



CITY OF MERRITT

MINUTES

REGULAR COUNCIL MEETING

COUNCIL CHAMBER

TUESDAY, APRIL 26, 2016

AT 7:00 PM

1. PRESENT:

Mayor N. Menard
Councillor D. Baker
Councillor L. Brown
Councillor K. Christopherson
Councillor M. Goetz
Councillor D. Norgaard
Councillor G. Prowal

IN ATTENDANCE

Mr. S. Boven, Chief Administrative Officer
Ms. S. Bird, Director of Engineering & Development
Ms. M. Miles, Director of Corporate Services
Ms. S. Thiessen, Director of Finance & IT

MEDIA

Merritt Herald
Q101.1

8 Members of the Public

2. CALL TO ORDER

Mayor Menard called the meeting to order at 7:00 p.m.

3. PUBLIC INPUT (10 Minutes)

Nil

4. ADOPTION OF MINUTES

ADOPTION OF
MINUTES

4.1 Moved, Seconded and CARRIED

062/16

THAT the Minutes of the Special Council Meeting held on Tuesday, April 12, 2016 be adopted

4.2 Moved, Seconded and CARRIED

063/16

THAT the Minutes of the Regular Council Meeting held on Tuesday, April 12, 2016 be adopted

5. GENERAL MATTERS - Delegations and Recognitions

FIVE YEAR
FINANCIAL PLAN

5.1 City of Merritt Five Year Financial Plan Presentation; Director of Finance & IT
File: 1700

Director of Finance & IT presented the City of Merritt Five Year Financial Plan including:

- An overview of the Process (Budget)
- Public Input
- Results (Bylaws prepared)
- Tax Rate 1.75 % for 2016
- Sources of funding
- Grants
- Sale of service (User fees)
- "Taxation on average house"
- What taxes are used for
- Ongoing review of Fees and Charges Bylaw from staff

**HEART & STROKE
FOUNDATION**

5.2 Heart & Stroke Foundation; Lisa Verity
File: 0250

Ms. L. Verity, Heart & Stroke Foundation presented the "Big Bike" ride including:

- "Big Bike" - scheduled Monday, May 30, 2016 at 5:45 p.m. in Merritt
- Big Bike is the largest fundraiser for their organization
- Merritt participant attendance has been dropping
- 1994 to present - \$154,437.68 raised in Merritt
- Merritt goal is to have two (2) teams, two (2) rides, two (2) full bikes and raise \$6,000
- Time commitment is one (1) hour (the ride is half (½) hour)

Heart & Stroke Foundation Asked: "Join the Mayor's team"

**"MERRITT CITY
LIMITS"**

5.3 "Merritt City Limits" Presentation; Rick Martindale and Rob Miller
File: 0250

Mr. Martindale and Mr. Miller presented the "Merritt City Limits" project including:

- Project intent and benefits
- Project summary
- Marketing approach
- Participation and investment (estimated project cost ten thousand (\$10,000) dollars
- "Party Bus" (shuttle service)

"Merritt City Limits" Asked: THAT Council take this initiative forward and twenty-five hundred (\$2,500) dollars from the City to a maximum of five thousand (\$5,000) dollars on a "match" basis (they will match what Council puts in to a maximum of five thousand (\$5,000) dollars

6. UNFINISHED BUSINESS

COMMITTEES

6.1 Establishment of Committees
File: 0570

Moved, Seconded and CARRIED

064/16

THAT Council adopt the Terms of Reference for an Environment Select Committee

Councillor Prowal would like to sit on this committee

Moved, Seconded and CARRIED

065/16

THAT Council direct staff to create Terms of Reference for a Policy Review Standing Committee

Councillor Baker would like to sit on this committee

Moved, Seconded and CARRIED

066/16

THAT Council direct staff to create Terms of Reference for a Social Planning Select Committee

Moved, Seconded and DEFEATED

THAT Council direct staff to create Terms of Reference for a First Nations Relationships Select Committee

Voting Opposed: Mayor Menard, Councillors Baker, Christopherson, Goetz, Norgaard and Prowal

Moved, Seconded and CARRIED

067/16

THAT Council direct staff to revitalize the Board of Variance

Moved, Seconded and CARRIED

068/16

THAT Council direct staff to bring back options for the creation of a Junior Council

Moved, Seconded and CARRIED

069/16

THAT Council consider appointing a Council member to liaise with Community Futures Nicola Valley

Voting Opposed: Councillor Prowal

- 070/16 Moved, Seconded and **CARRIED**
- THAT Council consider appointing a Council member to liaise with Merritt & District Chamber of Commerce**
Councillor Prowal would like to be the liaison
- Moved, Seconded and **CARRIED**
- 071/16 **THAT Council consider appointing a Council member to liaise with Nicola Valley Museum**
Councillor Goetz would like to be the liaison
- Moved, Seconded and **CARRIED**
- 072/16 **THAT Council consider appointing a Council member to liaise with Tourism Nicola Valley**
- Moved, Seconded and **CARRIED**
- 073/16 **THAT Council consider appointing a Council member to liaise with Merritt Farmer's Market**
Councillor Goetz would like to be the liaison
- Moved, Seconded and **CARRIED**
- 074/16 **THAT Council consider appointing a Council member to liaise with Merritt Integration Project**
- Moved, Seconded and **CARRIED**
- 075/16 **THAT Council consider appointing a Council member to liaise with Emergency Social Services**
Councillor Goetz would like to be the liaison
- SMOKE FREE BYLAW** 6.2 Councillor Brown brought forth the following Notice of Motion at the April 12, 2016 Regular Council Meeting
- Moved, Seconded and **CARRIED**
- 076/16 **THAT Council direct staff to prepare a Smoke Free Bylaw**

7. BYLAWS

FEES & CHARGES

7.1 City of Merritt Fees & Charges Amending Bylaw No. 2208, 2016
File: 3900.2176

Moved, Seconded and CARRIED

077/16

THAT City of Merritt Fees & Charges Amending Bylaw No. 2208, 2016 be adopted

Voting Opposed: Councillor Goetz

FIVE YEAR
FINANCIAL PLAN

7.2 City of Merritt Five Year Financial Plan Bylaw No. 2209, 2016
File: 3900.2209

Moved, Seconded and CARRIED

078/16

That City of Merritt Five Year Financial Plan Bylaw No. 2209, 2016 be read a first time

Moved, Seconded and CARRIED

079/16

That City of Merritt Five Year Financial Plan Bylaw No. 2209, 2016 be read a second time

Voting Opposed: Councillor Brown

Moved, Seconded and CARRIED

080/16

That City of Merritt Five Year Financial Plan Bylaw No. 2209, 2016 be read a third time

Voting Opposed: Councillor Brown

2016 ANNUAL
PROPERTY TAXES

7.3 City of Merritt 2016 Annual Property Taxes Bylaw No. 2210, 2016
File: 3900.2210

Moved, Seconded and CARRIED

081/16

THAT City of Merritt 2016 Annual Property Taxes Bylaw No. 2210, 2016 be read a first time

Voting Opposed: Councillor Brown

Moved, Seconded and CARRIED

082/16

THAT City of Merritt 2016 Annual Property Taxes Bylaw No. 2210, 2016 be read a second time

Voting Opposed: Councillor Brown

083/16

Moved, Seconded and **CARRIED**

THAT City of Merritt 2016 Annual Property Taxes Bylaw No. 2210, 2016 be read a third time

Voting Opposed: Councillor Brown

8. NEW BUSINESS

**CENTRAL PARK
CONCESSION
OPERATION**

- 8.1 Central Park Concession Operation; Acting Director of Recreation & Facilities April 13, 2016 Report
File: 6135

Moved, Seconded and **CARRIED**

084/16

THAT the City authorize staff to prepare a Request for Proposals for the operation of the Central Park Concession Building to one (1) operator for a one (1) year term

**TOURISM &
ECONOMIC
DEVELOPMENT
COMMITTEE**

- 8.2 Minutes; Tourism & Economic Development Committee March 23, 2016 Meeting
File: 0575

Moved, Seconded and **CARRIED**

085/16

THAT Purpose 1. of the Terms of Reference be amended by adding Tourism

BC TRANSIT

- 8.3 2016-2017 Annual Operating Agreement (BC Transit); Director of Finance & IT April 20, 2016 Report
File: 2240.63

Moved, Seconded and **CARRIED**

086/16

THAT Council authorize the Mayor and Corporate Officer to sign the 2016-2017 Annual Operating Agreement with BC Transit

COMMUNITY
POLICING OFFICE

8.4 Community Policing Relocation Costs; Director of Finance & IT
April 21, 2016 Report
File: 0800

Moved, Seconded and **CARRIED**

087/16

THAT Council authorize the expenditure of up to ten thousand (\$10,000) dollars from the Reserve for Future Expenditures, Police Services capital portion to renovate the Spirit Square building for the Community Policing Office

9. NOTICES OF MOTION

Nil

10. REPORTS FROM COUNCIL

- 10.1 Councillor Goetz provided the latest gas buddy prices
- 10.2 Councillor Prowal attended the SILGA Conference and advised that permission was denied by the Federal Government to bring a Syrian family to Merritt as no one in Merritt speaks Arabic
- 10.3 Councillor Christopherson attended the Violence Against Women in Relationships event
- 10.4 Councillor Brown attended the Violence Against Women in Relationships event, the SILGA Conference, Buy Local webinar and the budget meetings
- 10.5 Councillor Baker attended the Police Committee meeting and the budget meetings
- 10.6 Councillor Norgaard volunteered at the Soup Bowl and attended the SILGA Conference, Violence Against Women in Relationships event and the Police Committee meeting
- 10.7 Mayor Menard attended the Violence Against Women in Relationships event, budget meetings, memorial for Don Moses, United Steel Workers meeting, SILGA Conference and the Police Committee meeting

11. INFORMATION ITEMS

CAO OPERATIONAL UPDATE	11.1	Chief Administrative Officer Operational Update April 26, 2016 File: 0112
BAILLIE HOUSE	11.2	2016 First Quarter Report for Visitors Information Booth at Baillie House; Business & Economic Development Manager April 15, 2016 Report File: 2240.48
SPECIAL COMMITTEE OF THE WHOLE	11.3	Minutes, Special Committee of the Whole Meeting, April 14, 2016 File: 0590
BUILDING, SAFETY & INSPECTION SERVICES	11.4	Building, Safety & Inspection Services Department First Quarter Report; Planning & Development Services Manager April 18, 2016 Report File: 3800
BC HOME OWNER GRANT PROGRAM	11.5	BC Home Owner Grant Program; Dennis Back, City Clerk, City of Burnaby April 08, 2016 Letter File: 0470
INTEGRITY COMMISSIONER FOR LOCAL GOVERNMENT	11.6	Integrity Commissioner for Local Government; Office of the City Clerk, City of Kelowna April 08, 2016 Letter File: 0470
PROCLAMATION	11.7	Proclamation; May 25, 2016 as “National Missing Children’s Day” and May, 2016 as “Missing Children’s Month” File: 0630
PROCLAMATION	11.8	Proclamation; May 15-21, 2016 as “National Public Works Week” File: 0630
PROCLAMATION	11.9	Proclamation; April 28, 2016 as “National Day of Mourning” File: 0630

12. TERMINATION OF MEETING

The Mayor declared the meeting closed at 8:50 p.m.

**Certified correct in accordance with Section 124(2) (c) of the
Community Charter.**

**Original signed by
Corporate Officer**

Confirmed on the 10th Day of May, 2016

**Original signed by
Mayor**