



CITY OF MERRITT

MINUTES

**REGULAR COUNCIL MEETING
COUNCIL CHAMBERS
CITY HALL
2185 VOGHT STREET
TUESDAY, JANUARY 23, 2018
AT 7:00 PM**

1. PRESENT:

Mayor N. Menard
Councillor D. Baker
Councillor L.A. Brown
Councillor K. Christopherson
Councillor D. Norgaard
Councillor G. Prowal

REGRETS

Councillor M. Goetz

IN ATTENDANCE

Mr. S. Boven, Chief Administrative Officer
Ms. S. Thiessen, Director of Finance and IT
Mr. S. Smith, Director of Corporate Services

9 Members of the Public

2. CALL TO ORDER

Mayor Menard called the meeting to order at 7:04 p.m.

3. PUBLIC INPUT (10 Minutes)

Nil

4. ADOPTION OF MINUTES

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MINUTES

- 4.1 Moved, Seconded and **CARRIED**
**THAT the Minutes of the Special Council Meeting held
on Tuesday, January 9, 2018 be adopted**

09/18

10/18

- 4.2 Moved, Seconded and **CARRIED**
THAT the Minutes of the Regular Council Meeting held on Tuesday, January 9, 2018 be adopted

5. GENERAL MATTERS – Delegations and Recognitions

THOMPSON RIVERS UNIVERSITY STUDENTS' UNION

- 5.1 Thompson Rivers University (TRU) Students' Union Presentation; Leif Douglass and Cole Hickson
File: 0250

The Delegation discussed the provincial government's underfunding of TRU relative to other post-secondary institutions, and requested that the City of Merritt provide a letter of support to encourage the province to conduct a review of how TRU is funded.

6. UNFINISHED BUSINESS

QUAGGA AND ZEBRA MUSSELS

- 6.1 Councillor Christopherson made the following Notice of Motion at the January 9, 2018 Regular Council Meeting:

11/18

Moved, Seconded and **CARRIED**
THAT the City of Merritt provide a letter to Minister Heyman outlining concerns regarding the threat of Quagga and Zebra Mussels;
AND THAT the letter discuss the risk of Mussels spreading via float planes

PHONE-IN MEETINGS

- 6.2 Councillor Baker made the following Notice of Motion at the January 9, 2018 Regular Council Meeting:

12/18

Moved, Seconded and **CARRIED**
THAT Council direct staff to prepare a report regarding options for allowing Merritt Councillors and Committee members to phone in to meetings when they cannot attend in person, as long as there is a phone available

7. BYLAWS

Nil

8. NEW BUSINESS

COUNCIL POLICY
UPDATES

- 8.1 Council Policy Updates and Amendments; Director of Corporate Services January 12, 2018 Report
File: 0595

13/18

Moved, Seconded and CARRIED

THAT Council amend the policies listed in Schedule "A" attached to this report as recommended by the Policy Review Committee

TRANSIT

- 8.2 Proposal for Increased Operating Hours for Transit System to Include Statutory Holidays; Director of Finance & IT January 19, 2018 Report
File: 8500

Moved, Seconded

THAT Council approve the addition of one hundred and ten (110) hours to the annual service hours budgeted for the Transit System to allow for transit services on statutory holidays and direct staff to work with BC Transit to include this service in the 2018/2019 Annual Operating Agreement

14/18

Moved, Seconded and CARRIED

THAT Council amend the motion by replacing the words "one hundred and ten (110) hours" with "two hundred and thirty nine (239) hours"

Voting Opposed: Councillor Brown

Voting resumed on the main motion as amended

15/18

Moved, Seconded and CARRIED

THAT Council approve the addition of two hundred and thirty nine (239) hours to the annual service hours budgeted for the Transit System to allow for transit services on statutory holidays and direct staff to work with BC Transit to include this service in the 2018/2019 Annual Operating Agreement

Voting Opposed: Councillor Brown

- TERMS OF REFERENCE** 8.3 Addition of Reporting Requirements to Committee Terms of Reference; Director of Corporate Services January 12, 2018 Report
File: 0570
- 16/18 Moved, Seconded and **CARRIED**
THAT Council accept the amendments to the Terms of Reference for the Environment Committee, the Finance and Audit Committee, the Police Committee, the Policy Review Committee, the Social Planning Committee and the Tourism and Economic Development Committee, to include an annual reporting requirement
- BUDGET POSITION REPORT FOR 2017 AND 2017 CAPITAL PROJECT STATUS REPORT** 8.4 Budget Position Report for 2017 as of December 31, 2017 and 2017 Capital Project Status Report; Director of Finance & IT January 19, 2018 Report
File: 1700
- 17/18 Moved, Seconded and **CARRIED**
THAT Council receive the December 31, 2017 Budget Position Report and the 2017 Capital Project Status Report as submitted
- PROCLAMATION** 8.5 Proclamation: Chamber of Commerce Week, February 19 – 23, 2018
File: 0630
- 18/18 Moved, Seconded and **CARRIED**
THAT the Mayor proclaim February 19-23, 2018 as “Chamber of Commerce Week”
Voting Opposed: Councillor Baker, Councillor Norgaard

9. NOTICES OF MOTION

- CODE OF CONDUCT** 9.1 Councillor Prowal made the following Notice of Motion:
THAT Council review the Code of Conduct and Confidentiality Policies at the next Council meeting

10. REPORTS FROM COUNCIL

- 10.1 Councillor Christopherson attended a Health Care advocacy meeting and the Grant-in-Aid Committee of the Whole meeting.

10.2 Councillor Norgaard attended a Health Care advocacy meeting, the Grant-in-Aid Committee of the Whole meeting, a Social Planning Committee meeting, two social planning working group meetings and the celebration of life for Marguerite Kempin.

10.3 Councillor Prowal attended an emergency response volunteer dinner, the monthly NVIT movie screening, the Grant-in-Aid Committee of the Whole meeting and the Chamber Logging show.

19/18

Moved, Seconded and **CARRIED**

THAT Council provide a thank you letter to Terri Hadwin for her years of service working with the Gold Country Communities Society

10.4 Councillor Brown attended an emergency response volunteer dinner, a Health Care advocacy meeting, the Grant-in-Aid Committee of the Whole meeting, a Finance Committee meeting and a Policy Review Committee meeting.

10.5 Mayor Menard attended the emergency response volunteer dinner, RCMP Guard training, a conference call with the Honourable Doug Donaldson, a BCHL Governors meeting, a Finance and Audit Committee meeting, a TNRD Committee of the Whole meeting and Regular Board meeting, a Centennials Board meeting, a Police Committee meeting, a Policy Review Committee meeting, and visited JoeAnna's House in Kelowna.

10.6 Councillor Baker attended the Grant-in-Aid Committee of the Whole meeting, a Police Committee meeting and Policy Review Committee meeting

11. INFORMATION ITEMS

**CHIEF
ADMINISTRATIVE
OFFICER REPORT**

11.1 Chief Administrative Officer January 23, 2018 Report
File: 0112

BUILDING ACT

11.2 Building Act - Technical Building Requirements; Fire Chief
January 15, 2018 Report
File: 7200

DISTRICT OF KENT

11.3 Cannabis Sales Revenue Sharing; John Van Laerhoven, Mayor,
District of Kent January 08, 2018 Letter
File: 0135

**CITY OF NEW
WESTMINSTER**

11.4 Prevention of Quagga and Zebra Mussels; Jonathan X. Cote, Mayor, City of New Westminster January 17, 2018, Letter File: 0135

**COMMUNITY
EXCELLENCE
AWARDS**

11.5 SILGA Community Excellence Awards
File: 0276

**TOWNSHIP OF
SPALLUMCHEEN**

11.6 Letter of Support for the Adoption of a Flexible Ride-Sharing Regulation in the Province of BC; Janice Brown, Mayor, Township of Spallumcheen January 16, 2018 Letter File: 0135

12. TERMINATION OF MEETING

The Mayor declared the meeting ended at 7:44 p.m.

**Certified correct in accordance with Section 124(2) (c) of the
Community Charter.**

**Original signed by
Corporate Officer**

Confirmed on the 13th Day of February, 2018

**Original signed by
Mayor**