



# CITY OF MERRITT

## MINUTES

### REGULAR COUNCIL MEETING COUNCIL CHAMBER TUESDAY, JANUARY 26, 2016 AT 7:00 PM

1. PRESENT:

---

Mayor N. Menard  
Councillor D. Baker  
Councillor L. Brown  
Councillor K. Christopherson  
Councillor M. Goetz  
Councillor D. Norgaard  
Councillor G. Prowal

IN ATTENDANCE

Mr. S. Boven, Chief Administrative Officer  
Ms. C. Fraser, Deputy Clerk/Human Resources Manager  
Mr. S. O'Flaherty, Planning & Development Services Manager  
Mr. D. Schaffer, Acting Director of Corporate Services  
Ms. S. Thiessen, Director of Finance & IT

MEDIA

Merritt Herald  
Q101.1

13 Members of the Public

2. CALL TO ORDER

---

Mayor Menard called the meeting to order at 7:00 p.m.

3. PUBLIC INPUT (10 Minutes)

---

Nil

4. ADOPTION OF MINUTES

---

ADOPTION OF  
MINUTES

010/16

4.1 Recommendation:

**THAT the Minutes of the Regular Council Meeting held on Tuesday, January 12, 2016 be amended by noting Councillor Brown voted opposed to the third reading of the Animal Control Bylaw Amendment Bylaw and adopted**

5. GENERAL MATTERS - Delegations and Recognitions

---

MERRITT PLATEAU  
HOLDINGS INC.

5.1 Merritt Plateau Holdings Inc. Roll #451001778.001; Frank Rizzardo October 21, 2015 Letter  
File: 2015

Mr. F. Rizzardo appeared before Council to appeal the penalties and interest issued to Merritt Plateau Holdings Inc. for an unpaid tax notice he did not receive for Roll #451 01778.001

6. UNFINISHED BUSINESS

---

INTERIOR HEALTH

011/16

6.1 Interior Health - Proposed Partnering Agreement; Chief Administrative Officer January 19, 2016 Report  
File: 2280

Moved, Seconded and CARRIED

**THAT Council pass the following resolution:**

**WHEREAS the City of Merritt supports community and healthy living initiatives to increase awareness of chronic disease and promote healthy eating and smoking cessation; and**

**WHEREAS Interior Health Authority has requested that the City of Merritt partner with Interior Health in the Healthy Communities Initiative;**

**THEREFORE BE IT RESOLVED that the City of Merritt continue to work together with Interior Health to formalize a partnership to strengthen actions that will improve upon the health and wellness of the community and reduction of chronic disease risk factors, and that a list of community health priorities be developed and presented to Council at a future date**

7. BYLAWS

---

CITY OF MERRITT  
ANIMAL CONTROL

- 7.1 City of Merritt Animal Control Bylaw Amendment Bylaw No. 2205, 2016  
File: 3900.2197

Moved, Seconded and CARRIED

012/16

**THAT City of Merritt Animal Control Bylaw Amendment Bylaw No. 2205, 2016 be adopted**

8. NEW BUSINESS

---

VISITOR  
INFORMATION  
BOOTH

- 8.1 2015 Year End Report for Visitors Information Booth at Baillie House; Business & Economic Development Manager January 18, 2016 Report  
File: 2240.48

Moved, Seconded and CARRIED

013/16

**THAT Council accept the 2015 Year End Report for the Visitors Information Booth at the Baillie House**

COMMITTEE OF THE  
WHOLE MEETING

- 8.2 Minutes; Committee of the Whole Meeting January 19, 2016  
File: 2080 &1851

Moved, Seconded and CARRIED

014/16

**THAT Council direct staff to prepare an updated bylaw or bylaws continuing the Revitalization Tax Exemption Program with parameters formalized in this workshop;**

**AND THAT Council approves the 2016 Grant applications as deliberated**

REVITALIZATION  
TAX EXEMPTION  
PROGRAM 8.3 Revitalization Tax Exemption Program; Acting Director of  
Corporate Services January 21, 2016 Report  
File: 2080

Moved, Seconded and CARRIED

015/16

**THAT Council direct staff to resume accepting applications for the Revitalization Tax Exemption program with the caveat for new applications that the applications will be considered in light of the new bylaws that are currently being prepared**

ADOPT-A-ROAD 8.4 Adopt-A-Road Program; Deputy Clerk/Human Resources  
Manager January 19, 2016 Report  
File: 0556.1

Moved, Seconded and CARRIED

016/16

**THAT Council participates in the Adopt-A-Road Program setting April 04, 2016, June 27, 2016 and September 19, 2016 as clean up dates**

WAYFINDING  
SIGNAGE STRATEGY 8.5 Wayfinding Signage Strategy; Chief Administrative Officer  
January 20, 2016 Report  
File: 6900

Moved, Seconded

**THAT Council accepts the City of Merritt Wayfinding Signage Strategy report as prepared by Alta Planning + Design and directs staff to proceed with implementation as funds become available**

Moved

**THAT Council refer the Wayfinding Signage Strategy to the Tourism and Economic Development Committee to review with recommendations**

Voting resumed on the main motion

Moved, Seconded and CARRIED

017/16

**THAT Council accepts the City of Merritt Wayfinding Signage Strategy report as prepared by Alta Planning + Design and directs staff to proceed with implementation as funds become available**

AGE-FRIENDLY  
ACTION PLAN

018/16

- 8.6 Merritt's Age-Friendly Action Plan; Planning & Development Services Manager January 18, 2016 Report  
File: 1854.37

Moved, Seconded and **CARRIED**

**THAT Council accept the Age-Friendly Action Plan, and give consideration to the recommended actions as they arise through the budget process, and in conjunction with Council's Strategic Goals**

9. NOTICES OF MOTION

---

- 9.1 Councillor Goetz made the following Notice of Motion:

**THAT the City install 2 picnic tables at the parking lot area used by the Farmer's Market, for all to enjoy and have both with dedication plaques for Milly Mitchell**

10. REPORTS FROM COUNCIL

---

- 10.1 Councillor Brown attended the meeting with the representative from Metro Vancouver Waste Management on January 26<sup>th</sup>
- 10.2 Councillor Goetz provided the latest "gas buddy" prices and commented on recent Committee of the Whole meeting held with the School District Trustees and the Committee of the Whole meeting for the start of budget
- 10.3 Councillor Norgaard has completed her read of the Asset Management Plan, attended the Inaugural meeting of the Police Committee and acknowledged the historic ruling of the Human Rights Tribunal granting the same level of service for all children
- 10.4 Councillor Christopherson viewed the quilt display at the Old Courthouse; reminded everyone of the fund raising concert on February 17<sup>th</sup> for the Nicola Valley Community Theatre Society and attended the meeting with the representative from Metro Vancouver Waste Management on January 26<sup>th</sup>

- 10.5 Councillor Prowal reported on the first two action steps of the goal to increase the amount of tourism coming to Merritt by increasing the number of events that will lead to an increase in overnight stays has been completed and expressed her heart felt wishes to the resident of the community of La Loche, Saskatchewan
- 10.6 Councillor Baker commented on the Committee of the Whole meeting held with the School District Trustees and well as the Police Committee meeting
- 10.7 Mayor Menard also expressed his sentiments for the residents of La Loche, Saskatchewan; met with Sarah White from Shaw; attended meetings with Community Futures Nicola Valley and a group attempting to organize a Downtown Business Association; met with First Nations on developing a detox/rehab/mental health centre; met with Chelsea Morrey, ICS over concerns at CMS; participated in the Committee of the Whole meeting with the School Board of Trustees and the Committee of the Whole meeting to discuss grant applications. Mayor Menard hosted Mayor drop-in sessions; attended the Police Committee meeting as well as Thompson Nicola Regional District board meetings, a meeting with Ministry of Highways representatives; bio solids meetings and a meeting for an amalgamated transit system.

11. INFORMATION ITEMS

---

- |  |      |  |
|--|------|--|
| <b>CAO OPERATIONAL UPDATE</b>          | 11.1 | Chief Administrative Officer Operational Update January 16, 2016<br>File: 5205   |
| <b>BYLAW SERVICES YEAR-END REPORT</b>  | 11.2 | Bylaw Enforcement Services and Business Licensing Year End Report; Planning & Development Services Manager January 18, 2016 Report<br>File: 4000 |
| <b>BUILDING SAFETY YEAR-END REPORT</b> | 11.3 | Building, Safety & Inspection Services Department Year End Report; Planning & Development Services Manager January 18, 2016 Report<br>File: 3800 |
| <b>COMMITTEE OF THE WHOLE</b>          | 11.4 | Minutes; Special Committee of the Whole Meeting, January 14, 2016<br>File: 0590  |

- |   |      |   |
|---|------|---|
| <b>POLICE COMMITTEE</b>                 | 11.5 | Minutes; Police Committee Meeting January 20, 2016<br>File: 0376  |
| <b>TY POZZOBON<br/>INVITATIONAL PBR</b> | 11.6 | Ty Pozzobon Invitational PBR; Ty Pozzobon January, 2016 Letter<br>File: 0250  |
| <b>THANK YOU</b>                        | 11.7 | Thank You Card, ASK Wellness Society<br>File: 0220  |
| <b>CITIZENS ON<br/>PATROL</b>           | 11.8 | Quarterly Report - October - December, 2015; Sharon Keyser,<br>Secretary, Treasurer, Merritt Citizens on Patrol<br>File: 0250 |

12. **TERMINATION OF MEETING**

---

The Mayor declared the meeting closed at 8:30 p.m.

**Certified correct in accordance with Section 124(2) (c) of the  
Community Charter.**

**Original signed by  
Deputy Clerk**

**Confirmed on the 09<sup>th</sup> Day of February, 2016**

**Original signed by  
Mayor**