



# CITY OF MERRITT

## MINUTES

### REGULAR COUNCIL MEETING

COUNCIL CHAMBER

TUESDAY, APRIL 12, 2011

AT 7:00 PM

1. PRESENT:

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Mayor Susan Roline  
Councillor D. Baker  
Councillor N. Clarke  
Councillor M. Goetz  
Councillor H. Kroeker  
Councillor A. Murdoch  
Councillor S. Sanders

**IN ATTENDANCE**

Mr. M. Noble, Chief Administrative Officer  
Mr. S. Boven, Public Works Manager  
Mr. L. Plotnikoff, Leisure Services Manager  
Mr. D. Tomkinson, Fire Chief  
Ms. M. Worrin, Financial Services Manager

Merritt Herald  
Merritt News  
Q101.1  
Shaw Cable

3 Members of the Public

2. CALL TO ORDER

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Mayor Roline called the meeting to order at 7:00 p.m.

3. PUBLIC INPUT (10 Minutes)

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Nil

4. ADOPTION OF MINUTES

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ADOPTION OF  
MINUTES

4.1 Moved, Seconded and CARRIED

050/11

**THAT the Minutes for the Regular Council Meeting held on Tuesday, March 22, 2011 be adopted**

5. GENERAL MATTERS - Delegations and Recognitions

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Nil

6. UNFINISHED BUSINESS

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ATV/BC

6.1 Quad Riders ATV Association of BC to make a presentation to Council requesting Council support of a "Poker Ride" in the Merritt area; Wayne Dreger, Director ATV/BC February 02, 2011 Letter  
File: 0250

051/11

Moved, Seconded and CARRIED

**THAT Council direct Administration to send a letter of support to the Quad Riders ATV Association of BC for their June 25, 2011 "Poker Ride" in the Merritt area**

COMMUNITY  
FUTURES NICOLA  
VALLEY

6.2 2010 Annual Report from Economic Development Services; Deanne Parise, Economic Development Officer, Community Futures Nicola Valley March 11, 2011 Letter  
File: 2240.50

052/11

Moved, Seconded and CARRIED

**THAT Council suggest that Community Futures Nicola Valley remove the portion of the promotional video regarding the solar display;**

**AND THAT Council support the Community Futures Nicola Valley promotional video with the solar display portion removed**

7. BYLAWS

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- FEES AND CHARGES**      7.1      City of Merritt Administrative Fees and Charges Bylaw Amendment Bylaw No. 2114, 2011  
File: 3900.2025
- 053/11      Moved, Seconded and **CARRIED**
- 054/11      **THAT City of Merritt Administrative Fees and Charges Bylaw Amendment Bylaw No. 2114, 2011 be given first reading**
- 055/11      Moved, Seconded and **CARRIED**
- 056/11      **THAT City of Merritt Administrative Fees and Charges Bylaw Amendment Bylaw No. 2114, 2011 be given third reading**
- NICOLA VALLEY  
AQUATIC CENTRE  
REGULATION AND  
RENTAL RATES**      7.2      City of Merritt Nicola Valley Aquatic Centre Regulation and Rental Rates Bylaw No. 2115, 2011  
File: 3900.2115
- 056/11      Moved, Seconded and **CARRIED**
- 057/11      **THAT City of Merritt Nicola Valley Aquatic Centre Regulation and Rental Rates Bylaw No. 2115, 2011 be given first reading**  
Voting Opposed: Councillors Clarke and Murdoch
- 058/11      Moved, Seconded and **CARRIED**
- 057/11      **THAT City of Merritt Nicola Valley Aquatic Centre Regulation and Rental Rates Bylaw No. 2115, 2011 be given second reading**  
Voting Opposed: Councillors Clarke and Murdoch
- 058/11      Moved, Seconded and **CARRIED**
- 058/11      **THAT City of Merritt Nicola Valley Aquatic Centre Regulation and Rental Rates Bylaw No. 2115, 2011 be given third reading**  
Voting Opposed: Councillors Clarke and Murdoch

**FINANCIAL PLAN BYLAW** 7.3 Five Year Financial Plan Bylaw No. 2117, 2011; Financial Services Manager's April 07, 2011 Memorandum  
File: 3900.2117

Moved, Seconded and **CARRIED**

059/11

**THAT City of Merritt Five Year Financial Plan Bylaw No. 2117, 2011 be given first reading**

060/11

Moved, Seconded and **CARRIED**

**THAT City of Merritt Five Year Financial Plan Bylaw No. 2117, 2011 be given second reading**

061/11

Moved, Seconded and **CARRIED**

**THAT City of Merritt Five Year Financial Plan Bylaw No. 2117, 2011 be given third reading**

8. NEW BUSINESS

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**PARCEL TAX ROLL REVIEW PANEL** 8.1 Parcel Tax Roll Review Panel; Collector/Deputy Financial Services Manager's March 29, 2011 Memorandum  
File: 2025 and 3090.2107

Moved, Seconded and **CARRIED**

062/11

**THAT Council appoints Mayor Susan Roline, Councillors Nadia Clarke and Harry Kroeker to sit on the Parcel Tax Roll Review Panel;**

**AND THAT Council sets the time and date for the sitting of the panel for the Neilson Street Paving Local Area Service be Monday, May 02, 2011**

**TEMPORARY  
EXTENSION OF  
LICENSED AREA-  
GRAND PUB AND  
GRILL**

- 8.2 Application for Temporary Extension of Licensed Area-Grand Pub and Grill; Leisure Services Manager's April 06, 2011 Memorandum  
File: 4320.4

Moved, Seconded and **CARRIED**

063/11

**THAT the City lends support for the Grand Pub and Grill's application to the Liquor Control and Licensing Branch in order to temporarily extend their licensed area as per their request dated April 05, 2011**

**PERFORMANCE  
AGREEMENT FOR  
SUBDIVISION AND  
DEVELOPMENT**

- 8.3 Performance Agreement for Subdivision and Development; Development Services Officer's April 03, 2011 Memorandum  
File: 3320 SD2011-01

Moved, Seconded and **CARRIED**

064/11

**THAT Council authorizes the Mayor and Chief Administrative Officer, on behalf of the City of Merritt, to sign the Performance Agreement for the Subdivision and Development for the following property:**

- **PID: 026-289-695 Lot1, KAP78127, Section 23, Township 91, KDYD**

**subject to the City receiving the appropriate letter of credit**

**APPLICATION FOR  
SPECIAL OCCASION  
LIQUOR LICENSE**

- 8.4 Application for Special Occasion Liquor License; Leisure Services Manager's April 05, 2011 Memorandum  
File: 4320.4

Moved, Seconded and **CARRIED**

065/11

**THAT the City approves Merritt Mixed Slo Pitch's application for a Special Occasion Liquor License for their year-end tournament scheduled for July 23-24, 2011 at Central Park**

**DEVELOPMENT  
VARIANCE PERMIT**

- 8.5 Development Variance Permit-1295 Midday Valley Road; Development Services Officer's April 02, 2011 Memorandum  
File: 3090 DVP2011-01

Moved, Seconded and **CARRIED**

066/11

**THAT Council approve the Development Variance Permit Application 2011-01 for 1295 Midday Valley Road on the condition that a berm, approved by the City, be installed and maintained to act as a buffer from nearby residential use**

**EARLY BUDGET  
APPROVAL**

8.6 Early Budget Approval-Capital Items; Financial Services  
Manager's April 07, 2011 Memorandum  
File: 1705

Moved, Seconded and CARRIED

067/11

**THAT Council provides early budget approval for the following 2011 capital items:**

**General Government**

- Replace cameras in Council Chambers

**Fire Department**

- Turnout gear replacement
- Fire hose replacement
- SCBA - Confined Space Rescue
- Hydraulic rescue tools
- Refurbish Unit #1605 (2003 Ford Rescue Truck)

**Transportation-Equipment**

- Replace Unit #1533 (1989 Ford Dump Truck)
- Replace Unit #1541 (1997 Sunvac Sweeper)
- New pick-up truck for Leisure Services

**Transportation - Drainage**

- Douglas Street outfall

**Transportation-Roads**

- Asphalt rehabilitation program

**Transportation-Sidewalks**

- Sidewalk replacement program

**Transportation-Airport**

- Airport subdivision

**Other Transportation Projects**

- DeWolf Way enhancement
- Huston Street rock slide
- Parker Drive multi-use pathway
- Signage matters

**Solid Waste**

- Refuse/recycle carts

**Public Health**

- Cemetery signage

**Aquatic Centre**

- Structural support repairs
- Whirlpool replacement/lighting
- Locker replacement

**Arena**

- Pony pump replacement

#### **Civic Centre**

- Kitchen upgrades
- Floor removal project
- Enhancement project
- Performance drapery
- Point of sale/office move

#### **Parks and Recreation-Landscaping**

- Nicola/Quilchena Christmas lighting
- Christmas decorations
- Quilchena tree replacement
- City Centre Plan - Granite/Garcia primary

#### **Facilities**

- Claybanks - picnic shelter
- Claybanks - entranceway/parking lot paving
- Shop - concrete slabs
- Yard - containment blocks

#### **Water Fund**

- Water main replacement program
- Airport subdivision
- Commercial water meter replacement
- Hydrant isolation valves
- Hydraulic pipe saw (1/2 funding)
- Round trench shoring (1/2 funding)

#### **Sewer Fund**

- Prior year's expenditures
- Sewer main replacement program
- Airport subdivision
- Gas C12 replacement
- Dissolved Oxygen probes replacement
- Hydraulic pipe saw (1/2 funding)
- Round trench shoring (1/2 funding);

**AND THAT Council provides early budget approval for the following grants-in-aid:**

- Merritt Youth & Family Resources - \$1,000
- Nicola Valley's Forgotten & Feral Feline Society - \$1,500
- Merritt & District Chamber of Commerce - \$6,000
- Nicola Valley Rodeo Association - \$2,500
- Nicola Valley Community Arts Council - \$6,000
- Merritt Mountain Bike Association - \$1,500
- Nicola Valley Community Band - \$1,000
- Nicola Watershed Community Round Table - \$400
- Merritt Country Christmas - \$5,000
- Merritt Otters Swim Club - \$1,125
- Merritt Walk of Stars Society - \$1,500

- ASK Wellness Centre - \$5,000
- Merritt & District Hospice Society - \$500
- Rotary Club of Merritt Sunrise - \$1,000
- Smart Step Youth Association - \$1,000
- Merritt Helping Hands Society - \$1,500
- BC Ambassador Program - \$2,300
- Angel's Animal Rescue - \$2,000

**ENVIRONMENTAL  
AWARENESS  
COMMITTEE**

8.7 Minutes; Environmental Awareness Committee March 03, 2011 Meeting  
File: 0578

Moved, Seconded and CARRIED

068/11

**THAT Alissa Saunders be appointed as a member of the Environmental Awareness Committee;**

**AND THAT the Environmental Awareness Committee have a budget of up to \$1,000 to be funded from City Initiatives**

**OUTDOOR  
RECREATIONAL  
FACILITY USERS  
COMMITTEE**

8.8 Minutes; Outdoor Recreational Facility Users Committee April 04, 2011 Meeting  
File: 0364

Moved, Seconded and CARRIED

069/11

**THAT the backstops and dug outs at Voght Park be removed to allow full use of the field for rugby on the condition that a letters of agreement be received from other users**

9. **NOTICES OF MOTION**

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9.1 **Councillor Murdoch brought forth the following Notices of Motion:**

- **THAT Administration determine ways to reduce the length of time between when grant-in-aid applications are required to be filed and when the applicants receive notice of the amount approved and provide Council with options in this regard by July 01, 2011**
- **THAT Administration review the budget process with a view to making recommendations to Council as to how the budget could be ready for Council review by the first Tuesday in January each year with these recommendations to be provided to Council by September 01, 2011**



10. REPORTS FROM COUNCIL

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Councillor Sanders encouraged all to attend the Volunteer Appreciation Tea

Mayor Roline declared Volunteer Appreciation Week

Councillor Murdoch congratulated Public Works staff on the presentation made at the BC Water and Wastewater Association Conference

Councillor Goetz complimented all of those that dressed in period costume for the 100<sup>th</sup> Anniversary re-enactment as well as congratulating the Financial Services staff for all the work done on the budget preparations

Mayor Roline will be attending the Gold Country Annual General Meeting

Moved, Seconded and **CARRIED**

070/11

**THAT Council approve Mayor Roline's expenses to attend the Gold Country Annual General Meeting being held on Wednesday, April 20, 2011 in Cache Creek, B.C.**

11. INFORMATION ITEMS

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**WATER RESOURCE  
ADVISORY  
COMMITTEE**

11.1 Minutes; Water Resource Advisory Committee March 08, 2011 Meeting  
File: 0572

**OUTDOOR  
RECREATIONAL  
FACILITY USERS**

11.2 Minutes; Outdoor Recreational Facility Users Committee March 09, 2011 Meeting  
File: 0364

**MERRITT'S 100<sup>TH</sup>  
ANNIVERSARY**

11.3 Minutes; Merritt's 100<sup>th</sup> Anniversary Committee March 31, 2011 Meeting  
File: 0372

**AIRPORT  
COMMITTEE**

11.4 Minutes; Airport Committee April 04, 2011 Meeting  
File: 0374

**COMMUNITY  
POLICING**

11.5 Merritt Community Policing Office Month End Report-March 2011; Kelly Donaldson and Cst. Tracy Dunsmore  
File: 7500.1

Regular Council Meeting

Tuesday, April 12, 2011

- |  |      |   |
|--|------|---|
| <b>STRATEGIC<br/>COMMUNITY<br/>INVESTMENT FUND</b> | 11.6 | Strategic Community Investment Fund; Honourable Ida Chong, FCGA, Minister of Community, Sport and Cultural Development<br>March 30, 2011 Letter<br>File: 0135                                       |
| <b>THE CURRENT</b>                                 | 11.7 | The Current; Highlights of the Thompson-Nicola Regional District Board of Directors' Meeting of March 24, 2011<br>File: 0480  |
| <b>FREE DUMP DAY</b>                               | 11.8 | Merritt Free* Dumping Day-Sunday, May 15, 2011; Thompson-Nicola Regional District Letter<br>File: 0480  |
| <b>QUILCHENA ON THE<br/>LAKE</b>                   | 11.9 | Gateway Property Management on behalf of Strata Council KAS2809-Quilchena on the Lake; Janet Murray, Managing Director-BC Interior, Gateway Property Management March 07, 2011 Letter<br>File: 0250 |

12. **TERMINATION OF MEETING**

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The Mayor declared the meeting closed at 8:15p.m.

**Certified correct in accordance with Section 124(2) (c) of the Community Charter.**

**Original signed by  
Chief Administrative Officer**

**Confirmed on the 26<sup>th</sup> Day of April, 2011**

**Original signed by  
Mayor**