

CITY OF MERRITT

AGENDA FOR THE REGULAR COUNCIL MEETING OF THE CITY OF MERRITT COUNCIL, TUESDAY, NOVEMBER 26, 1996 AT 7:30 P.M., CITY HALL COUNCIL CHAMBERS, 2185 VOGHT STREET, MERRITT, B.C.

	<u>AGENDA</u>	<u>PAGE</u>
1.	<u>PRESENT:</u>	
2.	<u>CALL TO ORDER:</u>	
3.	<u>ADOPTION OF THE AGENDA:</u>	
	a) Regular Council Meeting, November 26, 1996	1-4
4.	<u>PUBLIC HEARING:</u> Nil.	
5.	<u>PETITIONS/DELEGATIONS:</u> Nil.	
6.	<u>ADOPTION OF THE MINUTES:</u>	
	a) Regular Council Meeting, October 22, 1996	5-13
	b) Regular Council Meeting, October 29, 1996	14-18
	c) Regular Council Meeting, November 12, 1996	19-25
7.	<u>BUSINESS ARISING FROM THE MINUTES:</u>	
8.	<u>UNFINISHED BUSINESS:</u>	
	a) Liquor Control and Licencing Branch, Nov.18/96 - "I" Licence Information (Letter from Morelli Chertkow, received at Nov.12/96 meeting enclosed for referral)	26-37
9.	<u>REPORTS:</u>	
	a) <u>Mayor's Reports:</u>	

CITY OF MERRITT REGULAR COUNCIL MEETING, TUES., NOV.26/96

9. REPORTS: - Cont'd.

b) Liaisons' and Commissions'/Committees Reports:

- 1) Councillor Cowan -**
Civic Properties and Recreation Commission -
Local Access Awareness -
Affordable Housing -
- 2) Councillor Laird -**
Public Works -
Community Health Council -
- 3) Councillor McCormack -**
Economic Development and Planning -
NV Development Centre -
- 4) Councillor McLean -**
Airport - Merritt Flying Club -
Chamber of Commerce -
- 5) Councillor Miller -**
Protective Services & Public Safety -
South Central Union Board of Health -
Healthy Communities -
- 6) Councillor Typusiak -**
Administration & Finance -
Environmental Advisory -

c) Administration Reports:

- | | | |
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| 1. | Nicola Valley Memorial Arena, Ice Schedule 1996/1997 | 38-39 |
| 2. | 1996 Bylaw Services Statistics | |
| | i. September | 40 |
| | ii. October | 41 |
| 3. | Development Services Projects Summary | 42-45 |
| 4. | Memo, Nov.17/96 - Declaration of Official Election Results. | 46-49 |

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10. BYLAWS:

- a) Memo, Nov.21/96 - 50-51
 - i. City of Merritt Official Community Plan Amendment Bylaw No. 1561, 1996 - **Submitted to have third reading rescinded and a new public hearing date set.** 52-58
 - ii. City of Merritt Zoning Amendment Bylaw No. 1562, 1996 - **Submitted to have third reading rescinded and a new public hearing date set.** 59-65

11. CORRESPONDENCE:

a) Potential Responses:

- 1. Merritt Fire Rescue Department
 - i. Fire Prevention Officers Association of B.C. Sept.26/96 - 1998 F.P.O.A. Conference 66
 - ii. B.C.Fire Training Officers Assoc., Nov.7/96 - 2001 Workshop 67
- 2. Royal Canadian Mounted Police, Nov.5/96 - Followup to UBCM Meeting 68-69
- 3. B.C.Tel, Nov.6/96 - Rate changes 70-75
- 4. Conayt Friendship Society, Nov.15/96 - Baillie House 76-77
- 5. Coldwater Hotel, Nov.20/96 - Bingo Hall (Further info. to follow at meeting from Clerk) 78-80

b) Receive:

- 1. Federation of Canadian Municipalities, Oct.30/96 - Update 81-82
- 2. Minister of Education, Skills and Training, Oct.31/96 - NVIT Campus. 83-84
- 3. Town of Creston, Nov.4/96 - CPR closures 85
- 4. Davidson, Yuen, Simpson Architects, Nov.5/96 - New City Hall. 86

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11. CORRESPONDENCE:

b) Receive: - Cont'd.

- | | | |
|----|-------------------------------------------------------------------------------------|-------|
| 5. | UBCM - Member Release | |
| | i. Nov.5/96 | 87-92 |
| | ii. Nov.13/96 | 93-94 |
| 6. | Town of Princeton, Nov.6/96 - Regrets .. | 95 |
| 7. | Minister of Employment and Investment, Nov.15/96
- 1996 Grants-in-lieu of taxes. | 96 |
| 8. | Urban Systems Ltd., Nov.19/96 - Status Report on USL
in November | 97-99 |

12. NEW BUSINESS:

13. ADJOURNMENT:

CITY OF MERRITT

MINUTES FOR THE REGULAR COUNCIL MEETING OF THE CITY OF MERRITT COUNCIL, TUESDAY, OCTOBER 22, 1996 AT 7:30 P.M., CITY HALL COUNCIL CHAMBERS, 2185 VOGHT STREET, MERRITT, B.C.

1. PRESENT:

COUNCIL:

Mayor - C.Norgaard
Councillors - R.Typusiak, B.Cowan, D.McLean, H.McCormack, D.Laird, L.Miller

ADMINISTRATION:

Administrator - T.Day
Treasurer - S.Gill
Planner - F.Sinclair
Development Officer - J.Johnson
Confidential Secretary - B.Harrison

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MEDIA: Merritt Herald, Merritt News, Shaw Cable (2), NL Radio, Morning Mirror

2. CALL TO ORDER:

Mayor Norgaard called the meeting to order at 7:30 p.m.

3. ADOPTION OF THE AGENDA:

a) Regular Council Meeting, Tues., October 22, 1996

900/96 Moved by Councillor McCormack, seconded by Councillor Laird that Council ADOPT the Agenda, Regular Council Meeting, Tues., Oct.22/96. CARRIED

4. PUBLIC HEARING:

Mayor Norgaard called the Public Hearing to order at 7:34 p.m. and read out the statement regarding presentations.

a) City of Merritt Official Community Plan Amendment Bylaw No. 1588, 1996.

The Mayor requested that the Development Officer check the Civic Centre to ensure that no members of the public were waiting at the Civic Centre to speak at the Public

CITY OF MERRITT REGULAR COUNCIL MEETING, OCTOBER 22, 1996

4. PUBLIC HEARING:

- a) City of Merritt Official Community Plan Amendment Bylaw No. 1588, 1996. - Cont'd.

Hearing. There were no written submissions and no members of the public wished to make oral presentations to Council.

Mayor Norgaard called three times for anyone wishing to speak for or against City of Merritt Official Community Plan Amendment Bylaw No. 1588, 1996 and hearing no response, declared the Public Hearing closed at 7:35 p.m.

5. PETITIONS/DELEGATIONS:

- a) Nicola Valley Health Care Society - Terry Frizzel Administrator,
Libby Petrie
Judy Guichon - Nicola Valley Community Health Council
Dr. Brockley - Chief of Staff, NVGH
Debbie Dempster - SCHU

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This delegation was cancelled, to appear at a future Council Meeting.

6. ADOPTION OF THE MINUTES:

- a) Regular Council Meeting, Sept.24/96
- 901/96 Moved by Councillor Laird, seconded by Councillor McLean that Council ADOPT the Minutes, Regular Council Meeting, Sept.24/96. CARRIED
- b) Special Council Meeting, Sept.25/96
- 902/96 Moved by Councillor Cowan, seconded by Councillor McCormack that Council ADOPT the Minutes, Special Council Meeting, Sept.15/96. CARRIED

7. BUSINESS ARISING FROM THE MINUTES: Nil.

8. UNFINISHED BUSINESS:

- a) Memo, Oct.22/96 - Merritt Truck Route

The delays in awarding the truck route contract have increased the cost of the project by \$25,000. The delays were a result of the change in ownership of the property on the south side of the Coldwater River from G.Ewalt to Active Mountain Entertainment. The added cost is due to the short time frame that river work may be done and the resultant scheduling problems.

- 903/96 Moved by Councillor Cowan, seconded by Councillor Laird that Council RECEIVE the Memo, Oct.22/96 - Merritt Truck Route CARRIED

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8. **UNFINISHED BUSINESS:**

- a) Memo, Oct.22/96 - Merritt Truck Route - Cont'd.
- 904/96 Moved by Councillor Typusiak, seconded by Councillor Laird that Council PETITION the Minister of Municipal Affairs to recommend to the Lieutenant Governor in Council that the area of the City of Merritt be extended to include Parcel A of District Lot 166, except parts lying south and east of the Kettle Valley Railway Company Right-of-Way shown on Plan A215 and except Plans: A2215, 10584, K231911, 25206, 25510 and 26688, KDYD as depicted on a proposed subdivision plan, prepared by B.C. Land Surveyor John Graham, dated June 24, 1996 and as also described in the metes and bounds description as prepared by B.C. Land Surveyor, John Graham. **CARRIED**
- b) City of Merritt Temporary Borrowing (Truck Route Construction) Bylaw No. 1574, 1996.
- 905/96 Moved by Councillor McLean, seconded by Councillor Laird that Council **RESCIND THIRD READING OF CITY OF MERRITT TEMPORARY BORROWING (TRUCK ROUTE CONSTRUCTION) BYLAW NO. 1574, 1996**
- 906/96 Moved by Councillor Laird, seconded by Councillor Cowan that Council **AMEND** City of Merritt Temporary Borrowing (Truck Route Construction) Bylaw No. 1574, 1996 to reflect the \$3,250,000.00 total cost of temporary borrowing. **CARRIED**
- 907/96 Moved by Councillor Cowan, seconded by Councillor McCormack that Council **GIVE THIRD READING TO CITY OF MERRITT TEMPORARY BORROWING (TRUCK ROUTE CONSTRUCTION) BYLAW NO. 1574, 1996 AS AMENDED.** **CARRIED**
- c) City of Merritt Truck Route Loan Authorization Amendment Bylaw No. 1587, 1996
- 908/96 Moved by Councillor McCormack, seconded by Councillor Laird that Council **GIVE FIRST READING TO CITY OF MERRITT TRUCK ROUTE LOAN AUTHORIZATION AMENDMENT BYLAW NO. 1587, 1996.** **CARRIED**
- 909/96 Moved by Councillor McLean, seconded by Councillor Laird that Council **GIVE SECOND READING TO CITY OF MERRITT TRUCK ROUTE LOAN AUTHORIZATION AMENDMENT BYLAW NO. 1587, 1996.** **CARRIED**
- 910/96 Moved by Councillor Miller, seconded by Councillor Cowan that Council **GIVE THIRD READING TO CITY OF MERRITT TRUCK ROUTE LOAN AUTHORIZATION AMENDMENT BYLAW NO. 1587, 1996.** **CARRIED**

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9. REPORTS:

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a) Mayor's Reports:

Mayor Norgaard proclaimed the week of November 3 - 11, 1996 as Veteran's Week in the City of Merritt.

b) Liaisons' and Commissions'/Committees Reports:

1) **Councillor Cowan -**

Civic Properties and Recreation Commission - Nil.

Local Access Awareness - Recent meetings have focused on projects for the winter and spring.

Affordable Housing - Expressions of Interest close on Nov. 1/96

2) **Councillor Laird -**

Public Works - Nil.

Community Health Council - Nil.

3) **Councillor McCormack -**

Economic Development and Planning - The Business Fair held in the Civic Centre was very successful and the Home Based Business Workshop has been cancelled due to a lack of interest. It may be re-scheduled to take place in the evening.

NV Development Centre - A planning session will be held on Nov. 19/96 to discuss steps toward enterprise centre.

4) **Councillor McLean -**

Airport - Merritt Flying Club - Nil.

Chamber of Commerce - The next luncheon meeting will be held at the Grasslands Hotel on the 23rd at noon.

5) **Councillor Miller -**

Protective Services & Public Safety - Nil.

South Central Union Board of Health - Nil.

Healthy Communities - The last meeting was held on Oct. 9/96 at which establishment of a volunteer centre was discussed.

6) **Councillor Typusiak -**

Administration & Finance - Nil.

Environmental Advisory - Three people responded to the ads for Committee participants. The meetings will be postponed until after the municipal election.

CITY OF MERRITT REGULAR COUNCIL MEETING, OCTOBER 22, 1996

9. REPORTS:

c) Administration Reports:

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1. Memo, Oct.2/96 - Latecomer Agreement

911/96 Moved by Councillor Typusiak, seconded by Councillor Laird that Council RECEIVE the Memo, Oct.2/96 - Latecomer Agreement. CARRIED

912/96 Moved by Councillor Laird, seconded by Councillor Typusiak that Council IMPOSE latecomer charges for the extension of services along Burgess Avenue (as shown on Exhibit 1) and that the owners of the benefiting lands be advised in writing of the latecomer charge to be imposed on their land. CARRIED

2. Memo, Oct.7/96 - Fire Chief's Month End Report

913/96 Moved by Councillor Miller, seconded by Councillor Laird that COUNCIL RECEIVE the Memo, Oct.7/96 - Fire Chief's Month End Report and SEND a letter of appreciation and congratulations on the training of their staff for chlorine gas calls. CARRIED

3. Memo, Oct.9/96 - Setbacks on Nicola River

914/96 Moved by Councillor Typusiak, seconded by Councillor Laird that Council RECEIVE the Memo, Oct.9/96 - Setbacks on Nicola River for discussion. CARRIED

915/96 Moved by Councillor McLean, seconded by Councillor Cowan that Council PURSUE a floodplain management initiative with the ministry of the Environment for non-flow channels of the Nicola River which would include the following:

- Reduction of required building setback from 30 meters to 10 meters in areas affected only by non-flowchannels of the Nicola River.
- That covenants be a way of ensuring the preservation of the 10 metre setback which can ensure the integrity of natural vegetation and habitat of the non-flow channels which is an important part of river stewardship.
- That the City of Merritt identify with appropriate mapping the areas of the current surveyed river boundary which the City feels need a new floodplain initiative and set up a meeting with Ministry of the Environment officials to explain the City's position.

CARRIED

At 8:12 p.m., two members of the general public left the meeting.

CITY OF MERRITT REGULAR COUNCIL MEETING, OCTOBER 22, 1996

9. REPORTS:

c) Administration Reports: - Cont'd.

4. Memo, Oct.10/96 - Skate Park Proposal

Councillor Typusiak feels Council should move on this project as soon as possible to carry the enthusiasm of the kids and to encourage them to fundraise.

Councillor Cowan agreed, saying to delay in Council's support could lose the youth participation.

The Recreation Manager reported that BC21 grant funds are still available for this type of project.

916/96 Moved by Councillor McCormack, seconded by Councillor Laird that Council RECEIVE for discussions the Memo, Oct.10/96 - Skate Park Proposal and that Council SUPPORT in principle the Skateboard Park proposal submitted by Bill Nahirney, of Apex Engineering and that Council REFER the funding of preliminary drawings to the 1996 Fall Budget Review and the funding of the project to the 1997 Capital Budget discussions.

5. Memo, Oct.14/96 - Remembrance Day Service

917/96 Moved by Councillor Typusiak, seconded by Councillor Miller that Council RECEIVE the Memo, Oct.14/96 - Remembrance Day Service and that Council ESTABLISH policy co-hosting the Remembrance Day Service as an annual event. CARRIED

6. Building Permit Statistics, September

- i. City of Merritt
- ii. Thompson-Nicola Regional District

918/96 Moved by Councillor McLean, seconded by Councillor McCormack that Council RECEIVE the Building Permit Statistics, September for the City of Merritt and the Thompson-Nicola Regional District. CARRIED

7. Memo, Oct.16/96 - Recreation Brochure

919/96 Moved by Councillor Cowan, seconded by Councillor Laird that Council RECEIVE the Memo, Oct.16/96 - Recreation Brochure and DIRECT that
- the Merritt Recreation and Leisure Guide be published alternately by the local newspapers on an annual basis providing the same service is offered.
- the master file for the Merritt Recreation and Leisure Guide be retained by the City.

CITY OF MERRITT REGULAR COUNCIL MEETING, OCTOBER 22, 1996

10. BYLAWS:

DRAFT

- a) City of Merritt Development Cost Charge Amendment Bylaw No. 1552, 1996.
- 920/96 Moved by Councillor McLean, seconded by Councillor Cowan that Council **ADOPT CITY OF MERRITT DEVELOPMENT COST CHARGE AMENDMENT BYLAW NO. 1552, 1996.** CARRIED
- b) City of Merritt Official Community Plan Amendment Bylaw No. 1588, 1996
- 921/96 Moved by Councillor McCormack, seconded by Councillor McLean that Council **GIVE THIRD READING TO CITY OF MERRITT OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 1588, 1996.** CARRIED
- c) City of Merritt Road Closure and Exchange of Lands Bylaw No. 1589, 1996
- 922/96 Moved by Councillor McLean, seconded by Councillor Laird that Council **ADOPT CITY OF MERRITT ROAD CLOSURE AND EXCHANGE OF LANDS BYLAW NO. 1589, 1996.** CARRIED
- d) City of Merritt Tax Exemption Bylaw No. 1557, 1996
- 923/96 Moved by Councillor Cowan, seconded by Councillor McCormack that Council **ADOPT CITY OF MERRITT TAX EXEMPTION BYLAW NO. 1557, 1996.** CARRIED

11. CORRESPONDENCE:

a) Potential Council Responses:

1. Federation of Canadian Municipalities, Sept.20/96
- Request for resolutions.
- 924/96 Moved by Councillor McCormack, seconded by Councillor Laird that Council **RECEIVE** the Federation of Canadian Municipalities letter of Sept.20/96 - Request for resolutions. CARRIED
2. Mr. and Mrs. H. Polmans, Oct.3/96 - Baillie House
- 925/96 Moved by Councillor Laird, seconded by Councillor Miller that Council **RECEIVE** the Mr. and Mrs. H. Polmans letter of Oct.3/96 - Baillie House for information and **INCLUDE** it in the Baillie House Proposal package. CARRIED

CITY OF MERRITT REGULAR COUNCIL MEETING, OCTOBER 22, 1996

11. CORRESPONDENCE:

a) Potential Council Responses: - Cont'd.

District

3. Paul Weston, Oct.8/96 - 1700 block Granite Avenue

926/96 Moved by Councillor McCormack, seconded by Councillor Laird that Council RECEIVE the Paul Weston letter of Oct.8/96 - 1700 block Granite Avenue and INCLUDE the street upgrade in the 1997 Budget discussions. CARRIED

4. School District No. 31, Oct.09/96 - Request for Meeting

927/96 Moved by Councillor McLean, seconded by Councillor Laird that Council RECEIVE the School District No. 31 letter of Oct.09/96. CARRIED

There is a meeting scheduled between the School District and Council for Tuesday, November 5, 1996 at 7 p.m. in the MSS Drama Room.

5. Nicola Valley Women in Action, Oct.11/96 - Dec.6 Commemorative March.

928/96 Moved by Councillor Cowan, seconded by Councillor McCormack that Council RECEIVE the Nicola Valley Women in Action letter of Oct.11/96 - Dec.6 Commemorative March and APPROVE the request for a silent march contig on the approval of the RCMP. CARRIED

6. Merritt RCMP, Oct.16/96 - Community Policing Training

929/96 Moved by Councillor Typusiak, seconded by Councillor Miller that Council RECEIVE the Merritt RCMP letter of Oct.16/96, CARRIED

The Administrator indicated that he would be attending the training session.

7. Logan Lake Chamber of Commerce, Sept.30/96

930/96 Moved by Councillor McCormack, seconded by Councillor Typusiak that Council RECEIVE the Logan Lake Chamber of Commerce letter of Sept.30/96. CARRIED

8. ICBC, Oct.7/96

931/96 Moved by Councillor Typusiak, seconded by Councillor Laird that Council RECEIVE the ICBC memo of Oct.7/96 apologizing for their misplacement of Merritt on the ICBC Provincial map. CARRIED

CITY OF MERRITT REGULAR COUNCIL MEETING, OCTOBER 22, 1996

11. CORRESPONDENCE:

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b) Receive:

1. Office of the Official Opposition, Oct. 1/96
2. Big Brothers & Sisters, Oct. 10/96

932/96 Moved by Councillor Typusiak, seconded by Councillor Cowan that Council RECEIVE the correspondence:

1. Office of the Official Opposition, Oct. 1/96
2. Big Brothers & Sisters, Oct. 10/96

for information and RESPOND to the Big Brothers & Sisters with a letter of welcome from Council. CARRIED

12. NEW BUSINESS: Nil.

13. ADJOURNMENT:

933/96 Moved by Councillor Typusiak, seconded by Councillor Laird that Council TERMINATE this meeting at 8:46 p.m. CARRIED

CERTIFIED CORRECT:

C.R.Norgaard, MAYOR

T.C.Day, ACTING CLERK

CITY OF MERRITT

MINUTES FOR THE SPECIAL COUNCIL MEETING OF THE CITY OF MERRITT COUNCIL, TUESDAY, OCTOBER 29, 1996 AT 7:00 PM, CITY HALL COUNCIL CHAMBERS, 2185 VOGHT STREET, MERRITT, B.C.

PRESENT:

COUNCIL:

Mayor - C.Norgaard
Councillors - R.Typusiak, B.Cowan, D.McLean, H.McCormack, D.Laird,
L.Miller

ADMINISTRATION:

Administrator - T.Day
Treasurer - S.Gill
Planner - F.Sinclair
Fire Chief - R.Finley
Recreation Manager - D.Brandt
Aquatic Centre Manager - J.Norburn
Confidential Secretary - B.Harrison

MEDIA:

Merritt Morning Mirror, Merritt Herald, Merritt News, NL Radio

Mayor Norgaard called the meeting to order at 7:00 p.m.

934/96 Moved by Councillor Cowan, seconded by Councillor McCormack that Council ADOPT the Agenda, Special Council Meeting, Oct.29/96 CARRIED

1. AWARD OF TRUCK BYPASS CONTRACT

The contract for the Truck Bypass was prepared by Lidstone, Young with input from Jonathan Huggett. The bypass is contractually scheduled to be completed by the end of October, 1997.

935/96 Moved by Councillor Typusiak, seconded by Councillor Laird that Council AUTHORIZE the Mayor and Acting Clerk to execute the Truck Bypass Contract with Walter and SCI and further to AUTHORIZE the Administrator or his designate to be the City's liaison with Walter and SCI. CARRIED

MINUTES, SPECIAL COUNCIL MEETING, OCTOBER 29, 1996

2. BUDGET

REVENUES:

There was an unexpected increase of \$285,245 in school tax revenue over budget which is remitted to the province and does not affect the City budget process as the City is strictly the collector of school taxes for the province. The City received an increase of \$4,516 which was due to changes in assessments. The Seniors' Housing provided an unexpected grant in lieu of \$11,900. The administrative revenue from the northeast sector project increased \$24,000 as a result of debt placement costs being significantly lower than anticipated. The Claybanks RV Park revenue was \$1,000 lower than anticipated and the rental revenue on the Baillie house was \$2,700 lower than anticipated as the renters moved out.

Councillor Laird felt that the house should continue to be rented in the short term to prevent vandalism pending Council's decision on the use of the property.

Garbage revenue was \$2,000 higher than budgeted and cemetery fees were \$4,000 more than anticipated, both a function of increased use.

Revenue from the rentals of the Civic Centre were \$7,500 lower than budgeted, due partly to an increase in co-sponsored events and a decrease in use of the multi-purpose room over 1995.

Aquatic Centre revenue was \$3,050 more than originally budgeted.

Facility fees were \$2,500 lower than planned due to lower field use and less recreational programming.

Licenses, Permits, Fees and Fine revenue was \$2,800 lower than anticipated due largely to the anticipated permits from the Railyard project and Coquihalla Resources not having proceeded.

Interest on Investments is \$10,000 more than budget due to delay in expenditures.

Grant revenue was increased \$15,800 which was a result of the \$10,000 smallwood application grant, an increase of \$1,000 in RCMP charges for criminal record searches which is collected for the City, and \$2,100 for the volunteer centre study by the Healthy Communities Group. The smallwood application and the volunteer centre study will be offset by corresponding expenses.

The total revenue surplus over budget is \$362,031.

MINUTES, SPECIAL COUNCIL MEETING, OCTOBER 29, 1996

2. BUDGET

EXPENDITURES:

Council expenditures were down by \$2,400 due largely to a decrease of \$4,000 in dues and subscriptions and \$1,000 in advertising. The Healthy Communities project was increased by \$2,100 which was offset by a corresponding grant in the revenue side and there was a \$500 expense for special events which had not been planned.

Administration expenses were \$6,000 lower for the contract Clerk, \$1,500 higher for advertising and \$2,500 lower for Boundary Restructure expenses. The Forestry Study was a \$10,000 unplanned expense which was also identified as a corresponding unplanned grant revenue. The school road marking budget of \$5,000 was not used as once the marking was studied, the need was found to not be as great as anticipated, therefore the necessary marking costs were part of the public works budget. The total administrative expense was \$2,000 lower than budget.

Police protection's RCMP Contract expense was \$2,500 higher than budgeted.

Bylaw Services expenses were \$3,300 lower than budget due mainly to the MTI ticketing printing costs which are pending the implementation of the MTI Bylaw.

Fire protection's costs increased by \$17,500 which was a direct result of increased calls, including calls outside the city for which the city is not reimbursed.

Building Inspection's expenses were \$2,100 lower than budget.

Development services expenses were \$6,000 less than anticipated due to better processing, not having as many outside referrals of developments and more applications.

Engineering costs were \$2,000 lower than budget.

Public Works expenses were \$24,000 less than anticipated due in large part to planned road maintenance in Collettsville not taking place while the road construction was taking place. Sign maintenance labour costs were down \$2,000 as a result of using sign cut offs instead of replacing the entire post and sign.

The Public Works Garage costs were reduced by \$2,000 which was a result of the expected donation of used oil storage bins.

Garbage maintenance cost were \$20,000 less than budget.

Cemetery costs were \$4,000 more than budget due to an increase in use.

MINUTES, SPECIAL COUNCIL MEETING, OCTOBER 29, 1996

2. BUDGET EXPENDITURES - Cont'd.

Recreation administration cost were up by \$6,500 due to the janitorial, electrical and gas costs for the new City Hall building.

Civic Centre expenses were reduced by \$2,000 due to the relocation of the City Hall offices.

Aquatic Centre expenditures increased \$10,375 due to increases in maintenance costs.

The Arena costs were down \$7,800 due to closure being longer than anticipated.

Facility Maintenance was up by \$3,700, partly accounted for by \$1,700 for the Baillie House and Youth Centre electrical improvements which cost \$1,000 more than budget.

Fiscal services expenses were reduced by \$4,300.

As presented earlier in the budget for taxes levied by others, the increased school tax revenue is offset by an increase of the corresponding expense which is remitted to the provincial government in the amount of \$285,245.

The total of expenditures is \$264,440 more than budget.

The Amended 1996 budget has a surplus of revenue over expenditures of \$97,691.00

Budget alternatives were discussed by Council with a list of proposed project funding. A summary of the Arena Contingency Funding was presented along with recommendations from the Administrator that Council:

- fund the arena over runs (\$25,000)
- pave the arena east parking lot (\$35,000)
- refurbish the civic centre into useable space - 3 meeting rooms, handicapped doors, paint the former City Hall space and possibly soundproof those rooms(\$25,000)
- Signage for the whole civic complex - mainly from Voght Street (\$10,000)

Councillor Cowan broached the subject of the City Pound and the possibility of any funding to upgrade or renovate the existing facility (estimate of \$20,000). She feels that Council should make a committment to this project.

Councillor Typusiak felt that the skateboard park plan should be a priority of Council. The incentive for the kids to fundraise and garner support from the community will be lost if Council does not demonstrate a committment to the park.

MINUTES, SPECIAL COUNCIL MEETING, OCTOBER 29, 1996

2. BUDGET - Cont'd.

The Recreation Manager reminded Council that the Ball Association has been delayed on their proposals for ball field improvements at Central Park until a Park Master Plan has been completed. She felt that this would be a conflicting message if Council approved the skate board park plan without the master plan being completed.

Councillor Typusiak felt that the existing recreational facilities are geared toward adults telling kids what they will use, Merritt has not allowed the kids input into what they would like to see.

- 936/96 Moved by Councillor Typusiak, seconded by Councillor Cowan that Council APPROVE the Amended 1996 Budget as presented and ALLOCATE \$97,500 of the 1996 Budget to the following projects:
- \$35,000 east arena parking lot
 - \$25,000 arena retrofit overruns.
 - \$ 3,500 skate board park plans
 - \$ 9,000 civic complex signage
 - \$25,000 civic centre retrofit
- CARRIED

Councillors Miller and Cowan felt that the skate board park plan should not be site specific until after the completion of the park master plan.

Councillors Typusiak and McCormack felt that if the kids agree to the corner of Voght Park being the preferred site that Council should not waste it's money on a generic plan and support that site. Councillor Miller felt that the site should be generic.

The Recreation Manager wished to clarify Council's wishes if the kids decided that Central Park would be the preferred site rather than Voght Park. It was the wish of Council that if Central Park was indicated that the plan must wait until after the Master Plan is completed.

- 937/96 Moved by Councillor Typusiak, seconded by Councillor Laird that Council TERMINATE this meeting at 8:45 pm. CARRIED

CERTIFIED CORRECT:

C.R.Norgaard, MAYOR

T.C.Day, ACTING CLERK

CITY OF MERRITT

MINUTES FOR THE REGULAR COUNCIL MEETING OF THE CITY OF MERRITT COUNCIL, TUESDAY, NOVEMBER 12, 1996 AT 7:30 P.M., CITY HALL COUNCIL CHAMBERS, 2185 VOGHT STREET, MERRITT, B.C.

1. PRESENT:

COUNCIL:

Mayor - C.R.Norgaard
Councillors - R.Typusiak, B.Cowan, D.McLean, H.McCormack
D.Laird, L.Miller

ADMINISTRATION:

Administrator - T.Day
Planner - F.Sinclair
Recreation Manager - D.Brandt
Aquatic Centre Manager - J.Norburn
Confidential Secretary - B.Harrison
Development Officer - J.Johnson

MEDIA: NL Radio, Merritt News, Merritt Herald, Shaw Cable (2)

2. CALL TO ORDER:

Mayor Norgaard called the meeting to order at 7:30 p.m.

3. ADOPTION OF THE AGENDA:

a) Regular Council Meeting, November 12, 1996

946/96 Moved by Councillor McLean, seconded by Councillor Laird that Council
ADOPT the Agenda, Regular Council Meeting, Nov.12/96 CARRIED

4. PUBLIC HEARING: Nil.

5. PETITIONS/DELEGATIONS: Nil.

6. ADOPTION OF THE MINUTES:

a) Regular Council Meeting, October 08, 1996

947/96 Moved by Councillor Laird, seconded by Councillor McLean that Council ADOPT
the Minutes, Regular Council Meeting, Oct.8/96. CARRIED

CITY OF MERRITT REGULAR COUNCIL MEETING, TUES., NOV.12/96

7. BUSINESS ARISING FROM THE MINUTES: Nil.

8. UNFINISHED BUSINESS: Nil.

9. REPORTS:

a) Mayor's Reports:

Mayor Norgaard received a letter from the Salvation Army requesting permission to set up a kettle campaign over the Christmas season.

948/96 Moved by Councillor Cowan, seconded by Councillor Laird that Council RECEIVE the Salvation Army Six Mile Lodge letter of Nov.11/96 and GRANT PERMISSION for their December kettle campaign in the City of Merritt.
CARRIED

b) Liaisons' and Commissions'/Committees Reports:

1) **Councillor Cowan -**
Civic Properties and Recreation Commission - Nil.
i. Minutes, Oct.02/96 Meeting

949/96 Moved by Councillor Cowan, seconded by Councillor Miller that Council RECEIVE the Civic Properties and Recreation Commission Minutes, Oct.02/96 Meeting.
CARRIED

Local Access Awareness - Fall and Winter projects are being discussed, with a walkabout planned to identify sidewalks with access problems
Affordable Housing - The Society has shortlisted from their call for expressions of interest and is currently interviewing the contractors.

2) **Councillor Laird -**
Public Works - Nil.
Community Health Council - Nil.

3) **Councillor McCormack -**
Economic Development and Planning -

950/96 Moved by Councillor McCormack, seconded by Councillor Laird that Council RECEIVE the Memo, Nov.6/96 - Economic Development Report for September and October.
CARRIED

NV Development Centre - Nil.

CITY OF MERRITT REGULAR COUNCIL MEETING, TUES., NOV.12/96

9. REPORTS:

b) Liaisons' and Commissions'/Committees Reports: - Cont'd.

4) **Councillor McLean -**
Airport - Merritt Flying Club - The next meeting will be held Nov.13/96
Chamber of Commerce - The Chamber will be sponsoring the Santa
Claus Parade on December 7 at 1pm.

5) **Councillor Miller -**
Protective Services & Public Safety - Nil.
South Central Union Board of Health - Nil.
Healthy Communities -
i. Minutes, Oct.09/96 Meeting

951/96 Moved by Councillor Miller, seconded by Councillor Laird that Council RECEIVE
the Minutes, Healthy Communities Oct.09/96 Meeting. CARRIED

6) **Councillor Typusiak -**
Administration & Finance - Nil.
Environmental Advisory - There was a meeting last Friday of the joint
recycling program. The pickup routes will coincide with the garbage
routes and pickup will also occur on the same days with all the sorting
being done on the LNIB land on Highway 8 near Shulus. They will pickup
plastic, newsprint, glass, cans, magazines and are planning on picking up
commercial cardboard.

c) Administration Reports:

1. Memo, Oct.18/96 - Christmas Hours

952/96 Moved by Councillor Cowan, seconded by Councillor Laird that Council
RECEIVE the Memo, Oct.18/96 - Christmas Hours and APPROVE the
Christmas Season scheduling for the Aquatic Centre. CARRIED

2. Memo, Oct.29/96 - Elks Vending Machines

953/96 Moved by Councillor McCormack, seconded by Councillor Laird that Council
RECEIVE the Memo, Oct.29/96 - Elks Vending Machines and APPROVE the
installation of the Elks vending machines subject to approval by the Aquatic
Centre Manager. CARRIED

3. Memo, Oct.31/96 - Civic Centre Office Space

954/96 Moved by Councillor McLean, seconded by Councillor Laird that Council
RECEIVE the Memo, Oct.31/96 - Civic Centre Office Space. CARRIED

CITY OF MERRITT REGULAR COUNCIL MEETING, TUES., NOV.12/96

9. REPORTS:

c) Administration Reports: - Cont'd.

4. Memo, Nov.5/96 - Parking on Walters Street

955/96 Moved by Councillor Typusiak, seconded by Councillor McLean that Council
RECEIVE the Memo, Nov.5/96 - Parking on Walters Street. CARRIED

Council received a letter from Mrs. Reimer on Reid Court complaining of the parking of large trucks and vehicles on Walters Street adjacent to her property and on her property. The lack of curbs was discussed and it was felt that the problem will be alleviated when Mr. Keppler develops his property on Walters Street and it will not appear to be an empty lot. For the present time, signage will be erected to designate the area a "no parking" zone.

956/96 Moved by Councillor McLean, seconded by Councillor Laird that Council
DIRECT the installation of no parking signs in the area shown as "area B" on the memo of Nov.5/96 which is the west side of Walters Street below Reid Court.
CARRIED

5. Memo, Nov.6/96 - Economic Development Report for September and October - This report was received and discussed under Councillor McCormack's report.

10. BYLAWS:

a) City of Merritt Official Community Plan Amendment Bylaw No. 1543, 1995

957/96 Moved by Councillor McLean, seconded by Councillor McCormack that Council
**ADOPT CITY OF MERRITT OFFICIAL COMMUNITY PLAN AMENDMENT
BYLAW NO. 1543, 1995.** CARRIED

b) City of Merritt Zoning Amendment Bylaw No. 1544, 1995

958/96 Moved by Councillor Laird, seconded by Councillor Cowan that Council
ADOPT CITY OF MERRITT ZONING AMENDMENT BYLAW NO. 1544, 1995.
CARRIED

c) City of Merritt Community Recreation Facilities Rates Amendment Bylaw No.
1558, 1996

959/96 Moved by Councillor McLean, seconded by Councillor Laird that Council
**ADOPT CITY OF MERRITT COMMUNITY RECREATION FACILITIES RATES
AMENDMENT BYLAW NO. 1558, 1996.** CARRIED

CITY OF MERRITT REGULAR COUNCIL MEETING, TUES., NOV.12/96

10. BYLAWS: - Cont'd.

- d) City of Merritt Temporary Borrowing (Truck Route Construction) Bylaw No. 1574, 1996
- 960/96 Moved by Councillor Laird, seconded by Councillor Miller that Council
ADOPT CITY OF MERRITT TEMPORARY BORROWING (TRUCK ROUTE CONSTRUCTION) BYLAW NO. 1574, 1996. CARRIED
- e) City of Merritt Official Community Plan Amendment Bylaw No. 1588, 1996
- 961/96 Moved by Councillor McCormack, seconded by Councillor Cowan that Council
ADOPT CITY OF MERRITT OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 1588, 1996. CARRIED
- e) City of Merritt Latecomer Charge Interest Rate Bylaw No. 1590, 1996
- 962/96 Moved by Councillor Miller, seconded by Councillor Laird that Council
ADOPT CITY OF MERRITT LATECOMER CHARGE INTEREST RATE BYLAW NO. 1590, 1996. CARRIED

11. CORRESPONDENCE:

a) Potential Responses:

1. City of New Westminster, Oct.22/96 - Contaminated Sites
- 963/96 Moved by Councillor Laird, seconded by Councillor McCormack that Council
RECEIVE the City of New Westminster letter of Oct.22/96 - Contaminated Sites.
CARRIED
- It was the consensus of Council that they were not educated enough in the issue of contaminated sites and the legislation to support either side. The Administrator and the Planner are scheduled to attend a workshop on the subject.
2. Merritt Lions Club, Oct.15/96 - Invitation and Request for Co-sponsorship.
- 964/96 Moved by Councillor Laird, seconded by Councillor McLean that Council
RECEIVE the Merritt Lions Club, Oct.15/96 - Invitation and Request for Co-sponsorship and GRANT their request for co-sponsorship of their dinner for the needy at the Civic Centre.
CARRIED

CITY OF MERRITT REGULAR COUNCIL MEETING, TUES., NOV.12/96

11. CORRESPONDENCE:

a) Potential Responses:

3. Morelli Chertkow, Oct.23/96 - Grand Hotel liquor license

965/96 Moved by Councillor Cowan, seconded by Councillor Laird that Council RECEIVE for discussion the Morelli Chertkow letter of Oct.23/96 - Grand Hotel liquor license. CARRIED

966/96 Moved by Councillor Typusiak, seconded by Councillor Miller that Council DEFER a decision on the Grand Hotel liquor licence until they received more information. CARRIED

4. Pitch-In British Columbia, Oct.25/96 - Pitch In Week

967/96 Moved by Councillor Typusiak, seconded by Councillor McLean that Council RECEIVE the Pitch-In British Columbia letter of Oct.25/96 - Pitch in Week. CARRIED

5. Ministry of Transportation and Hwys, Nov.5/96 - Restructuring

968/96 Moved by Councillor McLean, seconded by Councillor Laird that Council RECEIVE the Ministry of Transportation and Hwys letter of Nov.5/96 - Restructuring for discussion. CARRIED

Mayor Norgaard has already responded to this letter with a letter to the Premier regarding the impact that a decision such as this makes on the City of Merritt.

6. Merri-Valley Musical Society, Nov.08/96 - Request for co-sponsorship.

969/96 Moved by Councillor McLean, seconded by Councillor Laird that Council RECEIVE the Merri-Valley Musical Society letter of Nov.08/96 - Request for co-sponsorship and GRANT their request for co-sponsorship of the Civic Centre for their receipt. CARRIED

b) Receive:

1. J.E.P.P.Program, Oct.23/96 - Shift in Emphasis

2. Province of British Columbia, Oct.17/96
- Working Relationship Agreement with Upper Nicola Indian Band

3. City of Vancouver, Office of the City Clerk, Oct.25/96 - Gaming expansion.

CITY OF MERRITT REGULAR COUNCIL MEETING, TUES., NOV.12/96

11. CORRESPONDENCE:

b) Receive: - Cont'd.

- 970/96 Moved by Councillor Cowan, seconded by Councillor Miller that Council RECEIVE for information the following correspondence:
1. J.E.P.P.Program, Oct.23/96 - Shift in Emphasis
 2. Province of British Columbia, Oct.17/96
- Working Relationship Agreement with Upper Nicola Indian Band
 3. City of Vancouver, Office of the City Clerk, Oct.25/96 - Gaming expansion. CARRIED

12. NEW BUSINESS: Nil.

13. ADJOURNMENT:

- 971/96 Moved by Councillor Typusiak, seconded by Councillor McCormack that Council TERMINATE this meeting at 8:36 p.m. CARRIED

CERTIFIED CORRECT:

C.R.Norgaard, MAYOR

T.C.Day, ACTING CLERK



Ministry of Attorney General

Liquor Control and Licensing Branch

Agenda - Union - Bus

FAX SHEET

Date November 18, 1996

Number of pages (including this sheet) 10

Original documents will be: placed in our file mailed to you

To BOBBY HARRISON - CITY OF MERRITT
(name)

(address)

(phone) (fax)

From **GLEN STEARN, Liquor Inspector**
address Liquor Control and Licensing Branch
112-100 Main Street
Penticton, BC V2A 5A5
phone # (604) 492-1293 fax # (604) 492-1293

Material contained in this fax transmission may be confidential, and should be delivered only to the addressee. If all pages are not received, please call 492-1293.

Subject "I" LICENCE INFO

Message _____



Province of
British Columbia

Ministry of
Labour and
Consumer Services

Liquor Control and Licensing Branch
Parliament Buildings
Victoria
British Columbia
V8V 1X4
Telephone: (604) 387-1254

CIRCULAR NO.: 571

DATE: 91-10-04

To: All Staff
B.C. & Y. Hotels' Association
U.B.C.M.
All Hotels Holding Class "A" Licences

RE: RESTORATION PUBLIC HOUSE LICENSING
(CLASS "I" LICENCE)

An "I" category liquor licence has been established by Cabinet affording hotels the opportunity to redevelop their premises to a potentially more viable business use. This initiative was taken because a number of establishments licensed as hotels no longer operate as such for a variety of reasons. This circular is intended to explain the regulations and Branch policies for those establishments which may be interested in redeveloping their property into alternate use while at the same time retaining a "pub" licence.

Hotels have traditionally been eligible to hold "A" Pub and "A" Lounge licences, "B" licences (Restaurants), "C" licences (Cabarets) and "G" or "H" licences (Licensee Retail Stores). The new "I" licence category allows an establishment, presently licensed as a hotel but no longer wishing to operate as one, to change its focus. It allows for restoration construction of a free-standing licensed pub or a licensed pub in combination with retail, commercial or office business(es) that is acceptable to the local government.

Restoration construction may be achieved either by major renovations to the existing hotel structure or by demolition of the existing structure and construction of a new building on the former hotel site. In either case, the licensee must cease operating the hotel and the redevelopment should result in a substantial improvement and benefit to the community. All licensed capacity held by the hotelier is to be surrendered as a pre-condition to "I" licensing.

Where a hotel voluntarily suspends business for redevelopment purposes or is either partially or completely destroyed by natural disaster (e.g., fire, flood, earthquake), the General Manager may suspend the

- 2 -

liquor licences held by that establishment, on a non-punitive basis, for a period of time not exceeding six months from the date of the natural disaster. During the period of suspension, the licensee will be required to declare his/her intent to either construct a hotel that conforms to current Branch regulation and policy or to request approval for construction of a Restoration Public House. Should the licensee fail to file a complete application during the period of suspension, the licences may be cancelled, after which the former licensee will no longer be eligible for Restoration Public House licensing.

Where a hotel is partially destroyed by natural disaster and the licensee wishes to retain hotel licensing, the Branch may reactivate the suspended licence(s) on the following basis:

- a) If the hotel building or structure is changed or destroyed to the extent of 75% or more of its then current assessed market value (B.C. Assessment Authority) above its foundations, as determined by the Building Inspector, it may not be repaired or reconstructed except in accordance with current hotel licensing regulations and policy.
- b) If the hotel building or structure is damaged or destroyed to the extent of less than 75% of its current assessed market value (B.C. Assessment Authority) above its foundations, as determined by the Building Inspector, the facility may be reconstructed as it previously existed, and retain hotel licensing features held before it sustained the damage.

The change of business from a licensed hotel to a Restoration Public House could result in various redevelopments ranging from a basic free-standing Restoration Public House to a Restoration Public House in conjunction with a larger complex comprised of retail, commercial or office developments.

If the hotel holds a Licensee Retail Store (LRS) licence (either a class "G" or class "H" licence), the resultant Restoration Public House would be eligible to retain the LRS as part of its continuing business.

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By regulation all other liquor licences held by the hotel would be surrendered prior to the issuance of the "I" class licence. The intent of the legislation is to create a redevelopment opportunity for Hotels that are no longer viable as hotels. The legislation does not contemplate cabarets ("C" licences) or restaurants ("B" licences) as a part of the redevelopment. However, where a former hotelier wishes to establish a restaurant or cabaret as a part of the redevelopment proposal, the Branch would require a separate application for each class of licence desired. The standard application process for the class of licence requested would apply in each case.

Where a Restoration Public House is approved in combination with an existing LRS, siting requirements for the LRS will be considered on the following priority basis:

1. The LRS to be interior to the existing or proposed building containing the proposed "I" licence, (LRS must abut the "I" licensed area).
2. The LRS is adjacent to (shares a common wall with) the existing or proposed building containing the proposed "I" licence; their front doors face the same street/direction and there is a single/identical facade, (LRS must abut the "I" licensed area).

An exception to the above siting requirements will be considered by the General Manager where there is compelling justification, i.e., there is no other siting option available within the licensee's control. Requests for an exception must be in writing and will be considered using the following criteria:

The LRS is a separate building but is so immediately close, facing the same direction and similar in facade to the existing or proposed building containing the proposed "I" licence that a reasonable person would consider the "I" licence and LRS licence to be part of the same licensee operation.

Licensees who wish to establish a Restoration Public House and who do not have an LRS at their existing hotel are not eligible to apply for an LRS in conjunction with an application for an "I" licence.

A Restoration Public House licence is subject to the following regulations:

- a) all types of liquor may be sold, subject to limitation by the General Manager in the licence;
- b) subject to a limitation by the General Manager, hours of sale shall be a maximum of 14 hours between the hours of 9:00 a.m. and 1:00 a.m.;
- c) no minors other than entertainers shall be permitted on the premises;
- d) the General Manager shall determine the capacity of the premises subject to limitation by the Provincial Fire Commissioner up to a maximum of 125 persons, by endorsement of the licence, and in determining the capacity, the General Manager may consider the capacity of the "A" licence previously held by the licensee;
- e) unless exempted by the General Manager, hot foods, wrapped sandwiches, snacks, soft drinks, fruit and vegetable juices shall be available at reasonable prices to the customers;
- f) the General Manager may endorse an "I" licence for off-premises sale and this endorsement shall establish the maximum mark up the licensee may add to the purchase price.

Because applications for Restoration Public Houses will only come from existing licensees at sites already approved for hotel licensing, the Liquor Licensing Committee will not be required to consider factors at a Preliminary Site and Applicant stage; however, the applicant would be subject to review for fitness to hold any liquor licence.

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The following factors will be considered by the Liquor Licensing Committee at the Pre-Clearance stage:

- (i) the proposed location of the establishment,
- (ii) municipal zoning, and
- (iii) the potential impact of the proposed establishment on the community;
- (iv) input from elected officials by way of local government resolution.

Applicants are cautioned about making significant financial commitments before pre-clearance approval has been granted.

Requests for Restoration Public House licences should be in the form of a complete application package and be forwarded to the local Liquor Inspector. The application package will only be considered complete when it includes the following:

- a) a letter of intent, outlining in detail the nature of the proposal, including patron capacity, hours of sale requested, proposed location, and the applicant's assessment of how this proposal will impact the community;
- b) completed application form;
- c) proof of current valid ownership interest in the property proposed to be licensed;
- d) application fee of \$1000.00 (certified cheque or money order) payable to the Minister of Finance;
- e) updated Criminal Record Search (CRS) forms for any required individuals, partners, officers or shareholders of the licensee corporation (or "holding companies" therein) and resident managers appointed to oversee the business who have not provided this information within the past year (see appropriate CRS Information Sheet for further details);
- f) appropriate documentation from the local government showing the zoning classification and permitted uses for the proposed site;

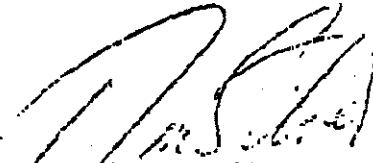
- 6 -

- g) a resolution from the municipal or regional district having jurisdiction commenting on whether or not they support the application and where patron capacity in excess of existing "A" licensed capacity is being requested, and similar comments thereon;
- h) a scaled plot plan indicating where the redevelopment will be located along with detailed floor plans with health and fire approval affixed. Patron capacity is limited to no more than 125 people by regulation and floor area may not normally exceed 2,500 square feet;
- i) an estimate of cost for complete restoration or reconstruction, a statement reflecting how the proposed development is to be financed, and a letter from the applicant's banker indicating that the applicant is capable of financing the project and its working capital. Where a guarantor(s) may be involved, disclosure of the identity of the guarantor(s) and letters from the bank of guarantor(s) indicating the ability of the guarantor(s) to finance the project commitment will be required. The terms of remuneration/consideration paid by the applicant to the guarantor will also be reviewed to establish where the beneficial interest in the licence, if issued, lies;
- j) a written description complete with artist concept drawings to show what form the restoration or reconstruction is proposed to take ie., free-standing Restoration Public House or Restoration Public House combined with a Licensee Retail Store and/or office, retail or commercial businesses.

Once this information is received and considered, the Liquor Licensing Committee will be in a position to grant or deny pre-clearance approval for an "I" class liquor licence. By regulation, "I" licences may only be issued to the holder of an "A" licence issued to a hotel on the property previously used for hotel purposes or previously classified as a hotel for licensing purposes.

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Maximum patron capacity for a Restoration Public House will be determined after an assessment of the application documents. Considerations will deal with the quality of the restoration proposed, economic viability of the proposed restoration, licensed seating capacity of the hotel formerly located on the site, and, the comments of local government.



Robert M. Silver
General Manager



Province of
British Columbia

Liquor Control and
Licensing Branch

DOCUMENT CHECKLIST FOR A COMPLETE APPLICATION

CLASS "1" LICENCE: RESTORATION PUBLIC HOUSE

APPLICATIONS WILL ONLY BE RECOGNIZED AS COMPLETE WHEN ALL REQUIRED DOCUMENTATION IS RECEIVED BY THE LOCAL LIQUOR INSPECTOR. This includes:

1. A written submission addressed to the General Manager describing the proposal and addressing the following points in detail:

- the proposed location of the establishment
- municipal zoning
- the potential impact of the proposed establishment on the community

If aspects of the proposal appears to be at odds with legislation or policy, the submission must give compelling reasons as to why discretion should be exercised by the Branch in considering the application;

2. A written description complete with artist concept drawings to show what form the restoration/reconstruction is proposed to take, i.e., freestanding Restoration Public House or Restoration Public House combined with a Licensee Retail Store and/or office, retail or commercial businesses.

3. Completed "Application for a Liquor Licence" form as supplied by the Branch.

4. Application fee of \$100.00 (certified cheque or money order) payable to the Minister of Finance. (Fee subject to change)

5. Proof of current valid interest in the property proposed to be licensed.

6. Updated Criminal Record Search (CRS) forms for any required individuals, partners, officers or shareholders of the licensee corporation (or "holding companies" therein) who have not provided this information within the past year (see appropriate CRS Information Sheet for further details).

7. Appropriate documentation from the local government showing the zoning classification and permitted uses for the proposed site.

8. A sealed plot plan indicating where the redevelopment will be located along with detailed floor plans with health and fire approval affixed. (Patron capacity is limited to no more than 125 people by regulation and floor area may not normally exceed 2,500 square feet.).

9. An estimate of cost for complete restoration/reconstruction, a statement reflecting how the proposed development is to be financed, and a letter from the applicant's banker indicating that the applicant is capable of financing the project and its working capital. Where a guarantor(s) may be involved, disclosure of the identity of the guarantor(s) and letters from the guarantor(s) bank indicating the ability of the guarantor(s) to finance the project commitment will be required. The terms of remuneration/consideration paid by the applicant to the guarantor will also be reviewed to establish where the beneficial interest in the licence, if issued, lies.

...CONTINUED ON REVERSE
(FORM DC-6, REVISED FEB/92)

- 10 A resolution from the municipality or regional district having jurisdiction indicating whether or not they support the application (where patron capacity in excess of existing "A" licensed capacity is being requested the local government resolution must specifically address whether or not the council/board supports the additional licensed capacity).

THE ABOVE DOCUMENTATION SHOULD BE SUBMITTED TO THE LIQUOR INSPECTOR FOR YOUR AREA AT THE ADDRESS LISTED BELOW:

Information requested by: Inspector G.D. STERN
 LIQUOR INSPECTOR
 c/o GOVERNMENT AGENT
 Address: RM. 112, 100 MAIN STREET
PENTICTON BC
V2A 5A5

Inspector's Business Phone # _____ Date: _____

IMPORTANT NOTE: The Liquor Control and Licensing Branch has a policy of processing only complete applications on a "first-in; first-served" basis. Your application **WILL NOT BE PROCESSED** until all documentation has been received in this office. Incomplete applications will be held at this office for a maximum of 90 days from initial notification. If, after 90 days, your application is still incomplete (including CRS forms), the incomplete application will be returned to you and the Application Fee forfeited. Should a complete application be received by this office from another applicant prior to the satisfactory receipt of all of the above noted missing, incomplete, or unacceptable documents, then that application will be considered "first-in" and will be processed first. In some situations this could result in a considerable delay in the processing of your application.

**Morelli
Chertkow**
LAWYERS

Rudy Morelli
Robert W. McDiarmid, Q.C.
Collin Clinton
Elizabeth A. Harris

John M. Hogg, Q.C.
Philip J. Maher
Lori A. Ottem

Malcolm J. Smith
Leigh Pedersen
Scott Huyghebaert

Associate Counsel:
Mervin Chertkow

Merritt Office:
Glenn Henderson
Ian R. Hawes

Reply Attention: **Ian Hawes**
Our File No.: **3147-1**



October 23, 1996

City of Merritt
P.O. Box 189
Merritt, British Columbia
V1K 1B8

Attention: **Tom Day**

Dear Sir:

Re: **525040 B.C. Ltd. dba Grand Hotel**
Transfer of Liquor Licence
Class "A" to Class "I": Restoration Public House

We write on behalf of 525040 B.C. Ltd., the owner of the Grand Hotel in Merritt. It has been suggested to our client by the Area Inspector for the Liquor Control and Licencing Branch that the classification of the Liquor Licence for the Grand Hotel be changed from Class "A": Pub to Class "I": Restoration Public House.

Mr. Stearn has made this proposal for two reasons. First, the second floor rooms in the Grand Hotel are not currently used for any purpose, and the owner does not intend for them to be used as hotel rooms in the future. Secondly, the City of Merritt has, historically, concurred with the current use of the Grand and its type of establishment. These two factors will not be affected by the proposed transfer of licence classification.

This proposed change in classification would be a recognition of the fact the Grand is operated as a pub, not as a hotel. Further, should the building be destroyed, the owner would not be forced by liquor regulations to re-build as a hotel. The Rialto Hotel in Osoyoos is an example of this type of reclassification.

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51

In order to meet the criteria for Class "I" licences, our client requires a resolution from Council which indicates they support our client's application for a Class "I" liquor licence. We would request, therefore, on behalf of our client, that you place this proposal on the agenda for an upcoming Council meeting.

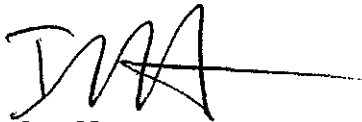
If you require any additional information please do not hesitate to contact me at your convenience. I look forward to hearing from you after council has considered this matter.

Yours very truly,

MORELLI CHERTKOW

Merritt Office

Per:



Ian Hawes

IH/bt

Copy 525040 B.C. Ltd.

NICOLA VALLEY MEMORIAL ARENA

ICE SCHEDULE

1996 / 1997

Agenda

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
6:00 am	Figure Skate	Figure Skate		Figure Skate	Figure Skate		
6:45 am	6 - 8 am	6 - 8 am	Minor Hockey	6 - 8 am	6 - 8 am	Minor	Minor
7:00 am			6:45 - 8:00 am				
8:00 am						Hockey	Hockey
9:00 am							
9:30 am	Open	Figure Skate	Open	Figure Skate	Open	6:00 am	6:00 am
10:15 am	9:00 - 11:45	9:30 - 10:45	9:00 - 11:45	9:30 - 10:45	9:00 - 11:45	-	-
10:45 am						12:15 pm	5:00 pm
11:45 am							
Noon	Centennials	Centennials	Centennials	Centennials	Centennials		
12:15 pm	12 - 1:30 pm	12 - 1:30 pm	12 - 1:30 pm	12 - 1:30 pm	12 - 1:30 pm		
12:30 pm						Public Skate	
1:30 pm						12:30 - 1:45	
1:45 pm							
2:00 pm	Open	Open	Open	Open	Open		
2:30 pm	2 - 3 pm	2:00 - 3:15 pm	2 - 3 pm	2:00 - 2:45	2 - 2:45 pm		
2:45 pm						Minor	
3:00 pm						Hockey	
3:15 pm							
3:30 pm		Figure Skate		Public Skate	Public Skate	2:00 pm	
4:00 pm	Figure Skating	3:30 - 4:15	Figure Skating	3:00 - 4:15	3:00 - 4:15	-	
4:15 pm							
4:30 pm		Figure Skate				9:30 pm	
5:00 pm	3:30 -	"Power Skate"	3:30	Minor	Figure Skating		
5:15 pm	6:30 pm	4:30 - 6:00 pm	-	Hockey	4:30 - 6:30 pm		
6:00 pm			8:30				Rec. Hockey
6:15 pm				4:30			5:15 - 6:45
6:30 pm		Minor		-			
6:45 pm	Public Skate	Hockey		9:30 pm			
7:00 pm	6:45 - 7:45 pm				Minor		Public Skate
7:45 pm		6:15			Hockey		7:00 - 8:15
8:00 pm							
8:15 pm	Minor	10:45 pm			6:45 pm		
8:30 pm	Hockey				-		Rec. Hockey
8:45 pm	8:00 - 9:45 pm		Minor Hockey		Midnight		8:30 - 10:00
9:30 pm			8:45 - 9:45				
9:45 pm							
10:00 pm			"Mustang"	Rec Hockey			
10:15 pm	Rec. Hockey		Old Timers	9:45 - 11:15			
10:45 pm	10:00 - 11:30		Hockey			Braves Hockey	Pick - up
11:00 pm			10:00 - 11:30			9:45 - 11:45	Ho
11:15 pm		Open					10:15 - 11:45
11:30 pm		11 - Midnight					
11:45 pm							
Midnight							

38

Nicola Valley Memorial Arena

PUBLIC SKATING

SCHEDULE

Mondays **6:45 - 7:45 pm**

Thursdays **3:00 - 4:15 pm**

Fridays **3:00 - 4:15 pm**

Saturdays **12:30 - 1:45 pm**

Sundays **7:00 - 8:15 pm**



Admission Rates

	Single	Book of 10	Season
Child:	\$1.25	\$11.00	\$50.00
Student:	\$1.50	\$13.00	\$60.00
Adult:	\$2.00	\$16.00	\$80.00
Seniors:	\$1.25	\$11.00	\$50.00
Family:	\$5.00		\$200.00
Special Needs:	\$1.25	\$11.00	\$50.00

**1996 BYLAW SERVICES STATISTICS
FOR THE MONTH OF SEPTEMBER, 1996**

VIOLATION TICKETS ISSUED: (Parking Offences)	14
VEHICLES TOWED: (Via Violation Ticket)	0
UNINSURED VEHICLES TOWED:	0
INQUIRIES: (Were matters all dealt with over the phone)	62
INCIDENT FILES: (Incidents relayed to the Department which require investigation - includes site identification)	
OFFENCE NOTICES: (Second Hand Goods Bylaw)	0
OFFENCE NOTICES PAID: (Seconds Hand Goods Bylaw Going to Trial)	0
MUNICIPAL TICKET INFORMATION & SUMMONS: (Commonly referred to as an "M.T.I." which is a Ticket where the Officer issues the summons in the field, with pre-approved Fines and provision for deemed conviction, if unpaid or uncontested within 14 days of issuance - used for serious Bylaw Infractions.)	PRESENTLY BEING REVIEWED BY THE ATTORNEY GENERAL'S OFFICE
CONVICTED:	0
ANIMALS IMPOUNDED:	12
LOCATION OF IMPOUNDING:	
Walnut Avenue	1
Coutlee Avenue	1
R.V. Park	1
Clark Avenue	1
Seyom Crescent	1
Main street	1
Voght Street	1
Granite Avenue	2
Merritt Avenue	1
Quilchena Avenue	2
DOG LICENSES ISSUED THIS MONTH:	2
DOG LICENSES ISSUED TO DATE FOR 1996:	180
ANIMALS TURNED OVER TO FOSTER PET PROGRAM (F.P.P.):	0
ANIMALS DESTROYED:	8

AC

**1996 BYLAW SERVICES STATISTICS
FOR THE MONTH OF OCTOBER, 1996**

VIOLATION TICKETS ISSUED: (Parking Offences)	11
VEHICLES TOWED: (Via Violation Ticket)	2
UNINSURED VEHICLES TOWED:	0
INQUIRIES: (Were matters all dealt with over the phone)	54
INCIDENT FILES: (Incidents relayed to the Department which require investigation - includes site identification)	
OFFENCE NOTICES: (Second Hand Goods Bylaw)	0
OFFENCE NOTICES PAID: (Seconds Hand Goods Bylaw Going to Trial)	0
MUNICIPAL TICKET INFORMATION & SUMMONS: (Commonly referred to as an "M.T.I." which is a Ticket where the Officer issues the summons in the field, with pre-approved Fines and provision for deemed conviction, if unpaid or uncontested within 14 days of issuance - used for serious Bylaw Infractions.)	PRESENTLY BEING REVIEWED BY THE ATTORNEY GENERAL'S OFFICE
CONVICTED:	0
ANIMALS IMPOUNDED:	8
LOCATION OF IMPOUNDING:	
M.S.S.	1
Parker Drive	1
Seyom Crescent	1
Main Street	1
Nicola Avenue	1
Voght Street	1
Blair Street	1
Quilchena Avenue	1
DOG LICENSES ISSUED THIS MONTH:	1
DOG LICENSES ISSUED TO DATE FOR 1996:	181
ANIMALS TURNED OVER TO FOSTER PET PROGRAM (F.P.P.):	1
ANIMALS DESTROYED:	2



Development Services Projects

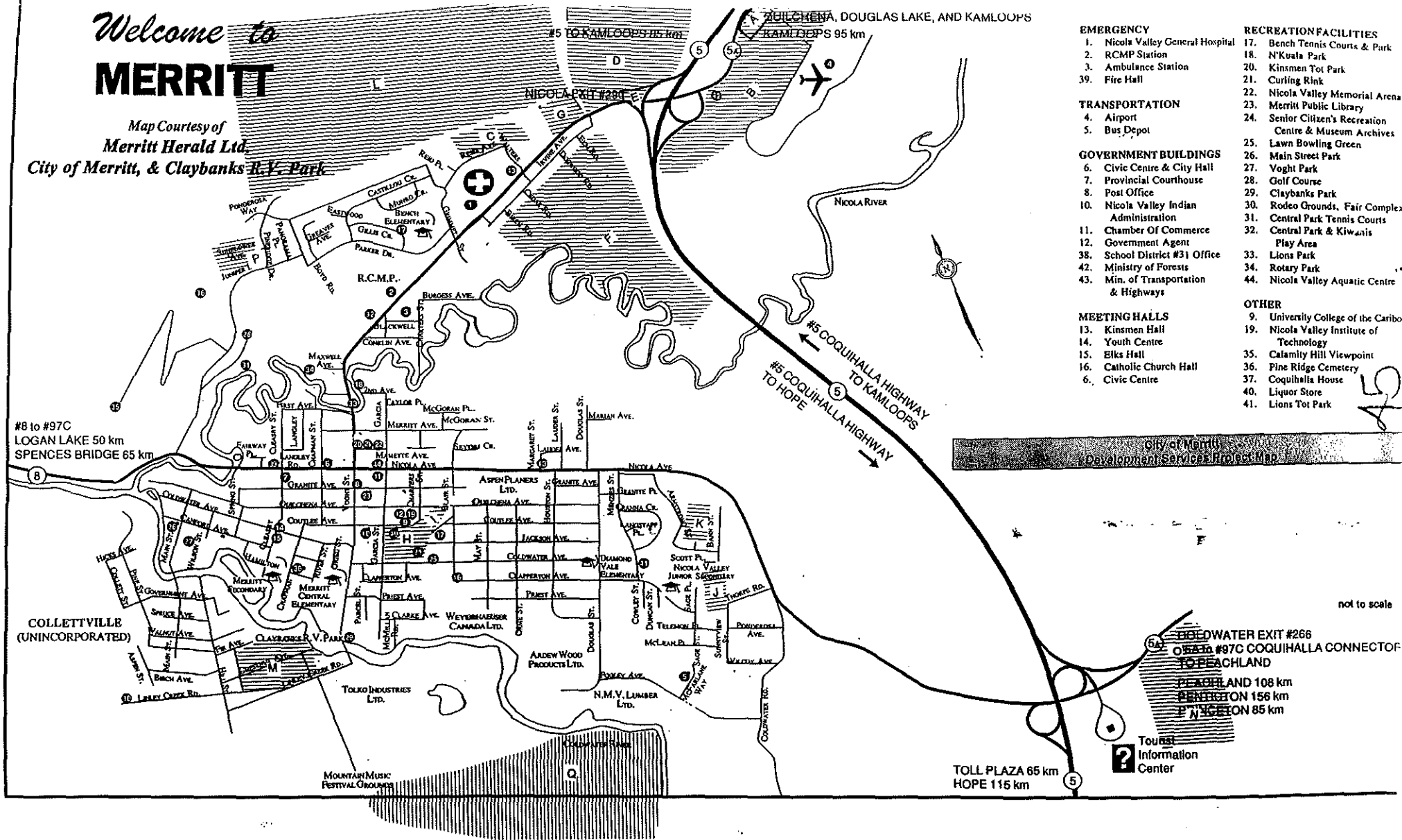
Map Location	Project/Area/Name	Size	Type of Project	Proposed Buildings	Approvals Required	Proposed Completion	Total Units/Lots	Status
A	Airport Lands (Superstar Properties)	2.02 ha	Tourist Commercial	1. Restaurant 2. Tourist commercial 14,000 sq. ft. (C7)	- Subdivision application	1997	1	Approval process for subdivision
B	Airport Lands (Superstar Properties)	27.4 ha	Light Industrial Tourist Commercial	1. Numerous warehouse / light industry parcels (M1) 2. Future tourist comm. dev. (C4/C7 new tourist zone)	- Subdivision application	1997-1998	Approx. 30 lots	Approval process
C	Upper Bench Area (Crown Hill Subdivision - Bremner Family -- Ext. of Walters)	2.42 ha	Residential Subdivision	Single family residential (R1)	- Subdivision application for Phase II	Phase I 1996 (21 lots) Phase II 1997 (16 lots)	37 Total	Phase I completed Nov. '96
D	Upper Bench (Merritt Plateau Inc.)	1. 5.97 ha 2. .14 ha 3. 7.89 ha Total: 14 ha	Various Density Residential Local Commercial	1. Single family residential (R1) 2. Local commercial (C1) 3. Medium density residential (R3)	- Hwys approval of zoning - Adoption of zoning by Council - Subdivision application	1997 start date - total build out 10 years	Approx. 200 developable lots	Approval process
E	Upper Bench (Merritt Plateau Inc.)	2.04 ha	Highway Commercial	Various commercial uses (C4)	Same as above	1997 completion	6 Commercial lots	Approval process
F	Lower Irvine (Benchland Developments)	1. 12.3 ha 2. 1.95 ha 3. 1.02 ha 4. 5.62 ha 5. 4.87 ha 6. .47 ha Total: 26.23 ha	Various Density Residential	1. Single family res. (R1) 2. Medium density res. (R3) 3. High density res. (R4) 4. Mobile home (R6) 5. Comprehensive residential (R7) 6. Local commercial (C1)	- Preliminary layout approval issued - Completion of subdivision works	1996 start total build-out 15 years	Approx. 350 developable lots	Construction started Sept. 23

Map Location	Project/Area/Name	Size	Type of Project	Proposed Buildings	Approvals Required	Proposed Completion	Total Units/Lots	Status
G	Upper Bench (Nicola Valley Affordable Housing Society)	1.61 ha	Medium Density Residential	Multiple family row housing (R3)	- Building permit	1997 completion	37 Units	1996 start tenders called for
H	Downtown (Rail Yard Shopping Mall)	2.42 ha	Strip Mall	Approx. 20 commercial retail units	- Building permit	1997 completion	20 Commercial retail units	Construction started August
I	Downtown (New Life Construction)	.43 ha	Multiple Family Complex	Family row housing	- Approval of development permit required - Building permit application	1997 Phase 1 (21) 1998 Phase 2 (12)	33 Units	Re-apply for dev. permit 1997
J	Bann Avenue Extension (Tibar Construction)		Multiple Family Lots	Single family dwellings / duplexes (R2)	- Substantial completion of works	Sept. '97 completed	15 Lots	Completed
K	Proposed Armstrong Street Extension (Tibar Construction)		Multiple Family Lots	Single family dwellings / duplexes (R2)	- Apply for subdivision	Approx. 1997	15 Lots	Proposed
L	Proposed Crown Land		Various Density	Various densities	- Crown Lands typically auctions off the land as the market dictates	Unknown	Approx. 350 lots	Proposed
M	Collettsville (Corbett Properties)	12.14 ha	1. Single Family Residential 2. Multiple Family Dwellings	1. Single Family (R1) 2. Multiple family row housing (R3)	- Substantial completion of works	1996 start date - completion 1997	72 SFD 32 Multi. 104 Total	Construction of services
N	Coquihalla Connector (Coquihalla Resources - The Pointe)	4.04 ha	Large Lot Single Family Residential	1. Special residential (R8) on 1/3 acre	- Approval of specified area bylaw for water & sewer	Proposed 1997 to install water & sewer	25 Lots	Approval process
O	Coquihalla Connector (Coquihalla Resources - The Pointe)	8.09 ha	Highway Commercial	15 commercial units - hotel, gas bar, food outlets (C4 uses)	- Approval of specified area bylaw for water & sewer	Proposed 1997 to install water & sewer	15 Commercial retail units	Approval process

Map Location	Project Area/ Name	Size	Type of Project	Proposed Buildings	Approvals Required	Proposed Completion	Total Units/Lots	Status
P	Proposed Sunflower Extension		Residential Subdivision	Single Family Dwellings (R1)	- Apply for subdivision	Approximately 1997	12 Lots	Proposed
Q	Active Mountain Entertainment	80 ha	Boundary Expansion	Various Proposed: - Commercial - Residential	- Complete boundary expansion - Rezoning/OCP - Subdivision	End of 1996	Design to be submitted	Proposed

Welcome to MERRITT

Map Courtesy of
Merritt Herald Ltd.
City of Merritt, & Claybanks R.V. Park



- EMERGENCY**
- Nicola Valley General Hospital
 - RCMP Station
 - Ambulance Station
 - Fire Hall
- TRANSPORTATION**
- Airport
 - Bus Depot
- GOVERNMENT BUILDINGS**
- Civic Centre & City Hall
 - Provincial Courthouse
 - Post Office
 - Nicola Valley Indian Administration
 - Chamber Of Commerce
 - Government Agent
 - School District #31 Office
 - Ministry of Forests
 - Min. of Transportation & Highways
- MEETING HALLS**
- Kinsmen Hall
 - Youth Centre
 - Elks Hall
 - Catholic Church Hall
 - Civic Centre
- RECREATION FACILITIES**
- Bench Tennis Courts & Park
 - N'Kuala Park
 - Kinsmen Tot Park
 - Curling Rink
 - Nicola Valley Memorial Arena
 - Merritt Public Library
 - Senior Citizen's Recreation Centre & Museum Archives
 - Lawn Bowling Green
 - Main Street Park
 - Yoght Park
 - Golf Course
 - Claybanks Park
 - Rodeo Grounds, Fair Complex
 - Central Park Tennis Courts
 - Central Park & Kiwanis Play Area
 - Lions Park
 - Rotary Park
 - Nicola Valley Aquatic Centre
- OTHER**
- University College of the Cariboo
 - Nicola Valley Institute of Technology
 - Cafamily Hill Viewpoint
 - Pine Ridge Cemetery
 - Coquihalla House
 - Liquor Store
 - Lions Tot Park

City of Merritt
Development Services Project Map

not to scale

BOLDWATER EXIT #268
ON I-5 TO #97C COQUIHALLA CONNECTOR TO BEACHLAND
PEACHLAND 108 km
BENTON 156 km
NICOLA 85 km

Tourist Information Center

TOLL PLAZA 65 km
HOPE 115 km

www.merrittbc.ca

Agenda

CITY OF MERRITT

REPORT

To: T.C. Day, City Administrator Date: November 17, 1996
Yvonne J. Porada, City Clerk

From: C.A. (Tina) Penney File: '96 Election
Chief Election Officer

Re: Declaration of Official Election Results

Section 136 of the *Municipal Act* states that the Chief Election Officer must declare the results of the election before 4:00 p.m. on the 4th day following the close of general voting (Wednesday, November 20, 1996). Section 148 of the *Municipal Act* states that within 30 days after the declaration the Chief Election Officer must submit a report of the election results to the Council.

Accordingly, the declaration of Official Election Results is attached. A summary report of the results, for furtherance to City Council, follows.

MAYOR:

Number of Ballots Issued to Election Officials	2,550
Valid Ballots	2,061
Spoiled Ballots	6
Rejected Ballots	39
Unused Ballots	443
Lost Ballot	<u>1</u>
TOTAL	2,550

CANDIDATES (first candidate elected to office of Mayor)

NORGAARD, Clara R.	1,149
BAIRD, Robert (Bob)	912

....12

COUNCILLOR

Number of Ballots Issued to Election Officials		2,550
Valid Ballots	2,067	
Spoiled Ballots	6	
Rejected Ballots	31	
Unused Ballots	443	
Lost Ballot	<u>3</u>	
TOTAL	2,550	

CANDIDATES (first six candidates elected to office of Councillor)

SHERWOOD, Ron	1,497
BARR, Linda	1,442
McCORMACK, Herb	1,285
McLEAN, Daryll	1,177
LAIRD, David	1,143
TYPUSIAK, Rick	1,078
CAVALIERE, George	1,050
MILLER, Les	860
STENDER, Bob	437
HILTON, John	406

SCHOOL TRUSTEE

Number of Ballots Issued to Election Officials		2,550
Valid Ballots	2,033	
Spoiled Ballots	6	
Rejected Ballots	67	
Unused Ballots	443	
Lost Ballot	<u>1</u>	
TOTAL	2,550	

CANDIDATES (first three candidates elected to office of School Trustee)

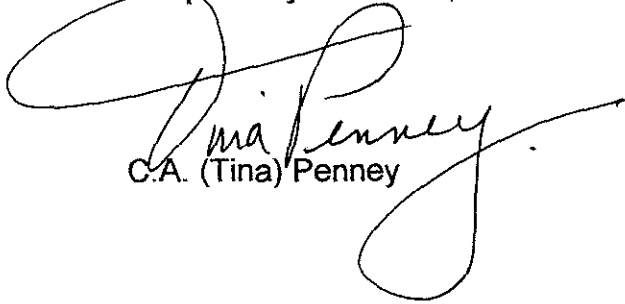
SWAN, Gordon Bruce	1,315
KEMPIN, Marguerite Ann	1,253
JEPSEN, Brian	1,157
OLIPHANT, Helen	946
OBORNE, Darch	613
SCHLICK, Viktor	196

Report to City Administrator and City Clerk
November 17, 1996
Page 2

Should you have any questions regarding the foregoing, I will be pleased to discuss it with you at your convenience.

I take this opportunity to thank you, City Staff and City Council for the opportunity to work for the City; it has been my pleasure.

Respectfully submitted,



C.A. (Tina) Penney



CITY OF MERRITT

2185 VOGHT STREET
P.O. Box 189
MERRITT, B.C. V0K 2B0
(604) 378-4224
FAX (604) 378-2600

PUBLIC NOTICE

DECLARATION OF OFFICIAL ELECTION RESULTS GENERAL LOCAL ELECTION November 16, 1996

The following persons have been elected to the Merritt City Council for a three-year term commencing December 2, 1996.

MAYOR: NORGAARD, Clara R.

COUNCILLORS: BARR, Linda
LAIRD, David
McCORMACK, Herb
McLEAN, Daryll
SHERWOOD, Ron
TYPUSIAK, Rick

The following persons have been elected to the School District No. 58 (Merritt) Board of Trustees for a three-year term commencing December 2, 1996.

TRUSTEES KEMPIN, Marguerite Ann
JEPSEN, Brian
SWAN, Gordon Bruce

Dated this 17th day of November 1996.
C.A. (Tina) Penney
Chief Election Officer

M E M O R A N D U M

DATE: November 21, 1996
TO: Administrator
FROM: Planning Department
RE: Proposed Official Community Plan Amendment Bylaw 1561
and Proposed Zoning Amendment Bylaw 1562

These Bylaws deal with the proposal submitted by Merritt Plateau Holdings. On June 25th, 1996 a public hearing was held and Council gave the Bylaws third reading. The planning departments procedure following third reading of this zoning amendment bylaw was to forward it to the Ministry of Transportation of Highways for final approval as per the Municipal Act.

As Council is aware the City and the Ministry of Transportation and Highways worked collectively with the developers in the Bench area on producing a traffic study. The results of this study have concluded that the highway commercial component of the Merritt Plateau proposal needs further work prior to the Ministry approving the Bylaws. As such, at this time the Highways department has not approved the commercial component of Bylaws 1562. I will make a verbal presentation on these Bylaws to Council at the Regularly Scheduled Meeting of November 26, 1996.

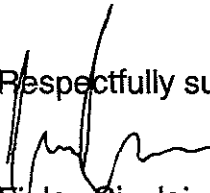
Recommendation

1. THAT the City of Merritt Official Community Plan Amendment Bylaw 1561, be rescinded at third reading.
2. That the City of Merritt Official Community Plan Amendment Bylaw 1561, be hereby amended as follows:
 - a. That Section 2 - Paragraph d) be DELETED in its entirety.
3. THAT a Public Hearing be scheduled for January 14th, 1996.
4. THAT the City of Merritt Zoning Amendment Bylaw 1562, be rescinded at third reading.

Memorandum
November 21, 1996
Page 2

5. That the City of Merritt Zoning Amendment Bylaw 1562, be hereby amended as follows:
 - a. That Section 2 - Paragraph d) be DELETED in its entirety.
 - b. That Section 3 be amended by DELETING "inclusive" and SUBSTITUTING "attached hereto".

Respectfully submitted,

for

Finlay Sinclair
Planner

CITY OF MERRITT

BYLAW NO. 1561

**A BYLAW TO AMEND CITY OF MERRITT
OFFICIAL COMMUNITY PLAN BYLAW NO. 1460, 1994.**

WHEREAS the Council of the City of Merritt has adopted an Official Community Plan pursuant to Section 944 of the Municipal Act, R.S.B.C., 1979;

AND WHEREAS the Council of the City of Merritt wishes to amend the City of Merritt Official Community Plan;

AND WHEREAS the Council of the City of Merritt has examined the proposed amendment in conjunction with its most recent capital expenditure program under Section 266 of the Municipal Act, and any waste management plan or economic strategy plan that is applicable in the municipality to ensure consistency between them;

AND WHEREAS the Council of the City of Merritt has held a public hearing on the proposed amendment to the Official Community Plan;

NOW THEREFORE the Council of the City of Merritt, in open meeting assembled, hereby enact as follows:

1. This bylaw shall be cited as the "**CITY OF MERRITT OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 1561, 1996**".
2. That the City of Merritt Official Community Plan Bylaw No. 1460, 1994 is hereby **AMENDED** by changing the land use designation on Lot B, Section 23, Township 91, Kamloops Division Yale District, Plan KAP53473, and District Lot 4691, Kamloops Division Yale District except Plan 16853 as follows:
 - a) That the land use designation is hereby changed on the area identified as solid black on Schedule "A", attached to and forming part of this bylaw from Agricultural to Future Residential.
 - b) That the land use designation is hereby changed on the area identified as solid black on Schedule "B", attached to and forming part of this bylaw from Agricultural to Future Residential.

CITY OF MERRITT

BYLAW NO. 1561

Page 2 - cont'd.

- c) That the land use designation is hereby changed on the area identified as solid black on Schedule "C", attached to and forming part of this bylaw from Agricultural to Local Commercial.
 - d) **That the land use designation is hereby changed on the area identified as solid black on Schedule "D", attached to and forming part of this bylaw from Agricultural to Highway Commercial.**
3. That the City of Merritt Official Community Plan Map being Schedule "B" of the City of Merritt Official Community Plan Bylaw No. 1460, 1994 is hereby amended to depict the change.

**CITY OF MERRITT
BYLAW NO. 1561
Page 3 - cont'd.**

READ A FIRST TIME this 28th day of May , 1996.

READ A SECOND TIME this 28th day of May , 1996.

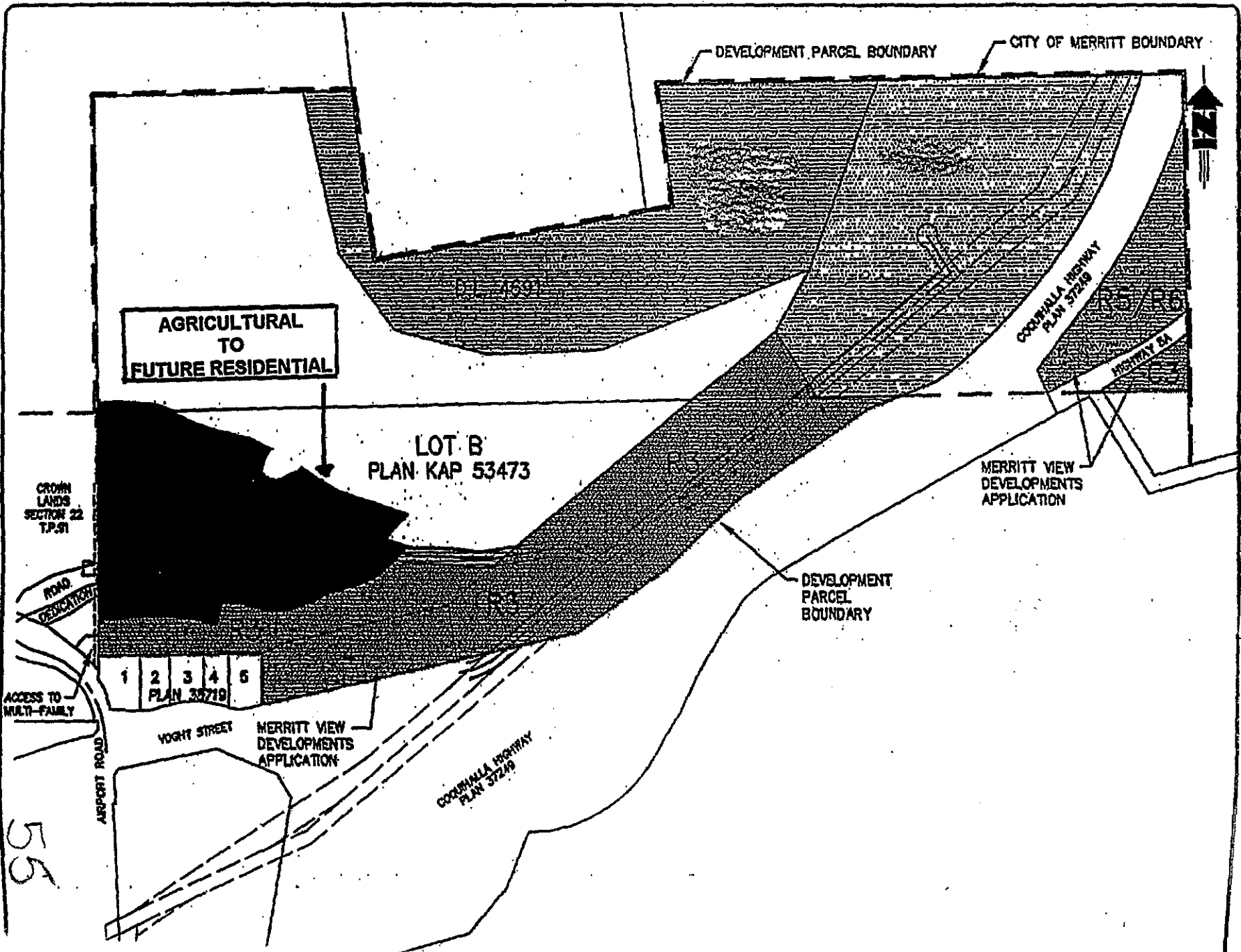
PUBLIC HEARING HELD this 25th day of June , 1996.

READ A THIRD TIME this 25th day of June , 1996.

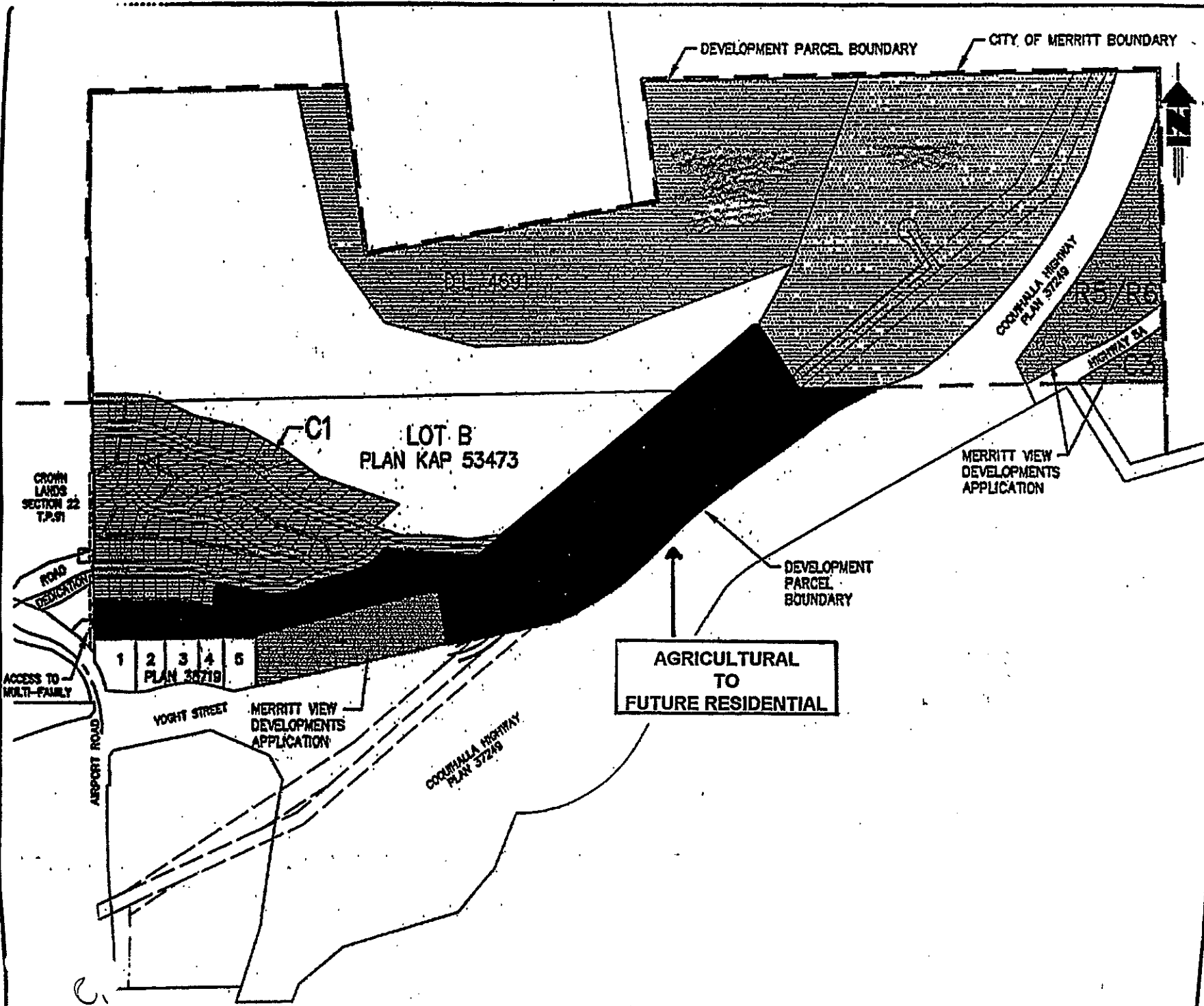
ADOPTED THIS day of , 1996.

Clara R. Norgaard, MAYOR

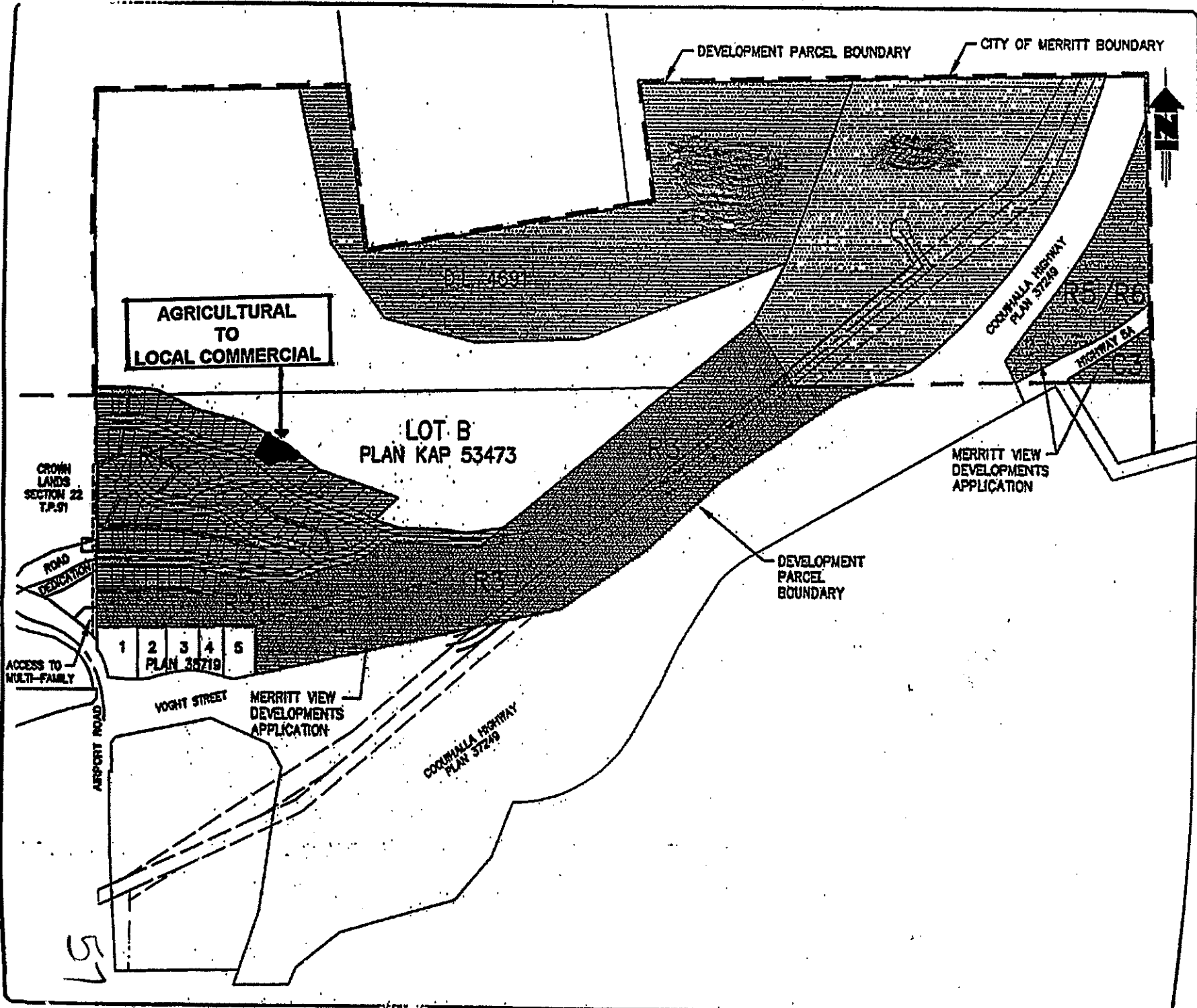
Yvonne J. Porada, CLERK



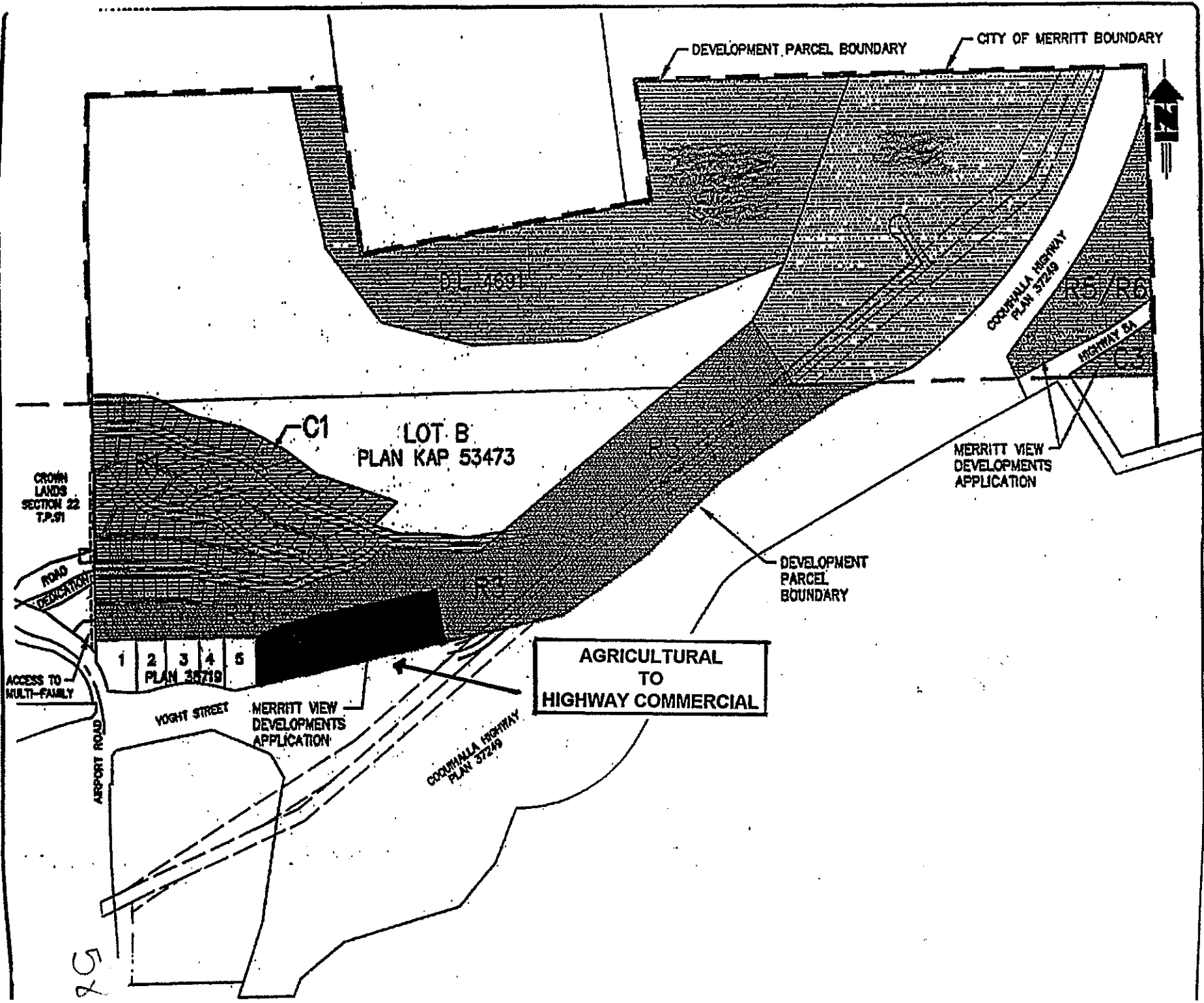
CITY OF MERRITT
 BYLAW NO. 1561
 SCHEDULE "A"



CITY OF MERRITT
 BYLAW NO. 1561
 SCHEDULE "B"



CITY OF MERRITT
 BYLAW NO. 1561
 SCHEDULE "C"



CITY OF MERRITT
 BYLAW NO. 1561
 SCHEDULE "D"

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CITY OF MERRITT

BYLAW NO. 1562

A BYLAW TO AMEND CITY OF MERRITT ZONING BYLAW NO. 1530, 1995.

WHEREAS the Council of the City of Merritt has adopted the City of Merritt Zoning Bylaw Number 1530, 1995;

AND WHEREAS the Council of the City of Merritt wishes to amend the City of Merritt Zoning Bylaw Number 1530, 1995;

AND WHEREAS the Council of the City of Merritt has held a public hearing pursuant to Sections 956 of the Municipal Act, R.S.B.C., 1979;

NOW THEREFORE the Council of the City of Merritt, in open meeting assembled, enact as follows:

1. This bylaw shall be cited as the "**CITY OF MERRITT ZONING AMENDMENT BYLAW NO. 1562, 1996**".
2. That City of Merritt Zoning Bylaw No. 1530, 1995 is hereby **AMENDED** by changing the zoning on:

Lot B, Section 23, Township 91, Kamloops Division Yale District, Plan KAP53473, and District Lot 4691, Kamloops Division Yale District except Plan 16853 as follows:

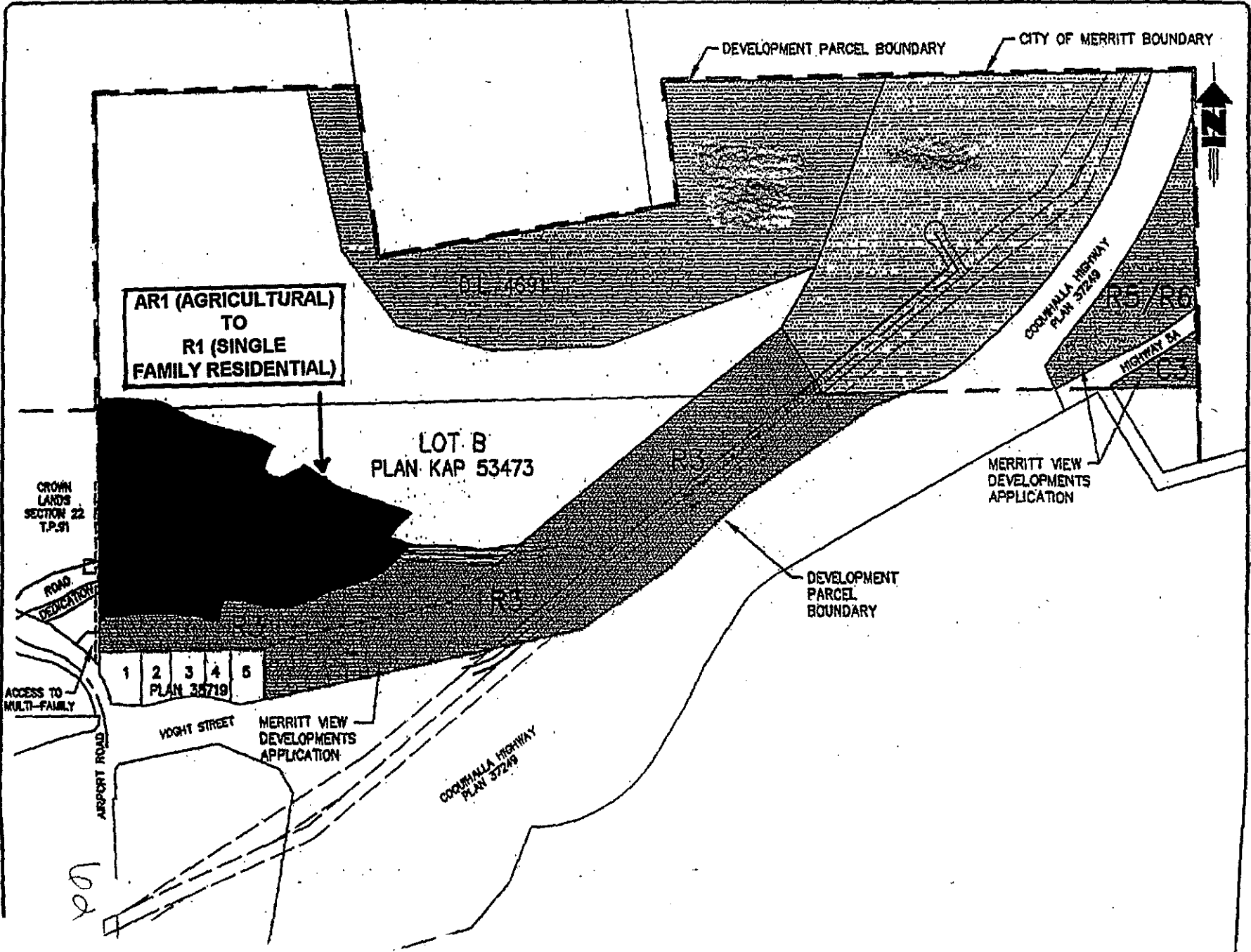
- a) That the zoning is hereby changed on the area identified as solid black on Schedule "A", attached to and forming part of this bylaw, from the AR1 (Agricultural) zone to the R1 (Single Family Residential) zone.
- b) That the zoning is hereby changed on the area identified as solid black on Schedule "B", attached to and forming part of this bylaw, from the AR1 (Agricultural) zone to the R3 (Medium Density Residential) zone.

CITY OF MERRITT

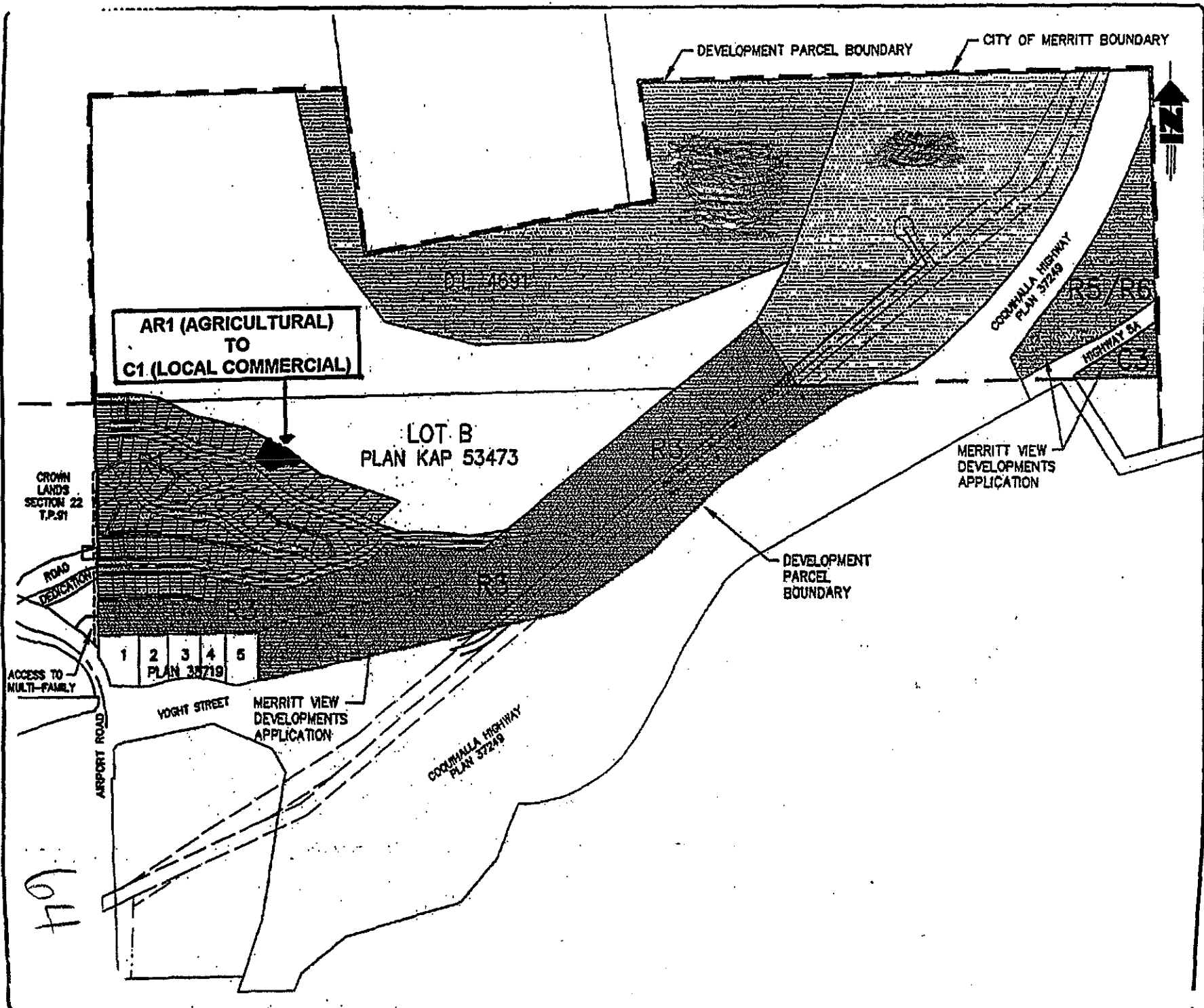
BYLAW NO. 1562

Page 2 - cont'd.

- c) That the zoning is hereby changed on the area identified as solid black on Schedule "C", attached to and forming part of this bylaw, from the AR1 (Agricultural) zone to the C1 (Local Commercial) zone.
 - d) **That the zoning is hereby changed on the area identified as solid black on Schedule "D", attached to and forming part of this bylaw, from the AR1 (Agricultural) zone to the C4 (Highway Commercial) zone.**
3. That the City of Merritt Official Zoning Map being Schedule "A" of the City of Merritt Zoning No. 1530, 1995 is hereby AMENDED to depict the changes as noted on Schedules "A" to "D" inclusive.



CITY OF MERRITT
 BYLAW NO. 1562
 SCHEDULE "A"



**AR1 (AGRICULTURAL)
TO
C1 (LOCAL COMMERCIAL)**

**LOT B
PLAN KAP 53473**

MERRITT VIEW
DEVELOPMENTS
APPLICATION

DEVELOPMENT
PARCEL
BOUNDARY

COOMALLA HIGHWAY
PLAN 37249

HIGHWAY 84

CROWN
LANDS
SECTION 22
T.P.91

ROAD
DEDICATION

ACCESS TO
MULTI-FAMILY

1	2	3	4	5
PLAN 35719				

YOGHT STREET

MERRITT VIEW
DEVELOPMENTS
APPLICATION

COOMALLA HIGHWAY
PLAN 37249

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CITY OF MERRITT
BYLAW NO. 1562
SCHEDULE "C"

FIRE PREVENTION OFFICERS ASSOCIATION
OF BRITISH COLUMBIA



Ric Raynor, Secretary
2225 Otter Point Road
Sooke, B.C. V0S 1N0

September 26, 1996

Fire Chief Rich Finley
Merritt Fire Rescue Department
Box 189
Merritt, B.C.
V0K 2B0

CITY OF MERRITT

NOV 12 1996

RECEIVED

Dear Chief:

Re:1998 F.P.O.A. Conference

Thank you for your bid to host our 1998 Seminar.

The executive met on September 11 and discussed the applications we received. As President Soanes has discussed with you, we chose Merritt as our hosts for 1998.

Having various departments host our annual seminars is very important to our membership, especially when you consider travel arrangements and current budget limitations. Merritt is very well suited to satisfy this need, as well as your past history in hosting successful conferences.

Thank you again for your submission, we look forward to Merritt in 1998!

Yours Truly,



Ric Raynor
Secretary

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**BRITISH COLUMBIA
FIRE TRAINING OFFICERS ASSOCIATION**

c/o Township of Langley Fire Department,
4914 - 221 Street,
Langley, BC, V3A 3Z8
Telephone: (604) 888-7755
Fax: (604) 888-2088

7 Nov 96.

Tracy Moore, Secretary,
Merritt Fire Rescue Department,
2185 Voght Street,
PO Box 189,
Merritt, BC V0K 2B0

CITY OF MERRITT
NOV 12 1996
RECEIVED

Re: British Columbia Fire Training Officers Workshop -- 2001

Further to my letter of 4 Jul 96, at our regular Executive meeting on 24 Oct 96, the Executive agreed to recommend your Department as host of the 2001 workshop. This recommendation will be taken to our Annual General Meeting in Richmond in May, 1997, and I will advise you of the final decision at that time.

Thank you for your offer to host our Association.

Terry Metcalfe,
Secretary.



Royal
Canadian
Mounted
Police

Gendarmerie
royale
du
Canada

Commanding
Officer

Commandant
divisionnaire

CITY OF MERRITT
NOV 12 1996
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Agambola

November 5, 1996

Mayor Clara Norgaard
City Of Merritt
Box 189
Merritt, British Columbia
V0K 2B0

Dear *Mayor Norgaard*

I appreciate you taking the time to meet with us during the UBCM convention last month to discuss issues of mutual concern.

Extended absence for medical reasons is a difficult issue to deal with as we strive to balance the interests of the community and the Force with the well being and interests of our employees. Under some circumstances we have no choice in the granting of extended periods of sick leave - maternity leave is one example where employees may be absent for up to six months. We have a considerable investment in our employees and usually it is in community and our interest to make every effort to retain employees even if it means doing without their services while they are medical or maternity leave. This was, in a significant manner, recognized in the policing agreements which specify that Municipalities contracting for our services will not be required to pay for those resources that are absent in excess of 30 days.

I know that your concern was the impact that extended vacancies have on the Detachment's overall ability to deliver a policing service rather than the financial aspect of such vacancies. While in this instance it is the Provincial component of the detachment that is faced with a maternity leave situation, the next time it might be the municipal contract that is faced with this situation. Regardless of which contract it is, the overall detachment operation must continue without the support of that individual. In the past we were often able to temporarily assign additional personnel to the detachment to cover off for these situations but we simply cannot accommodate that support under today's circumstances. I am advised that we can expect the current maternity leave to be complete in April.

Your concern relative to the detachment's ability to continue to provide a suitable level of service while coping with the training of three cadets is well founded. As I indicated, we try to avoid such situations but cannot always do that. I am advised that there are now two cadet constables at the detachment. I expect that number to be further reduced in the next few months.

I am committed to community-based policing and, as I indicated during our meeting, I will be pleased to receive your comments and suggestions at such time as your detachment commander is being replaced. In the meantime I encourage you to continue with the open, frank communications with your detachment for that is really the key to success.

Yours Truly
Larry

Larry R. Froke, Deputy Commissioner
Commanding "E" Division

"E" Division Headquarters
657 - West 37th Avenue
Vancouver, British Columbia
V5Z 1K6

CC: OC Kamloops Sub Division
: NCO i/c Merritt Detachment



November 6, 1996

Agenda

Mayor Clara Norgaard
Box 189
Merritt, B.C.
V0K 2B0

BC TEL
3777 Kingsway
Burnaby, B.C.
Canada V5H 3Z7
Telephone: (604) 432-2151
Facsimile: (604) 434-6616

Dear Mayor Norgaard:

Earlier today, BC TEL announced two proposals which, if approved by the Canadian Radio-television and Telecommunications Commission (CRTC), would mean changes to the price of basic local telephone service. These changes are intended to simplify our pricing structure and make it more equitable, as well as bring the price of basic service closer to the cost of providing it.

Background

Today, the average price for basic residential service in B.C. is about \$16. However, that same line costs BC TEL close to \$30 to provide. In 1995, this resulted in a \$450-million deficit that we had to subsidize with revenues from long distance and business services. As telecommunications becomes increasingly competitive – and long distance prices continue to fall – this cross-subsidization is no longer viable.

In addition, the prices customers pay for basic service vary widely and do not correspond to the costs of providing service. Currently, prices for single line residential service range from \$10.35 to \$23.80. In fact, prices are lowest where costs to BC TEL are highest – in rural areas and small communities.

Proposal #1: Consolidating rate groups

- BC TEL is proposing to reduce the number of rate groups from 11 to seven. This would mean increases in prices for single line residential customers of between 15 cents and \$1.50 per month, depending upon where they live and how much they currently pay. The average increase for residential customers would be 70 cents.
- The maximum increase for business customers with a single phone line would be \$4.25 a month. However, a number of single line business customers would experience decreases as high as \$9.90 a month. Customers benefiting from lower prices would be those in higher rate groups where prices already cover the cost of providing service.

.../2

- The maximum increase for business customers with multi-line service would be \$6.80; the maximum decrease would be \$15.25.
- The intent of this proposal is to better reflect regional costs and move prices closer to the costs of providing basic service -- not generate new revenue for the company

Proposal #2: Eliminating mileage charges

- Approximately 39,000 customers in remote areas pay extra charges each month to cover the added cost of providing their service. BC TEL is proposing to eliminate these "mileage" charges which range from \$1 to \$1.65 a quarter mile.

BC TEL is asking that the proposed changes take effect January 1, 1997 to coincide with the \$2 per month increase in local rates announced last year. That increase is the second of three annual increases outlined by the CRTC to restructure Canadian local telephone rates.

It is important to note, however, there will be *no rate increases* for either business or residential customers who are serviced by older step-by-step switches. This means customers will pay neither the \$2 per month increase nor any increases associated with rate group consolidation until they are serviced by state-of-the-art digital switches.

The Future

Ultimately, BC TEL would like to make prices fairer by creating a system where customers throughout the province would pay a similar price for similar service. By the year 2000, we anticipate the price for single line residential customers would be in the range of \$25 - \$30 a month, for single line business customers \$35 - \$45, and for multi-line business customers \$50 - \$65.

The CRTC is currently reviewing our submission and is expected to reach a decision by the end of the year. Over the next few weeks, we will be letting all our customers know how our proposals would affect them. Customers can find out how these changes would alter their individual bills by calling 1-888-677-8080.

Local Competition

The changes we are proposing are driven by massive changes in virtually every aspect of our business. BC TEL already faces intense competition in the long distance business. And we have started to prepare for competition in local service, anticipated by the end of 1997. To remain competitive in this new environment — and to minimize future price increases — we are cutting costs, reducing our workforce and managing our business very differently.

BC TEL is dedicated to offering customers the quality of service they have come to expect from us. However, as a result of the transition we are currently undergoing, we are facing some challenges in pockets of the province. We are well aware of this situation and are taking steps to address it by:

- redeploying our employees to areas of greatest need
- streamlining our business processes so that work orders flow through the system more quickly and efficiently
- introducing an automatic dispatch system for installers and repair people which will allow them to serve customers faster
- conducting extensive follow-up surveys with customers. (More than 90 percent of those recently surveyed said the service they received from our customer service group was either good or excellent.)

As always, we at BC TEL remain committed to keeping you informed about major developments in our business and in our industry. A backgrounder with additional information is attached. If you would like a BC TEL representative to meet with you to discuss any of these issues in greater detail, please call me at 1-800-892-9989.



Ed Clark
COMMUNITY RELATIONS MANAGER

Attach.



Adapting to a Competitive World

Background on BC TEL's pricing proposals

HISTORY

Price of a one-minute long distance call weekdays between 8 a.m. and 6 p.m from Vancouver to Toronto:

- ◆ In 1986: \$1.10
- ◆ In 1996: 48 cents*

**This price is lower when you take into account time-of-day and savings-plan discounts.*

CURRENT BASIC SERVICE PRICING STRUCTURE

Fast Facts

- ◆ In 1995, BC TEL lost \$450 million providing basic residential service
- ◆ The average price of basic single-line residential service is \$16 a month.
- ◆ The average price of providing the service is \$30 a month.

TELEPHONE USE IS CHANGING

For a number of decades, the prices of both basic and long-distance telephone services have not been based on what it costs BC TEL to provide the services. Basic service was priced artificially low and the losses were made up by profits from long-distance and business services which were priced artificially high.

This worked well in a monopoly environment but is not sustainable in a competitive world. Competitive pressures force prices to better reflect costs. This has resulted in dramatically lower long-distance prices since competition was introduced in that part of the telecommunications business. Now, with competition in basic local service expected by the middle of 1997, it means rising prices for basic service.

Today, there are 44 different prices for basic residential telephone service. They range from \$6.10 a month for multi-party customers in smaller communities such as Massett or Lytton to \$23.80 a month for single-line customers in communities such as Langley and White Rock.

Also, today there are 11 rate groups for basic service. For residential customers, the price of single-line service ranges from \$10.35 to \$23.80 a month. Business rates for single-line service vary even more—from \$20.75 to \$71.45 a month. Customers in less-densely populated areas pay less than customers in large urban centres. Ironically, prices are the lowest in areas where costs to BC TEL are the highest.

Despite the differences in price, the majority of BC TEL's customers have the same access to one of the most modern, reliable telecommunications networks in the world. Customers can use phone lines to send faxes across the street or around the world. They can connect with their office computers or surf the Internet.

Basic service used to be priced according to the number of telephone lines customers could call toll-free. BC TEL is moving toward a system based not on who you can call but what you can do with your basic phone connection.

Faxes, Internet, e-mail, data transfer, call management, voice messaging and interactive voice response systems are some of the services now available over the telephone line in addition to traditional two-way, voice conversations. These services have caused the use of telephone lines to increase dramatically.

- In 1995, the world spent 60 billion minutes communicating by phone, fax and data.
- That's four times the amount spent a decade ago.
- Usage of telecommunications networks is expected to grow to 95 billion minutes by the year 2000.

BC TEL'S PROPOSAL

BC TEL proposes to:

- Reduce the number of rate groups from 11 to seven
- Eliminate "mileage" charges
- Defer price increases for customers served by older step-by-step switches
- Implement these changes January 1, 1997, along with the already-announced \$2-a-month increase.

PRICE IMPACTS

- ◆ *Prices for residential customers in communities such as Princeton and Tumbler Ridge, which are currently among the lowest in the province, would increase the most.*
- ◆ *Prices for residential customers in communities such as Fort Langley and Aldergrove, which are among the highest, would increase the least.*

For residential customers with single-line service (includes the \$2-a-month increase announced by the CRTC last year):

- Increases between \$2.15 and \$3.50 a month
- Average increase is \$2.70
- Amount of increase depends on where customers live and how much they currently pay.

For business customers (includes the \$2-a-month increase announced by the CRTC last year):

- Changes for single-line service ranging from decreases of \$9.90 a month to increases of \$6.25 a month
- Changes for multi-line customers ranging from decreases of \$15.25 to increases of \$8.80 a month
- 56 per cent of business customers would get either a price decrease or no change. For example, single-line customers in highly-populated areas such as White Rock, Langley, Vancouver, Richmond, Port Coquitlam and Port Moody as well as other Lower Mainland communities where rates are among the highest in the province will see decreases. Single-line customers in smaller communities such as Keremeos, McBride, Clearwater and Clinton where prices are among the lowest will see increases.

MAKING PRICES FAIRER AND SIMPLER

BC TEL wants to make basic service prices fairer and simpler. Customers in large urban centres have traditionally paid more than customers in smaller communities, even though it costs BC TEL more to provide service in outlying areas. Similarly, business customers have traditionally paid substantially more than residential customers for basic service.

Moving to a system where prices more closely reflect costs would make prices a lot fairer. Reducing the number of rate groups would make the system simpler and better reflect the value the majority of customers receive with their basic service connection.

MILEAGE

Currently, 39,000 customers pay mileage charges.

Mileage is the term used to describe extra charges some customers pay for single-line or two-party service in sparsely-populated areas on the outskirts of a telephone exchange. Charges are calculated on the distance from the exchange boundary to the customer's premises and range from \$1 to \$1.65 per quarter mile a month. Customers with multi-party telephone service do not incur mileage charges.

NETWORK EXPANSION AND IMPROVEMENTS

BC TEL plans to have 99 per cent of its customers connected to digital technology by the end of 1998.

IN THE FUTURE

By the end of the year, the vast majority—97 per cent—of BC TEL's customers will be served by digital technology which provides access to one of the most modern, reliable telecommunications networks in the world. This year alone, the company has invested about \$600 million in network expansion and improvements.

As of January 1997, only 20,800 customers in a number of smaller communities around the province will remain connected to older, step-by-step switching technology. These customers will be exempted from price increases until they are served by a digital switch.

BC TEL anticipates that by the year 2000, the price of single-line residential service will be in the \$25 to \$30 range while the price of single-line business service will be between \$35 and \$45. The price of a multi-line business service will be between \$50 and \$65. By that time, there will be a variety of basic-service suppliers as well as a variety of service options. The price customers pay will depend on the type of service they choose.

CONAYT FRIENDSHIP SOCIETY

"We're more than just a nice place..."

Alcohol and Drug
Out-patient Program
Prenatal Nutrition Program
Solvent Abuse Prevention Program
Tobacco Reduction Program
Summer Recreation Program
Cultural & Community Programs
Friendship Centre Bingo
Housing
Referrals

November 15, 1996

Agenda

Merritt City
City Hall
2185 Voght Street,
P.O. Box 189,
Merritt, B.C.
V1K 1B8

CITY OF MERRITT
NOV 18 1996
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ATTENTION: TOM DAY - CITY ADMINISTRATOR

Dear Sir:

SUBJECT: BAILEY HOUSE AND PROPERTY

Please accept this Letter of Intent from the Conayt Friendship Society as our indication of wanting to be included on the list of potential users of the above mentioned subject.

The Conayt Friendship Society has been registered since 1975 as a non-profit community based organization, who's purpose is to improve the quality of life for Aboriginal people in an urban environment.

Through programming and services the Society addresses individual, family and community problems and issues, and initiates activities that foster community support and participation. The Society promotes the sharing of responsibility for community improvement and cooperative action between the Aboriginal and Non-aboriginal community in the Nicola Valley.

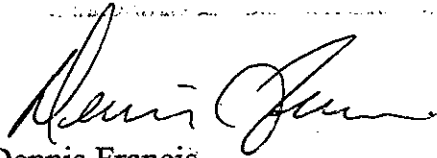
76

We are also aware that a deadline for interested groups in the Bailey House and property has come and gone and that City Council will review Letters of Intent of interested users of the Bailey House and Property in December 1996.

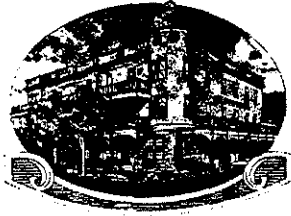
We will propose Conayt Friendship Society use to City Council for the Bailey House and Property, should you accept our Letter of Intent.

Sincerely,

CONAYT FRIENDSHIP SOCIETY



Dennis Francis
Executive Director



Yvonne - Background into
for Council please.

Nov 20/96

COLDWATER HOTEL

City of Merritt
Merritt B.C.

ATTN: TOM DAY
CITY ADMINISTRATION

Dear Mr Day,

The B.C. Gaming Commission has invited the Coldwater Hotel to submit an application to operate a Bingo Hall. If approved, it is my intention to utilize our banquet room initially. If sufficient demand exists, the bingo operations will then be re-located to the former Price & Markle building at 2064 Coutlee Ave.

The Commission requests that "community response" be obtained from "relevant city or municipal council".
REF. enclosed copy APPENDIX B.

My application must be in Victoria by Dec 31.
I would appreciate Council's reply at their earliest possible convenience.

Yours truly
Vince Amaluk

CITY OF MERRITT

NOV 20 1996

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The finest
The taste of history in Merritt.

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October 22, 1996

To: Proponents

Re: Request for Proposal #124135
Bingo Hall Expansion

During the Casino Pre-qualification Process you noted that when a Request for Proposal was initiated for the Bingo Hall Expansion you would like to receive a copy of the RFP.

The Bingo Hall Expansion RFP was issued on September 3, 1996. Enclosed is your copy along with the transcript from the proponent's meeting on September 30, 1996.

The closing date is being extended from November 28, 1996 to **December 30, 1996.**

To ensure you receive further information, complete and return the Receipt Confirmation Form. It is the first page in the Information Package and RFP.

If you have any questions, put them in writing and fax to my attention. Please note: the last day for questions to be submitted is **December 3, 1996.**

Proposals can be received in this office anytime up to December 30, 1996 at 2:00pm.

Yours truly,

Ruth Ann Warwick
Purchasing Agent

Ministry of
Finance and Corporate
Relations

Purchasing Commission
Purchasing Services Branch

Mailing address:
Box 2190
Sidney, BC V8L 3S8

Location:
102 - 1962 Canso Rd, Sidney

Telephone: (250) 655-2400
Facsimile: (250) 655-2409

Website: <http://www.pc.gov.bc.ca>
E-Mail: webteam@pur.gs.gov.bc.ca

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Appendix B

PROPONENT RESPONSE

The following information should be provided:

1. Proposal Overview

Provide a brief description of the proposal to open a bingo hall, including the location.

2. Impact on Existing Gaming Sites

Indicate the demographics of your proposed location and an estimate of player attendance. Provide information on existing gaming facilities in your target area and explain how your facility will succeed, and what effect, if any, your proposed site will have on them.

3. Community Response

Provide evidence of community consultation for your proposal, including comments from relevant city or municipal councils or from the relevant First Nation Band.

4. Experience

Proponents should detail their management experience in running a bingo hall and any experience in the gaming industry over the past five years. Provide details of bingo management experience of proposed staff...

5. Physical Plan

Proponents should include details of parking, access/egress to parking lot, washrooms and number of stalls, smoke removal system, special needs access, concession, layout, furnishings, equipment, computer and financial systems and any other details of the amenities in the proposed hall.



Federation of Canadian Municipalities
 Fédération canadienne des municipalités

October 30, 1996

Agenda *Lave*
 CITY OF MERRITT
 NOV 14 1996

Her Worship Mayor Clara Norgaard
 City of Merritt
 P.O. Box 189
 Merritt, British Columbia
 V0R 2B0

RECEIVED

Councillor Bryon Wilfert
 Richmond Hill, Ontario
 President
 Président

Deputy Mayor Jae Eadie
 Winnipeg, Manitoba
 First Vice-President
 Premier vice-président

Maire suppléant Claude Cantin
 Québec (Québec)
 Deuxième vice-président
 Second Vice-President

for Léopold Belliveau
 Moncton, New Brunswick
 Third Vice-President
 Troisième vice-président

Mayor John Les
 Chilliwack, British Columbia
 Past President
 Président sortant

James W. Knight
 Executive Director
 Directeur général

Dear Mayor Norgaard and Members of Council:

Since I last wrote to you about my activities as President of the Federation of Canadian Municipalities (FCM), it has been a busy time.

At the end of August, we launched our new web site (<http://www.fcm.ca>). It is an excellent communications tool for disseminating information about FCM policies, the Board of Directors, the International Office, etc. I am sure that you will find it useful and informative.

The National Board of Directors met in Whitehorse September 5 - 7. The meetings were very productive. Among the items we dealt with was our Strategic Plan and Mission Statement. Both involved the whole Board and provided an opportunity to focus on what we do as an organization.

I launched the Presidents' Caucus in Whitehorse, which brought together member Provincial/Territorial Association Presidents to discuss issues of mutual concern. All of the Presidents serve on the FCM Board, but we have not had a forum by which they could share ideas and work collectively on issues. Our first meeting resulted in a press release and Canadian Press Report on the proposed second National Infrastructure Program. A concerted effort was launched to emphasize to the Provincial/Territorial governments that the Infrastructure Program is essential. We must build on the successes of the first program. It created needed jobs and addressed critical infrastructure requirements.

I intend to hold these meetings at every Board meeting with a different President responsible for the agenda and chairing the meeting. Executive Directors of the Associations will also participate in the discussions.

The first meeting of the Northern Forum was held in Whitehorse, in which Board members representing northern communities met to discuss issues unique to their areas and provide direct input at the Board meeting.

.../2



On September 13, I met with the Minister of Canadian Heritage, the Honourable Sheila Copps, to discuss the possibility of another Community Leaders Exchange Program. Members will recall the success of a program in 1991-1992 which facilitated reciprocal visits of municipal, student and business leaders across Canada. The federal government provided financial assistance with air fares. Municipal governments provided the leadership and hospitality. I hope that we will be able to see an announcement on this matter in the coming weeks.

I attended the Conference of the Union of Nova Scotia Municipalities in Dartmouth in October. Issues such as tax harmonization, infrastructure and municipal amalgamation were some of the topics discussed by the delegates. I also attended the Conference of the Newfoundland and Labrador Federation of Municipalities in Corner Brook (the host of the 1999 Canada Winter Games). Over 650 delegates discussed issues ranging from regional amalgamation to changes to the Municipal Act. Both conferences were informative and provided an excellent opportunity to meet our membership and discuss issues of concern to FCM.

I have been in constant communication with the federal Cabinet on issues affecting municipal governments in Canada. For example, I will attend a roundtable discussion with the federal ministers of Environment and Energy in early November. The purpose is to discuss a national response to climate change and green house gas emissions over the short to medium term.

The redesigned Forum, FCM's national magazine, has received critical praise from the membership. Look for new features in coming issues.

I encourage all members to send resolutions to the FCM office on issues of national concern to you. If you have any questions on the format please contact FCM staff for details.

I again express my sincere appreciation for your support.

Yours truly,



Bryon Wilfert, A.M.C.T. (A)
President

BW:it:sg



BRITISH
COLUMBIA

Agenda - Leve

Our Ref. MIN96-01502

OCT 31 1996

Her Worship Mayor Clara R. Norgaard
City of Merritt
2185 Voght St
PO Box 189
Merritt BC VOK 2B0

CITY OF MERRITT
NOV 06 1996
RECEIVED

Dear Mayor Norgaard:

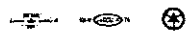
Thank you for your letter of July 31, 1996, advising me of your Council's position regarding a new campus for the Nicola Valley Institute of Technology (NVIT). I am pleased that the City of Merritt considers NVIT to be a valuable educational and economic resource in your community.

Staff in my Ministry have been reviewing the proposed joint development of a new campus for NVIT and the Merritt operations of the University College of the Cariboo. As you may be aware, on June 26, 1996, the government announced as part of the 1996 Provincial Budget, that all new capital funding has been frozen, to enable the government to undertake a review of capital spending. Capital projects related to all post-secondary institutions in the province, now under construction or legally committed, will continue to completion. However, all other capital spending is frozen. Therefore, proposals such as NVIT's plans for the construction of a campus in Merritt, have been put on hold.

The objectives of the review are to reduce capital spending and the related debt, while ensuring that we make the investments necessary to support British Columbia's priorities. Upon completion of the review, new capital projects will proceed at a pace and level that is affordable.

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Again, thank you for writing. I assure you that your Council's views will be taken into consideration.

Yours truly,

A handwritten signature in black ink that reads "Moe Sihota". The signature is written in a cursive style with a long horizontal line extending from the top of the "a".

Moe Sihota
Minister

pc: Harry Lali, MLA
(Yale-Lillooet)

Dr. David Cane, President
Nicola Valley Institute of Technology

Jim Wright, President
University College of the Cariboo

Gordon Antoine, Chair of the Board
Nicola Valley Institute of Technology



TOWN OF CRESTON

P.O. Box 1339, 238 - 10th Avenue North
Creston, B.C., V0B 1G0

Agenda - Level

November 4, 1996

To : The Right Honourable Jean Chretien, Prime Minister
The Honourable David Anderson, Minister of Transport
Mr. Jim Abbott, Member of Parliament Kootenay-East
Federation of Canadian Municipalities
The Honourable Glen Clark, Premier of British Columbia
The Honourable Lois Boone, Minister of Transportation and Highways
The Honourable Corky Evans, MLA Nelson-Creston
Union of British Columbia Municipalities
All UBCM Member Municipalities:

CITY OF MERRITT
NOV 08 1996
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At its Regular Meeting of September 23, 1996, Council of the Town of Creston discussed the media release announcing the Canadian Pacific Railway Company plans to rationalize 2,600 kilometres of trackage across Canada. More specifically discussed was the included area of Kimberley to North Star, Nelson to Curzon (near Yahk), Nelson to Robson West and Castlegar to Warfield - identifying these areas as possible candidates for internal shortline operations.

At that time, Council passed a resolution to strongly support the continuation and increased use of the railway system. Council strongly opposes the closure and removal of railway infrastructure. There are several, good reasons for Council's position:

- (a) Council believes there will come a day when the East/West (West/East) rail traffic could be made viable, which will serve the transport of goods and passengers;
- (b) the loss of cross-Canada rail transportation will advance the North/south trade and other proposed alliances. There is nothing wrong with this, except as it affects the ever-weakening ties between Western Canada and Eastern Canada;
- (c) lastly, the increasing number and size of trucks hauling on Provincial roads, especially roads in British Columbia with many steep mountain passes and sharp corners, and the movement of these vehicles through urban areas, creates very real traffic safety hazard.

The railway has tied our country together for decades - it may well be what is needed to hold it together in these difficult times to serve all of Canada well. We ask for your support by adding your voice to all the voices who see the importance of the Canadian Pacific Railway and its future. For many across Canada, Canadian Pacific Railway has been and remains the only rail service through their municipality.

Yours truly,


Lela Irvine
Mayor

85



Agenda have

CITY OF MERRITT
NOV 12 1996
RECEIVED

November 5, 1996

The Mayor and Council
The City of Merritt
2185 Voght Street
Merritt, B.C.
VOK 2B0

*John Davidson
Ronald Yuen
David Simpson*

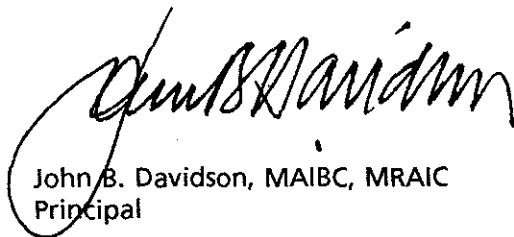
*A Corporate Partnership
& members of the
Architectural Institute
of British Columbia*

Dear Mayor Norgaard:

Congratulations on the successful completion, opening and occupancy of the new City Hall. While previous commitments prevented our attendance at the official opening, we are very gratified by the positive response the building has generated from Council, staff, and the general public.

As Architects, we are proud to have designed this fine addition to your community. We trust that the City Hall building will serve you well for many years as Merritt continues to prosper.

Sincerely
DAVIDSON YUEN SIMPSON ARCHITECTS



John B. Davidson, MAIBC, MRAIC
Principal

JBD:jfw

(T:\WP51\960415\MAYOR.LTR)

MEMBER RELEASE

November 4, 1996

Union of
British
Columbia
Municipalities

15-10551 SHELLBRIDGEWAY
RICHMOND, B.C. V6X 2W9
(604) 270-9226 Fax (604) 560-2371

Highlights of the October 31 - November 1, 1996 Executive Meeting

Agenda-Rcv

This circular reports on the highlights of the October 31 - November 1 UBCM Executive meeting. Please also reference:

- Special Executive Release (November 1st) on the meeting with Minister Miller regarding the provincial budget.

Coming soon: UBCM's In the House report of October 31st on Ministry cutbacks

In "regular" business the Executive decided to:

- begin to prepare a strategic "lobbying" plan for BC local governments to access federal MPs in conjunction with the 1997 FCM convention in Ottawa.
- to begin to prepare BC local government priorities in advance of the pending federal election.
- adopted new policies on media relations.
- were advised that a technical review had been provided on the Bill 55 regulations.
- confirmed appointments of all Executive Committees (these will be outlined in the November newsletter).
- dealt with policy and resolutions referred to the Executive from the 1996 Convention. All policy papers and resolutions have been conveyed to Ministers and others.
- will respond to any inquiry by

the Office of Information and Privacy concerning access to BC Assessment Authority information.

In requests for legal assistance:

- will continue to pursue intervenor status in the Musqueam/Celtic Shipyard Assessment Appeal Board.
- declined a request from the Town of Creston.
- supported a request from the District of Salmon Arm.

COMMITTEE ACTIVITY

Environment

Priorities:

The Environment Committee identified its top priorities for 1996/97 as:

- Water Stewardship (groundwater, pleasure craft pollution and private sewage disposal etc.)
- Beverage Containers (solid waste management, product stewardship etc.)

Contaminated Sites:

The Environment Committee recommended that the Ministry of Environment, Lands and Parks could proceed to enact the regulation provided:

- it stipulates an effective date that allows for adequate training and the development of particular administrative procedures.
- the Minister commit on behalf of government to further improve local government liability protection.
- it provides local flexibility on cost recovery.
- there is an agreement for on-going monitoring and adjustment of the regulation through the Protocol Committee.
- there is a commitment from the Ministry of Environment, Lands and Parks that a full review of the regulation will be undertaken in the first three years concerning the:
 - standards
 - liability
 - administration

1997 Environment Conference

The Environment Committee recommended that:

- the 1997 Environment Conference be postponed and new options be explored to update members on environmental issues.
- meetings be arranged with the Minister of Environment, Lands and Parks to discuss environmental issues of concern to local government.
- meetings be arranged with the Protocol Committee to discuss environmental matters.

Communities & Resources

- adopted its Work Plan for the year as outlined in the endorsed Convention policy paper
- deferred plans for January conference until March, follow up notice will be sent to members seeking feedback and guidance on this direction
- indicated support for the *Guidelines for Enhancing Local Government Involvement in Land and Resource Management Planning* and will convey thanks to the provincial government for their work in addressing local government concerns.
- supported in principle the proposal by UBC PhD student Paul Mitchell Banks to seek FRBC Research program funding to do additional work in the area of community forestry.
- will send FRBC letter suggesting that the process for reviewing applications could be improved if the process was de-bureaucratized to permit professional managers the ability to approve applications up to a maximum of \$500,000.
- indicated support for the Lobby Day in Ottawa sponsored by the Canadian Mining Association.

Aboriginal

- reviewed the UBCM Response to federal proposed principles for achieving certainty and recommended that it be circulated to all members and the provincial Minister of Aboriginal Affairs;
- reviewed the summary report on Treaty Advisory Committee interest development workshops and

directed that the results to be used to guide future UBCM interest development work

- received an update on the status of Nisga'a negotiations
- advised staff to send a letter to the federal Minister of Indian Affairs outlining local government concerns with the Framework Agreement on First Nations Land Management
- directed staff to continue with arrangements for the January 1997 Community to Community Forum with the First Nations Summit
- received the recommendations made at the Oct. 19 workshop with Provincial treaty negotiators and recommended that the results be sent to all TAC Chairs for information.

Health

- The Executive authorized the President and "Task Force" to respond in a timely fashion to the results of the regionalization assessment review which is now expected mid-November. A synopsis and response of the review will be sent to UBCM members.
- Interest has been expressed by two Regional Districts in a workshop for regional hospital boards. These requests will be considered following announcements in the regionalization assessment report.

Justice & Protective Services

Priorities

The Justice and Protective Services Committee identified its priorities in 1996/97 as:

- Policing Costs
- Crime Prevention

Young Offenders Act

The policy paper entitled "Hope for the Future: A New Approach to Young Offenders" that was endorsed at the 1996 UBCM Convention was presented to the House of Commons Standing Committee on Justice and Legal Affairs during its recent visit to Vancouver.

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MEMBER RELEASE

UNION OF
BRITISH
COLUMBIA
MUNICIPALITIES

15-10551 SHELLBRIDGEWAY
RICHMOND, B.C. V6X 2W9
(604) 270-8225 Fax (604) 960-2271

UBCM Executive Meets Minister Miller

This is a special Member Release concerning the UBCM Executive meeting with the Minister of Municipal Affairs and Housing, the Honourable Dan Miller on November 1, 1996.

Key parts of the Minister's remarks and responses during discussion with the UBCM were:

- Details of the reductions in transfers to local government will be made on November 26 in a meeting of the Joint Council comprised of provincial government and UBCM representatives (see next page). These should be in sufficient detail to allow local governments to proceed with their budgeting.
- The Minister expects the reductions to be "manageable." Special consideration will be given to small communities given the proportion provincial transfers represent of their budgets.
- The Minister also advised that priority will be given to local government legislation in the spring sitting. In recognition of changes in the local-provincial financial relationship, government is willing to consider changes in the legislative relationship or other matters such as sharing of traffic fine revenue or the 60/40% split on health capital financing.

INDEX

- Highlights of Minister/Executive Meeting
- Local Government Grants Act
- Recent Grant Reforms
- Excerpts from the Premier's Address
- UBCM Questions
- The Foreshadowing
- Joint Council Appointments

- The Minister also advised that an accounting of the \$400 million that local government received in provincial grants would be available at the November meeting but that items like transit and health capital had been "netted out." It was clarified that \$400 million is the context for the discussions not the target reduction.

Local Government Grants Act ¹	
(\$millions)	
Unconditional	
• Municipal General Basic	\$122.4
• Regional District	13.7
• Conditional - Planning	3.2
• Infrastructure	2.5
• Other Planning	2.7
Conditional - Implementation	
• Sewer & Water	23.0
• Transportation	2.7
• Restructure	4.4
• Other (not officially LGGA)	4.0
SUBTOTAL	\$176.6
• Pre-1985 old debt	44.0
• Infrastructure program	47.0
TOTAL	\$267.6

¹ Figures used are for 1995-96 since these are likely closer to actual than current-year estimates.

- Contrary to media reports, the Minister advised that government has not been considering limiting local taxation or otherwise interfering in local budget management. However, he stressed that the object would be to minimize the impact on taxpayers and that, in his opinion, the reductions could be managed without passing the cuts on to taxpayers.

- In closing, the Minister asked UBCM to consider what would be a level of annual capital investment that should be sustained for local infrastructure.

EXCERPTS FROM THE PREMIER'S OCTOBER 29, 1996 ADDRESS

Reducing and Eliminating Subsidies

Your government believes it's important everyone carries their share when cuts are being made. So the second part of our plan involves the subsidies the province pays to business and other levels of government.

We've identified a range of subsidies to business that we're going to reduce or eliminate. We currently spend \$126 million a year on these subsidies. That number will be going down significantly.

A second area we're examining is the transfers and grants the province gives to municipalities. These amount to \$400 million a year.

For the last three years, your B.C. government has shielded municipal governments from the hundreds of millions of dollars in cuts the federal government has passed on to us. It's time to start sharing the burden.

We will be cutting the subsidies to local government. We're convinced there's waste and duplication between provincial and municipal levels of government.

We don't want municipal governments to respond with wholesale tax increases, or cuts in municipal services as some kind of grand solution at the local level. Just as we've found cost savings at the provincial level, municipalities can also reduce their costs, by finding efficiencies, cutting waste and setting priorities.

Premier Clark has directed talks begin with the Union of B.C. Municipalities, under the protocol agreement signed recently, to determine how these savings are achieved.

These savings will become effective at the beginning of the next fiscal year, in April 1997.

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Joint Council Appointments Announced

The Protocol of Recognition signed at the 1996 UBCM Convention calls for the establishment of a Joint Council of four Cabinet members and the UBCM Table officers. The purposes of the Joint Council under the Protocol are to promote the review of existing legislation, regulations, policies or programs relating to implementation of this agreement or sub-agreements.

Minister Miller announced governments appointees and the composition of the council will be:

- Hon. Dan Miller, Minister of Municipal Affairs and Housing
- Hon. Ujjal Dosanjh, Attorney General
- Hon. Lois Boone, Minister of Transportation and Highways
- Hon. Paul Ramsey, Minister of Environment, Lands and Parks
- Mayor Gillian Trumper, Port Alberni
- Mayor Steve Wallace, Quesnel
- Mayor John Ranta, Cache Creek
- Mayor Steve Thorlakson, Fort St. John

Past President, Councillor Joanne Monaghan will also participate on UBCM's behalf.

The Joint Council will have two immediate priorities:

- review potential reductions in local government transfers, and
- discuss legislative priorities for the spring 1997 sitting.

During his convention address, Minister Miller made a cautionary note about the Protocol and the pending cutbacks:

"... I also want to be very clear about what the Protocol can do for you and what it cannot. The Protocol recognizes that our two orders of government have different jurisdictions and different responsibilities.

As the provincial government it is our responsibility to act in the best interests of all communities, and in the economic good of the province as a whole.

As locally elected representatives your responsibility is to act in the best interest of your individual communities and regions.

As we have seen with our initiative to reform railway taxation, these two perspectives don't always align perfectly. And a protocol cannot change that but it can help us keep the two perspectives in balance and pave the way to more consistent consultation prior to significant changes in the future.

The Protocol cannot protect you from bad news or hard fiscal reality, but it can be a vehicle that will help us jointly find ways to mitigate the impact and protect our communities and regions. It cannot restore a gentler, more secure past but can help smooth the transition to a different and better future.

Our government has to make some very difficult choices about how we

will fulfill our commitments to British Columbians. If that means some local government programs will be affected, the Protocol cannot protect you. But it can insure that we don't make a bad situation worse.

Guided by the principles in the Protocol we will do everything possible to provide timely notice of significant changes that impact local government. You don't have to worry about being the last to know. You won't have to rely on your local newspaper to tell you what is happening. To the extent possible you will be involved in the dialogue around the significant change from early in the process. We will make every effort to engage you in timely discussion about significant changes because we know that your perspective and your feedback will help us meet our objective in ways that also preserve your ability to provide services to your communities and regions.

We will use the Protocol to deal with good news and tough choices in the same way together, with full recognition of the important contribution we both made to the vitality of British Columbia.

In order to meet our objectives we may have to move forward, move toward new generating revenue powers for local government or greater local authority, and I am prepared to explore those options under the Protocol. ..."

Recent Grant Reforms

In the 1993 Provincial Budget, the then Revenue Sharing Program was modified as follows:

- Unconditional grant portion was reduced from \$135 million to \$120 million.
- The trigger to allow access to the \$35 million stabilization account was changed so that the funds were not made available to cushion the \$15 million reduction.

This was part of the government's deficit reduction package. A series of regional meetings were conducted by the government, and UBCM/local government reacted vigorously to the assault on revenue sharing. Eventually UBCM was able to win support for a review of the local government transfer system and a joint UBCM/Ministry staff technical analysis and options paper were prepared.

At the 1993 UBCM Convention, one option was selected and government basically agreed to that change and introduced the new Local Government Grants Act in 1994. This new Act entrenched the unconditional portion in legislation as a base amount of \$120 million and added predictability by also entrenching a formula for increases or decreases. Previously, while the total amount available for unconditional and conditional grants was set by a legislated formula, the amount for unconditional grants was set annually by Cabinet. The trend was for increasing amounts to be set aside for conditional grants and then not spent. Indeed, when the Revenue Sharing program was cancelled, over \$250 million had been earmarked for local government, had not been committed, and was eventually lost to local government. The new system has produced municipal general grant allocations as follows:

1994	\$120 million
1995	\$122 million
1996	\$124 million

UBCM Questions

The following are the types of questions UBCM President Gillian Trumper posed to Minister Miller in advance of the recent meeting.

- The composition of the grants or transfers to local government that comprise the \$400 million the Premier spoke of in Penticton.
- Overall quantum of transfer reductions to local government, if any.
- Specifically targeted programs for reduction of financial support, if any.
- Programs considered to be transferred to local government, if any.
- Proposed Ministry of Municipal Affairs and Housing changes, if any.
- The media reports about proposed property tax limitations or limits on local flexibility to manage our operations (privatization), if being considered.
- What is the timing of:
 - preliminary decisions;
 - discussions with UBCM;
 - final decisions;
 - announcements; and
 - effective date for any implementation.

At the conclusion of the meeting, Mayor Trumper expressed some disappointment that more definitive answers are awaited. She also asked the government to reflect on the financial record of local government - balanced budgets; AAA credit ratings; and that local governments have been good fiscal managers.

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November 5, 1996

The Foreshadowing of Provincial Intentions

The foreshadowing of the pending cuts to local government came at the 1996 UBCM Convention: first by Minister Miller and then echoed by Premier Clark.

**Minister Miller said
[in draft transcript with key
sections highlighted]
at Convention:**

"... These fiscal challenges mean that we have to accelerate the rate of change. We have been engaged in a gradual renewal of our systems. Now we must make some substantive changes in the way we do business over the next 18 months. We are committed to accomplishing this in a way that is fair and balanced and which keeps the priorities of British Columbians front and centre.

Before we make any changes our government will review every program in every ministry with a clear goal of ensuring that services we provide are both necessary and delivered in the best possible manner.

We believe that every public dollar must be spent to meet the needs of the public, not the bureaucracy and that's no slight on the very important dedicated work being delivered by men and women both at the municipal, regional and provincial level. There are no exceptions to the review. Everything is on the table; nothing is sacrosanct. I don't know yet what this will mean for local government because the review won't be completed for some time. But I want it to be very clear that every program in the Ministry of Municipal Affairs and Housing is being reviewed. The entire program of Local Government Grants,

the Downtown Revitalization Program, restructure assistance, housing, libraries - everything is being reviewed.

There are no guarantees at this point about grant levels for next year or even if our system of local government grants will continue in its present form."

I must emphasize that no decisions have been made yet and none will be made until a review is complete and we have a complete analysis of the impact, and the accumulated impact of program reductions and eliminations.

It is impossible to predict what the outcome will be until the review is complete. However, with a \$435,000,000 cut in federal transfer payments for health care, post-secondary education and social services this year, and with another \$730,000,000 in cuts to come next year - times are tight, and they are likely to get worse before they get better.

Federal cuts have been increasing since 1990 and our government has shouldered most of the burden while maintaining operating and capital contributions to local government. Freezing all provincial taxes for three years and providing modest tax relief to British Columbians.

We have to reduce the cost of government and that may very well include some of the programs we have traditionally provided to local government. ..."

Premier Clark [in draft transcript] echoed these comments:

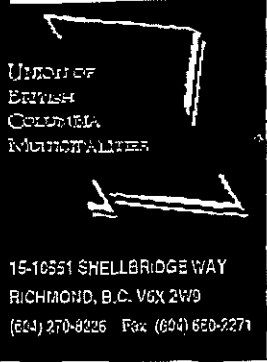
"... In order to make the efficiency gains that we need, in order to make the cost savings that we need, there will be a significant amount of reduction. And as you know municipal governments receive about \$400,000,000 a year from provincial governments and they are not immune from a review of government spending initiatives, because we must cut spending because we are not raising taxes.

I give you this commitment because this will be the big challenge to test the partnership I have talked about.

As we move through this exercise of reviewing all spending of provincial government, I give you a commitment that we will not single out municipalities in that exercise, but that municipal grants will be part of that exercise.

We will work with you, we will involve you in our consultations. It will be a big challenge because obviously municipal governments are facing the pressure that I talked about earlier and we are going to try and do the best we can to manage the situation with your help, working with you to achieve a balanced budget while protecting the services that you provide at the municipal level. ..."

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MEMBER RELEASE

November 13, 1990

Agenda - Five

TENS OF MILLIONS IN GRANTS LIKELY CUT

Cuts to Local Government To Be Announced Soon

On November 26th, Municipal Affairs Minister Dan Miller will announce cuts to local government grants during a meeting with the UBCM Table Officers. Government officials remain tight lipped about the grant cuts but two messages are emerging.

The Cuts Will Be Severe

Unless the provincial government is persuaded otherwise in the next two weeks, the cuts will be significant. How significant of course remains to be seen but just look at some recent measures:

- a one-quarter reduction in "subsidies" to "business". A similar reduction to local grants, using provincial figures of a total of \$400 million in grants each year, implies a \$100 million cut.
- when asked to answer the question about how much a local government should assume in tax losses for the reductions in rail and utility assessment

One-Quarter Cut to "Business Subsidies"

Finance Minister Andrew Petter announced on November 6 a \$33 million reduction in funding to business (this amounts to 26% out of a total of \$126 million). Actually, much of these cuts come at the expense of local and regional economic development programs.

BUT IF ITS 1/4 FOR BUSINESS, WHAT ABOUT LOCAL GOVERNMENT?

and taxation, the government has said 6% (in context of Bill 55). If asked to absorb a grant reduction equal to 6% of total real property taxes - local government grants could be reduced by \$100 million.

To reach this kind of "target" would likely mean in the order of a 50% reduction in unconditional municipal general grants plus a reduction in various other grant programs.

The Cuts Will Be Across Ministries

Municipal Affairs is not the sole focus of the cuts. This raises questions about programs in other Ministries such as Attorney General.

In a November 1st meeting with the UBCM Executive, Minister Miller gave assurances that small communities would be given special consideration from cuts, given their reliance on grants.

What Was Said About Local Government

Finance Minister Andrew Petter said to the Vancouver Board of Trade on November 6:

"Second, as part of our financial plan for B.C., we're cutting subsidies for business and municipalities.

At the same time, we'll be reviewing and reducing the approximately \$400 million a year in transfers and grants we give to municipalities.

To date, we've protected municipalities from the hundreds and millions of dollars in cuts that the federal government has passed on to us. It's time to start sharing the burden."

Communities Already Feel Effects Of Provincial Cutbacks

Local governments are just two weeks away from feeling the brunt of provincial government cutbacks but already the effects are being felt in the cuts to provincial programs and to business "subsidies".

The elimination of the Downtown Revitalization program is a good example. This was a program that was provincially renowned. It was a program where small expenditures levered big benefits. In fact, the provincial government budget only funded the cost of two employees - the program funding for projects comes from principle and interest on loans originally financed by lottery funds. This flagship program was among a number eliminated by Ministries as a result of cutbacks.

In an announcement that suggested the cuts were targetted at reducing subsidies to businesses, local and regional economic development has borne the real impact of the cutbacks.

Funding to business information centres in over 80 communities has been eliminated together with the funding of over 60 Economic Development Commissions. These weren't subsidies to business; they were support for economic development.

Also impacting on BC communities will be a reduction or closure of many regional offices (eg. highways, AG, etc.). Local government will also be looked to by many organizations, to make up the difference in funding reductions to programs such as recreation (25%) and culture (25%).

CODDLED COMMUNITIES

The provincial government is positioning to rationalize the cuts to local grants based on federal downloading. For example, this statement of the Premier:

For the last three years, your B.C. government has shielded municipal governments from the hundreds of millions of dollars in cuts the federal government has passed on to us. It's time to start sharing the burden.

Interestingly, total grants under the former Revenue Sharing program in 1991 were \$325 million and under the current Local Government Grants Act were \$268 million in 1995 (including the province's contribution to the "three-way" infrastructure program) - an 18% reduction.

In addition, communities and local government have borne the brunt of many federal initiatives such as:

- airport devolution
- marine policy including transfer of small ports and wharves

Plus other measures:

- impacts of coast guard reductions
- reductions in social housing support
- reductions in social program assistance

Will Cumulative Effects be Recognized?

Will Bill 55 and other financing problem impacts be considered by the provincial government in making their grant reduction decision?

In speaking to the UBCM Executive, Municipal Affairs Minister Dan Miller stated that the government had not been considering limits on property tax increases but he stated that the grant reduction measures his government was considering, could be accomplished without tax increases. It was not clear if he was considering the revenue impacts of provincially imposed measures, such as Bill 55, that equal up to 6% on some municipal tax bills.

Province has Legal Obligation to Maintain Grants

The provincial government can't just reduce municipal general grants without amending the Local Government Grants Act. The obligation to pay grants is clearly set out in sections 2(1) and (2):

2(1) Without limiting section 1, the minister must pay out of the consolidated revenue fund in each fiscal year unconditional grants to municipalities in accordance with this section and the regulations.

(2) The total amount of grants that are to be paid under this section for the fiscal year ending March 31, 1995 is \$120 million and, for subsequent fiscal years, is the applicable amount calculated under subsections (3) to (5).

The big advantage of the Local Government Grants Act over the previous Revenue Sharing legislation is the legal obligation to pay out grants.

The new Local Government Grants Act also has a feature to adjust grants upwards or down, depending on economic conditions and provincial revenue forecasts. These features were to be relied on to provide adjustments that recognized fiscal realities but still provided needed predictability and stability to local government. Said then Finance Minister Elizabeth Cull at the time the new Act was introduced:

This legislation is designed to deal with stability and predictability, and it does that. It provides stability in grants. The one thing I got out of my prebudget consultation with the Executive of the Union of BC Municipalities, as well as with the many mayors and councilors I met around the province, was that they wanted to see some stability, and furthermore, they wanted to know where things were going to go from year to year. They didn't ask for great increases in the grants. They recognized the realities of trying to deal with the deficit and the growing demands of the province. They said: "Give us stability and predictability."

Subsidies Are a Two-Way Street

The provincial government implies they subsidize local government by \$400 million a year.

What has not been factored into these calculations is what services local governments provide cost-free or at a fraction of their cost to provincial agencies.

Schools, colleges, universities and hospitals generally pay no taxes, grants-in-lieu or user charges.

Similarly, Crown corporations do not pay taxes on the same basis as other taxpayers. For example, BC Hydro, BC Ferries and BC Rail pay partial grants-in-lieu of taxes.

Among the many services provided to provincial agencies at no cost are:

- most school board elections
- fire protection to some provincial parks
- emergency services outside of municipalities (ICBC)
- criminal document service (partial payment)
- some highway police patrols
- court overtime for police
- First Responder Program

Attorney General Announces Further Cutbacks

Ministry of Attorney General

- required to eliminate 318 positions and \$78 million by 1998.
- closed 3 courthouses (West Vancouver, Langley, Richmond-criminal court only).
- closed 2 land title offices (Prince Rupert, Nelson)
- closed 2 residential tenancy offices (Kamloops, Prince George)
- closed 4 provincial emergency program offices (Victoria, Vancouver, Chilliwack and Kelowna).
- eliminated B.C. Police Commission.
- eliminated funding for the Law Reform Commission.

YOUR GRANT INFORMATION HOT LINE

UBCM will establish a hot line to answer grant information requests following the November 26th announcement. Information will be faxed overnight.

Town of Princeton

Agenda - rec c

CITY OF MERRITT
NOV 14 1996
RECEIVED

November 6, 1996

L0358

CITY OF MERRITT
P.O. Box 189
Merritt, BC
V0K 2B0

Clara

Att: Mayor Clara Norgaard

Dear Mayor Norgaard:

It is with regret that the Town Council and Mayor could not join you in the celebration of the opening of your new City Hall Building on November 1st, 1996.

We wish you, your Council Members and City Staff all the very best at Merritt's new City Hall.

Yours truly,



Cornie Froese
Clerk Treasurer

CF/dd

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November 15, 1996

Agenda have → Sub!

Her Worship Mayor Clara Norgaard
and Members of Council
The Corporation of the City of Merritt
Box 189
Merritt, BC V0K 2B0

Dear Mayor Norgaard and Councillors:

I am pleased to enclose herewith a cheque in the amount of \$41,160.83 in accordance with Section 14 of the British Columbia Buildings Corporation Act comprising payment of the 1996 grants-in-lieu of taxes for properties owned by the British Columbia Buildings Corporation (the Corporation), for which I am Minister responsible.

Included in the amount is \$5,977.85 due to the Regional District. I would appreciate your forwarding the amount to the Regional District as soon as possible.

Across British Columbia, the Corporation is paying \$16 million in grants-in-lieu of taxes this year. This represents an overall increase of 5.4% compared to 1995.

Any additional grants payable on provincially-owned properties will be forthcoming directly from the Ministry or agency responsible.

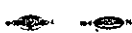
Yours truly,

Dan Miller
Minister

cc: Mr. Harry Lali, M.L.A.
Yale-Lillooet

CITY OF MERRITT
NOV 18 1996
RECEIVED

91



MEMORANDUM

TO: City of Merritt
Attn: Tom Day, Administrator

DATE: November 19, 1996

FROM: Brian Hobbs

FILE: 7052114.2

SUBJECT: STATUS REPORT ON USL PROJECTS IN NOVEMBER

Collettsville Water and Sewer

- The project is very close to completion, and upon startup of the sewage lift station the project will be substantially complete, and residents can start connecting to the system. Startup of the lift station was delayed until the afternoon of November 15 due to the pumps being incorrectly wired for 600 volt rather than 208 volts.
- Road patching and boulevard restoration work is close to completion, however, due to weather conditions it will be not finally complete until the spring.
- Mountain View, Peter Bros' subcontractor, has been extremely difficult to work with and although they have generally done a satisfactory job, the process has been very painful and difficult.

As-built Update

- The 1996 as-built update program has been completed, however, the work took much longer to complete than anticipated or desired. Measures are being considered to hopefully keep future as-built updating work to a two to four week turnaround time frame.

Parker Drive Slippage Abatement

- Milligan and Associates supervised the drilling of four (4) additional monitoring wells above Parker Drive.
- John Graham has undertaken a location survey of the new wells and several existing observation wells that had been drilled previously in the north bench area. He has also placed permanent targets and bench marks and completed 3 monitoring surveys of three selected houses.

- Milligan will prepare a brief interim report on work to date and a final report next summer after several more monitoring surveys have been completed so movements over at least a one year period can be reviewed.

Subdivision and Development Servicing Bylaw

- Project is currently on hold.
- Updating this document over the next few (winter) months during the period of low land development activities may be prudent.

General Consultation

- reviews, meetings and ongoing liaison have been provided on the following developments:
 - Coyote Bluffs;
 - Corbett Development;
 - Merritt View Developments.

Mapping

- OCP mapping was amended to reflect new boundary and several amendments.
- House Numbering - "15 sheet" (1:3750 scale) system developed to depict existing house numbers.
- Fire Department - met with R. Finlay, Fire Chief to review requirements.
- obtained TNRD mapping and located local firm capable of translating TSF files.

Airport Drainage

- Prepared letter to Thurber (Geotechnical Consultant) re. expected life of hot in place recycling option; application to ATAP is in preparation.

Truck Route Extension

- Land acquisition matters have now been resolved and Walter & SCI Construction / PBK Engineering awarded the contract to construct the work.
- Meeting is required to confirm responsibilities: City, J. Huggett, USL, M. Milligan.

N.E. Sector Specified Area

- With Coyote Bluffs proceeding, Wilderness Ventures has now registered the legal plans for their area.
- This has permitted completion and registration of the Right of Way Plan.



Brian H. Hobbs, P.Eng.

/ceg

EXTRA AGENDA, REGULAR COUNCIL MEETING NOV.26/96

5. PETITIONS/DELEGATIONS:

- a) Skateboard Park Delegation, Helen Oliphant

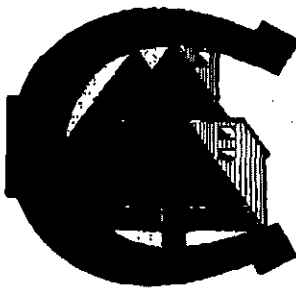
11. CORRESPONDENCE:

a) Potential Responses:

- 6. Merritt and District Chamber of Commerce, Nov.26/96 - Santa Parade Dec.7/96
- 7. Ministry of Municipal Affairs, Nov.26/96 - Funding Restructuring

b) Receive:

- 9. Valley Waste Management, Nov.25/96 - Announcement



MERRITT AND DISTRICT CHAMBER OF COMMERCE

BOX 1649 - MERRITT, B.C. - V0K 2B0 - PHONE 378-5634

B BUSINESS
I INFO
C CENTRE

Nov. 26, 1996

Mayor and City Council

The Merritt and District Chamber of Commerce are holding their annual Santa Parade Dec. 7, 1996 1:00 P.M. Starting on the corner of Garcia and Granite (old City hall parking lot) to 2000 block on Quilchena onto Voght to the Civic Centre, with Santa where the tree decorating and hot chocolate, coffee and hot dogs will be served.

Please except our apologies for this late notice. Hopefully you will be able to deal with matter at tonights Council meeting.

Yours Truly

Henny Stonehouse
manager



**NEWS RELEASE**

For Immediate Release
File Number: MAH 96-078
Date: November 26, 1996

Ministry of Municipal Affairs
and Housing

LOCAL GOVERNMENT FUNDING RESTRUCTURED AS PART OF FINANCIAL PLAN

VICTORIA — Transfers to local government will be restructured and reduced by \$113 million in 1997/98 as part of the B.C. government's plan to cut spending in order to protect medicare and education, Municipal Affairs Minister Dan Miller announced today. 14%

"Our plan to reduce the size and cost of government began with cuts to the provincial government itself, followed by reductions to Crown corporations and business subsidies," said Miller. "Now we're asking local governments to share in the responsibility to cut costs so that medicare and education can be protected." 31%

"At the same time, we've been able to minimize the impact of reductions on individual communities. More than half of B.C. communities will have their funding fully protected, and we expect no community will be impacted by more than three per cent of their revenues."

Miller said the \$800 million which flows from the B.C. government to local governments and services annually is being restructured in 1997/98. A range of grant programs delivered by all ministries have been reviewed. Some grants have been eliminated or reduced, others maintained, and new ones introduced.

A primary feature of the restructuring is the establishment of two new mechanisms to ensure greater fairness and equity in the distribution of provincial transfers.

One, a small community protection grant, provides support to smaller communities and helps ensure those with under 5,000 residents face no reduction in provincial funding.

A new equalization grant has also been created to ensure that communities across the province are impacted by reductions on an equitable basis. This fund applies to all communities regardless of size, and effectively caps the amount by which a community's grants will be reduced.

"The maximum reduction to individual communities is expected to be three cents out of every revenue dollar. I'm confident local governments have the ability to manage those reductions without raising taxes or reducing services," said Miller.

.../more

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Miller said the provincial government has also protected funding for key services provided by local government. The province is maintaining support for safety through police support for small communities and grants to the police and fire academies. The basic library grant per capita is being protected, as are commitments already made for projects through the Infrastructure Works Program. Emergency health funding has also been protected.

Miller met today with members of the new provincial-local government joint council, established in September by agreement with the Union of B.C. Municipalities. Members of the council include the ministers of Municipal Affairs and Housing; Environment, Lands and Parks; Transportation and Highways; and Attorney General, as well as the president, vice presidents and past president of the UBCM.

As part of a multi-year commitment to legislative reform, the joint council will review the Municipal Act and other legislation to cut regulatory red tape, contain costs and reduce duplication between the provincial and local governments.

There will be a separate process that will review the governance and financing of BC Transit.

"Ottawa is cutting health care, education, and social service funding to B.C. by \$435 million this year and \$731 million next year. We've been shielding local governments from Ottawa's cuts to B.C. — we can't do that any longer," Miller said. "But we're committed to working with local politicians to protect B.C. taxpayers and protect medicare and education."

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Editor's note: A backgrounder is attached and is also available on the ministry website
<http://www.marh.gov.bc.ca>

Contact:

Dianne George
Ministry of Municipal Affairs and Housing
(250) 387-4089 (Victoria)

BACKGROUND

TRANSFERS AND SERVICES AFFECTING LOCAL GOVERNMENTS

Restructured Transfers to Local Governments

Program	Previous System Estimated 1997/98 Transfers (in millions)	Restructured System Estimated 1997/98 Transfers (in millions)
<i>Ministry of Municipal Affairs and Housing:</i>		
Canada-BC Infrastructure Works Program	\$40.0	\$36.0
Conditional Grants	127.4	100.4
Equalization Grants	0.0	66.0
Grants in lieu of Taxes	1.2	0.1
Library Grants	9.3	9.3
Municipal Basic Grants	13.9	0.0
Municipal General Grants	127.4	0.0
Peace River Regional District	4.0	4.0
Regional District Basic Grants	3.2	3.2
Small Community Protection Grants	0.0	18.3
<i>Other Ministries:</i>		
Weed Control subsidies (AFF)	0.4	0.0
Emergency planning grants (AG)	0.4	0.0
Independent Police Equalization (AG)	5.8	0.0
Police Academy (AG)	1.6	1.6
Policing Funding (AG)	47.7	47.7
BC Transit - Capital	145.0	145.0
BC Transit - Operating	142.5	142.5
Aquatic Weed Control (ELP)	0.2	0.2
Fraser Basin Initiative (ELP)	0.3	0.3
Fire Academy (EST)	0.8	0.8
Grants in lieu of taxes (EST)	2.2	0.8
Emergency Health (Health)	116.3	116.3
CAP to municipalities (HR)	2.8	0.0
Arterial Roads (T&H)	8.0	0.0
Incorporation Grants (T&H)	3.3	0.0
Secondary Highways (T&H)	1.0	0.0
Economic Development (SBTC)	*1.2	0.0
*previously announced		
Total Provincial Transfers and Services Affecting Local Governments	\$805.9	\$692.5



November 26, 1996

BRITISH
COLUMBIA

Her Worship Mayor Clara Norgaard and Council
City of Merritt
Box 189
Merritt, British Columbia
V0K 2B0

Dear Mayor and Council:

As you know, the provincial government has developed a financial plan to cut \$750 million in spending over the next 18 months in order to protect medicare and education. Our plan began with cuts to the provincial government itself, followed by cuts to crown corporations and business subsidies. Now, we're asking local governments to share in the responsibility to cut costs.

I met this morning with members of the new Joint Council to discuss the financial arrangements and a multi-year commitment to legislative reform. The Joint Council will review the *Municipal Act* and other legislation to cut regulatory red tape, contain costs and reduce duplication between the provincial and local governments.

I also explained that the \$800 million which flows from the B.C. government to local governments will be restructured and reduced by \$113 million in 1997/98. More than half of B.C. communities will have their funding fully protected, and we expect that no community will be impacted by more than 3 per cent of their 1995 general revenues.

To support this restructuring, a range of grant programs delivered by all ministries have been reviewed. Some programs, such as the police transition assistance, secondary highways grants, independent police equalization grants, downtown, revitalization and grants in lieu of taxes for some provincial institutions, have been reduced or eliminated. As well, certain arterial highways will be declassified, and the province will cease to provide bylaw prosecution services.

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Ministry of
Municipal Affairs
and Housing

Office of the Minister

Mailing Address:
Parliament Buildings
Victoria BC V8V 1X4

Location:
Parliament Building
Victoria

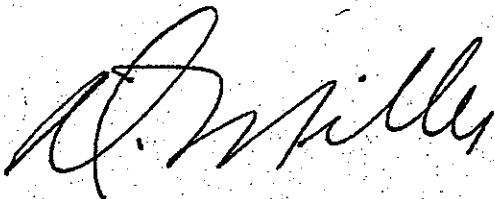
Her Worship Mayor Clara Norgaard and Council
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A primary feature of the restructuring is the establishment of two new mechanisms to ensure greater fairness and equity in the distribution of provincial transfers. An \$18.3 million small community protection grant helps support smaller communities and ensures those with under 5,000 residents face no reduction in provincial funding. As well, \$66 million in equalization funding has been allocated to ensure that communities across the province are impacted by the reductions on an equitable basis. This funding applies to all communities regardless of size, and effectively caps the amount by which the transfers will be reduced.

We know local governments are competent financial managers; however, just as the provincial government found new ways to economize without disrupting essential services or raising taxes, we ask you to do the same.

Details with respect to your individual community are attached. To assist your administrators with any questions, a B.C. government Municipal Information Line has been established. Please ask them to direct all enquiries, regardless of program or ministry, relating to today's announcement to our information line at 1-800-407-7757, or to Municipal Financial Services at (250) 387-4060. You can also reach us by e-mail at lgresponse@hq.marh.gov.bc.ca

Yours truly,



Dan Miller
Minister

Attachment

pc: Harry Lali, M.L.A. - Yale-Lillooet

***Estimated Transfers Affecting the City of Merritt
1995 Population 7,809***

TRANSFER REDUCTIONS:	
<i>Ministry of Municipal Affairs and Housing:</i>	
Municipal General Grant	\$298,530.00
Municipal Basic Grant	120,000.00
Special Grants / Grants in Lieu of Taxes	0.00
<i>Other Ministries:</i>	
Independent Police Equalization Grant (AG)	0.00
Emergency Planning Grant (AG)	1,000.00
Weed Control Subsidy (AFF)	0.00
Economic Development (SBTC)	0.00
CAP to Municipalities (HR)	0.00
Secondary Highways (T&H)	0.00
Arterial Roads (T&H)	30,975.00
Total Transfer Reductions	\$450,505.00

NEW TRANSFERS:	
Equalization	149,600.00
Small Communities Protection	159,700.00
Total Transfers	\$309,300.00

ESTIMATED 1997/98 NET TRANSFERS (REDUCTIONS)	(\$141,205.00)
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**VALLEY
WASTE
MANAGEMENT
THE RECYCLERS
COMING TO A GARBAGE BIN NEAR YOU!**

Featuring the *Merritt Youth Recycling Program* sponsored by the Lower Nicola Indian Band and the City of Merritt. These fine young people are developing a Recycling Centre right here in the Nicola Valley. Which includes all five bands, the Merritt area, and Logan Lake area.

What are recyclables? These are cans, glass, paper, plastics, and cardboard.

For more information: call 378-5157 for Leesa Mike at the Lower Nicola Indian band.

Help save our earth!

REDUCE!

REUSE!

RECYCLE!