

CITY OF MERRITT

AGENDA

INAUGURAL MEETING OF COUNCIL

CITY HALL
2185 Voght Street
Merritt, B.C.

Monday, December 01, 2014
At 7:00 pm

Mission Statement: The City of Merritt is a progressive, attractive, economically viable City that is socially responsible and environmentally sustainable.

Council

Mayor Neil Menard

Councillor Dave Baker

Councillor Linda A. Brown

Councillor Kurt Christopherson

Councillor Mike Goetz

Councillor Diana Norgaard

Councillor Ginny Prowal

Country Music Capital of Canada

For Enquiries
Telephone - (250) 378-4224
www.merritt.ca



CITY OF MERRITT

A G E N D A

INAUGURAL COUNCIL MEETING COUNCIL CHAMBER, CITY HALL MONDAY, DECEMBER 01, 2014 AT 7:00 PM

1. PRESENT

SOLEMN AFFIRMATION/ SWEARING OF OATH OF OFFICE

- 1.1 Solemn Affirmation/Swearing of Oath of Office, Judge Stephen R. Harrison – Mayor
- 1.2 Solemn Affirmation/Swearing of Oath of Office, Judge Stephen R. Harrison – Council

2. CALL TO ORDER

INAUGURAL ADDRESS

- 2.1 Inaugural Address, Mayor Neil Menard

PRESENTATION TO OUTGOING COUNCIL

- 2.2 Presentation to Outgoing Members of Council

3. NEW BUSINESS

2014 OFFICIAL ELECTION RESULTS Page 4-12

- 3.1 2014 Declaration of Official Election Results; Deputy Clerk/Human Resources Manager's November 24, 2014 Report File: 4200

Recommendation:

THAT the Official Election Results for the 2014 General Local Elections be accepted

**2015 COUNCIL
MEETING SCHEDULE
Page 13-16**

3.2 2015 Council Meeting Schedule; Deputy Clerk/Human Resources Manager's November 20, 2014 Report
File: 0530

Recommendation:

THAT Council approve the proposed schedule of Regular Council meetings for 2015 varying from two (2) Regular Council meetings per month in September and December to one (1) Regular Council meeting in the months of September and December

**ACTING MAYOR
ROTATION
Page 17-18**

3.3 Acting Mayor Rotation; Deputy Clerk/Human Resources Manager's November 20, 2014 Report
File: 0530

Recommendation:

THAT pursuant to the *Community Charter* Section 130 - Designation of member to act in place of Mayor; the following rotation for Acting Mayor assignments is designated for the term from December 2014 through December 2015:

December 2014	Councillor M. Goetz
January/February 2015	Councillor D. Baker
March/April 2015	Councillor K. Christopherson
May/June 2015	Councillor L. Brown
July/August 2015	Councillor G. Prowal
September/October 2015	Councillor M. Goetz
November/December 2015	Councillor D. Norgaard

**TRND
REPRESENTATIVE
AND ALTERNATE
Page 19**

3.4 TNRD Representative and Alternate; Deputy Clerk/Human Resources Manager's November 20, 2014 Report
File: 0530

Recommendation:

THAT pursuant to the *Local Government Act*, Section 784 - Appointment and term of office of municipal directors and Section 786 - Alternate municipal directors; Council appoint a City of Merritt municipal director and alternate to the Thompson Nicola Regional District

4. TERMINATION OF MEETING

Official Council photos (individual and group) for the website to be taken after the meeting

Reception in the Community Room following the meeting

Merritt



Report

City of Merritt
Inaugural Council Meeting
December 01, 2014

File Number: 4200

To: Allan Chabot, Chief Administrative Officer/Corporate Officer
From: Carole Fraser, Deputy Clerk/Human Resources Manager
Date: November 24, 2014
Subject: 2014 Declaration of Official Election Results

RECOMMENDATION:

THAT the Official Election Results for the 2014 General Local Elections be accepted

Background:

Pursuant to Section 148 of the *Local Government Act*; the Chief Election Officer must submit a report of the election results to the local government. The 2014 General Municipal has been completed with a 33.92% of voter turnout (1841 ballots cast with 5426 eligible voters) for the combined advance, special and general voting polls.



Attachments:

Unofficial Election Results
Ballot account for each advance voting opportunity, special voting opportunity and general voting day
Declaration of Official Election Results for the office of Mayor, Councillors and School Trustees

Respectfully submitted,



Carole Fraser
Deputy Clerk/Human Resources Manager

Reviewed by:			
Chief Administrative Officer 	Financial Services Mgr:	Public Works Manager 	Other:

Votes for the office of: Mayor				Votes for the office of: Councillor				Votes for the office of: School Trustee			
Name	Advance & Special Voting	General Voting Day	Total Votes	Name	Advance & Special Voting	General Voting Day	Total Votes	Name	Advance & Special Voting	General Voting Day	Total Votes
JOLLY, Mike	81	216	297	BAKER, Dave	371	870	1241	KROEKER, Tim	358	854	1212
MENARD, Neil	300	694	994	BROWN, Linda A.	313	786	1099	SWAN, Gordon	308	680	988
ROLINE, Susan	147	375	522	CHRISTOPHERSON, Kurt	393	943	1336	JEPSEN, Brian	246	588	834
				GOETZ, Mike	348	772	1120	PERRIE, Joyce	151	453	604
				KROEKER, Harry	221	511	732	HOISINGTON, Everett	228	504	732
				MCNURCHY, Bruce	240	525	765				
				NORGARD, Diana	335	781	1116				
				PROWAL, Ginny	227	597	824				

ELECTED
 UNOFFICIAL RESULTS

CITY OF MERRITT

BALLOT ACCOUNT

Advance Voting Opportunity, November 05, 2014
City Hall, 2185 Voght Street

(1) Number of ballots received for use			<u>300</u>
(2) Ballots without objection	226	5 (non-resident)	
(3) Ballots accepted subject to objection under S. 130	<u>0</u>		
(4) Ballots rejected without objection	<u>15</u>	(test)	
(5) Ballots rejected subject to objection under S. 130	<u>0</u>		
(6) Spoiled ballots that were replaced under S. 118	<u>2</u>		
(7) Number of ballots given to the electors (2+3+4+5+6)		<u>243</u>	
(8) Unused ballots		<u>57</u>	
(9) Number of ballots added under S.127(3)		<u>0</u>	
(10) Number of ballots not accounted for		<u>0</u>	
(11) TOTAL (7+8+9+10) NOTE: No. 1 & No. 11 must agree.			<u>300</u>

Candice Fraser

Chief Election Officer

THIS FORM MUST BE COMPLETED IN DUPLICATE.

Place one copy in the ballot box and return one copy to the Chief Election Officer

CITY OF MERRITT

BALLOT ACCOUNT

Advance Voting Opportunity, November 12, 2014
City Hall, 2185 Voght Street

(1) Number of ballots received for use			<u>357</u>
(2) Ballots without objection	266	4 (non-resident)	
(3) Ballots accepted subject to objection under S. 130	<u>0</u>		
(4) Ballots rejected without objection	<u>0</u>		
(5) Ballots rejected subject to objection under S. 130	<u>0</u>		
(6) Spoiled ballots that were replaced under S. 118	<u>2</u>		
(7) Number of ballots given to the electors (2+3+4+5+6)		<u>268</u>	
(8) Unused ballots		<u>89</u>	
(9) Number of ballots added under S.127(3)		<u>0</u>	
(10) Number of ballots not accounted for		<u>0</u>	
(11) TOTAL (7+8+9+10) NOTE: No. 1 & No. 11 must agree.			<u>357</u>

Candice Fraser

Chief Election Officer

THIS FORM MUST BE COMPLETED IN DUPLICATE.

Place one copy in the ballot box and return one copy to the Chief Election Officer

CITY OF MERRITT

BALLOT ACCOUNT

Special Voting Opportunity, November 13, 2014

Florentine, Hospital, Nicola Meadows and Gillis House

(1) Number of ballots received for use		<u>89</u>
(2) Ballots without objection	<u>48</u>	
(3) Ballots accepted subject to objection under S. 130	<u>0</u>	
(4) Ballots rejected without objection	<u>0</u>	
(5) Ballots rejected subject to objection under S. 130	<u>0</u>	
(6) Spoiled ballots that were replaced under S. 118	<u>0</u>	
(7) Number of ballots given to the electors (2+3+4+5+6)	<u>48</u>	
(8) Unused ballots	<u>41</u>	
(9) Number of ballots added under S.127(3)	<u>0</u>	
(10) Number of ballots not accounted for	<u>0</u>	
(11) TOTAL (7+8+9+10) NOTE: No. 1 & No. 11 must agree.		<u>89</u>

Cawle Fraser

Chief Election Officer

THIS FORM MUST BE COMPLETED IN DUPLICATE.

Place one copy in the ballot box and return one copy to the Chief Election Officer

CITY OF MERRITT

BALLOT ACCOUNT

General Voting Opportunity, November 15, 2014
Civic Centre, 1950 Mamette Avenue

(1) Number of ballots received for use			<u>1539</u>
(2) Ballots without objection	1301	(21 non resident)	
(3) Ballots accepted subject to objection under S. 130	<u>0</u>		
(4) Ballots rejected without objection	<u>0</u>		
(5) Ballots rejected subject to objection under S. 130	<u>0</u>		
(6) Spoiled ballots that were replaced under S. 118	<u>8</u>		
(7) Number of ballots given to the electors (2+3+4+5+6)		<u>1309</u>	
(8) Unused ballots		<u>230</u>	
(9) Number of ballots added under S.127(3)		<u>0</u>	
(10) Number of ballots not accounted for		<u>0</u>	
(11) TOTAL (7+8+9+10) NOTE: No. 1 & No. 11 must agree.			<u>1539</u>

Carole Fraser
Chief Election Officer

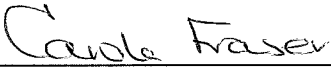
THIS FORM MUST BE COMPLETED IN DUPLICATE.
Place one copy in the ballot box and return one copy to the Chief Election Officer

CITY OF MERRITT
DECLARATION OF OFFICIAL ELECTION RESULTS
GENERAL LOCAL ELECTION – 2014

MAYOR

I, Carole Fraser, Chief Election Officer, do hereby declare elected, Neil Menard who received the highest number of valid votes for the office of Mayor

Dated at Merritt, BC
this 19th day of November, 2014



Chief Election Officer

CITY OF MERRITT

DECLARATION OF OFFICIAL ELECTION RESULTS

GENERAL LOCAL ELECTION – 2014

COUNCIL

I, Carole Fraser, Chief Election Officer, do hereby declare elected the following candidates, who received the highest number of valid votes for the office of Councillor.

1. Dave Baker
2. Linda A. Brown
3. Kurt Christopherson
4. Mike Goetz
5. Diana Norgaard
6. Ginny Prowal

Dated at Merritt, BC

this 19th day of November, 2014.



Chief Election Officer

CITY OF MERRITT

DECLARATION OF OFFICIAL ELECTION RESULTS

GENERAL LOCAL ELECTION – 2014

SCHOOL TRUSTEE

I, Carole Fraser, Chief Election Officer, do hereby declare elected the following candidates,
who received the highest number of valid votes for the office of School Trustee.

1. Tim Kroeker
2. Gordon Swan
3. Brian Jepsen

Dated at Merritt, BC

this 19th day of November, 2014.

Carole Fraser

Chief Election Officer

Merritt



Report

City of Merritt
Inaugural Council Meeting
December 01, 2014

File Number: 0530

To: Allan Chabot, Chief Administrative Officer/Corporate Officer
 From: Carole Fraser, Deputy Clerk/Human Resources Manager
 Date: November 24, 2014
 Subject: 2015 Council Meeting Schedule

RECOMMENDATION:

THAT Council approve the proposed schedule of Regular Council meetings for 2015 varying from the two (2) Regular Council meetings per month in September and December to one (1) Regular Council meeting in the months of September and December

Executive Summary:

The annual UBCM conference (September 20-25, 2015) impacts the scheduling of 2015 Regular Council meetings so staff proposes one (1) scheduled meeting in September being September 15th. Taking into consideration the second meeting in August being August 25th and the first meeting in October being October 13th; mid-September would allow about equal time on either end and not have meetings one (1) week apart and/or a five (5) week span without a meeting. The Easter and Remembrance Day statutory holidays have no impact on the scheduling of Regular Council meetings in 2015. Included in the proposed Council meeting schedule is to vary the City of Merritt Procedure Bylaw No. 2055, 2008 and only have one (1) Regular Council meeting in the month of December. December has five (5) Tuesdays which would have meetings on December 08th and December 22nd. Staff proposes one (1) meeting in December being December 15th.

Special meetings can be called should an emergency arise and Council can hold Committee of the Whole meetings should that need arise.

Also included on the 2015 calendar are the dates of the LGLA Elected Officials Conference, annual SILGA conference, FCM and UBCM conferences.

Quarterly Council/staff workshops have also been tentatively scheduled for March, June, September and December.

Reviewed by:			
Chief Administrative Officer <i>ACB</i>	Financial Services Mgr:	Public Works Manager	Other:

Background:

Pursuant to the *Community Charter*, Section 127 – Notice of Council Meetings; notice of Council meetings will be made available to the public in accordance with the *Local Government Act* through the City page in the Merritt Herald, on the City web page, posted on the City bulletin board on the main floor of City Hall and advertised on Q101

City of Merritt Council Procedures Bylaw No. 2055, 2008, Section 5 – Regular Meetings, the 2015 calendar has been reviewed and statutory holidays taken into consideration as well as the annual UBCM conference when planning the 2015 Regular Council meeting schedule.

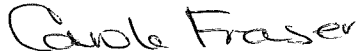
Options / discussion

Council may at this time change the proposed scheduled dates if these dates are not suitable.

Attachments:

Proposed 2015 Council meeting schedule
2015 calendar indicating meetings, conferences (such as LGLA, SILGA, FCM and UBCM) and workshops as well as the statutory holidays for 2015

Respectfully submitted,



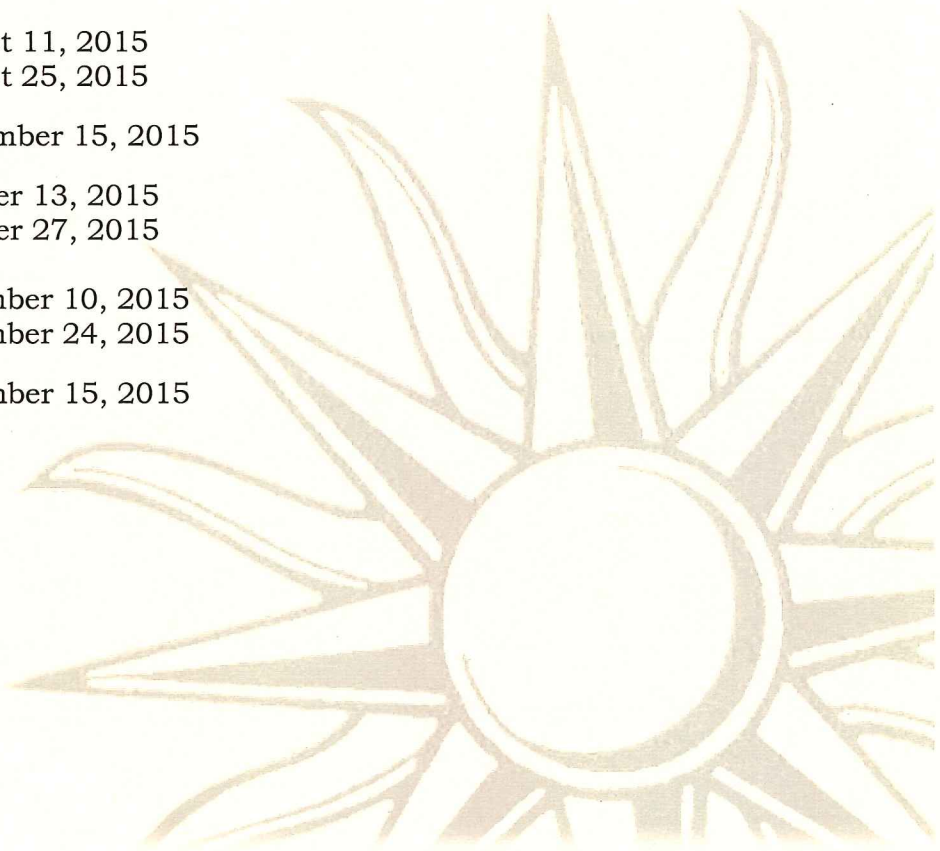
Carole Fraser,
Deputy Clerk/Human Resources Manager

Reviewed by:			
Chief Administrative Officer	Financial Services Mgr:	Public Works Manager	Other:



Schedule of 2015 Regular Meetings of Council for the City of Merritt
to be held in the Council Chambers at City Hall, 2185 Voght Street,
Merritt, B.C. commencing at 7:00 p.m.

Tuesday	January 13, 2015
Tuesday	January 27, 2015
Tuesday	February 10, 2015
Tuesday	February 24, 2015
Tuesday	March 10, 2015
Tuesday	March 24, 2015
Tuesday	April 14, 2015
Tuesday	April 28, 2015
Tuesday	May 12, 2015
Tuesday	May 26, 2015
Tuesday	June 09, 2015
Tuesday	June 23, 2015
Tuesday	July 14, 2015
Tuesday	July 28, 2015
Tuesday	August 11, 2015
Tuesday	August 25, 2015
Tuesday	September 15, 2015
Tuesday	October 13, 2015
Tuesday	October 27, 2015
Tuesday	November 10, 2015
Tuesday	November 24, 2015
Tuesday	December 15, 2015



2015 Council Meetings

January '15						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February '15						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March '15						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April '15						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May '15						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June '15						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July '15						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August '15						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September '15						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October '15						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November '15						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December '15						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

LGLA Elected Officials Seminars:

SILGA Communities	January 20 - 22	Kelowna
SILGA	April 29 - May 1	Kamloops
FCM	June 5 - 8	Edmonton
UBCM	September 21 - 25	Vancouver

Statutory Holidays

Council Meetings – 7:00 p.m. in Council Chambers, 2185 Voght Street

Budget Meetings – 7:00 p.m. in Council Chambers, 2185 Voght Street

Council Workshops / Education Sessions (suggested dates)

Merritt



Report

City of Merritt
Inaugural Council Meeting
December 01, 2014

File Number: 0530

To: Allan Chabot, Chief Administrative Officer/Corporate Officer
 From: Carole Fraser, Deputy Clerk/Human Resources Manager
 Date: November 24, 2014
 Subject: Acting Mayor Rotation

RECOMMENDATION:

That pursuant to the *Community Charter* Section 130 - Designation of member to act in place of Mayor; the following rotation for Acting Mayor assignments is designated for the term from December 2014 through to December, 2015:

December 2014	Councillor Mike Goetz
January/February 2015	Councillor Dave Baker
March/April 2015	Councillor Kurt Christopherson
May/June 2015	Councillor Linda A. Brown
July/August 2015	Councillor Ginny Prowal
September/October 2015	Councillor Mike Goetz
November/December 2015	Councillor Diana Norgaard

Background:

To identify the Councillor required to step in as Acting Mayor when the Mayor is absent or otherwise unable to act or when the office of Mayor is vacant. In the absences of the Mayor, the Acting Mayor assumes all duties and responsibilities.


Attachments:

Acting Mayor appointments

Respectfully submitted,



Carole Fraser
Deputy Clerk/Human Resources Manager

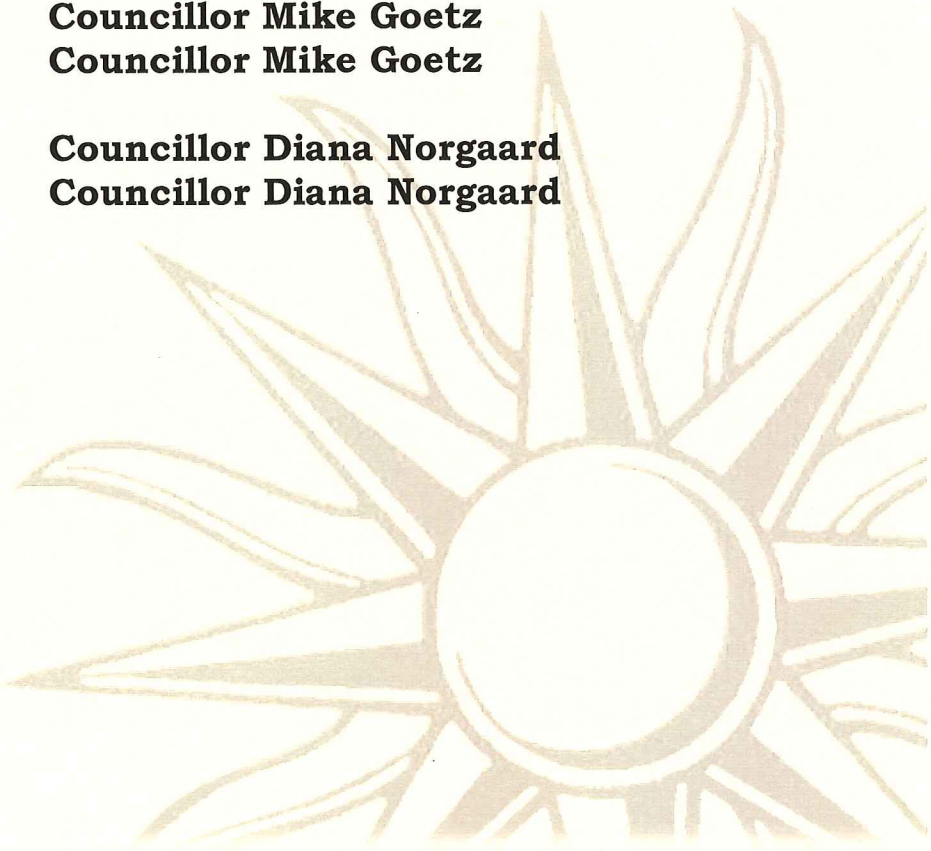
Reviewed by:			
Chief Administrative Officer 	Financial Services Mgr:	Public Works Manager	Other:



Acting Mayor Schedule

December 2014 to January 2015

December 2014	Councillor Mike Goetz
January 2015	Councillor Dave Baker
February 2015	Councillor Dave Baker
March 2015	Councillor Kurt Christopherson
April 2015	Councillor Kurt Christopherson
May 2015	Councillor Linda A. Brown
June 2015	Councillor Linda A. Brown
July 2015	Councillor Ginny Prowal
August 2015	Councillor Ginny Prowal
September 2015	Councillor Mike Goetz
October 2015	Councillor Mike Goetz
November 2015	Councillor Diana Norgaard
December 2015	Councillor Diana Norgaard



Merritt



Report

City of Merritt
Inaugural Council Meeting
December 01, 2014

File Number: 0530

To: Allan Chabot, Chief Administrative Officer/Corporate Officer
 From: Carole Fraser, Deputy Clerk/Human Resources Manager
 Date: November 24, 2014
 Subject: TNRD Representative and Alternate

RECOMMENDATION:

THAT pursuant to the *Local Government Act*, Section 784 - Appointment and term of office of municipal directors and Section 786 - Alternate municipal directors; Council appoint a City of Merritt municipal director and alternate to the Thompson Nicola Regional District


Background:

To appoint Council members to the Thompson Nicola Regional District Board to serve as the municipal director and an alternate. Council can appoint any member of Council to be a municipal director or alternate. The term of office of a municipal director is at the pleasure of the Council; until the director is replaced or at the next General Local Election. The alternate director may take the place of, vote and generally act in all matters for an absent municipal director, including a matter delegated to that director by the board.

Respectfully submitted,



Carole Fraser
Deputy Clerk/Human Resources Manager

Reviewed by:			
Chief Administrative Officer 	Financial Services Mgr:	Public Works Manager	Other: