



CITY OF MERRITT

MINUTES

REGULAR COUNCIL MEETING COUNCIL CHAMBER TUESDAY, JANUARY 14, 2014 AT 7:00 PM

1. PRESENT:

Mayor Susan Roline
Councillor D. Baker
Councillor K. Christopherson
Councillor M. Goetz
Councillor H. Kroeker
Councillor C. Norgaard

IN ATTENDANCE

Mr. L. Plotnikoff, Acting Chief Administrative Officer
Ms. C. Fraser, Deputy Clerk/Human Resources Manager
Mr. S. O'Flaherty, Planning & Development Services Manager
Mr. K. Ostraat, Financial Services Manager
Mr. J. Sucharyna, Business & Economic Development Manager
Mr. D. Tomkinson, Fire Chief

Merritt Herald
Q101.1

5 Members of the Public

2. CALL TO ORDER

Mayor Roline called the meeting to order at 7:08 p.m.

3. PUBLIC INPUT (10 Minutes)

- 3.1 Ms. Ginny Prowal asked Council in regards to the proposed LNG Fueling Station if there are any regulations in place with it being new technology. Ms. G. Prowal requested permission to review the landscaping plans for the fueling station.

4. ADOPTION OF MINUTES

ADOPTION OF
MINUTES

4.1 Moved, Seconded and CARRIED

001/14

THAT the Minutes for the Regular Council Meeting held on Tuesday, December 17, 2013 be adopted

002/14

4.2 Moved, Seconded and CARRIED

THAT the Minutes for the Special Committee of the Whole Meeting held on Wednesday, December 18, 2013 be adopted

5. GENERAL MATTERS - Delegations and Recognitions

GOLD COUNTRY
COMMUNITIES
SOCIETY

5.1 Terri Hadwin, Chief Operating Officer from Gold Country Communities Society making a presentation and brief overview of Gold Country's latest accomplishments and future goals.
File: 0382

Ms. T. Hadwin reviewed with Council Gold Country Communities Society's:

- Mission Statement
- Achievements
- Tourism Partnerships
- Vision Statement
- Future Objectives
- And what Merritt and Gold Country can do together

Gold Country covers approximately 9,000 miles squared and works to promote each area, region or city within its boundaries.

Last year Gold Country's website received approximately 51,000 views and is currently seeing 100 hits a day with most of the hits coming from B.C. and Germany.

6. UNFINISHED BUSINESS

Nil

7. BYLAWS

OFFICIAL
COMMUNITY PLAN &
ZONING
AMENDMENT

7.1 Land Use Amendment in the East Merritt OCP Sector; Planning & Development Services Manager's January 06, 2014 Memorandum
File: 3360 RZ2013-02, OCP 2013-02
3900.2162
3900.2163

Moved, Seconded and CARRIED

003/14

THAT the City of Merritt Official Community Plan Amendment Bylaw No. 2162, 2014 be given first reading

Moved, Seconded and CARRIED

004/14

THAT the City of Merritt Official Community Plan Amendment Bylaw No. 2162, 2014 be given second reading

Moved, Seconded and CARRIED

005/14

THAT the City of Merritt Official Community Plan Amendment Bylaw No. 2162, 2014 be submitted to Public Hearing

Moved, Seconded and CARRIED

006/14

THAT the City of Merritt Zoning Amendment Bylaw No. 2163, 2014 be given first reading

Moved, Seconded and CARRIED

007/14

THAT the City of Merritt Zoning Amendment Bylaw No. 2163, 2014 be given second reading

Moved, Seconded and CARRIED

008/14

THAT the City of Merritt Zoning Amendment Bylaw No. 2163, 2014 be submitted to Public Hearing

**FIRE DEPARTMENT
2014 CAPITAL
PROJECTS**

7.2 Fire Department 2014 Capital Projects; Financial Services
Manager's January 03, 2014 Memorandum
File: 3900.2165

Moved, Seconded and **CARRIED**

009/14

**THAT Fire Department 2014 Capital Projects City of Merritt
Loan Authorization Bylaw No. 2165, 2014 be given first reading**

Moved, Seconded and **CARRIED**

010/14

**THAT Fire Department 2014 Capital Projects City of Merritt
Loan Authorization Bylaw No. 2165, 2014 be given second
reading**

Moved, Seconded and **CARRIED**

011/14

**THAT Fire Department 2014 Capital Projects City of Merritt
Loan Authorization Bylaw No. 2165, 2014 be given third
reading**

8. **NEW BUSINESS**

**CHAMBER OF
COMMERCE RENTAL
SPACE**

8.1 Chamber of Commerce Rental Space; Business & Economic
Development Manager's December 24, 2013 Memorandum
File: 2381.26

Moved, Seconded and **CARRIED**

012/14

**THAT the City agrees to lease office space at Merritt City Hall
to the Chamber of Commerce for the period of February 01,
2014 until January 31, 2015 for the amount of two hundred and
fifty dollars (\$250) per month**

**AND THAT the Mayor and Acting Chief Administrative
Officer be authorized to sign the lease**

Voting Opposed: Councillor Goetz

**FIRE SERVICES
AGREEMENT - TNRD**

- 8.2 Fire Services Agreement - TNRD; Fire Chief's January 02, 2014 Memorandum
File: 7200

Moved, Seconded and **CARRIED**

013/14

THAT Council authorizes the Mayor and the Acting Chief Administrative Officer to execute the proposed Fire Services Agreement between the City of Merritt and the Thompson Nicola Regional District under the terms herein

**TNRD SECURITY
ISSUING BYLAW**

- 8.3 Security Issuing Resolution for Loan Authorization Bylaw No. 2150, 2013; Financial Services Manager's January 07, 2014 Memorandum
File: 3900.2150

Moved, Seconded and **CARRIED**

014/14

THAT Council approve borrowing from the Municipal Finance Authority of British Columbia, as part of the 2014 Spring Borrowing Session, six hundred and ninety eight thousand dollars (\$698,000) as authorized through Central Park Improvements - Upgrades to the Washrooms and Construction of a Lacrosse Box City of Merritt Loan Authorization Bylaw No. 2150, 2013;

AND THAT the Thompson Nicola Regional District be requested to consent to our borrowing over a twenty (20) year term and include the borrowing in their Security Issuing Bylaw

Voting Opposed: Councillor Kroeker

**TNRD SECURITY
ISSUING BYLAW**

- 8.4 Security Issuing Resolution for Loan Authorization Bylaw No. 2151, 2013; Financial Services Manager's January 07, 2014 Memorandum
File: 3900.2151

Moved, Seconded and **CARRIED**

015/14

THAT Council approve borrowing from the Municipal Finance Authority of British Columbia, as part of the 2014 Spring Borrowing Session, three hundred and fifty thousand dollars (\$350,000) as authorized through 2013 Asphalt Project City of Merritt Loan Authorization Bylaw No. 2151, 2013;

AND THAT the Thompson Nicola Regional District be requested to consent to our borrowing over a twenty (20) year term and include the borrowing in their Security Issuing Bylaw

**TNRD SECURITY
ISSUING BYLAW**

- 8.5 Security Issuing Resolution for Loan Authorization Bylaw No. 2153, 2013; Financial Services Manager's January 07, 2014 Memorandum
File: 3900.2153

Moved, Seconded and **CARRIED**

016/14

THAT Council approve borrowing from the Municipal Finance Authority of British Columbia, as part of the 2014 Spring Borrowing Session, three hundred thousand dollars (\$300,000) as authorized through 2013 Public Works Utility Building City of Merritt Loan Authorization Bylaw No. 2153, 2013;

AND THAT the Thompson Nicola Regional District be requested to consent to our borrowing over a twenty (20) year term and include the borrowing in their Security Issuing Bylaw

**RECREATION
SERVICES SPECIFIED
AREA SERVICE
AGREEMENT
RENEWAL**

- 8.6 Recreation Services Specified Area Service Agreement Renewal; Acting Chief Administrative Officer's December 20, 2013 Memorandum
File: 2280.14

Moved, Seconded and CARRIED

017/14

THAT the City renew the Recreational Services Funding Agreement with the Thompson Nicola Regional District for the period of January 01, 2014 to December 31, 2018 at the proposed annual rate of fifty nine thousand one hundred and sixty dollars (\$59,160) plus an additional annual increase of two percent (2%)

AND THAT the Mayor and Acting Chief Administrative Officer be authorized to sign on behalf of the City

**NICOLA VALLEY
AQUATIC CENTRE
SPECIFIED AREA
SERVICE
AGREEMENT
RENEWAL**

- 8.7 Nicola Valley Aquatic Centre Specified Area Service Agreement Renewal; Acting Chief Administrative Officer's December 20, 2013 Memorandum
File: 2280.12

Moved, Seconded and CARRIED

018/14

THAT the City renew the Nicola Valley Aquatic Centre services funding agreement with the Thompson Nicola Regional District for the period of January 01, 2014 to December 31, 2018 at the proposed annual rate of one hundred and thirty eight thousand six hundred and seventy nine dollars (\$138,679) plus an additional annual increase of two percent (2%)

AND THAT the Mayor and Acting Chief Administrative Officer be authorized to sign on behalf of the City

**DEVELOPMENT
VARIANCE - 3399
PINERIDGE DRIVE**

- 8.8 Development Variance (3399 Pineridge Drive); Planning & Development Services Manager's January 13, 2014 Memorandum
File: 3090; DVP2013-03

Moved, Seconded and CARRIED

019/14

THAT Council approves the Development Variance Permit Application 2013-03 for 3399 Pineridge Drive

TEMPORARY USE
PERMIT FOR LNG
FUELING STATION

- 8.9 Temporary Use Permit for LNG Fueling Station; Planning & Development Services Manager's December 14, 2013 Memorandum
File: 3356 TUP2013-02

Moved, Seconded and CARRIED

020/14

THAT Council approves Temporary Use Permit TUP2013-02 for a period of one (1) year for ENN Canada LNG Fueling Station for ENN Canada LNG Fueling Station subject to an Emergency Plan acceptable to the Fire Chief of the Merritt Fire & Rescue Department

DEVELOPMENT
PERMIT - ENN
CANADA'S LNG
FUELING STATION

- 8.10 Development Permit - ENN Canada's LNG Fueling Station; Planning & Development Services Manager's December 24, 2013 Memorandum
File: 3060; DP2013-K

Moved, Seconded and CARRIED

021/14

THAT Council approve Development Permit application DP2013-K for ENN Canada LNG Fueling Station subject to the bond being received for landscaping

REVITALIZATION
TAX EXEMPTION
APPLICATION

- 8.11 Revitalization Tax Exemption Application; Business & Economic Development Manager's December 24, 2013 Memorandum
File: 3900.1928

Moved, Seconded and CARRIED

022/14

THAT the Council accepts the application and awards a Revitalization Tax Exemption Certificate, subject to final inspection to Nicola Valley Mobile Repair LTD

9. NOTICES OF MOTION

Nil

10. REPORTS FROM COUNCIL

- 10.1 Councillor Goetz reported on the importance of Council attending SILGA & UBCM conferences referring to a notice from Minister Coleman in regards to the Cold Weather Shelter and applauded the City for seeking funding from UBCM to make the

- project possible
- 10.2 Mayor Roline received a letter from Minister Cadieux requesting further information in regards to the request to meet with her. With a broader topic at hand it was recommended that more Ministers be engaged in discussions and a strategic plan developed. The Merritt Integration Project may be helpful in developing a strategic plan and continue to bring forward information to Council; reminded everyone of the Business After Business at the BC Tourism Centre on January 16, 2014; The Hank Williams Tribute concert with all proceeds going to the Merritt Food Bank on January 19, 2014; and attended the Merritt Curling Club's 100th Anniversary celebration on January 11, 2014

11. INFORMATION ITEMS

**COMMUNITY
POLICING OFFICE
MONTH END
REPORT**

- 11.1 Community Policing Office Month End December 2013; Kelly Donaldson and Cst. Tracy Dunsmore Report
File: 7500.1

**GAS TAX PROGRAM
SERVICES**

- 11.2 Gas Tax Agreement Community Works Fund Payment; Rhona Martin, UBCM President's November 19, 2013 Letter
File: 2240.46

**LOCAL
GOVERNMENT
PROGRAM SERVICES**

- 11.3 Completion of Operational Fuel Treatment (Coutlee Plateau, 2008); Peter Ronald, Programs Officer's November 13, 2013 Letter
File: 7300.1 & 1854.6

**2014 PROPERTY TAX
ASSESSMENT ROLL**

- 11.4 2014 Property Tax Assessment Roll; Financial Services Manager's January 03, 2014 Memorandum
File: 2050.2014

12. TERMINATION OF MEETING

The Mayor declared the meeting closed at 8:29 p.m.

**Certified correct in accordance with Section 124(2) (c) of the
Community Charter.**

Deputy Clerk

Confirmed on the 28th Day of January, 2014

Mayor