



CITY OF MERRITT

MINUTES

SPECIAL COMMITTEE OF THE WHOLE MEETING

COUNCIL CHAMBER, CITY HALL

2185 VOGHT STREET

TUESDAY, FEBRUARY 09, 2016

AT 6:30 PM

1. PRESENT:

Mayor Neil Menard
Councillor D. Baker
Councillor L. Brown
Councillor K. Christopherson
Councillor M. Goetz
Councillor D. Norgaard
Councillor G. Prowal

IN ATTENDANCE

Mr. S. Boven, Chief Administrative Officer
Ms. C. Fraser, Deputy Clerk/Human Resources Manager
Mr. S. O'Flaherty, Planning & Development Manager
Ms. S. Thiessen, Director of Finance & IT
Mr. D. Tomkinson, Fire Chief

GUESTS

Brent Ashby, CPA, CA, CBV, Partner, KPMG LLP

Q101

2 Members of the Public

2. CALL TO ORDER

Mayor Menard called the meeting to order at 6:30 p.m.

3. ADOPTION OF MINUTES

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MINUTES**

3.1 Moved, Seconded and **CARRIED**

THAT the Minutes of the Special Committee of the Whole Meeting held on Thursday, January 28, 2016 be adopted

4. GENERAL MATTERS - Delegations and Recognition

KPMG

4.1 KPMG - Audit/Year End Process
File: 1680

Mr. B. Ashby, CPA, CA, CBV, Partner, KPMG LLP presented to Council the City of Merritt 360 Review for the year ended December 31, 2015

In discussing the Audit Plan, Mr. Ashby addressed the following matters:

- What has changed from last year
- Annual inquiries related to risks of fraud
- Scope of the audit
- Fees and assumptions
- Performance improvement observations
- Current developments

5. UNFINISHED BUSINESS

Nil

6. NEW BUSINESS

Nil

7. TERMINATION OF MEETING

The Mayor declared the meeting closed at 6:46 p.m.

Certified correct in accordance with Section 124 (2) (c) of the Community Charter.

Deputy Clerk

Confirmed on the Day of , 2016

Mayor