

CITY OF MERRITT

MINUTES FOR THE COMMITTEE OF THE WHOLE MEETING OF THE CITY OF MERRITT  
COUNCIL, TUESDAY JANUARY 15, 2002 AT 7:00 P.M., CITY HALL COUNCIL  
CHAMBERS, 2185 VOGHT STREET, MERRITT, B.C.

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1. **PRESENT:**

COUNCIL: Mayor Baird  
Councillors L. Barr, G. Cavaliere R. Gage,  
H. Kroeker, E. Reimer, R. Sherwood,

STAFF: J. Bridarolli, Administrator  
J.E. Barry, Corporate Services Manager

GUESTS: A. Sanders, Emergency Program Coordinator, City of Merritt  
R. Salem, Regional Manager, Provincial Emergency Program  
T. Kress, Emergency Planning Manager, TNRD

MEDIA: Nicola Valley Voice

PUBLIC: 1

2. **CALL TO ORDER:**

Mayor Baird called the meeting to order at 7:05 p.m.

3. **ADOPTION OF THE AGENDA:**

A. Agenda, Committee of the Whole Meeting, January 15, 2002.

Moved by Councillor Reimer THAT the Agenda, Committee of the Whole Meeting, January 15, 2002 be adopted. CARRIED

4. **REPORTS:**

A. Merritt Emergency Program; Emergency Program Co-ordinator's correspondence dated January 9, 2000.

Alan Sanders introduced Rod Salem, Regional Manager, Provincial Emergency Program and Terry Kress, Emergency Planning Manager, Thompson Nicola Regional District.

Rod Salem showed the Committee a video on municipal responsibilities regarding emergency planning and distributed two documents, "A Guide to the British Columbia Emergency Program Act (1996)" and "Working Towards Disaster-Resilient Communities". He indicated that the City's emergency response plan needs to be updated to reflect the many changes in legislation since the plan was adopted.

R. Salem discussed the new British Columbia Emergency Response Management System (BCERMS) that the province adopted in February of 2001 and indicated that municipalities should adopt this system. He advised that he would like to schedule a three hour workshop to discuss emergency planning issues, begin updating the emergency response plan, and to get the Merritt Emergency Program running again.

Terry Kress provided an overview of the start up of the TNRD's emergency planning function, the adoption of BCERMS by the TNRD and how their emergency program is designed to respond to emergencies that may affect the ten electoral areas of the TNRD.

The Committee agreed by consensus that the Administrator and the Emergency Program Coordinator are to arrange possible dates for the emergency planning workshop.

The Committee agreed by consensus to recess at 7:57 p.m.

Mayor Baird called the meeting back to order at 8:10 p.m.

- B. First Floor Vacant Space – City Hall
- i) Merritt and District Chamber of Commerce; letter received December, 2001
  - ii) British Columbia Buildings Corporation; letter of January 2, 2002
  - iii) City Hall; Administrator's October 20, 2001 Memorandum

The Committee discussed various options regarding the vacant office space on the first floor of City Hall. The Administrator advised that only the Merritt & District Chamber of Commerce and the Nicola Valley Arts Council have shown any interest in relocating to City Hall.

Moved by Councillor Sherwood THAT the Committee of the Whole recommends to Council THAT Staff be instructed to contact the Merritt & District Chamber of Commerce to bring forward a written proposal containing a floor plan showing space requirements, the dollar amount they are willing to pay; and the type of services they would provide.

CARRIED

**RECOMMENDATION TO COUNCIL:**

**THAT Staff be instructed to contact the Merritt & District Chamber of Commerce to bring forward a written proposal containing a floor plan showing space requirements, the dollar amount they are willing to pay; and the type of services they would provide.**

The Committee discussed the area being vacated by the Mental Health offices.

**MINUTES CITY OF MERRITT COMMITTEE OF THE WHOLE MEETING  
JANUARY 15, 2002**

Moved by Councillor Barr THAT the Committee of the Whole recommends to Council THAT a Request For Proposals with P3 zoning criteria be slated for the space occupied by the Mental Health Office.

CARRIED

**RECOMMENDATION TO COUNCIL:**

**THAT a Request For Proposals with P3 zoning criteria be slated for the space occupied by the Mental Health Office.**

**5. ADJOURNMENT:**

Moved by Councillor Reimer at 8:52 p.m. THAT the meeting be terminated.

CARRIED

CERTIFIED CORRECT:



R.H. Baird, MAYOR



J.E. Barry, CORPORATE  
SERVICES MANAGER