



# CITY OF MERRITT

## MINUTES

### REGULAR COUNCIL MEETING COUNCIL CHAMBER TUESDAY, OCTOBER 11, 2011 AT 7:00 PM

1. PRESENT:

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Mayor Susan Roline  
Councillor D. Baker  
Councillor N. Clarke  
Councillor M. Goetz  
Councillor H. Kroeker  
Councillor A. Murdoch  
Councillor S. Sanders

IN ATTENDANCE

Mr. M. Noble, Chief Administrative Officer  
Mr. S. Boven, Public Works Manager  
Ms. C. Fraser, Deputy Clerk  
Mr. S. O'Flaherty, Development Services Officer  
Mr. L. Plotnikoff, Leisure Services Manager  
Ms. P. Sillibeau, Collector/Deputy Financial Services Managers  
Mr. J. Umpherson, Business & Economic Development Manager  
Ms. M. Worrin, Financial Services Manager

Merritt Herald  
Merritt News  
Q101.1  
Shaw Cable

15 Members of the Public

2. CALL TO ORDER

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Mayor Roline called the meeting to order at 7:08 p.m.

3. PUBLIC INPUT (10 Minutes)

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*Pursuant to City of Merritt Council Procedures Bylaw No. 2055, 2008 Section 21 (f) "The Public input period shall be discontinued for meetings in the two (2) months preceding a civic election"*

4. ADOPTION OF MINUTES

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ADOPTION OF  
MINUTES

4.1 Moved, Seconded and **CARRIED**

181/11

**THAT the Minutes for the Special Council Meeting held on Thursday, September 15, 2011 be adopted**

182/11

4.2 Moved, Seconded and **CARRIED**

**THAT the Minutes for the Regular Council Meeting held on Tuesday, September 20, 2011 be adopted**

5. GENERAL MATTERS - Delegations and Recognitions

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COMMUNITIES IN  
BLOOM

5.1 Presentation of Awards received at Communities in Bloom Conference; Lois Ward, Communities in Bloom member  
File: 0552.2

Ms. L. Ward presented a report to Council from the Communities in Bloom conference held in Sooke, B.C. The City of Merritt, even though was not entered to be judged, was awarded 4 Blooms with a special mention of the Sunshine Valley Good Earth Company as well as awarded a Heritage Conservation trophy for the Baillie House

6. UNFINISHED BUSINESS

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BEAR AWARE

6.1 Report on Bear Aware Presentation; Chief Administrative Officer's October 04, 2011 Memorandum  
File: 0480

183/11

Moved, Seconded and **CARRIED**

**That Council direct Administration to develop a local program for Bear Awareness in subsequent years and monitor the results**

SMART METERS

6.2 BC Hydro’s Smart Meter Program; Walter Vohradsky  
File: 0250

157/11

*Moved, Seconded and CARRIED*

*THAT Council participate in the discussion being held during UBCM addressing “Smart Meters” in order to gather information and make a more informed and educated decision regarding requesting a moratorium be placed on mandatory installation of the wireless meters*

Moved, Seconded and CARRIED

184/11

**THAT Council direct Administration to communicate to BC Hydro that while the City of Merritt appreciates there may be additional costs involved, that BC Hydro offer an option to the residents of Merritt to have either wireless or wired “Smart Meters” installed**

*Council directed Administration to seek additional information from BC Hydro such as actual facts for the advantages and disadvantages of the wired and wireless models of the “Smart Meter” as well as copying the Minister and Premier on the letter*

MERRITT  
COMMUNITY  
CINEMA SOCIETY

6.3 Merritt Community Cinema Society Request for City Support;  
Kurt Christopherson August 30, 2011 Letter  
File: 0220

185/11

Moved, Seconded and CARRIED

**THAT Council direct Administration to make available to the Merritt Community Cinema Society a letter of support should the Society need**

DEVELOPMENT COST  
CHARGES

6.4 Councillor Goetz Notice of Motion from September 06, 2011  
Regular Council Meeting  
File: 3150

Moved, Seconded

**THAT Council direct Administration to explore the opportunity of creating a bylaw for the purpose of a time extension for Development Cost Charges under fifty thousand (\$50,000) dollars**

*Councillor Goetz withdrew his notice of motion*

INFRASTRUCTURE  
RENEWAL  
PROGRAM-  
CHAPMAN STREET  
TENDER

6.5 Infrastructure Renewal Program - Chapman Street Tender;  
Public Works Manager's Memorandum  
File: 1220

*Moved, Seconded and CARRIED*

167/11

*THAT staff provide Council a quote for costs to complete the Chapman Street infrastructure renewal project to include curb to sidewalk and storm sewer*

Chapman Street Improvements Cost Estimate; Public Works Manager's September 20, 2011 Memorandum  
File: 1220

Moved, Seconded and CARRIED

186/11

**THAT Council direct staff to complete the works to extend the edge of pavement to the sidewalks and property lines along Chapman Street, including paving and installation of additional catch basins at an approximate cost of eighty six thousand (\$86,000) dollars plus applicable taxes;**

**AND THAT this does not set a precedent for future projects**

Moved, Seconded and CARRIED

187/11

**THAT Council direct Administration to create a Policy for procedures for upgrades during Public Works maintenance projects**

7. BYLAWS

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ZONING-2026 PRIEST AVENUE

7.1 City of Merritt Zoning Bylaw Amendment Bylaw No. 2121, 2011  
File: 3900.2121

*Council Murdoch declared a conflict and left the meeting at 8:12 p.m.*

Moved, Seconded and CARRIED

188/11

**THAT City of Merritt Zoning Bylaw Amendment Bylaw No. 2121, 2011 be given third reading**

Moved, Seconded and CARRIED

189/11

**THAT City of Merritt Zoning Bylaw Amendment Bylaw No. 2121, 2011 be adopted**

*Councillor Murdoch returned to the meeting at 8:15 p.m.*

DEVELOPMENT PERMIT APPLICATION FEES

7.2 Update Development Permit Application Fees; Chief Administrative Officer's October 04, 2011 Memorandum  
File: 3900.2076

Moved, Seconded and CARRIED

190/11

**THAT City of Merritt Land Use Amendment and Development Approval Procedures Amending Bylaw No. 2122, 2011 be given first reading**

Moved, Seconded and CARRIED

191/11

**THAT City of Merritt Land Use Amendment and Development Approval Procedures Amending Bylaw No. 2122, 2011 be given second reading**

Moved, Seconded and CARRIED

192/11

**THAT City of Merritt Land Use Amendment and Development Approval Procedures Amending Bylaw No. 2122, 2011 be given third reading**

TAX EXEMPTION	7.3	<p>Tax Exemption Bylaw No. 2124, 2011; Collector/Deputy Financial Services Manager's October 04, 2011 Memorandum File: 3900.2124 and 2080</p> <p>Moved, Seconded and <b>CARRIED</b></p> <p><b>THAT City of Merritt Tax Exemption Bylaw No. 2124, 2011 be given first reading</b></p>
193/11		
194/11		<p>Moved, Seconded and <b>CARRIED</b></p> <p><b>THAT City of Merritt Tax Exemption Bylaw No. 2124, 2011 be given second reading</b></p>
195/11		<p>Moved, Seconded and <b>CARRIED</b></p> <p><b>THAT City of Merritt Tax Exemption Bylaw No. 2124, 2011 be given third reading</b></p>
TAX EXEMPTION	7.4	<p>Tax Exemption Bylaw No. 2125, 2011; Collector/Deputy Financial Services Manager's October 04, 2011 Memorandum File: 3900.2125 and 2080</p> <p>Moved, Seconded and <b>CARRIED</b></p> <p><b>THAT City of Merritt Tax Exemption Bylaw No. 2125, 2011 be given first reading</b></p>
196/11		
197/11		<p>Moved, Seconded and <b>CARRIED</b></p> <p><b>THAT City of Merritt Tax Exemption Bylaw No. 2125, 2011 be given second reading</b></p>
198/11		<p>Moved, Seconded and <b>CARRIED</b></p> <p><b>THAT City of Merritt Tax Exemption Bylaw No. 2125, 2011 be given third reading</b></p>

8. NEW BUSINESS

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**SPECIAL OCCASION  
LIQUOR LICENSE  
POLICY**

- 8.1 Special Occasion Liquor License Policy; Leisure Services Manager's October 03, 2011 Memorandum  
File: 0595 and 4320.4

Moved, Seconded and **CARRIED**

199/11

**THAT the City approves the revised policy regarding applications for Special Occasion Liquor Licenses**

**EXPENSE  
REIMBURSEMENT  
POLICY**

- 8.2 Expense Reimbursement Policy Amendment; Financial Services Manager's October 04, 2011 Memorandum  
File: 0595

Moved, Seconded and **CARRIED**

200/11

**THAT Council amends the Expense Reimbursement Policy as attached**

**COMMUNITY  
GRANTS IN AID  
PROGRAM POLICY**

- 8.3 Community Grants in Aid Program Policy Amendment; Financial Services Manager's October 04, 2011 Memorandum  
File: 0595 and 1851

Moved, Seconded and **CARRIED**

201/11

**THAT Council amends the Community Grants in Aid Program Policy as attached**

**GREAT CANADIAN  
BIKE RALLY**

- 8.4 Second Annual Great Canadian Bike Rally-July 11-15, 2012 - City of Merritt Sponsorship; Mike Fairfield, Coordinator, Great Canadian Bike Rally Association September 15, 2011 Letter  
File: 8100

Moved, Seconded and **CARRIED**

202/11

**THAT Council support the second annual Great Canadian Bike Rally to take place July 11-15, 2011;**

**AND THAT Council provide street closures for the main downtown streets, namely Quilchena Avenue from Voght Street to Garcia Street, Garcia Street from Clapperton Avenue to Merritt Avenue and Granite Avenue from Garcia Street to Voght Street;**

**AND FURTHER THAT Council can only support in principle the "Gold Level" sponsorship at a cost of ten thousand (\$10,000) dollars as this is a decision for the 2012 budget and the new Council elected November 2011**

**WATER RESOURCE  
ADVISORY  
COMMITTEE**

8.5 Minutes; Water Resource Advisory Committee September 06, 2011 Meeting  
File: 0572

Moved, Seconded and **CARRIED**

203/11

**THAT Council appoint the following individuals as members of the Water Resource Advisory Committee:**

- **Maryann Bowles**
- **Diane Wandler**
- **Daphne Randall**

**MERRITT COUNTRY  
CHRISTMAS  
COMMITTEE**

8.6 Minutes; Merritt Country Christmas Committee September 19, 2011 Meeting  
File: 0384

Moved, Seconded and **CARRIED**

204/11

**THAT Council appoint the following individuals as members of the Merritt Country Christmas Committee:**

- **Sharon Edwards**
- **Mischelle Pierce**
- **Lynda Davy**
- **Yvonne Hagen**
- **Ashly Davy**
- **Murray Towers**
- **Sue Bakus**
- **Linda Clark**

Moved, Seconded and **CARRIED**

205/11

**THAT Council direct Administration send out invitations to other municipalities to attend the Merritt Country Christmas Parade**



9. NOTICES OF MOTION

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10. REPORTS FROM COUNCIL

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Councillor Clarke announced that she is moving to the Okanagan

Councillor Goetz thanked Councillor Clarke for her years of services to the City of Merritt

11. INFORMATION ITEMS

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**BUSINESS &  
ECONOMIC  
DEVELOPMENT**

- 11.1 September 2011 Business & Economic Development Report; Business & Economic Development Manager's September 30, 2011 Memorandum  
File: 0691

**BYLAW SERVICES**

- 11.2 September 2011 Bylaw Services Report; Bylaw Services Officer's September 30, 2011 Memorandum  
File: 4000

**MERRITT  
COMMUNITY  
POLICING OFFICE**

- 11.3 September 2011 Merritt Community Policing Office Report; Kelly Donaldson and Cst. Tracy Dunsmore September 30, 2011 Memorandum  
File: 7500.1

**AIRPORT  
COMMITTEE**

- 11.4 Minutes; Airport Committee September 12, 2011 Meeting  
File: 0374

**OUTDOOR  
RECREATIONAL  
FACILITY USERS  
COMMITTEE**

- 11.5 Discussion Notes; Outdoor Recreational Facility Users Committee September 12, 2011 Meeting  
File: 0364

**CITY CENTRE BOARD**

- 11.6 Minutes; City Centre Board September 21, 2011 Meeting  
File: 0380

**MERRITT'S 100<sup>TH</sup>  
ANNIVERSARY  
COMMITTEE**

- 11.7 Minutes; Merritt's 100<sup>th</sup> Anniversary Committee September 22, 2011 Meeting  
File: 0372

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|---|-------|--|
| <b>BRITISH COLUMBIA<br/>ACHIEVMENT<br/>FOUNDATION</b> | 11.8  | British Columbia Achievement Foundation; Honourable Christy Clark, Premier, Province of British Columbia August 25, 2011 Letter<br>File: 0135                                  |
| <b>WOOD FIRST ACT</b>                                 | 11.9  | City of Merritt Resolution Supporting the <i>Wood First Act</i> ; Honourable Minister, Pat Bell, Ministry of Jobs, Tourism and Innovation August 31, 2011 Letter<br>File: 0135 |
| <b>PROCLAMATION</b>                                   | 11.10 | Proclamation; Month of October as <b>Foster Family Month</b><br>File: 0630   |
| <b>PROCLAMATION</b>                                   | 11.11 | Proclamation; October 17-23, 2011 as <b>Canada World Youth Week</b><br>File: 0630  |

12. **TERMINATION OF MEETING**

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The Mayor declared the meeting closed at 9:05 p.m.

**Certified correct in accordance with Section 124(2) (c) of the Community Charter.**

**Original Signed by  
Deputy Clerk**

**Confirmed on the 25<sup>th</sup> Day of October, 2011**

**Original Signed by  
Mayor**