIED  
**THAT the Minutes of the Inaugural Council Meeting held on Monday, November 05, 2018 be adopted**

5. GENERAL MATTERS – Delegations and Recognitions

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FLOOD 2018 5.1 2018 Flood Experience; Colleen Waddell, Manager Eldorado MHP November 08, 2018 Letter  
File: 5220

Colleen Waddell and Daphanie Randall presented a slideshow on behalf of residents of the Eldorado Home Park regarding their experiences during the 2018 flood. They discussed efforts during the flooding, the importance of floodplains, and changes that have been made to the floodplain since the 2018 Nicola River flood.

They requested leadership from the City to work with citizens through involvement of professionals, round table discussions, and the preparation of short and long term goals for emergency preparedness and riparian restoration and financial support by way of accessing grants.

The delegation also requested that the Eldorado Mobile Home Park be included in the KWL report as an addendum.

FIRESMART 5.2 FireSmart Final Report; Krista Minar and Steve Doubinin Presentation  
File: 7200

Krista Minar and Steve Doubinin presented on the City's FireSmart efforts during 2018, which included multiple workshops, a door to door campaign and the preparation of original FireSmart materials.

Krista discussed the goals of further educating students, residents and the business community and the prospect of having one (1) FireSmart Community Recognized Neighborhood by 2019. Steve Doubinin discussed the importance of continued grant applications and funding that is necessary continue the excellent work that the City has been doing in fuel management.

**SNOW REMOVAL  
PETITION**

5.3 Snow Removal Petition; Nell Veale  
File: 5400

Nell Veale, Craig Gray, and Norma Boone shared their experiences regarding snow removal in 2018 and presented a petition requesting that Council re-assess snow removal priorities and review practices, equipment and staffing. The petition had 443 signatures from City of Merritt residents and nearly 500 when considering non-residents.

Chris Kirk also spoke regarding the difficulties he had navigating around town in a wheelchair in the winter and his desire to see the Old Age Plan implemented.

6. UNFINISHED BUSINESS

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**2018 NICOLA RIVER  
FLOOD ASSESSMENT**

6.1 Councillor Brown made the following Notice of Motion at the October 09, 2018 Regular Council meeting  
File: 5220

264/18

Moved, Seconded and **CARRIED**

**THAT Council discuss the 2018 Nicola River Flood Assessment produced by Kerr Wood Leidal**

Mayor Brown confirmed that Council would ensure that a Committee of the Whole meeting is set up to discuss flooding related issues.

7. BYLAWS

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ZONING - 2900  
POOLEY AVENUE

- 7.1 Application to amend Zoning Bylaw No. 2187, 2015 by adding a Special Regulation to permit "Automobile Towing" as a new use to 2900 Pooley Avenue, Lot 1 District Lot 122 Kamloops Division Yale District Plan 29638 Except Plans 29655, 30473 and KAP87829, PID: 004-240-031; Planning and Development Services Manager October 15, 2018 Report  
File: RZ2018-02 and 3900.2187

Moved, Seconded and CARRIED

265/18

**THAT City of Merritt Zoning Bylaw Amendment Bylaw No. 2242, 2018 (2900 Pooley Avenue) be read a first time**

Moved, Seconded and CARRIED

266/18

**THAT City of Merritt Zoning Bylaw Amendment Bylaw No. 2242, 2018 (2900 Pooley Avenue) be read a second time**

Moved, Seconded and CARRIED

267/18

**THAT Council directs staff to schedule a public hearing (2900 Pooley Avenue)**

ZONING - 2190  
VOGHT STREET

- 7.2 City of Merritt Zoning Bylaw Amendment Bylaw No. 2247, 2018 (2190 Voght Street)  
File: 3900.2187 & RZ2018-04

Moved, Seconded and CARRIED

268/18

**THAT City of Merritt Zoning Bylaw Amendment Bylaw No. 2247, 2018 (2190 Voght Street) be adopted**

BUSINESS LICENCE  
FEES - RETAIL  
CANNABIS

- 7.3 Business Licence Fees - Retail Cannabis; Director of Corporate Services November 07, 2018 Report  
File: 3900.2034

Moved, Seconded and CARRIED

269/18

**THAT City of Merritt Business Licence Amendment Bylaw No. 2248, 2018 be read a first time**

Moved, Seconded and CARRIED

270/18

**THAT City of Merritt Business Licence Amendment Bylaw No. 2248, 2018 be read a second time**

Moved, Seconded and CARRIED

271/18

**THAT City of Merritt Business Licence Amendment Bylaw No. 2248, 2018 be read a third time**

8. NEW BUSINESS

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COMMUNITY  
RESILIENCY  
INVESTMENT (CRIP)  
PROGRAM - GRANT  
FUNDING

272/18

- 8.1 Community Resiliency Investment (CRIP) Program - Grant Funding; Fire Chief October 23, 2018 Report  
File: 1853

Moved, Seconded and CARRIED

**THAT Council directs staff to submit grant funding applications to the Community Resiliency Investment (CRIP) Program;  
AND THAT Council directs administration to provide overall grant management**

2018 THIRD QUARTER  
REPORT - BAILLIE  
HOUSE

273/18

- 8.2 2018 Third Quarter Report for the Merritt Visitors Centre at the Baillie House; Economic Development Manager October 10, 2018 Report  
File: 2240.48

Moved, Seconded and CARRIED

**THAT Council accept for information the 2018 Third Quarter Report for the Merritt Visitor's Centre at the Baillie House**

DEVELOPMENT  
VARIANCE PERMIT -  
2051 CLAPPERTON  
AVENUE

274/18

- 8.3 Request for Development Variance Permit for 2015 Clapperton Avenue, Lot 11 Block 1 District Lot 125 Kamloops Division Yale District Plan 7816, PID: 001-465-520; Planning & Development Services Manager October 18, 2018 Report  
File: 3090 and DVP 2018-01

Moved, Seconded and CARRIED

**THAT Council directs staff to issue DVP 2018-01 (2051 Clapperton Avenue)**

CORE SERVICES  
REVIEW

- 8.4 Core Services Review; Chief Administrative Officer November 08, 2018 Report  
File: 0115

Moved, Seconded

**THAT Council direct staff to prepare a request for proposals for a consulting company to conduct a core services review of City of Merritt operations, not to exceed forty thousand (\$40,000) dollars;  
AND THAT the review be funded from existing surpluses and a budget amendment be brought forward at a future meeting**

275/18

Moved, Seconded and CARRIED

**THAT the main motion be amended by removing the words, "not to exceed forty thousand (\$40,000) dollars".**

Voting Opposed: Councillors Bhangu and Etchart

*Voting resumed on the main motion as amended*

276/18

Moved, Seconded and CARRIED

**THAT Council direct staff to prepare a request for proposals for a consulting company to conduct a core services review of City of Merritt operations;**

**AND THAT the review be funded from existing surpluses and a budget amendment be brought forward at a future meeting**

Voting Opposed: Councillors Bhangu and Etchart

**NON-MEDICAL  
CANNABIS RETAIL  
LICENCE - 1937  
QUILCHENA AVENUE**

8.5

Non-Medical Cannabis Retail Licence - 1937 Quilchena Avenue;  
Director of Corporate Services November 07, 2018 Report  
File: 0190

277/18

Moved, Seconded and CARRIED:

**THAT Council directs staff to gather residents' views regarding the proposed Cannabis Retail Licence at 1937 Quilchena Avenue by requesting written submissions in response to posting public notice at 1937 Quilchena Avenue, issuing notices to residents within one hundred (100) feet of the property, and by publishing notices in two (2) consecutive editions of the Merritt Herald**

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9. NOTICES OF MOTION

9.1 Councillor Fehr made the following Notice of Motion:

**THAT Council discuss the snow removal petition presented by Nell Veale, Craig Gray, and Norma Boone**

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10. REPORTS FROM COUNCIL

10.1 Councillor Christopherson reminded everyone of the upcoming Merritt Country Christmas festivities during the week of November 19, 2018.

10.2 Mayor Brown reminded the public of the food drive to take place on Sunday December 2<sup>nd</sup>, 2018 at 10:00 am and invited anyone interested in volunteering to contact Kim McLean

11. INFORMATION ITEMS

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- UBCM DONATIONS** 11.1 UBCM Donations; Jeannette Townsend, Mayor, Village of Valemount October 03, 2018 Letter  
File: 0270
- CURBSIDE MIXED RECYCLING** 11.2 Curbside Mixed Recycling; Randy Lambright, MCIP, RPP, Chief Administrative Officer, District of Logan Lake September 18, 2018 Letter  
File: 0480
- PROCLAMATION** 11.3 Proclamation: November as “**Adoption Awareness Month**”  
File: 0630
- UBCM FOLLOW-UP** 11.4 UBCM Follow-up; Jennifer Rice, Parliamentary Secretary for Emergency Preparedness October 16, 2018 Letter  
File: 0135
- CANNABIS LICENCING** 11.5 Cannabis Licencing; Honourable David Eby, QC, Attorney General, Ministry of Attorney General October 04, 2018 Letter  
File: 0135
- HOUSING CENTRAL** 11.6 Affordable Housing; Jill Atkey, Chief Executive Officer, BC Non-Profit Housing Association and Thom Armstrong, Executive Director, Co-operative Housing Federation of BC November 01, 2018 Letter  
File: 0135
- 278/18 Moved, Seconded and **CARRIED**  
**THAT Council send Mayor Brown and Councillor Bhangu to attend the Affordable Housing Conference in Vancouver**
- ARTS COUNCIL** 11.7 Revitalization of the Arts Council; Jean Kiegerl, President, Board of Directors, Nicola Valley Community Arts Council November 05, 2018 Letter  
File: 0250

<b>YOUTH PARLIAMENT OF BRITISH COLUMBIA</b>	11.8	British Columbia Youth Parliament, 90 <sup>th</sup> Parliament; Rhonda Vanderfluit, Registrar, Youth Parliament of B.C. Alumni Society September 18, 2018 Letter File: 0250
<b>SHARE THE SPACE</b>	11.9	Share the Space; Deb Stowell November 01, 2018 Letter File: 0250
<b>UBCM</b>	11.10	Group Insurance for Elected Officials; Anna-Maria Wijesinghe, Manager, Member and Association Services October 15, 2018 Letter File: 0270
<b>BC ASSESSMENT</b>	11.11	Congratulations; Katrina LeNoury, Assessor, Thompson Okanagan November 06, 2018 Letter File: 0250

**12. TERMINATION OF MEETING**

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The Mayor declared the meeting ended at 9:28 p.m.

**Certified correct in accordance with Section 124(2) (c) of the Community Charter.**

**Original signed by  
Corporate Officer**

**Confirmed on the 27<sup>th</sup> Day of November, 2018**

**Original signed by  
Mayor**