



CITY OF MERRITT

MINUTES

REGULAR COUNCIL MEETING

COUNCIL CHAMBER

TUESDAY, APRIL 12, 2016

AT 7:00 PM

1. PRESENT:

Mayor N. Menard
Councillor D. Baker
Councillor L. Brown
Councillor K. Christopherson
Councillor M. Goetz
Councillor D. Norgaard
Councillor G. Prowal

IN ATTENDANCE

Mr. S. Boven, Chief Administrative Officer
Ms. M. Miles, Director of Corporate Services
Ms. S. Thiessen, Director of Finance &IT
Mr. D. Tomkinson, Fire Chief

MEDIA

Merritt Herald
Q101.1

29 Members of the Public

2. CALL TO ORDER

Mayor Menard called the meeting to order at 7:05 p.m.

3. PUBLIC INPUT (10 Minutes)

Nil

4. ADOPTION OF MINUTES

ADOPTION OF
MINUTES

4.1 Moved, Seconded and **CARRIED**

048/16

THAT the Minutes of the Special Council Meeting held on Tuesday, March 22, 2016 be adopted

4.2 Moved, Seconded and **CARRIED**

049/16

THAT the Minutes of the Regular Council Meeting held on Tuesday, March 22, 2016 be adopted

5. GENERAL MATTERS - Delegations and Recognitions

MERRITT &
DISTRICT MINOR
HOCKEY
ASSOCIATION

5.1 Merritt & District Minor Hockey Association
File: 0250

Bryce Garcia, representing Merritt & District Minor Hockey Association thanked City Council for the generous donation to help offset expenses for the team to travel to the Provincials in the Lower Mainland. The Merritt PeeWee team brought home the banner - an accomplishment that hadn't been done in 31 years. Council expressed their appreciation for the team being great ambassadors for the City and how proud the City is of this achievement

KPMG

5.2 Brent Ashby, CPA, CA, CBV, Partner, KPMG
File: 1680

Auditors from KPMG presented Draft 2015 Audited Financial Statements for the City of Merritt consisting of:

- Auditor's report
- Statement of financial position
- Statement of operations
- Statement of change in net financial assets
- Statement of cash flows
- Notes of financial statement

Moved, Seconded and **CARRIED**

050/16

THAT the Draft 2015 Audited Financial Statements for the City of Merritt be received for information

6. UNFINISHED BUSINESS

NICOLA VALLEY
COMMUNITY
THEATRE SOCIETY

- 6.1 Nicola Valley Community Theatre Society Request for Waiving Fees; Director of Finance & IT April 06, 2016 Report
File: 1851

[Councillor K. Christopherson declared a perceived conflict of interest as he is a Director on the Nicola Valley Community Theatre Board and left the meeting at 7:16 p.m.]

[Councillor D. Norgaard declared a perceived conflict of interest as her family is a shareholder in the Nicola Valley Community Theatre Society and left the meeting at 7:16 p.m.]

Moved, Seconded and CARRIED

051/16

THAT the report for the Nicola Valley Community Theatre Society request for waiving fees be accepted for information

[Councillors Christopherson and Norgaard returned to the meeting at 7:25 p.m.]

COMMITTEES

- 6.2 Clarification of Select Committees and Standing Committees; Director of Corporate Services April 04, 2016 Report
File: 0570

Moved, Seconded and CARRIED

052/16

THAT Council consider the recommendations submitted in Councillor Brown's report and as resolved deal with each proposed Committee separately

LAWN BOWLING
FACILITY

- 6.3 Lawn Bowling Facility
File: 2381.19

Moved, Seconded and CARRIED

053/16

THAT Council defer the decision regarding the Lawn Bowling Facility until the new Director of Recreation & Facilities has had the opportunity to review

7. BYLAWS

**COUNCIL
REMUNERATION**

7.1 Council Remuneration Bylaw No. 2206, 2016
File: 3900.2206

054/16

Moved, Seconded and **CARRIED**

**THAT City of Merritt Council Remuneration Bylaw No. 2206,
2016 be adopted**

FEES & CHARGES

7.2 City of Merritt Fees and Charges Amending Bylaw No. 2208,
2016; Director of Finance & IT April 04, 2016 Report
File: 3900.2176

055/16

Moved, Seconded and **CARRIED**

**That City of Merritt Fees and Charges Bylaw Amending Bylaw
No. 2208, 2016 be read a first time**

Moved, Seconded and **CARRIED**

056/16

**That City of Merritt Fees and Charges Bylaw Amending Bylaw
No. 2208, 2016 be amended by adding a fifteen (\$15.00) dollar
fee for Overflow Parking on Schedule "G"**

057/16

Moved, Seconded and **CARRIED**

**That City of Merritt Fees and Charges Bylaw Amending Bylaw
No. 2208, 2016 be read a second time as amended**

Moved, Seconded and **CARRIED**

058/16

**That City of Merritt Fees and Charges Bylaw Amending Bylaw
No. 2208, 2016 be read a third time**

Voting Opposed: Councillor Goetz

8. NEW BUSINESS

BC HYDRO
BUILDING/
COURTHOUSE LEASE

- 8.1 BC Hydro Building/Courthouse Lease Renewal; Director of Corporate Services March 21, 2016 Report
File: 2280.17

Moved, Seconded and CARRIED

059/16

THAT the City renew the lease for the BC Hydro Building/Courthouse for the period of January 14, 2016 to January 13, 2019 at an annual rate of thirty six thousand six hundred and eighty (\$36,680) dollars
Voting Opposed: Councillor Baker

TRANSIT SERVICE
REVIEW

- 8.2 Transit Service Review Memorandum of Understanding; Director of Finance & IT April 04, 2016 Report
File: 2240.63

Moved, Seconded and CARRIED

060/16

THAT Council approve the Memorandum of Understanding for Service Plan Review from BC Transit dated April 01, 2016 and authorize staff to sign on behalf of the City

DRAFT AUDITED
FINANCIAL
STATEMENTS

- 8.3 City of Merritt Draft Audited Financial Statements
File: 1680

Moved, Seconded and CARRIED

061/16

THAT Council accept the draft City of Merritt audited financial statements;

AND THAT the Mayor and Director of Financial Services & IT be authorized to sign on behalf of the City

9. NOTICES OF MOTION

- 9.1 Councillor Brown made the following Notice of Motion:

THAT Council direct staff to prepare a Smoke Free Bylaw

10. REPORTS FROM COUNCIL

- 10.1 Councillor Brown viewed the Telus Future Home; attended a meeting with Dave Thompson, Ministry of Forests, blessing of the new fire truck, hospital meeting, budget meeting, talk regarding Syrian refugees and participated in the Adopt-a-Road clean-up
- 10.2 Councillor Goetz provided the latest Gas Buddy prices; attended the hospital visit, budget meeting and expressed condolences on the passing of Constable Sarah Beckett in the line of duty
- 10.3 Councillor Norgaard attended the Police Committee meeting, hospital meeting, blessing of the new fire truck and expressed condolences on the passing of past Lower Nicola Indian Band Chief Don Moses
- 10.4 Councillor Baker attended the blessing of the new fire truck and the Merritt & District Chamber of Commerce AGM
- 10.5 Councillor Prowal attended the Tourism & Economic Development Committee meeting, Telus Fibre Optic, talk on "Inconvenient Reality", Merritt & District Chamber of Commerce AGM, blessing of the new fire truck, budget meeting and participated in the Adopt-A-Road clean-up
- 10.6 Councillor Christopherson volunteered at Gillis House; attended the hospital meeting and will attend the Merritt Business Walk
- 10.7 Mayor Menard reflected on the passing of past Lower Nicola Indian Band Chief Don Moses and Constable Sarah Beckett; met with Diacarbon, attended Telus Fibre Optic, Thompson Nicola Regional District meetings, hospital meeting, Committee of the Whole meeting, Merritt & District Chamber of Commerce AGM, new fire truck blessing, Centennials spring camp and participated in the Adopt-a-Road clean-up

11. INFORMATION ITEMS

CAO OPERATIONAL
UPDATE

11.1 Chief Administrative Officer Operational Update April 12, 2016
File: 0112

SCHOOL DISTRICT
NO. 58

11.2 MSS Fire; Kevin Black, CPA, CGA, Secretary Treasurer, School
District No. 58 (Nicola-Similkameen) March 10, 2016 Letter
File: 0491

NICOLA VALLEY
COMMUNITY
THEATRE SOCIETY

11.3 Follow-Up to March 22, 2016 Presentation; Evelyn Armstrong,
Director, Nicola Valley Community Theatre Society March 24,
2016 Letter
File: 1851

12. TERMINATION OF MEETING

The Mayor declared the meeting closed at 8:10 p.m.

**Certified correct in accordance with Section 124(2) (c) of the
Community Charter.**

**Original signed by
Director of Corporate Services**

Confirmed on the 26th Day of April, 2016

**Original signed by
Mayor**