



CITY OF MERRITT

MINUTES

REGULAR COUNCIL MEETING COUNCIL CHAMBER TUESDAY, APRIL 23, 2013 AT 7:00 PM

1. PRESENT:

Mayor Susan Roline
Councillor D. Baker
Councillor K. Christopherson
Councillor M. Goetz
Councillor H. Kroeker
Councillor A. Murdoch
Councillor C. Norgaard

IN ATTENDANCE

Mr. S. Boven, Acting Chief Administrative Officer
Ms. C. Fraser, Deputy Clerk/Human Resources Manager
Mr. S. O'Flaherty, Development Services Officer
Mr. L. Plotnikoff, Leisure Services Manager
Ms. P. Sibilleau, Financial Services Manager
Mr. D. Tomkinson, Fire Chief

Merritt Herald
Q101.1
Shaw Cable

15 Members of the Public

2. CALL TO ORDER

Mayor Roline called the meeting to order at 7:02 p.m.

2.1 Moved, Seconded and **CARRIED**

THAT Item 8.13 be moved to the beginning of the New Business portion of the agenda

3. PUBLIC INPUT (10 Minutes)

Mr. R. Sanders, President, Walk of Stars commented to Council regarding the report dealing with the Walk of Stars sign at the BC Visitor's Information booth has discrepancies. Mr. Sanders claims Walk of Stars has not been contacted by the City or Economic Development Officer and admits the Walk of Stars erected the signs but they belong to the City. (Mr. Sanders later during the meeting clarified these signs at the BCVC belonged to Walk of Stars) The signs are in disrepair and it was anticipated this could be worked out through the Directional Signage Committee, working with the City but if the City is not working fast enough, the Walk of Stars will get the funds to repair the signs i.e. TOTA

4. ADOPTION OF MINUTES

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MINUTES

4.1 Moved, Seconded and **CARRIED**

071/13

THAT the Minutes for the Regular Council Meeting held on Tuesday, April 09, 2013 be adopted

072/13

4.2 Moved, Seconded and **CARRIED**

THAT the Minutes for the Committee of the Whole Meeting held on Tuesday, April 16, 2013 be adopted

5. GENERAL MATTERS - Delegations and Recognitions

GOOD EARTH
COMPANY

5.1 Sunshine Valley Good Earth Company Ltd; John Anderson April 17, 2013 Letter
File: 2280.38

Mr. J. Anderson, Sunshine Valley Good Earth Company presented to Council a brief overview as to where the company is today and reviewed current operations
Mr. Anderson requested direction from Council as to a proposal at the end of August, 2013 by either having the City operate the compost facility or the City renewing the contract with the Sunshine Valley Good Earth Company

6. UNFINISHED BUSINESS

NOTICE OF MOTION 6.1 Councillor Murdoch brought forward the following Notice of Motion:

Moved, Seconded and CARRIED

073/13

THAT Council invite Community Futures Nicola Valley to make a presentation to Council at one of its regular meetings in June;

AND THAT the Deputy Clerk contact Community Futures Nicola Valley to determine which of the two Tuesdays would work better for Community Futures Nicola Valley

NOTICE OF MOTION 6.2 Councillor Murdoch brought forward the following Notice of Motion: *(This is an illegal motion as a committee cannot consist of more than 3 Councillors as it is then a quorum and a Council meeting)*

THAT Council appoint a Select Committee to consist of the six (6) Councillors for the purpose of advising Council on appointments to Select Committee and other bodies requesting a Council representative;

AND THAT until the committee appoints a chair, Councillor Murdoch will be chair

Motion declared inadmissible

NOTICE OF MOTION 6.3 Councillor Christopherson brought forward the following Notice of Motion:

Moved, Seconded and CARRIED

074/13

THAT Council invite Nicola Valley Community Arts Council to make a presentation to Council at one of its regular meetings in June;

AND THAT the Deputy Clerk contact Nicola Valley Community Arts Council to determine which of the two Tuesdays would work better for Nicola Valley Community Arts Council

7. BYLAWS

**FIVE YEAR
FINANCIAL PLAN**

7.1 Five Year Financial Plan; Financial Services Manager's April 16, 2013 Memorandum
File: 3900.2146

Moved, Seconded and **CARRIED**

075/13

THAT City of Merritt Five Year Financial Plan Bylaw No. 2146, 2013 be given first reading

Moved, Seconded and **CARRIED**

076/13

THAT City of Merritt Five Year Financial Plan Bylaw No. 2146, 2013 be given second reading

Moved, Seconded and **CARRIED**

077/13

THAT City of Merritt Five Year Financial Plan Bylaw No. 2146, 2013 be given third reading

8. NEW BUSINESS

**FUEL MANAGEMENT
PROJECT - PARKER
DRIVE**

8.13 Fuel Management Project - Parker Drive; Fire Chief's April 23, 2013 Memorandum
File: 7200

Moved, Seconded and **CARRIED**

078/13

THAT Council authorize the Merritt Fire Rescue Department to conduct a prescribed burn below Parker Drive, on City owned land, as part of the 2013 Fuel Management Project

GRANT-IN-AID/CITY INITIATIVES

8.1 Grant-in-Aid/City Initiatives - Budget Transfer; Financial Services Manager's April 17, 2013 Memorandum
File: 1705

Moved, Seconded

THAT Council authorize a budget transfer amount other than seventy four hundred (\$7400) dollars from City Initiatives to Grant-in-Aid

Moved, Seconded and CARRIED

079/13

THAT THE Grant-in-Aid/ City Initiatives - Budget Transfer be deferred until the Valley Visual Artists grant-in-aid application and the Merritt Helping Hands Society grant-in-aid application have been debated by Council at this meeting

VALLEY VISUAL ARTISTS

8.2 Grant-in-Aid - Valley Visual Artists; Financial Services Manager's April 17, 2013 Memorandum
File: 1851

Moved, Seconded and CARRIED

080/13

THAT Council review the request for an In-Kind Grant-in-Aid and/or Financial Grant-in-Aid from the Valley Visual Artists and award an amount other than twelve thousand one hundred (\$12,100) dollars;

AND THAT Council support Valley Visual Artists by matching funds raised by Valley Visual Artists by December 31, 2013 to a maximum of four thousand (\$4,000) dollars:

AND FURTHER THAT Council support the Valley Visual Artists by awarding an In-Kind Grant-in-Aid up to five hundred (\$500) dollars for the use of a room at the Civic Centre

MERRITT HELPING HANDS SOCIETY

8.3 Grant-in-Aid - Merritt Helping Hands Society; Financial Services Manager's April 17, 2013 Memorandum
File: 1851

Moved, Seconded and CARRIED

081/13

THAT Council review the request for a Financial Grant-in-Aid from the Merritt Helping Hands Society and award the grant in the amount of three thousand (\$3,000) dollars

Voting Opposed: Councillors Kroeker and Murdoch

GRANT-IN-AID/CITY INITIATIVES 8.1 Grant-in-Aid/City Initiatives - Budget Transfer; Financial Services Manager's April 17, 2013 Memorandum
File: 1705

Moved, Seconded and CARRIED

082/13

THAT Council authorize a budget transfer amount of fourteen thousand nine hundred (\$14,900) dollars from City Initiatives to Grant-in-Aid

BAILLIE HOUSE

8.4 2013 First Quarter Report - Visitor Information at Baillie House; Economic Development Manager's April 12, 2013 Memorandum
File: 2248.40

Moved, Seconded and CARRIED

083/13

THAT Council accept the Merritt Visitor Information at Baillie House 2013 First Quarter report

BC HYDRO FAST CHARGER

8.5 BC Hydro Fast Charger; Development Services Officer's April 15, 2013 Memorandum
File: 2240.96

Moved, Seconded and CARRIED

084/13

THAT Council enter into a five (5) year agreement with BC Hydro for the lease of the DCFD charging station;

AND THAT the Mayor and Chief Administrative Officer be authorized to sign the agreement on behalf of the City

PLUG-IN BC ELECTRIC VEHICLE CHARGING

8.6 Plug-In BC Electric Vehicle Charging Stations; Development Services Officer's April 15, 2013 Memorandum
File: 2240.92

Moved, Seconded and CARRIED

085/13

THAT Council accepts the Contribution Agreement with the Fraser Basin Council and installs the four funded charging stations;

AND THAT the Mayor and Chief Administrative Officer be authorized to sign the agreement on behalf of the City

WALK OF STARS SIGN 8.7 Walk of Stars Sign at BC Visitor Centre Merritt; Development Services Officer's April 16, 2013 Memorandum
File: 0381

Moved, Seconded and **CARRIED**

086/13

THAT the City strike a meeting with the Walk of Stars for a discussion to work on a solution to deal with the Walk of Stars signage

SPRINGBANK WATER MAIN 8.8 Springbank 300mm Water Main Relocation Tender Award; Public Works Manager's April 16, 2013 Memorandum
File: 1220

Moved, Seconded and **CARRIED**

087/13

THAT Council awards the tender for the Springbank 300 mm water main relocation to Big Rock Construction Company Ltd. in the amount of one hundred and seventy five thousand four hundred and eight-four (\$175,484) dollars plus applicable taxes;

AND THAT the Mayor and Chief Administrative Officer be authorized to execute the required documents

COMMERCIAL FRONT LOADER REFUSE TRUCK 8.9 Commercial Front Loader Refuse Truck Award; Public Works Manager's April 16, 2013 Memorandum
File: 1220

Moved, Seconded and **CARRIED**

088/13

THAT Council awards the purchase of a new commercial front loading refuse truck to Rollins Machinery in the amount of two hundred and twenty thousand four hundred (\$220,400) dollars plus applicable taxes;

AND THAT the Mayor and Chief Administrative Officer be authorized to execute the required documents

**COMBINATION
VACUUM
FLUSHER/HYDRO
EXCAVATING TRUCK**

8.10 Combination Vacuum Flusher/Hydro Excavating Truck Award;
Public Works Manager's April 16, 2013 Memorandum
File: 1220

Moved, Seconded and **CARRIED**

089/13

THAT Council awards the purchase of a new combination vacuum flusher hydro excavating truck to Vimar Equipment Ltd. in the amount of three hundred and thirty eight thousand four hundred and fifty-one (\$338,451) dollars plus applicable taxes;

AND THAT the Mayor and Chief Administrative Officer be authorized to execute the required documents

**HOUSTON BRIDGE
ABUTMENT**

8.11 Houston Bridge Abutment Repair Tender Award; Public Works
Manager's April 16, 2013 Memorandum
File: 1220

Moved, Seconded and **CARRIED**

090/13

THAT Council awards the tender for the Houston Street Bridge South Abutment Repair to LNB Construction Inc. in the amount of one hundred and fifty three thousand three hundred and seventy-two dollars and fifty cents (\$153,372.50) plus applicable taxes;

AND THAT the Mayor and Chief Administrative Officer be authorized to execute the required documents

**NICOLA VALLEY
MUSEUM ARCHIVES
ASSOCIATION**

8.12 Annual Funding of Nicola Valley Museum Archives Association;
Financial Services Manager's April 16, 2013 Memorandum
File: 7930 & 1700

Moved, Seconded and **CARRIED**

091/13

THAT Council requests the Nicola Valley Museum Archives Association to prepare quarterly reports of the activities and expenditures plus an annual report to include the annual operating budget for Council

SIDEWALKS

8.14 Sidewalks; Public Works Manager's April 16, 2013 Memorandum
File: 1220

092/13

Moved, Seconded and **CARRIED**

THAT the proposed sidewalk expansion plan as show on Attachment "A" be forwarded to the Workshop scheduled for May 07, 2013

9. **NOTICES OF MOTION**

10. **REPORTS FROM COUNCIL**

Councillor Baker attended the `cash in trash out` event hosted by the geocaching group at Claybanks RV Park and wished James Umpherson all the best in his future endeavors and commented the City has improvements thanks to Mr. Umpherson such as the new website

11. **INFORMATION ITEMS**

INSPECTION SERVICES QUARTERLY REPORT

11.1 Inspection Services Report for First Quarter 2013; Building Safety and Inspection Services April 10, 2013 Memorandum
File: 3800

ARMSTRONG STREET

11.2 Update on Armstrong Street Multi-Family Housing Project; Technical Planning Committee Chair's April 04, 2013 Memorandum
FILE: 3060 DP2012-B

PROPERTY TAX NOTICES

11.3 Property Tax Notices - Separate Notice by Type of Tax; Financial Services Manager's April 16, 2013 Memorandum
File: 2065

RESCUE TRUCK UPDATE

11.4 Rescue Truck Update; Fire Chief's April 10, 2013 Memorandum
File: 7200

BYLAW MONTHLY REPORT

11.5 March 2013 Bylaw Report; Bylaw Services Officer's April 09, 2013 Memorandum
File: 4000

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| COMMUNITY
POLICING MONTHLY
REPORT | 11.6 | March 2013 Community Policing Office Report; Ryan Reid and Cst. Tracy Dunsmore Memorandum
File: 7500.1 |
| DIRECTIONAL
SIGNAGE
COMMITTEE | 11.7 | Minutes; Directional Signage Committee March 27, 2013 Meeting
File: 0386 |
| AIR QUALITY
COMMITTEE | 11.8 | Minutes; Air Quality Committee April 03, 2013 Meeting
File: 0375 |
| THANK YOU | 11.9 | Thank you Card from Ron and Joan Sherwood
File: 0220 |

12. **TERMINATION OF MEETING**

The Mayor declared the meeting closed at 8:45 p.m.

**Certified correct in accordance with Section 124(2) (c) of the
Community Charter.**

**Original signed by
Deputy Clerk**

Confirmed on the 14th Day of May, 2013

**Original signed by
Mayor**