



# CITY OF MERRITT

## MINUTES

### REGULAR COUNCIL MEETING

COUNCIL CHAMBERS

CITY HALL

2185 VOGHT STREET

TUESDAY, JUNE 26, 2018

AT 7:00 PM

#### 1. PRESENT:

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Mayor N. Menard  
Councillor D. Baker  
Councillor L. A. Brown  
Councillor K. Christopherson  
Councillor M. Goetz  
Councillor D. Norgaard  
Councillor G. Prowal

#### IN ATTENDANCE

Mr. S. Boven, Chief Administrative Officer  
Mr. S. Smith, Director of Corporate Services  
Mr. W. Anderson, Financial Services Manager  
Mr. M. Broderick, Planning & Development Services Manager

Merritt Herald

14 Members of the Public

#### 2. CALL TO ORDER

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- 2.1 Mayor Menard called the meeting to order at 7:10 p.m.
- 2.2 Mayor Menard, on behalf of the City, expressed condolences regarding the passing of Ed Collins.
- 2.3 Mayor Menard presented a 25-year service award to Chief Tomkinson, thanking him for his many years of dedication to keeping Merritt and its citizens safe.

3. PUBLIC INPUT (10 Minutes)

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- 3.1 David Gross, the applicant on the rezoning application listed as item 7.3 on the agenda, spoke in favour of his rezoning application, noting that public consultation has been conducted and that neighbours are not opposed to the rezoning.

4. ADOPTION OF MINUTES

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161/18

- 4.1 Moved, Seconded and **CARRIED**  
**THAT the Minutes of the Regular Council Meeting held on Tuesday, June 12, 2018 be adopted**

5. GENERAL MATTERS - Delegations and Recognitions

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CITY SOCIAL  
PLANNING  
COMMITTEE

- 5.1 Healthy Community Coordinator Presentation; Social Planning Committee June 19, 2018 Letter  
File: 0581

Sue Sterling-Bur spoke on behalf of the Social Planning Committee, advocating for the creation of a Healthy Communities Coordinator within the City. Ms. Sterling-Bur presented data regarding physical and social health in Merritt, which indicate a number of areas of concern that could potentially be addressed by creating the new position.

Ms. Sterling-Bur and Council discussed the draft job description as well as potential sources of funding.

**RAILS TO TRAILS;  
THE KETTLE VALLEY  
RAILWAY**

- 5.2 Rails to Trails: The Nicola Valley and the Kettle Valley Railway: A Dynamic Proposal Presentation; Darch Osborne and Travis Fehr May 15, 2018 Letter  
File: 0250

Darch Osborne presented on behalf of a group of five citizens who are passionate about establishing a trail connection along the Nicola Valley and Kettle Valley Railway bed, from Merritt to Spences Bridge. The group presented a video that was prepared by locals in support of the project.

Mr. Osborne requested that Council consider taking the following actions:

1. That Council designate a representative to a Committee to assist in carrying the project forward; and
2. That Council recommend to the TNRD Board of Directors that it consider this project for inclusion in its' 2019 projects budget.

6. UNFINISHED BUSINESS

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**BASS COAST**

- 6.1 Bass Coast Presentation on May 08, 2018 requested Council provide a letter of support for the Bass Coast Festival  
File: 0250

162/18

Moved, Seconded and **CARRIED**

**That Council to direct staff to provide a letter of support for the Bass Coast Festival**

**NOTICE OF MOTION -  
FLOOD MITIGATION**

6.2 Councillor Brown made the following Notice of Motion at the June 12, 2018 Regular Council Meeting:  
File: 5220

Moved, Seconded and DEFEATED

**WHEREAS flooding in the City of Merritt is an ongoing issue requiring annual expenditures;**

**AND WHEREAS the planned concrete structure to prevent flooding on the City's major Highway, Voght Street, is currently part of the 2018 budget. The project also includes a concrete sidewalk from Lions Park, past the corner and up Voght Street.**

**AND WHEREAS the riverbanks within the City of Merritt need to have a permanent solution;**

**AND WHEREAS the citizens of Merritt need to be assured that the City will have this project completed before 2019 flood season;**

**THEREFORE, BE IT RESOLVED THAT a concrete structure on Voght Street be completed in fiscal 2018 with the additional concrete sidewalk for this project to be delayed to another year;**

**AND BE IT FURTHER RESOLVED THAT the necessary construction be completed prior to 2019 flooding season;**

**AND BE IT FURTHER RESOLVED THAT this initiative be funded through undesignated surplus reserve funding, together with the Trans Mountain grant funding, if, and when it becomes available.**

Voting Opposed: Mayor Menard, Councillors Baker, Christopherson and Prowal

**NOTICE OF MOTION -  
FLOOD MITIGATION**

6.3 Councillor Brown made the following Notice of Motion at the June 12, 2018 Regular Council Meeting:  
File: 5220

Moved, Seconded

**WHEREAS the City of Merritt needs effective control of Nicola River water levels which requires fixing the water levels in the Nicola Lake Dam and the Lake channel interface between the Dam and the Nicola River;**

**AND WHEREAS flood control measures taken in 2018 were unsuccessful to prevent flooding,**

**AND WHEREAS further flood mitigation measures must be taken on an emergent basis;**

**BE IT RESOLVED THAT the City of Merritt initiate a public debriefing session immediately to include representatives from the City, relevant Provincial Ministries, and the TNRD;**

**AND BE IT FURTHER RESOLVED THAT following the debriefing session, a Planning Session be held to assist the City of Merritt in developing a plan of action to effectively control the Nicola River water levels. This plan needs to include an engineering assessment of the Nicola Dam.**

**AND BE IT FURTHER RESOLVED THAT the City pursue funding for this project through federal and provincial grants, and, if necessary, by way of referendum.**

Moved, Seconded and **CARRIED**

**That the motion be amended to include the Fraser Basin Council and Federal government representatives in the public debriefing session.**

163/18

*Voting resumed on the main motion, as amended*

164/18

Moved, Seconded and CARRIED

**WHEREAS** the City of Merritt needs effective control of Nicola River water levels which requires fixing the water levels in the Nicola Lake Dam and the Lake channel interface between the Dam and the Nicola River;

**AND WHEREAS** flood control measures taken in 2018 were unsuccessful to prevent flooding,

**AND WHEREAS** further flood mitigation measures must be taken on an emergent basis;

**BE IT RESOLVED THAT** the City of Merritt initiate a public debriefing session immediately to include representatives from the City, relevant Provincial and Federal Ministries, the Fraser Basin Council and the TNRD;

**AND BE IT FURTHER RESOLVED THAT** following the debriefing session, a Planning Session be held to assist the City of Merritt in developing a plan of action to effectively control the Nicola River water levels. This plan needs to include an engineering assessment of the Nicola Dam.

**AND BE IT FURTHER RESOLVED THAT** the City pursue funding for this project through federal and provincial grants, and, if necessary, by way of referendum.

Voting Opposed: Councillor Baker

7. BYLAWS

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PARK DEDICATION

7.1 City of Merritt Park Dedication Bylaw No. 2236, 2018  
File: 3900.2236

165/18

Moved, Seconded and CARRIED

**THAT Collett Island Nature Sanctuary Dedication Bylaw No. 2236, 2018 be adopted**

ELECTION

7.2 City of Merritt Election Procedure Bylaw  
File: 3900.2237

166/18

Moved, Seconded and CARRIED

**THAT City of Merritt Election Procedure Bylaw No. 2237, 2018 be adopted**

ZONING-2749  
POOLEY AVENUE

7.3 Application to Rezone 2749 Pooley Avenue, Lot 1 District Lot 122 Kamloops Division Yale District Plan 29655, PID: 004-239-865 from Light Industrial (M1) to Heavy Industrial (M2); Planning & Development Services Manager June 01, 2018 Report  
File: 3900.2187 & RZ2017-05

167/18 Moved, Seconded and CARRIED  
**THAT City of Merritt Zoning Bylaw Amending Bylaw No. 2239, 2018 be read a first time**

168/18 Moved, Seconded and CARRIED  
**THAT City of Merritt Zoning Bylaw Amending Bylaw No. 2239, 2018 be read a second time**

169/18 Moved, Seconded and CARRIED  
**THAT City of Merritt Zoning Bylaw Amending Bylaw No. 2239, 2018 be submitted to a Public Hearing**

Moved, Seconded  
**THAT Council directs staff to inform the applicant that Council expects landscaping, screening and buffering to be in place within one (1) year of the adoption of the amending bylaw, if adopted**

170/18 Moved, Seconded and CARRIED  
**That the motion be amended by replacing the words "one (1) year" with the words "six (6) months"**

*Voting resumed on the main motion, as amended*

171/18 Moved, Seconded and CARRIED  
**THAT Council directs staff to inform the applicant that Council expects landscaping, screening and buffering to be in place within six (6) months of the adoption of the amending bylaw, if adopted**

- ZONING-CANNABIS**      7.4      Retail Cannabis Zoning Amendment Bylaw; Director of Corporate Services June 20, 2018 Report  
File: 3900.2187
- 172/18      Moved, Seconded and **CARRIED**  
**THAT City of Merritt Zoning Bylaw Amending Bylaw No. 2240, 2018 be read a first time**
- 174/18      Moved, Seconded and **CARRIED**  
**THAT City of Merritt Zoning Bylaw Amending Bylaw No. 2240, 2018 be read a second time**
- 175/18      Moved, Seconded and **CARRIED**  
**THAT Council direct staff to arrange an open house, preceding the statutorily required public hearing, to ensure that all members of the public have sufficient opportunity to make their opinions heard;**  
**AND THAT Council direct staff to schedule and publish notice for a public hearing, prior to third reading of the bylaw**

8.      NEW BUSINESS

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- POLICY UPDATES AND AMENDMENTS**      8.1      Council Policy Updates and Amendments; Director of Corporate Services June 18, 2018 Report  
File: 0595
- 173/18      Moved, Seconded and **CARRIED**  
**THAT Council adopt, amend and rescind the policies listed in Schedule "A" attached to this report, as recommended by the Policy Review Committee**



**MAIN STREET  
RECYCLING DEPOT  
CLOSURE**

8.2 Main Street Recycling Depot Closure; Chief Administrative Officer June 20, 2018 Report  
File: 5360 & 2280.45

Moved, Seconded

**THAT Council direct staff to work with the TNRD on decommissioning the recycling depot located on Main Street and report back on cost and timing**

176/18

Moved, Seconded and CARRIED

**That the report brought to Council also include information about the cost and viability of the City running its own facility**

*Voting resumed on the main motion, as amended*

177/18

Moved, Seconded and CARRIED

**THAT Council direct staff to work with the TNRD on decommissioning the recycling depot located on Main Street and report back on cost and timing, including information about the cost and viability of the City running its own facility**

**ENVIRONMENT  
COMMITTEE**

8.3 Minutes; Environment Committee June 20, 2018 Meeting  
File: 0578

178/18

Moved, Seconded and CARRIED

**THAT Council accept the letter of resignation from the Environment Committee received from Alston Li**

179/19

Moved, Seconded and CARRIED

**THAT Council direct staff to research a grant for the completion of Flood Risk Assessment, Flood Mapping and Flood Mitigation Planning through the UBCM Community Emergency Preparedness Fund**

9. NOTICES OF MOTION

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9.1 Councillor Brown made the following Notice of Motion:

**WHEREAS our current policy is to stop committees by September 30 in an election year, and**

**WHEREAS the stopping of committees is unique to Merritt and not part of the recommendations within the *Community Charter*, and**

**WHEREAS, our past practice has shown that when committees stop functioning, the workflow and issues are interrupted and we lose valuable members who choose not to return, and**

**WHEREAS the start-up of committees takes time to recruit new members, essentially losing even more timing, creating longer workflow stoppage during this time, and**

**WHEREAS the last time the City cancelled committees before the last election, start up did not occur for approximately 18 months, and committees can be essential in reviewing policies and issues for Council**

**THEREFORE, BE IT RESOLVED that the stopping of current committees at the end of an election year be removed from the current policy**

10. REPORTS FROM COUNCIL

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10.1 Councillor Brown attended the Finance and Audit Committee meeting, the intergovernmental feast with neighbouring Band Councils, the Committee of the Whole meeting with Jackie Tegart, the Nicola Valley Watershed Annual General Meeting, and the Heritage Committee Meeting. Councillor Brown reminded citizens about the Musical Ride on August 7, 2018, congratulated 2018 grads and NVIT for introducing their immediate entry grant.

10.2 Councillor Baker attended the Committee of the Whole meeting with Jackie Tegart via phone, thanked public works for their work in parks following recent flooding, and congratulated City Furniture for being named Retailer of the Year for 2018.

10.3 Councillor Goetz provided a gas buddies update.

- 10.4 Councillor Prowal attended the Committee of the Whole meeting with Jackie Tegart, a FireSmart presentation, the Environment Committee meeting, National Indigenous Peoples Day celebrations at Rotary park, and travelled to Kane Valley to check Bluebird boxes for chicks.
- 10.5 Councillor Norgaard attended the intergovernmental feast with neighbouring Band Councils and a Social Planning Committee working group meeting.
- 10.6 Councillor Christopherson attended the Finance and Audit Committee meeting, a Vision Merritt meeting, the intergovernmental feast with neighbouring Band Councils, a Nicola Valley river floodplain tour with Nic Beers, the Committee of the Whole meeting with Jackie Tegart, the Environment Committee meeting, and the National Indigenous Peoples Day celebrations.
- 10.7 Mayor Menard had Mayor Drop-In, attended the TNRD Board meeting, the intergovernmental feast with neighbouring Band Councils, a TNRD Emergency Management meeting, the grand opening of the Royal LePage office, a teleconference meeting with the Local Government Contract Management Committee for the RCMP, a Ska-Lu-La fundraiser, the Country Music Museum blog startup, the Kengard Graduation Ceremony, a Ty Pozzobon Committee meeting, the Committee of the Whole meeting with Jackie Tegart, the Centennials Annual General Meeting, the National Indigenous Peoples Day celebrations, the MSS Graduation Ceremony, a Girl Guides of Canada awards ceremony, the Ride to Survive event and the grad parade.

11. INFORMATION ITEMS

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**CHIEF  
ADMINISTRATIVE  
OFFICER REPORT**

- 11.1 Chief Administrative Officer June 26, 2018 Report  
File: 0112

**POLICY REVIEW  
COMMITTEE**

- 11.2 Minutes, Policy Review Committee June 12, 2018 Meeting  
File: 0373

**FINANCE & AUDIT  
COMMITTEE**

- 11.3 Minutes, Finance & Audit Committee June 13, 2018 Meeting  
File: 0554

**HERITAGE  
COMMISSION**

- 11.4 Minutes; Heritage Commission June 21, 2018 Meeting  
File: 0581

CITY OF NEW  
WESTMINSTER

11.5 Changes to the Strata Act; Jonathan X. Cote, Mayor City of New  
Westminster June 07, 2018 Letter  
File: 0135

TOWNSHIP OF  
SPALLUMCHEEN

11.6 Employer Health Tax Impact on Local Government; Janice  
Brown, Mayor, The Corporation of the Township of  
Spallumcheen  
File: 035

PROCLAMATION

11.7 Proclamation; **"Global Day of Inclusion"** July 21, 2018  
File: 0630

12. TERMINATION OF MEETING

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The Mayor declared the meeting ended at 9:57 p.m.

**Certified correct in accordance with Section 124(2) (c) of the  
Community Charter.**

**Original signed by  
Corporate Officer**

**Confirmed on the 10<sup>th</sup> Day of July, 2018**

**Original signed by  
Mayor**