



# CITY OF MERRITT

## MINUTES

### REGULAR COUNCIL MEETING COUNCIL CHAMBER TUESDAY, FEBRUARY 23, 2016 AT 7:00 PM

1. PRESENT:

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Mayor N. Menard  
Councillor D. Baker  
Councillor L. Brown  
Councillor K. Christopherson  
Councillor M. Goetz  
Councillor D. Norgaard  
Councillor G. Prowal

IN ATTENDANCE

Mr. S. Boven, Chief Administrative Officer  
Ms. S. Bird, Director of Engineering & Development  
Ms. C. Fraser, Deputy Clerk/Human Resources Manager  
Mr. S. O'Flaherty, Planning & Development Services Manager  
Ms. S. Thiessen, Director of Finance & IT

MEDIA

Merritt Herald  
Q101.1

11 Members of the Public

2. CALL TO ORDER

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Mayor Menard called the meeting to order at 7:05 p.m.

3. PUBLIC INPUT (10 Minutes)

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Nil

4. ADOPTION OF MINUTES

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ADOPTION OF  
MINUTES

4.1 Moved, Seconded and CARRIED

027/16

**THAT the Minutes of the Regular Council Meeting held on Tuesday, February 09, 2016 be adopted**

028/16

Moved, Seconded and CARRIED

**THAT Tourism and Economic Development Committee Member Appointments be added to the agenda under New Business as Item 8.4**

5. GENERAL MATTERS - Delegations and Recognitions

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BASS COAST

5.1 Andrea Graham & Liz Thomson, Base Coast 2016  
File: 0250

Ms. A. Graham and Ms. L. Thomson shared with Council a video from Bass Coast 2015 and invited everyone to Bass Coast 2016

RCMP 4<sup>TH</sup> QUARTER  
REPORT

5.2 S/Sgt Sheila White, RCMP 4<sup>th</sup> Quarter October - December, 2015  
Report  
File: 7500

S/Sgt S. White had three officers introduce themselves:

- Corporal Rick Aird, First Nations Corporal
- Constable Daniel Leung, new member to Merritt RCMP Detachment from depot in Regina. Merritt is his first assignment
- Corporal Kathy Ecklund, transferring to Kelowna

S/Sgt S. White presented to Council the RCMP Merritt Detachment 4<sup>th</sup> Quarter report highlighting areas of:

- General Duty
- General Investigation Section
- Domestic Violence
- Victim Services
- Drug Trends
- Human Resources
- Crime Statistics

**RECREATION SITES  
AND TRAIL BC  
PROGRAM**

5.3 Tim Bennett, District Forest Recreation Officer, Ministry of  
Forests, Lands and Natural Resources Operations  
File: 0410.7

Mr. T. Bennett was not present at the meeting

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6. UNFINISHED BUSINESS

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**NOTICE OF MOTION**

6.1 Councillor Prowal made the following Notice of Motion at the  
February 09, 2016 Regular Council meeting:

Moved, Seconded and **CARRIED**

029/16

**THAT Council direct staff to prepare a report on the integrity  
of the City owned structure at 2544 Lauder Avenue with the  
report to include options for upgrades/repairs required to code  
or tear down**

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7. BYLAWS

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Nil

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8. NEW BUSINESS

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**LEASE LOTS AT THE  
MERRITT AIRPORT**

8.1 Lease Lots at the Merritt Airport; Chief Administrative Officer  
February 18, 2016 Report  
File: 3010

Moved, Seconded and **CARRIED**

030/16

**THAT the draft *Ground Lease - Merritt Airport* attached to this  
report be approved;**

**AND THAT City Staff be directed to obtain an appraisal of the  
leasehold value of the City-owned lands at the Merritt Airport**

**SIGN DEVELOPMENT  
PERMIT-GUN FISHIN**

8.2 DP2016-B Sign Development Permit – Gun Fishin (2052 Nicola Avenue); Planning & Development Services Manager February 15, 2016 Report  
File: 3060 DP2016-B

Moved, Seconded and **CARRIED**

031/16

**THAT Council approves Sign Development Permit application DP2016-B;**

**AND THAT Council approves Sign Development Permit DP2016-B (2052 Nicola Avenue) and authorizes issuance of the permit**

**DEVELOPMENT  
PERMIT-ESSO**

8.3 DP2015-K Esso Fueling Station and Restaurant at 3683 DeWolf Way; Planning & Development Services Manager February 15, 2016 Report  
File: 3060 DP2015-K

Moved, Seconded and **CARRIED**

032/16

**THAT Council accept the application from JAI Investment Inc.;**

**AND THAT Council approve Development Permit application DP2014-K (3683 DeWolf Way) and authorizes issuance of the permit subject to the requisite security bond being received for landscaping in the amount of twenty-two thousand one hundred and ninety-one dollars and sixty (\$22,191.60) cents**

**TOURISM &  
ECONOMIC  
DEVELOPMENT  
COMMITTEE**

8.4 Tourism & Economic Development Committee Appointments; Mayor Menard February 19, 2016 Report  
File: 0570

Moved, Seconded and **CARRIED**

033/16

**THAT Council endorse Anoop Sekhon and Danica Vere being appointed to the Tourism and Economic Development Standing Committee**

9. **NOTICES OF MOTION**

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Nil

## 10. REPORTS FROM COUNCIL

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- 10.1 Councillor Norgaard reminded everyone to wear pink February 24<sup>th</sup> in support of anti-bullying
- 10.2 Councillor Goetz reported the latest gas buddy prices; attended the 40<sup>th</sup> anniversary of the museum on February 18<sup>th</sup>; the Nicola Valley Film Society presentation of "Phoenix" on February 22<sup>nd</sup> and congratulated the badminton team from Merritt participating in the BC Winter Games
- 10.3 Councillor Brown attended the Council budget meeting on February 13<sup>th</sup>; Economic Development seminar on February 15<sup>th</sup>; CPA accounting event on February 18<sup>th</sup>; Telus Grand Re-opening and a tour of the Airport on February 19<sup>th</sup>  
Councillor Brown commented on some upcoming events being the Age-Friendly open house and the Economic Development webinar on February 24<sup>th</sup>  
Councillor Brown asked if all statutory requirements for financial statements for the City had been met as well as the shortage on the Baillie House report of \$7, 500
- 10.4 Councillor Christopherson attended the Nicola Valley Archives & Museum on February 11<sup>th</sup>; Council budget meeting on February 13<sup>th</sup>; Economic Development seminar on February 15<sup>th</sup>; Gillis House on February 16<sup>th</sup>; concert for the Cinema Society on February 17<sup>th</sup>; Business after Business on February 18<sup>th</sup> and the Telus Grand Opening on February 19<sup>th</sup>
- 10.5 Councillor Prowal attended the Council budget meeting on February 13<sup>th</sup>; Committee of the Whole meeting February 16<sup>th</sup>; airport tour, Telus Optic open house and the Legion on February 19<sup>th</sup>; the Nicola Valley Film Society presentation of "Phoenix" on February 22<sup>nd</sup>; visited the RCMP station to thank them for the speed control exercise on Voght Street on February 23<sup>rd</sup> and when visiting Claybanks noticed that a pine tree had come down into the river
- 10.6 Councillor Baker attended a number of the events already mentioned and thanked Councillor Goetz for the airport tour on February 19<sup>th</sup>

10.7 Mayor Menard thanked Councillor Goetz for the tour of the Merritt Airport; hosted Mayor drop-in sessions on February 10<sup>th</sup> and February 17<sup>th</sup>; toured the newly renovated Quilchena Hotel on invitation from Mr. Joe Gardiner from Douglas Lake Ranch on February 11<sup>th</sup>; had meetings with VSA; attended BC Hockey League meeting; Council budget meeting and Committee of the Whole meeting as well as the Telus Grand Opening and the Merritt Centennials wind up

11. INFORMATION ITEMS

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| <b>CAO OPERATIONAL UPDATE</b> | 11.1 | Chief Administrative Officer Operational Update February 23, 2016<br>File: 2505   |
| <b>COMMITTEE OF THE WHOLE</b> | 11.2 | Minutes; Special Committee of the Whole Meeting, February 09, 2016<br>File: 0590  |
| <b>COMMITTEE OF THE WHOLE</b> | 11.3 | Minutes; Special Committee of the Whole Meeting, February 13, 2016<br>File: 0590  |
| <b>COMMITTEE OF THE WHOLE</b> | 11.4 | Minutes; Special Committee of the Whole Meeting, February 16, 2016<br>File: 0590  |
| <b>AIR QUALITY</b>            | 11.5 | Air Quality Stakeholder Committee - TNRD Representatives; Carolyn Black, Corporate Officer, Director of Legislative Services, Thompson Nicola Regional District January 26, 2016 Letter<br>File: 0480 |
| <b>WILDERNESS COMMITTEE</b>   | 11.6 | Cleaning up BC's Dirty Mining Industry, Joe Foy, National Campaign Director, Wilderness Committee February 12, 2016 Letter<br>File: 0250  |
| <b>2016 FCM RESOLUTION</b>    | 11.7 | 2016 FCM Resolution - Build Canada Grant Funding; Carolyn Deakin, CMC, Assistant Corporate Officer, City of Port Coquitlam February 04, 2016 Letter<br>File: 0470                                     |

<b>GLOBE 2016</b>	11.8	GLOBE 2016; Neil Munro, VP-Quality Control Advisor, BC Insulators February 05, 2016 Letter File: 0250
<b>SOCIETIES ACT</b>	11.9	New Societies Act; Carol Prest, Registrar and Executive Director - Registries and Online Services, Ministry of Technology, Innovation & Citizens' Services Letter File: 0135
<b>TRANS CANADA YELLOWHEAD HIGHWAY ASSOCIATION</b>	11.10	2016 Membership Renewal; Trans Canada Yellowhead Highway Association February 04, 2016 Letter File: 0367

**12. TERMINATION OF MEETING**

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The Mayor declared the meeting closed at 8:03 p.m.

**Certified correct in accordance with Section 124(2) (c) of the Community Charter.**

**Original signed by  
Deputy Clerk**

**Confirmed on the 08<sup>th</sup> Day of March, 2016**

**Original signed by  
Mayor**