

CITY OF MERRITT

AGENDA FOR THE REGULAR COUNCIL MEETING OF THE CITY OF MERRITT COUNCIL, TUESDAY, JANUARY 9, 1996 AT 7:30 P.M., CENTRAL SCHOOL LUNCHROOM, 1950 VOGHT STREET, MERRITT, B.C.

	<u>AGENDA</u>	<u>PAGE</u>
1.	<u>PRESENT:</u>	
2.	<u>CALL TO ORDER:</u>	
3.	<u>ADOPTION OF THE AGENDA:</u>	
	a) Regular Council Meeting, Tues., Jan.9/96	1-4
4.	<u>PUBLIC HEARING:</u>	
	a) City of Merritt O.C.P.Amendment Bylaw No.1532, 1995	5
	b) City of Merritt Zoning Amendment No.1, Bylaw No. 1533, 1995	5
	c) City of Merritt O.C.P.Amendment Bylaw No.1537, 1995	6
5.	<u>PETITIONS/DELEGATIONS:</u> Nil.	
6.	<u>ADOPTION OF THE MINUTES:</u>	
	a) Special Council Meeting, Dec.5/95	7-16
	b) Regular Council Meeting, Dec.12/95	17-25
	c) Special Council Meeting, Dec.18/95	26-27
	d) Special Budget Meeting, Dec.18/95	28-36
7.	<u>BUSINESS ARISING FROM THE MINUTES:</u> Nil.	
8.	<u>UNFINISHED BUSINESS:</u>	
	a) School District No. 31(Merritt), Dec.05/95 - Merritt Bench Crosswalk.	37

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8. UNFINISHED BUSINESS: - Cont'd.

- b) Urban Systems Ltd., Dec.18/95 - Horizontal Drains 38-41
- Parker Drive.
- c) City of Merritt O.C.P.Amendment Bylaw No.1532, 1995 42-44
- **Submitted for third reading.**
- d) City of Merritt Zoning Amendment No.1, Bylaw No. 1533, 1995 45-47
- **Submitted for third reading.**
- e) City of Merritt O.C.P.Amendment Bylaw No.1537, 1995 48-54
- **Submitted for third reading.**

9. REPORTS:

a) **Mayor's Reports:**

b) **Liaisons' and Commissions'/Committees Reports:**

- 1) **Councillor Cowan -**
Civic Properties and Recreation Commission -
Local Access Awareness -
Affordable Housing -
- 2) **Councillor Laird -**
Public Works -
Boundary Restructure - Rescind Committee
Community Health Council -
- 3) **Councillor McCormack -**
Economic Development and Planning -
NV Development Centre Liaison -
- 4) **Councillor McLean -**
Airport - Merritt Flying Club -
Chamber of Commerce -
- 5) **Councillor Miller -**
Protective Services & Public Safety -
South Central Union Board of Health -
i. Minutes, of Nov.22/95 Meeting 55-56
Healthy Communities -

CITY OF MERRITT, REGULAR COUNCIL MEETING JAN.09/96

9. REPORTS:

b) Liaisons' and Commissions'/Committees Reports - Cont'd

- 6) **Councillor Typusiak -**
Administration & Finance -
Environmental Advisory -
i. Minutes of Nov.2/95 Meeting 57-58

c) Administration Reports:

1. Fire Chief's Month-End Report
i. Oct./95 59-63
ii. Nov./95 64-68
iii. Dec./95 69-72
2. TNRD., Dec.13/95 - Regional Growth Management Strategy, Appointment. 73
3. Memo, Dec.7/95 - List of Snow Removal Equipment 74-75
4. Memo, Dec./95 - Bylaw Services Statistics for Nov./95 76
5. Memo, Jan.02/95 - Fire Underwriters' Survey of Merritt 77-82
6. Memo, Jan.04/95 - Colletville Centennial Park 83-85

10. BYLAWS:

1. Minister of Transportation and Highways, Dec.7/95 86-91
- City of Merritt Traffic Amendment Bylaw No. 1511, 1995
SUBMITTED FOR ADOPTION.
2. Memo, Jan.4/95 - City of Merritt Zoning Amendment 92-95
Bylaw No. 1541, 1996. **SUBMITTED FOR FIRST,
SECOND READING.**

11. CORRESPONDENCE:

a) Potential Council Responses:

1. Kinsmen & Kinette Clubs of Canada, Dec.1/95 96-100
- Request for support.
2. Thompson-Nicola Regional District, Dec.4/95 - Nicola Valley Official Community Plan 101-127

CITY OF MERRITT, REGULAR COUNCIL MEETING JAN.09/96

11. CORRESPONDENCE:

a) **Potential Council Responses:** - Cont'd.

3. City of Fort St.John, Nov.30/95 - Sexual Offender's Registry. 128
4. B.C.Tel, Dec.6/95 - Increase in Local Telephone Rates. 129-133
5. Save the C.B.C., Nov.27/95 - Request for Support. 134
6. Merritt and District Chamber of Commerce, Dec.20/95 135
- Budgets and Staff
i. Draft response, Jan.3/96 136-139
7. Urban Systems Ltd., Dec.22/95 - STP, Sludge 140
Dewatering Press.
8. Riverfest V, Dec./95 - Symposium, Feb.17/96 141-142
9. Share B.C., Dec.14/95 - 1996 Provincial Conference, 143
Mar.2/96
10. Minister of Transportation and Highways, Dec.7/95 144
- Capital Rehabilitation Program

b) **Receive:**

1. UB.C.M., Dec.15/95 - Local Government Awareness 145-146
Program, 1996.
2. Minister of Municipal Affairs, Dec.7/95 - Amendments 147
to the Municipal Act.

12. NEW BUSINESS:

13. ADJOURNMENT:



CITY OF MERRITT

December 19, 1995

Dear Owner/Tenant,

2185 VOGHT STREET
P.O. Box 189
MERRITT, B.C. V0K 2B0
(604) 378-4224
FAX (604) 378-2600

PUBLIC NOTICE

**RE: PROPOSED THOMPSON-NICOLA REGIONAL DISTRICT NICOLA VALLEY
OFFICIAL SETTLEMENT PLAN AMENDMENT BYLAW NO.1532, 1995 &
THOMPSON-NICOLA REGIONAL DISTRICT ZONING AMENDMENT
BYLAW NO.1533, 1995**

The City of Merritt is considering amendments to the Thompson-Nicola Regional District Nicola Valley Official Settlement Plan Bylaw No. 939, 1985 and Thompson-Nicola Regional District Zoning Bylaw No. 940, 1985 for the property situated at:

Hamilton Hill Road – Above Information Centre

and legally described as:

District Lot 3638, Kamloops Division Yale District, except
(1) plans 37177 and 43275, &
(2) part lying north of plan 43275

The proposed amendments will allow the development of an urban residential subdivision.

Copies of the proposed bylaws are attached or copies are available for inspection at City Hall, 2185 Voght Street, Merritt, B.C. on regular working days between the hours of 8:30 AM and 4:30 PM from December 21, 1995 to January 9, 1996.

If you have any comments pertaining to the bylaws please submit them in writing to the undersigned prior to 4:30 PM, January 3, 1996 at Merritt City Hall.

Yours truly,

Finlay J. Sinclair
City Planner

FJS/aac
Attachments
1533100'.BYL



CITY OF MERRITT

December 19, 1995

Dear Owner/Tenant,

2185 VOGHT STREET
P.O. Box 189
MERRITT, B.C. V0K 2B0
(604) 378-4224
FAX (604) 378-2600

PUBLIC NOTICE

RE: PROPOSED OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 1537

The City of Merritt is considering an amendment to City of Merritt Official Community Plan Bylaw No. 1460, 1994.

The proposed amendment will allow the addition of Schedules "A" and "B" Development Permit Guidelines. The Guidelines relate to the following with respect to the subject property:

- | | |
|---------------------------|------------|
| 1) Form & Character | 5) Parking |
| 2) Drainage | 6) Fencing |
| 3) Hydrology | 7) Access |
| 4) Geotechnical Stability | |

A copy of the proposed bylaw is attached or a copy is available for inspection at City Hall, 2185 Voght Street, Merritt, B.C. on regular working days between the hours of 8:30 AM and 4:30 PM from December 21, 1995 to January 9, 1996.

If you have any comments pertaining to the bylaw please submit them in writing to the undersigned prior to 4:30 PM, January 3, 1996 at Merritt City Hall.

Yours truly,

Finlay J. Sinclair
City Planner

FJS/aac
Attachment

1537100'.BYL

DRAFT

CITY OF MERRITT

**MINUTES FOR THE SPECIAL COUNCIL MEETING OF THE CITY OF
MERRITT COUNCIL, TUESDAY, DECEMBER 05, 1995 AT 7:00 P.M., CIVIC
CENTRE CITY HALL, MEETING ROOM #1, 2185 VOGHT STREET,
MERRITT, B.C.**

1. PRESENT:

COUNCIL:

Mayor -

C.Norgaard

Councillors -

D.Laird, R.Typusiak, H. McCormack, D.McLean, B.Cowan,
L.Miller

ADMINISTRATION:

Administrator -

T.Day

Clerk -

Y.Porada

Treasurer -

S.Gill

Planner -

F.Sinclair

Recreation Manager -

D.Mackey

Development Officer -

J.Johnson

Confidential Secretary -

B.Harrison

MEDIA:

Merritt Herald, NL Radio

Six (6) Members of the General Public.

2. CALL TO ORDER:

Mayor Clara Norgaard called the meeting to order at 7:04 p.m.

CITY OF MERRITT, SPECIAL COUNCIL MEETING DEC.05/95

3. ADOPTION OF THE AGENDA:

- a) Special Council Meeting, Tues., Dec.05/95.

1037/95 Moved by Councillor Miller, seconded by Councillor Cowan that Council ADOPT the Agenda, Special Council Meeting, Tues., Dec.05/05 including the Extra Agenda items:

8. UNFINISHED BUSINESS:

- b) Lidstone, Young, Anderson, Nov.28/95 - City of Merritt Zoning Bylaw, No. 1530, 1995

9. REPORTS:

c) Administration Reports:

2. Memo, Dec.05/095 - Arena Retrofit Plan
Revised Lower Floor Plan,
3. i. Memo, Nov.27/95 - Provisional Budget Costs
- Traffic Signals.
6. Integrated Wood Services Ltd., Nov.30/95 - Work Program
and Budget Related to Community Forest Licence
Application. CARRIED

4. PUBLIC HEARING: Nil.

5. PETITIONS/DELEGATIONS: Nil

6. ADOPTION OF THE MINUTES:

- a) Regular Council Meeting, Tues., Nov.28/95

1038/95 Moved by Councillor Laird, seconded by Councillor McLean that Council ADOPT the Minutes of the Regular Council Meeting, Tues., Nov.28/95 with the following amendments:

1. The written submission by Gene Moses (Clean Gene's Laundromat) of 2727 Nicola Avenue, requesting that the C2 zoning include small office spaces for professional services was not read by Development Officer Jason Johnson as stated in the minutes, but by Frank Larre'.

2. The seconder for motion 1004/95 should be Councillor McLean.

3. Motion 1006/95 should read:

"Moved by Councillor Laird, seconded by Councillor Cowan that Council RECEIVE the Memo, Nov.21/95 - Purity Feed Co.Ltd., - Building Code Variance Request and ACCEPT the Purity Feed Co. Ltd. letter of assurance that no more than ten people, at any one time, will be permitted in their building at any one time AND allow Purity Feed Co. Ltd. to construction one male/female handicapped accessible washroom for their store."

CARRIED

CITY OF MERRITT, SPECIAL COUNCIL MEETING DEC.05/95

7. BUSINESS ARISING FROM THE MINUTES: Nil.

At 7:15 p.m., two(2) members of the General Public left the meeting, with four (4) remaining.

8. UNFINISHED BUSINESS:

- a) City of Merritt Official Community Plan Amendment Bylaw No. 1528, 1995 - **LIFT FROM TABLE AND SUBMITTED FOR THIRD READING.**

1039/95 Moved by Councillor McLean, seconded by Councillor Cowan that Council LIFT from the table, City of Merritt Official Community Plan Amendment Bylaw No. 1528, 1995. **CARRIED**

- b) Memo, Dec.1/95 - Zoning Bylaw No. 1530
City of Merritt Zoning Bylaw No. 1530 - **LIFT FROM TABLE AND SUBMITTED FOR THIRD READING.**

1040/95 Moved by Councillor Laird, seconded by Councillor McCormack that Council LIFT from the table, City of Merritt Zoning Bylaw No. 1530. **CARRIED**

1041/95 Moved by Councillor Cowan, seconded by Councillor Laird that Council RECEIVE the Lidstone, Young, Anderson letter of Nov.28/95 - City of Merritt Zoning Bylaw, No. 1530, 1995 as presented in the Extra Agenda. **CARRIED**

1042/95 Moved by Councillor Cowan, seconded by Councillor Laird that Council IMPLEMENT the recommendations of Lidstone, Young, Anderson as presented in their letter of Nov.28/95 concerning the legal ramifications of City of Merritt Zoning Bylaw No. 1530, 1995. **CARRIED**

1043/95 Moved by Councillor McLean, seconded by Councillor Laird that Council RECEIVE the submissions of the Public Hearing of Tues., Nov.28/95 concerning the City of Merritt Zoning Bylaw No.1530, 1995. **CARRIED**

Council dealt individually with the issues that were raised at the Public Hearing of Nov.28/95 as presented in the Planning Department report of Nov.29/95.

1044/95 Moved by Councillor McLean, seconded by Councillor Laird that Council MAINTAIN the parking regulation provision of one (1) space for every four (4) seats outside coffee shop operations. **CARRIED**

1045/95 Moved by Councillor Cowan, seconded by Councillor McCormack that Council MAINTAIN Hotel and Motel as permitted uses in C2 and C4 zones. **CARRIED**

CITY OF MERRITT, SPECIAL COUNCIL MEETING DEC.05/95

8. UNFINISHED BUSINESS: - Cont'd.

1046/95 Moved by Councillor Typusiak, seconded by Councillor McLean that Council RECOMMEND no changes be made to the current specifications for minimum size required for motel suites. CARRIED

1047/95 Moved by Councillor Typusiak, seconded by Councillor Cowan that Council RESOLVE into an IN-CAMERA "COMMITTEE OF THE WHOLE" Meeting at 7:42 p.m. with the general public excluded in order to deal with legal issues associated with the zoning changes requested by Paul Keppler's letter of Nov.24/95 CARRIED

Councillors Typusiak, Miller, Cowan and McCormack supported the motion, Councillors Laird, McLean, and Mayor Norgaard opposed the motion.

Mayor Norgaard reconvened the Special Council Meeting of Dec.05/95 at 7:57 p.m.

1049/95 Moved by Councillor Typusiak, seconded by Councillor Laird that Council RECOMMEND the spot zoning of the Keppler Holdings property at the corner of Voght and Walters Streets (Lot A, Blk, Sec.22, Plan 34945, Dist.Lot Except Plan 38115, KAP, 47644, KAP 49313, Land Title No. KH 94957 Roll No.1777330) after the Planning Department negotiates site specific limits or maximum total square footage of building site with Mr. Keppler. CARRIED

At 8:00p.m., one (1) member of the General Public left the meeting, with three (3) remaining.

The Planning Department advised that after consultations, Mr. Jeffrey Lee is satisfied with the proposed zoning changes.

1050/95 Moved by Councillor Cowan, seconded by Councillor McLean that Council MAINTAIN the current exclusion of office space for therapy professionals in the C3 zoning. CARRIED

1051/95 Moved by Councillor Laird, seconded by Councillor Miller that Council MAINTAIN the current limitations on incineration in the M2 zoning. CARRIED

Council agreed that should a co-generation plant of some nature become a possibility, a public hearing could be undertaken on an amendment to the Zoning Bylaw which allows for this permitted use.

1052/95 Moved by Councillor McLean, seconded by Councillor McCormack that Council MAINTAIN the R4 Zoning for Mr. Saug Sekhon's property. CARRIED

Councillors Typusiak, Miller, Cowan, McCormack and McLean were in favour of motion 1052/95, Councillor Laird and Mayor Norgaard opposed the motion.

CITY OF MERRITT, SPECIAL COUNCIL MEETING DEC.05/95

8. UNFINISHED BUSINESS: - Cont'd.

Council opposed the C2 Zoning which was Mr. Sekhon's desire for his property as it was felt that the neighbourhood had to be preserved as residential. Some members of Council felt that the property should be spot zoned to preserve Mr. Sekhon's potential for commercial development other than residential.

1053/95 Moved by Councillor McCormack, seconded by Councillor Cowan that Council MAINTAIN the present restrictions for home occupation uses in R3,R4,R5,R6 and R7 Zones. CARRIED

1054/95 Moved by Councillor McLean, seconded by Councillor McCormack that Council AMEND the fencing requirements to allow full perimeter 2.5 m. high fencing around P3 uses. CARRIED

1055/95 Moved by Councillor Laird, seconded by Councillor McCormack that Council DEFER third reading of City of Merritt Official Community Plan Amendment Bylaw No. 1528, 1995 and third reading of City of Merritt Zoning Bylaw No. 1530, 1995 to the Regular Council Meeting of Tues., Dec.12/95 CARRIED

At 8:30 p.m., Development Officer J. Johnson left the meeting.

9. REPORTS:

a) **Mayor's Reports:** Nil.

b) **Liaisons' and Commissions'/Committees Reports:** Nil.

At 8:35 p.m. , two (2) members of the General Public left the meeting, leaving one (1) remaining.

c) **Administration Reports:**

1. Budget Meetings - Discussion on Scheduling

The Budget Meetings will begin at 3:00 p.m. on Monday, Dec.18/95 with the press invited and will continue on Tues., Dec.19/95 at 4:30 p.m. if necessary.

CITY OF MERRITT, SPECIAL COUNCIL MEETING DEC.05/95

9. REPORTS:

c) **Administration Reports:** - Cont'd.

2. Memo, Nov.3/95 - Revised Arena Retrofit Plan

1056/95 Moved by Councillor Laird, seconded by Councillor McCormack that Council RECEIVE the Memo, Nov.3/95 - Revised Arena Retrofit Plan and the Memo, Dec.05/95 - Arena Retrofit Plan, Revised Lower Floor Plan for discussion and consideration. CARRIED

1057/95 Moved by Councillor McCormack, seconded by Councillor Laird that Council ACCEPT Arena Retrofit Revision #2 with the modification that the handicapped washroom be moved upstairs. CARRIED

1058/95 Moved by Councillor McCormack, seconded by Councillor Cowan that Council RECESS the meeting at 8:50 p.m. for 10 minutes. CARRIED

At 9:00 p.m., Mayor Norgaard reconvened the meeting with one (1) member of the General Public present.

3. Memo, Nov.30/95 - One Way Couplet

1059/95 Moved by Councillor McLean, seconded by Councillor McCormack that Council RECEIVE the Memo, Nov.30/95 - One Way Couplet and the Memo, Nov.27/95 - Provisional Budget Costs - Traffic Signals for discussion. CARRIED

1060/95 Moved by Councillor Laird, seconded by Councillor McCormack that Council RECOMMEND:

1. A pedestrian activated crossing light be installed at Nicola Ave and Garcia Street.
2. Lane changes be made at the corner of Nicola Ave and Voght Street to accommodate left and right turns.
3. Roadwork undertaken in the downtown core should address the couplet planning.
4. Signage directing downtown traffic to use Blair Street as an entrance.

and that Council ACCEPT the Stanley and Associates proposal for Tasks 1, 2 as presented with the couplet information package. CARRIED

Councillor Typusiak opposed motion 1060/95, Mayor Norgaard, Councillor Laird, Cowan, McLean, McCormack and Miller supported the motion.

CITY OF MERRITT, SPECIAL COUNCIL MEETING DEC.05/95

9. **REPORTS:**

c) **Administration Reports: - Cont'd.**

4. Building Inspector/Court Liaison Positions

Gary Hood, from Parksville, B.C. has accepted the position of Building Inspector. Mr. Hood is currently employed by the Regional District of Nanaimo and will be starting on Dec.18/95.

Richard B. Gardiner, from Prince George, B.C. has accepted the position of Court Liaison/Exhibit Clerk and will be starting in mid-March, 1996.

5. Memo, Nov.29/95 - Colletville and Other Boundary Expansion Areas

1061/95 Moved by Councillor Typusiak, seconded by Councillor McLean that Council RECEIVE the Memo, Nov.29/95 - Colletville and Other Boundary Expansion Areas and that Council ACCEPT the Urban Systems Ltd., proposal at a cost of \$24, 100.00 CARRIED

10. **BYLAWS:**

a) City of Merritt Water Specified Area (Northeast Sector) Security Issuing Bylaw No. 1519, 1995. - **Submitted for Adoption.**

1062/95 Moved by Councillor Cowan, seconded by Councillor Laird that Council ADOPT CITY OF MERRITT WATER SPECIFIED AREA (NORTHEAST SECTOR) SECURITY ISSUING BYLAW NO. 1519, 1995 CARRIED

b) City of Merritt Sanitary Sewer Specified Area (Northeast Sector) Security Issuing Bylaw No. 1520, 1995. - **Submitted for Adoption.**

1063/95 Moved by Councillor Laird, seconded by Councillor McLean that Council ADOPT CITY OF MERRITT SANITARY SEWER SPECIFIED AREA (NORTHEAST SECTOR) SECURITY ISSUING BYLAW NO. 1520, 1995. CARRIED

c) Memo, Dec.1/95 - Coquihalla Resources, OCP 1995-04, R21995-06

1064/95 Moved by Councillor Laird, seconded by Councillor McCormack that Council RECEIVE the Memo, Dec.1/95 - Coquihalla Resources - OCP 1995-04, R21995-06. CARRIED

CITY OF MERRITT, SPECIAL COUNCIL MEETING DEC.05/95

10. BYLAWS: - Cont'd.

- c) 1. City of Merritt Official Community Plan Amendment No.1 Bylaw No. 1532, 1995 - **Submitted for first and second reading.**
- 1065/95 Moved by Councillor Laird, seconded by Councillor McLean that Council GIVE FIRST READING TO CITY OF MERRITT OFFICIAL COMMUNITY PLAN AMENDMENT NO. 1 BYLAW NO. 1532, 1995. CARRIED
- 1066/95 Moved by Councillor McCormack, seconded by Councillor Laird that Council GIVE SECOND READING TO CITY OF MERRITT OFFICIAL COMMUNITY PLAN AMENDMENT NO. 1 BYLAW NO. 1532, 1995. CARRIED
- 1067/95 Moved by Councillor McCormack, seconded by Councillor Laird that Council schedule the Public Hearing for City of Merritt Official Community Plan Amendment No. 1, Bylaw No. 1532, 1995 on Tues., Jan.9/96.
2. City of Merritt Zoning Amendment No. 1 Bylaw No. 1533, 1995 - **Submitted for first and second reading.**
- 1068/95 Moved by Councillor Laird, seconded by Councillor Cowan that Council GIVE FIRST READING TO CITY OF MERRITT ZONING AMENDMENT NO. 1 BYLAW NO. 1533, 1995. CARRIED
- 1069/95 Moved by Councillor McLean, seconded by Councillor Laird that Council GIVE SECOND READING TO CITY OF MERRITT ZONING AMENDMENT NO. 1 BYLAW NO. 1533, 1995. CARRIED
- 1070/95 Moved by Councillor McLean, seconded by Councillor Laird that Council schedule the Public Hearing for City of Merritt Zoning Amendment No. 1 Bylaw No. 1533, 1995 on Tues., Jan.9/96.

11. CORRESPONDENCE:

- a) **Potential Council Responses:**
1. T.N.R.D., Nov.24/95 - Appointments to Board of Directors.
- 1071/95 Moved by Councillor Laird, seconded by Councillor Typusiak that Council RECEIVE the T.N.R.D. letter of Nov.24/95 - Appointments to Board of Directors and APPOINT Mayor Clara Norgaard to the Board of Directors and Councillor Darryl McLean as the alternate director. CARRIED

CITY OF MERRITT, SPECIAL COUNCIL MEETING DEC.05/95

11. CORRESPONDENCE:

a) **Potential Council Responses:** - Cont'd.

2. Chamber of Commerce, Nov.29/95 - Santa Claus Parade.

1072/95 Moved by Councillor Typusiak, seconded by Councillor Cowan that Council RECEIVE the Chamber of Commerce letter of Nov.29/95 - Santa Clause Parade and APPROVE the Parade for Dec.9/95 along with a thank you to the Chamber for hosting the parade. CARRIED

3. Nicola Valley Health Care Society, Nov.27/95
- Letter of Support.

1073/95 Moved by Councillor Typusiak, seconded by Councillor Laird that Council RECEIVE the Nicola Valley Health Care Society letter of Nov.27/95 and RECOMMEND that a letter of support be provided to reinforce their application for funding a new CARE-A-VAN. CARRIED

b) **Receive:** Nil.

12. NEW BUSINESS:

a) Integrated Wood Services Ltd., Nov.30/95 - Work Program and Budget Related to Community Forest Licence Application.

1074/95 Moved by Councillor Typusiak, seconded by Councillor McLean that Council RECEIVE the Integrated Wood Services Ltd., Nov.30/95 - Work Program and Budget Related to Community Forest Licence Application and AUTHORIZE expenditure of \$10,790.00 in funds from surplus to enter into a contract with Integrated Wood Services Ltd., to prepare a proposal for a Community Forest Licence. CARRIED

b) Coldwater River Dikes

1075/95 Moved by Councillor McCormack, seconded by Councillor Typusiak that Council AUTHORIZE an expenditure of \$30,000.00 to be removed from reserves for repairs to the Coldwater River dikes. CARRIED

CITY OF MERRITT

MINUTES FOR THE REGULAR COUNCIL MEETING OF THE CITY OF MERRITT COUNCIL, TUESDAY, DECEMBER 12 , 1995 AT 7:30 P.M., CENTRAL SCHOOL LUNCHROOM, 1950 VOGHT STREET, MERRITT, B.C.

1. PRESENT:

COUNCIL:

Mayor - C.Norgaard
Councillors - D.Laird, B.Cowan, D.McLean, R.Typusiak, H.McCormack,
L.Miller

ADMINISTRATION:

Administrator - T.Day
Clerk - Y.Porada
Treasurer - S.Gill
Planner - F.Sinclair
Development Officer - J.Johnson
Confidential Secretary - B.Harrison

MEDIA:

Merritt Herald, Shaw Cable, Merritt News, NL Radio

Also present were ten (10) members of the General Public.

2. CALL TO ORDER:

Mayor Norgaard called the meeting to order at 7:32 p.m.

3. ADOPTION OF THE AGENDA:

a) Regular Council Meeting, Tues., Dec.12/95

1079/95 Moved by Councillor McCormack, seconded by Councillor Laird that Council ADOPT the Agenda for the Regular Council Meeting, Tues., Dec.12/95.

CARRIED

4. PUBLIC HEARING: Nil.

5. PETITIONS/DELEGATIONS: Nil.

6. ADOPTION OF THE MINUTES: Nil.

CITY OF MERRITT, REGULAR COUNCIL MEETING DEC.12/95

7. BUSINESS ARISING FROM THE MINUTES: Nil.

8. UNFINISHED BUSINESS: Nil.

9. REPORTS:

a) Mayor's Reports:

The T.N.R.D. Inaugural Meeting was held Fri., Dec.8/95 with the election of officers:

Chairman -	Vic Endean
Vice-Chairman -	Cliff Branchflower(Chair of Thompson Nicola Regional Hospital Board.)
Executive Committee -	Bob Ellis, Bruce McMahon, Rick Morgan, Steve Quinn, Carol Schaffer, John Ranta.

Proclamations:

Mayor Norgaard proclaimed January 15-31st, 1996 as Kinsmen's Mother's March Weeks and January 20-28th, 1996 as Gymnastics Awareness Week in the City of Merritt.

b) Liaisons' and Commissions'/Committees Reports:

1) Councillor Cowan -
Civic Properties and Recreation Commission -
i. Minutes of Wed., Nov.8/95 Meeting

1080/95 Moved by Councillor McLean, seconded by Councillor Laird that Council RECEIVE the Civic Properties and Recreation Commission Minutes for their Wed., Nov.8/95 Meeting. CARRIED

ii. Property Acquisition - S.E. corner of Sage St., and Clapperton Ave., - Referred to In-Camera Meeting.

Local Access Awareness - The next meeting will be in January.
Affordable Housing - The Annual General Meeting was held last week the they will be holding a workshop on Dec.18/95.

CITY OF MERRITT, REGULAR COUNCIL MEETING DEC.12/95

9. REPORTS:

b) Liaisons' and Commissions'/Committees Reports: - Cont'd.

- 2) **Councillor Laird -**
Public Works - Advised that snow removal crews have been working to clean up city streets after the recent snowfall and explained City policy.
Boundary Restructure - Rescind Committee

1081/95 Moved by Councillor Laird, seconded by Councillor McCormack that Council RESCIND the Boundary Restructure Committee and send a thank you letter to those persons that served on the Committee. **CARRIED**

Community Health Council - The next meeting will be in January, 1996.

- 3) **Councillor McCormack -**
Economic Development and Planning - The next meeting will be Dec.13/95 at 7 a.m.
NV Development Centre Liaison - The Annual General Meeting was held on Dec.6/95 with the election of officers. The chairman for 1996 will be George Mathieu.
- 4) **Councillor McLean -**
Airport - Merritt Flying Club - The next meeting will be Dec.14/95
Chamber of Commerce - The Santa Claus parade held on Dec.9/95 was very well attended.
- 5) **Councillor Miller -**
Protective Services & Public Safety - Nil.
South Central Union Board of Health - Nil.
Healthy Communities - Nil.
- 6) **Councillor Typusiak -**
Administration & Finance - Nil.
Environmental Advisory - The next meeting will take place Dec.13/95

c) Administration Reports:

1. Thompson-Nicola Regional District - November, 1995
Building Department Statistics.

1082/95 Moved by Councillor McCormack, seconded by Councillor Laird that Council RECEIVE the Thompson-Nicola Regional District - November, 1995 Building Department Statistics. **CARRIED**

CITY OF MERRITT, REGULAR COUNCIL MEETING DEC.12/95

9. REPORTS:

c) Administration Reports: - Cont'd.

2. C.B.C., Nov.2/95 - Agreement for CBC's use of Pump house #1, to be executed.

1083/95 Moved by Councillor Cowan, seconded by Councillor McCormack that Council RECEIVE the C.B.C. letter of Nov.2/95 and AUTHORIZE the Mayor and Clerk to EXECUTE the Agreement with C.B.C. for use of Pump house #1. CARRIED

3. Memo, Dec.4/95 - Development Permit DP1993-A

The DP1993-A involves an encroachment onto a easement that had been registered by the developer of the lands currently occupied by the Coquihalla Motor Inn, the Merritt Motor Inn, and the Travelodge on Voght Street. The easement was originally created to allow access off the highway to each of the three properties. All three properties have their access directly off the highway and it has been previously recommended by City Planning Department staff that the three properties owners cooperate and have the easement legally removed. As the easement is not registered by the City or a utility company, it is not the City's responsibility to uphold the easement restrictions.

1084/95 Moved by Councillor Laird, seconded by Councillor Miller that Council RECEIVE the Memo, Dec.4/95 Development Permit DP1993-A. CARRIED

1085/95 Moved by Councillor Cowan, seconded by Councillor Laird that Council APPROVE Development Permit DP 1993-A to permit the construction of the outdoor pool at the Merritt Motor Inn. CARRIED

4. Memo, Dec.6/95 - Bob McDonald and Dave Cunliffe, Lower Irvine Overall Development Plan and approval process.

1086/95 Moved by Councillor Laird, seconded by Councillor McCormack that Council RECEIVE the Memo, Dec.6/95 - Bob McDonald and Dave Cunliffe, Lower Irvine Overall Development Plan and approval process. CARRIED

1087/95 Moved by Councillor Laird, seconded by Councillor Cowan that Council AUTHORIZE staff to work with the Ministry of Transportation and Highways and the applicants to prepare a draft Terms of Reference for the traffic impact study which upon completion will be forwarded to Council for approval. CARRIED

CITY OF MERRITT, REGULAR COUNCIL MEETING DEC.12/95

9. REPORTS:

c) **Administration Reports:** - Cont'd.

5. Memo, Dec.5/95 - Location of new Canada Post Community Mail Boxes in Diamondvale Area.

1088/95 Moved by Councillor McLean, seconded by Councillor Laird that Council RECEIVE the Memo, Dec.5/95 - Location of new Canada Post Community Mail Boxes in Diamondvale Area. CARRIED

1089/95 Moved by Councillor Cowan, seconded by Councillor Laird that Council APPROVE Canada Post's proposal for new Community Mail Boxes to serve the Diamondvale Area and AUTHORIZE staff to work with Canada Post in setting up the new Community Mail Box Locations. CARRIED

10. BYLAWS:

- a) City of Merritt Terms and Conditions of Employment, Bylaw No. 1396, 1994 - **SUBMITTED FOR ADOPTION.**

1090/95 Moved by Councillor Laird, seconded by Councillor McLean that Council **ADOPT CITY OF MERRITT TERMS AND CONDITIONS OF EMPLOYMENT, BYLAW NO. 1396, 1994.** CARRIED

- b) City of Merritt Subdivision and Development Servicing Amendment Bylaw No. 1523, 1995 - **SUBMITTED FOR ADOPTION.**

1091/95 Moved by Councillor Miller, seconded by Councillor McCormack that Council **ADOPT CITY OF MERRITT SUBDIVISION AND DEVELOPMENT SERVICING AMENDMENT BYLAW NO. 1523, 1995.** CARRIED

- c) City of Merritt Remuneration and Expenses Amendment Bylaw No. 1524, 1995 - **SUBMITTED FOR ADOPTION.**

1092/95 Moved by Councillor McLean, seconded by Councillor Cowan that Council **ADOPT CITY OF MERRITT REMUNERATION AND EXPENSES AMENDMENT BYLAW NO. 1524, 1995.** CARRIED

- d) City of Merritt Official Community Plan Amendment Bylaw No. 1528, 1995, **SUBMITTED FOR THIRD READING.**

1093/95 Moved by Councillor McCormack, seconded by Councillor Laird that Council **GIVE THIRD READING TO CITY OF MERRITT OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 1528, 1995.** CARRIED

CITY OF MERRITT, REGULAR COUNCIL MEETING DEC.12/95

10. BYLAWS: - Cont'd.

At 8:04 p.m., Councillor Typusiak left the Meeting as he had obtained information regarding Bylaw No. 1530 after the Public Hearing and he felt he was no longer unbiased therefore should not be voting.

- e) City of Merritt Zoning Bylaw No. 1530, 1995, **SUBMITTED FOR THIRD READING.**

1094 /95 Moved by Councillor McCormack, seconded by Councillor Laird that Council **GIVE THIRD READING TO CITY OF MERRITT ZONING BYLAW NO. 1530, 1995.** CARRIED

At 8:06 p.m., Councillor Typusiak returned to the Meeting.

- f) City of Merritt Used or Second Hand Goods Regulation Bylaw No. 1536, 1995 - **SUBMITTED FOR ADOPTION.**

1095/95 Moved by Councillor Laird, seconded by Councillor Miller that Council **ADOPT CITY OF MERRITT USED OR SECOND HAND GOODS REGULATION BYLAW NO. 1536, 1995.** CARRIED

- g) Memo, Dec.7/95 - Development Permit Area Designation for Coquihalla Resources.

1096/95 Moved by Councillor Laird, seconded by Councillor McLean that Council **RECEIVE** the Memo, Dec.7/95 - Development Permit Area Designation for Coquihalla Resources. CARRIED

City of Merritt Official Community Plan Amendment Bylaw No. 1537, 1995. - **SUBMITTED FOR FIRST, SECOND READING.**

1097/95 Moved by Councillor Cowan, seconded by Councillor Laird that Council **GIVE FIRST READING TO CITY OF MERRITT OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO.1 537, 1995.** CARRIED

1098/95 Moved by Councillor McCormack, seconded by Councillor McLean that Council **GIVE SECOND READING TO CITY OF MERRITT OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 1537, 1995.** CARRIED

1099/95 Moved by Councillor Laird, seconded by Councillor McCormack that Council **SCHEDULE** the Regular Council Meeting of Jan.9/96 at 7:30 p.m. for the Public Hearing Date on City of Merritt O.C.P. Amendment Bylaw No. 1537, 1995. CARRIED

CITY OF MERRITT, REGULAR COUNCIL MEETING DEC.12/95

10. BYLAWS: - Cont'd.

At 8:10 p.m., five (5) members of the General Public left the Meeting with five (5) remaining.

h) Colletville Specified Area and Water/Sewer Projects.

- 1) City of Merritt Specified Area(Colletville) Establishment Bylaw No. 1538, 1995 - **SUBMITTED FOR FIRST, SECOND, AND THIRD READING.**

1100/95 Moved by Councillor Laird, seconded by Councillor McLean that Council **GIVE FIRST READING TO CITY OF MERRITT SPECIFIED AREA (COLLETTVILLE) ESTABLISHMENT BYLAW NO. 1538, 1995** CARRIED

1101/95 Moved by Councillor McLean, seconded by Councillor McCormack that Council **GIVE SECOND READING TO CITY OF MERRITT SPECIFIED AREA (COLLETTVILLE) ESTABLISHMENT BYLAW NO. 1538, 1995.** CARRIED

1102/95 Moved by Councillor McLean, seconded by Councillor Laird that Council **GIVE THIRD READING TO CITY OF MERRITT SPECIFIED AREA (COLLETTVILLE) ESTABLISHMENT BYLAW NO. 1538, 1995.** CARRIED

2) City of Merritt Water Specified Area (Colletville) Establishment and Loan Authorization Bylaw No. 1539, 1995 - Deferred to a future Meeting.

3) City of Merritt Sanitary Sewer Specified Area (Colletville) Establishment and Loan Authorization Bylaw No. 1540, 1995 - Deferred to a future Meeting.

11. CORRESPONDENCE:

a) **Potential Council Responses:**

1. Minister of Municipal Affairs, Nov.23/95 - Restructure Assistance Grant.

1103/95 Moved by Councillor Cowan, seconded by Councillor Typusiak that Council **RECEIVE** the Minister of Municipal Affairs letter of Nov.23/95 - Restructure Assistance Grant and thank the Minister for her assistance. CARRIED

CITY OF MERRITT, REGULAR COUNCIL MEETING DEC.12/95

11. CORRESPONDENCE:

a) **Potential Council Responses:** - Cont'd.

2. Union of British Columbia Municipalities, Dec.1/95 - RCMP Contract - 1996 Review.

1104/95 Moved by Councillor Miller, seconded by Councillor Cowan that Council RECEIVE the Union of British Columbia Municipalities letter of Dec.1/95 - RCMP Contract - 1996 Review. CARRIED

1105/95 Moved by Councillor Miller, seconded by Councillor McLean that Council APPOINT Councillors Miller and Typusiak, along with the Treasurer, S. Gill to an adhoc committee to review the 1996 RCMP Contract in regards to the increase in prisoner costs. CARRIED

b) **Receive:**

1. Liis Jeffries, Dec.3/95 - Thank you letter.
2. Union of British Columbia Municipalities, Dec.1/95 - 1996 UBCM Annual Report
3. Office of the Premier, Nov.21/95 - Beverage Container Management System.
4. Seyom Building Supplies, Dec.5/95 - Christmas Open House Invitation.
5. Nicola Valley Development Centre, Dec.14/95 - Christmas Open House Invitation, Newsletter.

1106/95 Moved by Councillor McLean, seconded by Councillor Cowan that Council RECEIVE the following correspondence:

1. Liis Jeffries, Dec.3/95 - Thank you letter.
2. Union of British Columbia Municipalities, Dec.1/95 - 1996 UBCM Annual Report
3. Office of the Premier, Nov.21/95 - Beverage Container Management System.
4. Seyom Building Supplies, Dec.5/95 - Christmas Open House Invitation.
5. Nicola Valley Development Centre, Dec.14/95 - Christmas Open House Invitation, Newsletter. CARRIED

At 8:25 p.m. three (3) members of the General Public left the Meeting with two (2) remaining.

CITY OF MERRITT, REGULAR COUNCIL MEETING DEC.12/95

12. NEW BUSINESS:

- a) There will be a hockey game between the Merritt Centennials and a combined Fire Department /RCMP team. The game will take place on Thurs., Dec.14/95 with proceeds going to the Food Bank.

13. ADJOURNMENT:

1107/95 Moved by Councillor McCormack, seconded by Councillor McLean that Council TERMINATE this Meeting at 8:30 p.m. and RECONVENE the Special In-Camera Meeting in the Library with the Mayor in the Chair. **CARRIED**

CERTIFIED CORRECT:

Clara R. Norgaard, MAYOR

Yvonne J. Porada, CLERK

CITY OF MERRITT

MINUTES, SPECIAL COUNCIL MEETING, MONDAY DECEMBER 18, 1995, 3:00 P.M. MEETING ROOM #1, CIVIC CENTRE CITY HALL, 2185 VOGHT STREET, MERRITT, B.C.

1. PRESENT:

COUNCIL:

Mayor - C.Norgaard
Councillors - L.Miller, D.Laird, H.McCormack, D.McLean

TNRD:

Directors - P.Lunzmann, B.McMahon

ADMINISTRATION:

Administrator - T.Day
Clerk - Y.Porada
Treasurer - S.Gill
Planner - F.Sinclair
Public Works Super. - A.Hunchuk
Recreation Manager - D.Mackey
Fire Chief - R.Finley
Aquatic Centre Manager - J.Norburn
Confidential Secretary - B.Harrison

MEDIA: Merritt Herald, Merritt News, NL Radio

2. CALL TO ORDER:

Mayor C.Norgaard called the Meeting to order at 3:12 p.m.

3. ADOPTION OF AGENDA:

a) Special Council Meeting, Mon., Dec.18/95

1111/95 Moved by Councillor McCormack, seconded by Councillor McLean that Council ADOPT the Amended Agenda for the Special Council Meeting, Mon., Dec.18/95 including:

5. NEW BUSINESS:

i) Building Inspector Vehicle.

CARRIED

CITY OF MERRITT, SPECIAL COUNCIL MEETING, MON., DEC.18/95

4. BYLAWS:

- a) City of Merritt Official Community Plan Amendment Bylaw No.1528, 1995. - **Submitted for Adoption.**

1112/95 Moved by Councillor Miller, seconded by Councillor McLean that Council **ADOPT City of Merritt Official Community Plan Amendment Bylaw No. 1528, 1995.** CARRIED

- b) City of Merritt Zoning Bylaw No. 1530, 1995 - **Submitted for Adoption.**

1113/95 Moved by Councillor McCormack, seconded by Councillor Miller that Council **ADOPT City of Merritt Zoning Bylaw No. 1530, 1995.** CARRIED

- c) City of Merritt Specified Area (Colletville) Establishment Bylaw No. 1538, 1995 - **Submitted for Adoption.**

1114/95 Moved by Councillor McLean, seconded by Councillor Miller that Council **ADOPT City of Merritt Specified Area (Colletville) Establishment Bylaw No. 1538, 1995.** CARRIED

5. NEW BUSINESS:

The Administrator and Treasurer investigated possible vehicles to be used by the Building Inspector and for general administrative use. The recommended vehicle was a 1995 Chevrolet Corsica at Brian Dafoe Motorcade Ltd.

1115/95 Moved by Councillor Laird, seconded by Councillor McLean that Council **AUTHORIZE** the expenditure of \$14,543.00 plus taxes to purchase a 1995 Chevrolet Corsica for the Building Inspector/General Administrative vehicle. CARRIED

6. ADJOURNMENT:

1116/95 Moved by Councillor Laird, seconded by Councillor McLean that Council **TERMINATE** this Meeting at 3:20 p.m. CARRIED

CERTIFIED CORRECT:

C.Norgaard, Mayor

Y.Porada, Clerk

CITY OF MERRITT

MINUTES, SPECIAL COUNCIL BUDGET MEETING OF THE CITY OF MERRITT COUNCIL, MONDAY, DECEMBER 18, 1995, CIVIC CENTRE CITY HALL, MEETING ROOM #1, 2185 VOGHT ST., MERRITT, B.C.

1. PRESENT:

COUNCIL:

Mayor - C.Norgaard
Councillors - D.McLean, H.McCormack, L.Miller, D.Laird, B.Cowan,
R.Typusiak.

TNRD:

Directors - P.Lunzmann, B.McMahon

ADMINISTRATION:

Administrator - T.Day
Clerk - Y.Porada
Treasurer - S.Gill
Public Works Super. - A.Hunchuk
Recreation Manager - D.Mackey
Planner - F.Sinclair
Fire Chief - R.Finley
Aquatic Centre Manager - J.Norburn
Confidential Secretary - B.Harrison

MEDIA: Merritt Herald, Merritt News, NL Radio, Merritt Morning Mirror

2. CALL TO ORDER:

Mayor C.Norgaard called the meeting to order at 3:13 p.m.

3. AGENDA, SPECIAL BUDGET WORKSHOP, MON., DEC.18/95

1117/95 Moved by Councillor Laird, seconded by Councillor McLean that Council ADOPT the Agenda for the Dec.18/95 Special Budget Meeting.

CARRIED

SPECIAL BUDGET MEETING, DEC.18/95

4. 1996 PROVISIONAL BUDGET:

a) NICOLA VALLEY AQUATIC CENTRE:

1118/95 Moved by Councillor Miller, seconded by Councillor Laird that Council RECEIVE the Nov.21/95 Memo from the Aquatic Centre Manager and DIRECTED the following schedule changes at the Aquatic Centre:

1. Close the pool at 8 p.m., on Fridays
2. Close the pool at 5 p.m., on Sundays
3. Open the pool at 12 noon on Saturdays. CARRIED

Directors Lunzmann and McMahon supported the schedule change.

These changes will result in a \$15,000 savings in the operating deficit.

At 4:05 p.m., Councillor Typusiak joined the meeting.

At 4:21 p.m., Councillor Cowan joined the meeting.

At 4:35 p.m., the two TNRD representatives left the meeting

b) REVIEW OF CURRENT SITUATION:

The Administrator reviewed the City's Surplus and Reserve Accounts to outline the various accounts that make up the total of \$1,744,00.00 in Surplus and Reserve Accounts.

c) UNCERTAINTIES AND ASSUMPTIONS:

The unknown variables in the budget planning were outlined such as snow removal costs, dike repairs, prisoner costs, the \$60,000.00 payment from Coquihalla Resources, and the proposed revenue drops from the TNRD. Expectations concerning new growth, interest revenue, revenue sharing grants from the boundary expansion are hopefully conservative and will yield additional revenue.

d) NEW OPERATING REVENUES FOR 1996:

Boundary Expansion and increased growth should result in an increase in revenues for 1996.

SPECIAL BUDGET MEETING, DEC.18/95

4. 1996 PROVISIONAL BUDGET: - Cont'd.

e) REVIEW OF GENERAL OPERATING FUND:

There is an anticipated increase of \$219,000.00 in taxation revenues resulting from the boundary expansion and a loss of revenue in relation to sale of fire and recreational services provided for Collettsville previously paid for by the TNRD and now provided by the City. The Information Centre will only be operated by the City for five months in 1996 so there revenue from the Souvenir Shop and the Concession will be reduced approximately \$21,500.00.

The grants for summer employment will be reduced as the number of students required will be reduced. There are grants to cover Collettsville Policing of \$62,500 per year for five years and \$133,000 for road maintenance for the next 4½ years along with \$60,000.00 from the Info Centre Sale to arrive at a total of \$7,829,753.00 in anticipated revenue for 1996.

Council added \$1,000.00 for the organization of the Labour Day Parade to Council expenditures for a total of \$106,500.00 which is \$22,900.00 less than 1995.

Collettsville expansion has resulted in the addition of a Confidential Secretary and additional easement and mapping costs to Administration Expenditures. The Finance Department has re-instated the fourth secretarial position at a cost of \$25,300.00 and added \$1,000 from computer reserves to the computer maintenance/program budget.

1119/95 Moved by Councillor McCormack, seconded by Councillor Laird that Council ALLOCATE \$2,200.00 to an Insurance Appraisal Reserve every year for three years rather than \$6,500.00 every third year. CARRIED

Police Protection Budget has increased \$118,800.00 over 1995 as a result of the Court Liaison position and the increased prisoner costs which were previously paid for by the Provincial Government.

Fire Protection Budget is increased \$48,700.00 due to the addition of a Fire Inspector position which will also cover the P.E.P. program.

The addition of a full-time Building Inspector will increase the budget for building inspection \$40,600.00 over 1995, but will be offset with an increase in revenues due to collection of building permit fees.

SPECIAL BUDGET MEETING, DEC.18/95

4. 1996 PROVISIONAL BUDGET:

e) REVIEW OF GENERAL OPERATING FUND: - Cont'd.

Development Services anticipates an increase of \$2,500.00 for large subdivision work planned for 1996, an increase of \$30,000.00 for Zoning and O.C.P. associated with Collettsville expansion and an elimination of \$27,400.00 for Economic Development programs (subject to Council's later direction).

Engineering Services increased \$4,700.00 basically due to Gary Laursen's services covering the Public Works Superintendent for vacation.

Roads and General Public Works Budget has increased \$63,500.00 due to increased payroll costs.

The Airport Maintenance budget has been reduced \$900.00 from 1995 to \$7,000.00.

Public Works Garage Budget has decreased by \$9,200.00.

Snow removal has been budgeted at \$15,000 for 1996, down \$10,000 from 1995 but this could change with the weather.

The Garbage Maintenance Budget total has been reduced \$45,400.00 due to reductions in payroll for the new one-man garbage trucks as opposed to two or three men per truck. This includes an increase in lease payments of \$34,500 to cover the new trucks and \$11,000 to purchase more new garbage bins.

The Cemetary Budget has decreased due to more cremations than burials.

The Information Centre Budget has decreased by \$18,000.00 as the City will be a tenant from May 1996 and costs will reflect the loss of space.

Recreation and Culture's Administration Budget reflects the reduction in wages as the Recreation Manager will be on maternity leave.

The Civic Centre Budget has been increased to allow for increased cleaning costs as the service provided has not been adequate.

Nicola Valley Aquatic Centre has had an increase in staffing costs and that will be neutralized by a decrease in weekend hours to maintain the operating deficit the same as 1995.

SPECIAL BUDGET MEETING, DEC.18/95

4. 1996 PROVISIONAL BUDGET:

e) REVIEW OF GENERAL OPERATING FUND: - Cont'd.

The Nicola Valley Memorial Arena Budget has been reduced by \$7,900.

The Parks Payroll - Benefit has been shifted to the Public Works Budget therefore it has been eliminated.

Facility Maintenance for the rental property next to the Curling Rink has decreased by \$200 to \$1,300.

The Library Budget has been eliminated with the sale of the library building.

The Youth Centre Budget for maintenance has been reduced by \$500.

The Lawn Bowling Facility has had their budget increased by \$3,300 in order to provide new boards.

Fiscal Services have had their budget reduced by 50% to \$521,000 mainly due to reductions in capital contributions.

1120/95 Moved by Councillor Laird, seconded by Councillor McLean that Council RECESS this meeting at 5:45 and resolve into an in-camera meeting with the Mayor in the chair, excluding the general public. CARRIED

At 6:52 p.m., Mayor Norgaard reconvened the meeting with the media present.

1122/95 Moved by Councillor Cowan, seconded by Councillor Laird that Council INCLUDE the Fire Inspector position as part of the 1996 Provisional Budget as presented. CARRIED

Councillors McCormack and McLean opposed motion 1122/95 and Mayor Norgaard, Councillors Cowan, Laird, Miller and Typusiak supported the motion.

f) DISCRETIONARY SPENDING:

1123/95 Moved by Councillor McLean, seconded by Councillor Laird that Council APPROVE a Grant-In-Aid to the RCMP Auxiliary of \$2,500, the same as that approved in 1995. DEFEATED

Councillors Cowan, Miller, McLean, and Typusiak opposed motion 1123/95 and Mayor Norgaard, Councillors McLean and McCormack supported the motion.

SPECIAL BUDGET MEETING, DEC.18/95

4. 1996 PROVISIONAL BUDGET:

f) DISCRETIONARY SPENDING: - Cont'd.

1124/95 Moved by Councillor Typusiak, seconded by Councillor McCormack that Council APPROVE a Grant-In-Aid to the Merritt RCMP Auxiliary of \$3,450 for 1996. CARRIED

The vote for Motion 1124/95 was unanimous.

1125/95 Moved by Councillor Typusiak, seconded by Councillor Laird that Council APPROVE a Grant-In-Aid to the Nicola Valley Arts Council of \$4,300 for 1996. CARRIED

The vote for Motion 1125/95 was unanimous.

1126/95 Moved by Councillor McLean, seconded by Councillor Typusiak that Council DENY a Grant-In-Aid request from the Kinsmen Club of Merritt. CARRIED

The vote for Motion 1126/95 was unanimous.

1127/95 Moved by Councillor McLean, seconded by Councillor Miller that Council DENY a Grant-In-Aid request from the Royal Canadian Legion Branch 96. CARRIED

The vote for Motion 1127/95 was unanimous.

1128/95 Moved by Councillor Typusiak, seconded by Councillor Miller that Council DENY a Grant-In-Aid request from the Merritt Gymnastics Club. CARRIED

The vote for Motion 1128/95 was unanimous.

1129/95 Moved by Councillor Miller, seconded by Councillor Cowan that Council APPROVE a Grant-In-Aid to the Nicola Valley Museum and Archives Association of \$25,000 for 1996. CARRIED

Councillors McLean and Laird opposed motion 1129/95 and Mayor Norgaard, Councillors Cowan, Miller, Typusiak, and McCormack supported the motion.

1130/95 Moved by Councillor Typusiak, seconded by Councillor McLean that Council DENY a Grant-In-Aid request from the Merritt Community Choir. CARRIED

The vote for Motion 1130/95 was unanimous.

SPECIAL BUDGET MEETING, DEC.18/95

4. 1996 PROVISIONAL BUDGET:

f) DISCRETIONARY SPENDING: - Cont'd.

1131/95 Moved by Councillor Typusiak, seconded by Councillor Laird that Council DENY a Grant-In-Aid request from the Nicola Valley Affordable Housing Society. CARRIED

Councillor Cowan opposed motion 1131/95 and Mayor Norgaard, Councillors Miller, McLean, Laird, Typusiak, and McCormack supported the motion.

The total of Grants-In-Aid approved for 1996 is \$32,750.00. The subtotal left in discretionary spending is \$554,050.00.

1132/95 Moved by Councillor Typusiak, seconded by Councillor Laird that Council ALLOCATE \$1,500 from 1995's surplus to Trash/Bash. CARRIED

1133/95 Moved by Councillor Laird, seconded by Councillor McLean that Council APPROVE \$117,750 in discretionary spending for Administration and Planning in 1996. CARRIED

1134/95 Moved by Councillor Typusiak, seconded by Councillor Laird that Council APPROVE the expenditure of \$12,900 plus tax for the proposal from Jonathan R. Huggett for consulting services to design/build the Merritt City Hall. CARRIED

1135/95 Moved by Councillor Laird, seconded by Councillor Cowan that Council ADD \$3000 to the Protective Services Budget for boundary and last hydrant markers. CARRIED

Councillor McLean opposed motion 1135/95 and Mayor Norgaard, Councillors Miller, McCormack, Cowan, Typusiak and Laird supported the motion.

1136/95 Moved by Councillor Laird, seconded by Councillor Miller that Council APPROVE \$32,500 in discretionary spending for Protective Services for 1996. CARRIED

Councillor McLean opposed motion 1136/95 and Mayor Norgaard, Councillors Miller, McCormack, Cowan, Typusiak and Laird supported the motion.

SPECIAL BUDGET MEETING, DEC.18/95

4. 1996 PROVISIONAL BUDGET:

- f) DISCRETIONARY SPENDING: - Cont'd.
- 1137/95 Moved by Councillor Laird, seconded by Councillor Cowan that Council ALLOCATE \$11,000 from the Storm Drain Reserve for the construction of storm drains at the southeast corner of Nicola Avenue and Houston Streets. CARRIED
- 1138/95 Moved by Councillor McCormack, seconded by Councillor McLean that Council APPROVE \$209,400 in discretionary spending for Road Construction for 1996. CARRIED
- 1139/95 Moved by Councillor Laird, seconded by Councillor McLean that Council APPROVE \$110,000 in discretionary spending for Sidewalk Construction in 1996. CARRIED
- 1140/95 Moved by Councillor Laird, seconded by Councillor McCormack that Council ALLOCATE \$242,000 from the Equipment Reserve for the purchase of Public Works Equipment in 1996. CARRIED
- 1141/95 Moved by Councillor Laird, seconded by Councillor McLean that Council APPROVE \$23,500 in discretionary spending for used oil storage, airport patching, a Mine Shaft Water Study and monitoring program on the Bench in 1996. CARRIED
- 1142/95 Moved by Councillor Typusiak, seconded by Councillor Laird that Council REJECT requests for \$4,000,000 in discretionary spending for rebuilding the airport runway, the \$ 210,000 for horizontal drilling on the Bench, and the \$700,000 for a berm below the Bench due to financial constraints of the 1996 Budget. CARRIED
- 1143/95 Moved by Councillor Typusiak, seconded by Councillor Cowan that Council APPROVE \$60,600 in discretionary spending for Recreation. CARRIED
- 1144/95 Moved by Councillor Typusiak, seconded by Councillor Laird that Council APPROVE the 1996 General Revenue Fund Budget and the 1996 General Capital Fund Budget as presented including the applicable amendments as noted above. CARRIED

At 8:55 p.m. Council RECESSED for a five (5) minute break, and re-convened at 9:00 p.m.

SPECIAL BUDGET MEETING, DEC.18/95

4. 1996 PROVISIONAL BUDGET:

f) DISCRETIONARY SPENDING: - Cont'd.

- 1145/95 Moved by Councillor McCormack, seconded by Councillor Laird that Council APPROVE the Water Reserve Fund Budget of \$421,200 plus an additional \$3,500 for the 1996 Water Conservation Program as presented with a \$183,800 Surplus for 1996. CARRIED
- 1146/95 Moved by Councillor Laird, seconded by Councillor Cowan that Council APPROVE the Water Capital Fund Budget of \$2,060,158 as presented. CARRIED
- 1147/95 Moved by Councillor Typusiak, seconded by Councillor Laird that Council APPROVE the Water Fund Discretionary Spending Budget of \$97,500.00 for 1996. CARRIED
- 1148/95 Moved by Councillor Laird, seconded by Councillor McCormack that Council APPROVE the Sewer Revenue Fund Budget of \$578,000 as presented with a \$163,700 surplus for 1996. CARRIED
- 1149/95 Moved by Councillor McLean, seconded by Councillor Miller that Council APPROVE the Sewer Capital Fund Budget of \$4,000,000 as presented. CARRIED
- 1150/95 Moved by Councillor Typusiak, seconded by Councillor Laird that Council APPROVE the Sewer Fund Discretionary Spending Budget of \$310,000.00 for 1996. CARRIED

Urban Systems will be making a presentation on the Long Term Sewer Study at the Special Council Meeting on Tuesday, January 16, 1996.

5. ADJOURNMENT:

- 1151/95 Moved by Councillor Typusiak, seconded by Councillor Cowan that Council TERMINATE this meeting at 9:35 p.m. CARRIED

CERTIFIED CORRECT:

Clara R. Norgaard, Mayor

Yvonne J. Porada, Clerk

SCHOOL DISTRICT NO. 31 (MERRITT)

SUPERINTENDENT OF SCHOOLS
MICHAEL E. HENDERSON
PHONE (604) 378-2022

ADMINISTRATION OFFICE
P.O. BAG 4100 - MERRITT, B.C. - VOK 2B0

SECRETARY-TREASURER
H. BRUCE TISDALE, C.G.A.
PHONE (604) 378-5161
FAX (604) 378-6263

— LEARNING FOR TODAY AND TOMORROW —

1995 12 05

City of Merritt
P.O. Box 189
Merritt, B.C.
VOK 2B0

Attention: Tom Day,
Administrator

Dear Mr. Day:

Re: Merritt Bench Crosswalk

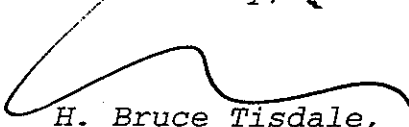
At a Regular Meeting held on December 4, 1995, the Board of School Trustees received the letter from Roberta Harrison dated November 24, 1995 in regard to the Merritt Bench crosswalk.

The Board has agreed to refer this to the Safety Committee of the District to meet with the liaison of the Public Works Department of the City in order to address the issue of school crosswalks.

The Board will be requesting information from School Parent Advisory Councils in regard to concerns they may have on the safety of crosswalks in their schools. A report will be brought to the Board, with a copy to City Council, once all the information has been received.

If you have further questions, please contact the writer.

Yours truly,


H. Bruce Tisdale,
Secretary-Treasurer

HBT/sd

Agenda

CITY OF MERRITT

DEC 08 1995

RECEIVED

December 18, 1995

File: 7055010.1 (532)

City of Merritt
P.O. Box 189
2185 Voght Street
MERRITT, BC V0K 2B0

Agenda

Attention: Tom Day, Administrator

HORIZONTAL DRAINS - PARKER DRIVE

As requested I have done a little checking into the above. I spoke with:

- ♦ Merv Milligan, P.Eng.
- ♦ Terry Harbicht, P.Eng.
Sr. Geotechnical Engineer with MOTH - Kamloops Region
- ♦ Kevin Turner, P.Eng - Agra Environmental
(Who discussed it with a member of their firm who is familiar with horizontal drains and Parker Drive)

The general consensus is that horizontal drains are a very site specific solution. To maximize the chances of success it is necessary to have full knowledge of the soil conditions and overall groundwater regime.

They are generally considered expensive to install, since a specialized drill rig is required and the bits which are utilized are "sacrificial" (ie. left in the ground). Apparently MOTH, who use horizontal drains extensively, have their own "Ardvark" drill rig to install them. MOTH also indicated that there can be significant maintenance costs. Each drain should be flushed annually and in some cases depending on water chemistry, this may have to be done with an acid solution.

There are a couple of places near Merritt where horizontal drains have been used. MOTH indicates that there is a cut, 10-15 miles south of Kamloops on the old Merritt highway, also there is a location along Coldwater Road south of the City, which is reportedly between the Trans-Mountain and CPR rights-of-way.

URBAN
SYSTEMS
LTD.

204-10711 CAMBIE ROA.
RICHMOND, BC
V6X 3G5
T: 604.273.8700
F: 604.273.8752

7 ST. PAUL STREET WEST
KAMLOOPS, BC
V2C 1E9
T: 604.374.8311
F: 604.374.5334

104A-1815 KIRSCHNER ROAL
KELOWNA, BC
V1Y 4N7
T: 604.762.2517
F: 604.763.5266

140-2723 37TH AVE. N.E.
CALGARY, ALBERTA
T1Y 5R8
T: 403.291.1193
F: 403.291.1374

203-625 FRONT STREET
NELSON, BC
V1L 4B6
T: 604.352.9774
F: 604.352.5322

10142-101 AVENUE
FORT ST. JOHN, BC
V1J 2B3
T: 604.785.9697
F: 604.785.9691

In summary horizontal drains appear to be a reasonably common approach to stabilizing land slides where groundwater is an issue. Their success seems to be very site and soil specific and may depend on hitting a specific soil layer.

Having said the above I'm afraid there is not anyone at Urban Systems who can comment on the possible effectiveness of horizontal drains in the specific conditions on Parker Drive. I can think of three possible ways to try and get a handle on this.

First, would be to ask Merv Milligan to provide an estimate of the "risk cost" of the proposed works. "Risk cost" is often used with vertical wells to quantify the amount of money you would likely spend before you were reasonably sure if you were successful. Second, would be to have an independent hydrogeologist/geotechnical engineer review all work to date and provide an opinion. However, in the end this would be just another opinion. Finally, part of the proposed system say one out of the three proposed "fans" could be installed. This would involve significant costs as well as ongoing monitoring (likely for three or four years) to determine if it was successful.

As noted, success with horizontal drains appears to be very site-specific. The second option above, therefore, seems to offer the best choice of providing Council with additional assurance, without any preconceived ideas.

As you know, since you originally asked me to comment on the likely effectiveness of horizontal drains, Alec and I have met with Eric Beresford, P.Eng., of the Ministry of Energy, Mines and Petroleum Resources, and Merv Milligan, P.Eng., to inspect the old mine shaft North of Ponderosa Drive. Based on this inspection, I believe it is important to take a bigger picture view and try to understand the root cause of the problem, rather than simply installing the drains.

In the ten years I have worked with the City, movement of houses along Parker Drive has become an issue on two or three occasions. It seems to start, becomes a problem for awhile, then subsides. While the problem may come and go, my sense is that the City's potential liability has continued and will continue to rise.

I have never inspected any of the affected structures so I don't know the extent of damage so far. However, it seems to me that at some point, assuming continued periodic movement, the level of distress or damage may become significant, leading to potential liability. Similarly I do not recall ever seeing any comments as to the likelihood or factors which might cause rapid catastrophic failure - with very serious liability implications.

Based on the above, it would appear prudent for the City to embark on a program which in the end will result in a permanent cessation of movement. There are several issues to be addressed. The first is to obtain a clear picture of what triggers the movement. To do this it is necessary to record:

- when (and how much) the houses move;
- groundwater elevations along Parker Drive.

This information could then be correlated with weather and other conditions. This would also provide a check on the effectiveness of the following steps.

A few years ago Grant Parker of our office set up a temporary system to record house movements. This could likely be modified for an ongoing program at a modest cost (installing a couple of permanent benchmarks, and permanent reflectors, etc). Gary Larson of your staff has the necessary equipment to conduct the ongoing monitoring. Similarly, there are a number of well points along Parker Drive, these could be recorded regularly. Depending on their location a few more could be installed on the advice of a hydrogeologist.

Based on previous work it appears groundwater levels in the vicinity of the houses is a key issue. The next item should therefore be a program to determine the likely source (or sources) of groundwater, and what factors affect its volume and level.

Based on the above information, it should then be possible to determine if the most cost effective solution is to address the groundwater at the source(s) or at Parker Drive (likely via horizontal drains), or is it necessary to do both.

To address the source issues I have requested information on existing mine shafts from Energy Mines and Petroleum resources. Bruce Mader of the Ministry, indicates there may be five or six more shafts. However, he is continuing to research the exact locations. Once we receive this I believe a drilling/exploration program will be required. Based on the information generated in the above steps, I believe the City will then be in a good position to determine the most cost effective solution to the problem.

There are two other issues, which I think are important related to development of the Crown Lands. At present this area has a fair bit of vegetation which likely transpires significant volumes of water into the air.

With development rain water will be concentrated. Water from the roads will be collected and removed via the storm sewer. However, traditionally in Merritt water from roofs, etc. is discharged onto the ground. Will the net effect of this be to reduce or increase the volume of water going into the ground, and not being taken up by trees, etc.? What, if any, might the effect of this water be on Parker Drive?

I believe this is an important question which should be addressed. Providing storm sewer services to each lot to collect water from roofs will significantly affect the size and cost of the storm sewer. However, not taking appropriate steps could exacerbate the Parker Drive problems, or alternately undermine any remedial actions taken in the meantime.

The final issue relates to utility trenches in the Crown Lands area. At present, it appears that water from the mine shaft north of Ponderosa Drive may be flowing along the sanitary sewer trench down to Parker Drive. If this is the case, it may be necessary to install "check" or "trench" dams to discourage groundwater from following the trenches. Again this will tend to raise servicing costs in the Crown Lands area. However, if it is found necessary, it could also avoid problems later on in the existing houses below.

I hope the above is of assistance. Please call if you would like to discuss any of it further, or if there are specific questions I have not addressed.

Have a happy Christmas.

Yours truly,

URBAN SYSTEMS LTD.



Brian H. Hobbs, P.Eng.

:ceg

CITY OF MERRITT

BYLAW NO.1532

A BYLAW TO AMEND THOMPSON-NICOLA REGIONAL DISTRICT NICOLA VALLEY OFFICIAL SETTLEMENT PLAN BYLAW NO. 939, 1985.

WHEREAS, the Thompson-Nicola Regional District has adopted a "Nicola Valley Official Settlement Plan Bylaw No. 939, 1985".

AND WHEREAS, the City of Merritt has extended its boundaries, being "Collettville and Other Areas" west, east and north of the City, and said areas were incorporated into the City of Merritt Supplementary Letters Patent on November 16th, 1995;

AND WHEREAS, pursuant to the City of Merritt Supplementary Letters patent dated November 16th, 1995, Council has the authority and finds it desirable to amend the Thompson-Nicola Regional District "Nicola Valley Official Settlement Plan Bylaw No. 939, 1985";

NOW THEREFORE, the Council of the City of Merritt in open meeting assembled, hereby enacts as follows:

1. That this bylaw shall be cited as **"CITY OF MERRITT OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 1532, 1995"**.
2. That the Thompson-Nicola Regional District Nicola Valley Official Settlement Plan Bylaw No. 939, 1985 is hereby **AMENDED** by changing the land use designation on District Lot 3638, Kamloops Division Yale District, except (1) plans 37177 and 43275, & (2) part lying north of Plan 43275 as shown shaded on Schedule "A", attached to and forming part of this bylaw, from Rural Resource to Urban Residential.
3. That the Thompson-Nicola Regional District Nicola Valley Official Settlement Plan Map be **AMENDED** to depict the change.

**CITY OF MERRITT
BYLAW NO.1532**

Page 2 – Cont'd.

READ A FIRST TIME THIS 5th day of December 1995

READ A SECOND TIME THIS 5th day of December 1995

PUBLIC HEARING HELD THIS day of 1995

READ A THIRD TIME THIS day of 1995

ADOPTED THIS day of 1995.

C.R. Norgaard, MAYOR

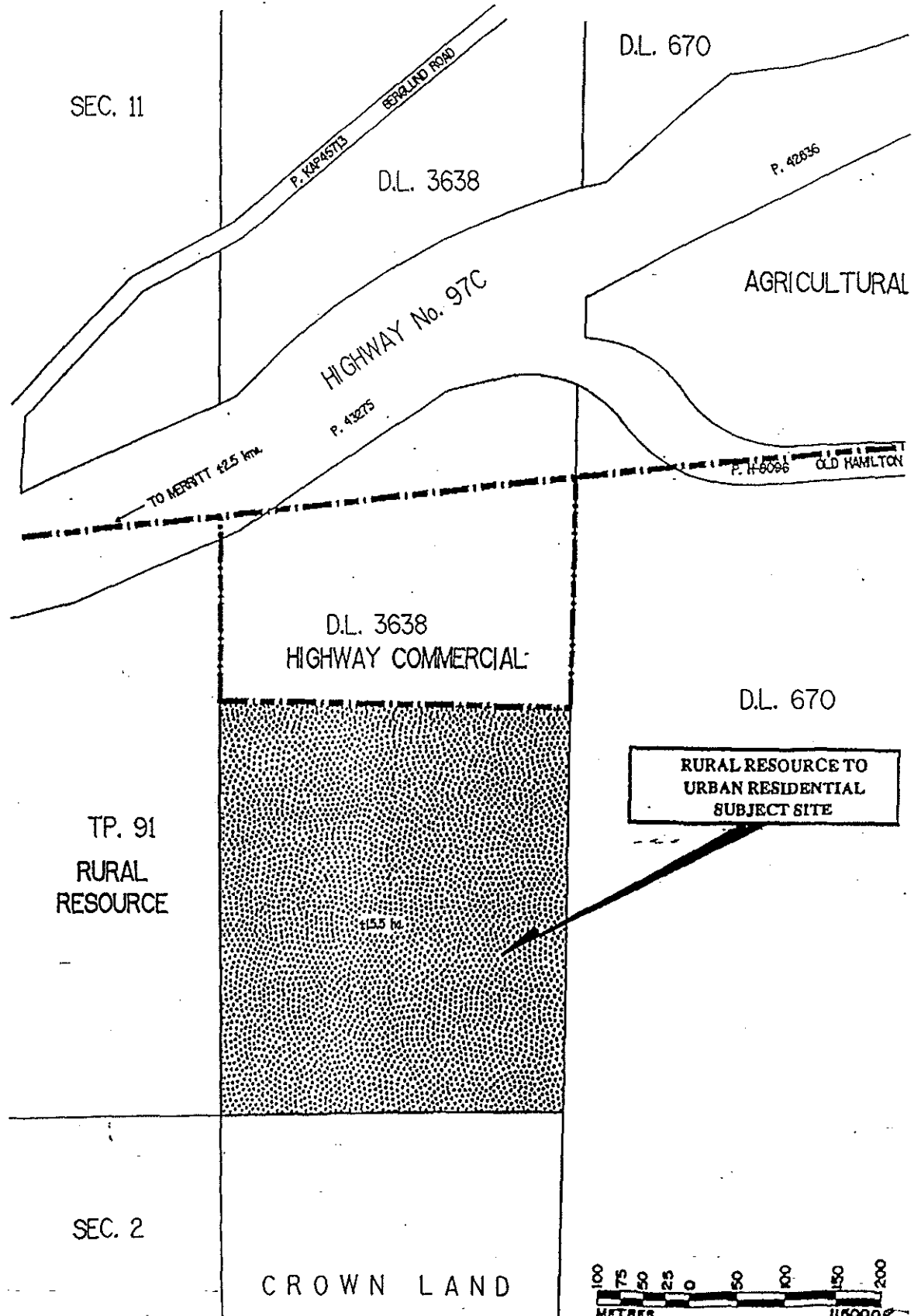
Y.J. Porada, CLERK

47

CITY OF MERRITT

BYLAW NO. 1532

SCHEDULE "A"



CITY OF MERRITT
BYLAW NO. 1533

**A BYLAW TO AMEND THOMPSON-NICOLA REGIONAL DISTRICT
ZONING BYLAW NO. 940, 1985.**

WHEREAS, the Thompson-Nicola Regional District has adopted a "Zoning Bylaw No. 940, 1985";

AND WHEREAS, the City of Merritt has extended its boundaries, being "Collettsville and Other Areas" west, east and north of the City, and said areas were incorporated into the City of Merritt Supplementary Letters patent on November 16th, 1995;

AND WHEREAS, pursuant to the City of Merritt Supplementary Letters patent dated November 16th, 1995, Council has the authority, and finds it desirable to amend the Thompson-Nicola Regional District "Zoning Bylaw No. 940, 1985";

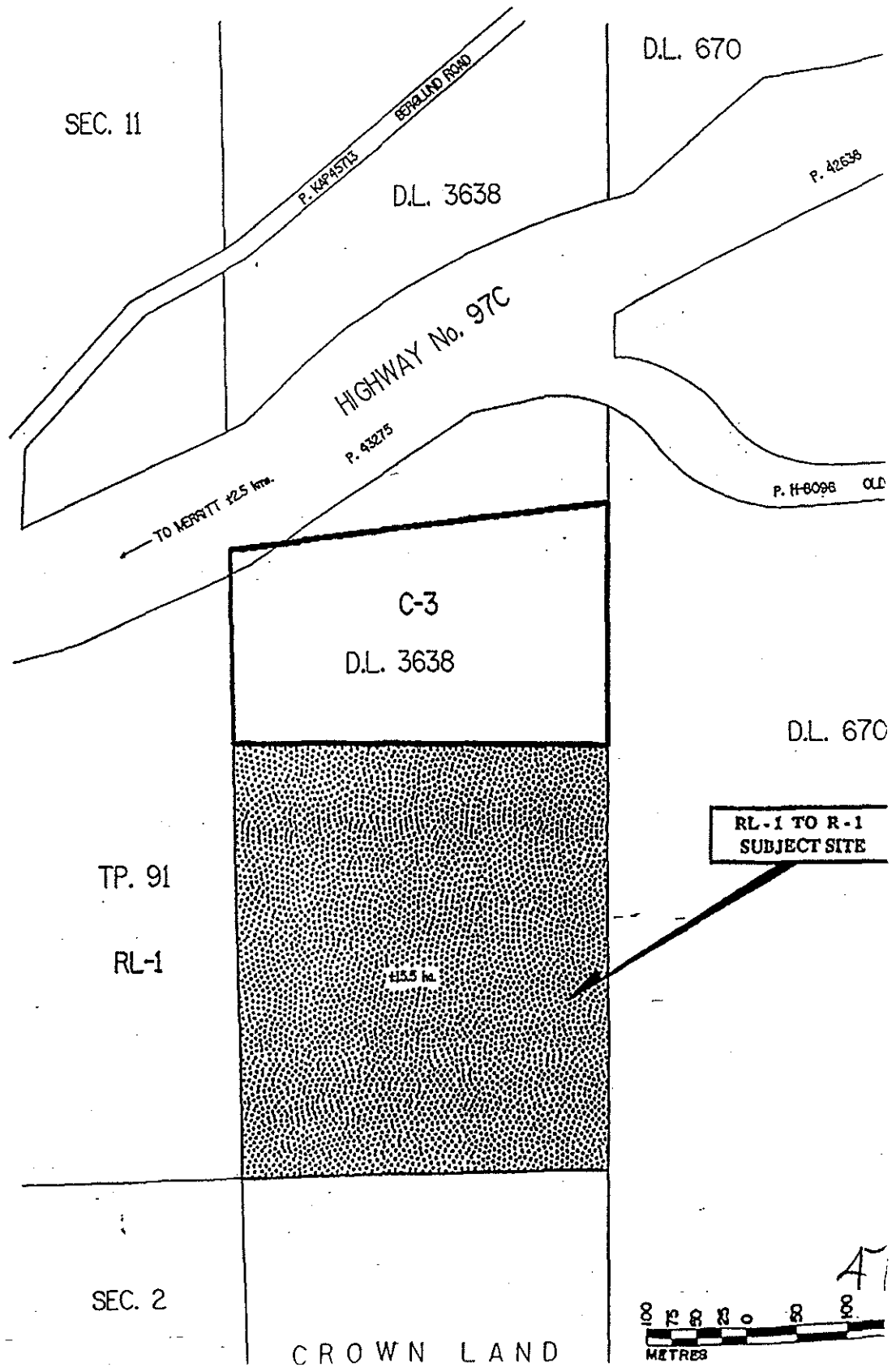
NOW THEREFORE the Council of the City of Merritt in open meeting assembled, enacts as follows:

1. That this bylaw shall be cited as **"CITY OF MERRITT ZONING AMENDMENT BYLAW NO. 1533, 1995"**.
2. That the Thompson-Nicola Regional District Zoning Bylaw No. 940, 1985 is hereby **AMENDED** by changing the zoning on District Lot 3638, Kamloops Division Yale District, except (1) plans 37177 and 43275, & (2) part lying north of Plan 43275 as shown shaded on Schedule "A", attached to and forming part of this bylaw, from RL-1 (Rural Resource) zone to R-1 (Urban Residential) zone.
3. That the Thompson-Nicola Regional District Zoning Bylaw Map be **AMENDED** to depict the change.

CITY OF MERRITT

BYLAW NO. 1533

SCHEDULE "A"



CITY OF MERRITT
BYLAW NO. 1537

**A BYLAW TO AMEND CITY OF MERRITT OFFICIAL COMMUNITY PLAN
BYLAW NO. 1460, 1994.**

WHEREAS the Council of the City of Merritt has adopted an Official Community Plan pursuant to Section 944 of the *Municipal Act (RSBC 1979)*;

AND WHEREAS the Council of the City of Merritt wishes to amend the City of Merritt Official Community Plan;

AND WHEREAS the Council of the City of Merritt has examined the proposed amendment in conjunction with its most recent capital expenditure program under Section 266 of the Municipal Act, and any waste management plan or economic strategy plan that is applicable in the municipality to ensure consistency between them;

AND WHEREAS the Council of the City of Merritt has held a Public Hearing on the proposed amendment to the Official Community Plan.

NOW THEREFORE the Council of the City of Merritt in open meeting assembled, hereby enacts as follows:

1. That this bylaw shall be cited as **"CITY OF MERRITT OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 1537, 1995"**.
2. That the City of Merritt Official Community Plan Bylaw No. 1460, 1994 is hereby AMENDED as follows:
 - a) That Schedule "C" of City of Merritt Official Community Plan Bylaw No. 1460, 1994 is amended by:
 - i) **ADDING Schedules "A" and "B" Development Permit Guidelines attached to and forming part of this bylaw, thereto.**
3. That Schedules "A" and "B" Development Permit Guidelines of this bylaw are **ADDED** to City of Merritt Official Community Plan Bylaw No. 1460, 1994, as part of Schedule "C".

**CITY OF MERRITT
BYLAW NO. 1537
Page 2 – Cont'd.**

READ A FIRST TIME THIS 12th day of December 1995

READ A SECOND TIME THIS 12th day of December 1995

PUBLIC HEARING HELD THIS day of 1995

READ A THIRD TIME THIS day of 1995

ADOPTED THIS day of 1995.

C.R. Norgaard, MAYOR

Y.J. Porada, CLERK

AC

CITY OF MERRITT

BYLAW NO. 1537

SCHEDULE "A"

1. Legal Description

District Lot 3638, Kamloops Division Yale District

- 1) Plans 37177 and 43275 &
 - 2) That Part lying North of Plan 43275
- Hamilton Hill road

2. Basis For Designation

Designate as a development permit area pursuant to Section 945 (4)(b) (Protection of Development From Hazardous Conditions) and Section 945 (4)(e) (Form and Character of Commercial Development) of the Municipal Act.

3. Justification

This site is located at the entrance to Merritt. The location and commercial uses will impact both residential development and the adjacent lands within the Agricultural Land Reserve. Environmental constraints exist on the property with respect to ground water and storm sewer.

A. Protection of Development From Hazardous Conditions

This property is located in an area which is topographically varied and presents geotechnical and hydrological concerns. Development will be subjected to these constraints and the objective of the designation is to protect the site from these hazardous conditions.

B. Form and Character of Commercial Development

The objective of designating this site is to ensure that buildings, signs, fences, parking and lighting are designed to convey a favourable impression of Merritt and the development does not negatively impact on the adjacent major transportation facilities.

4. Guidelines

.1 Access points should be located to allow separate ingress and egress to parking areas for the following:

1. Car and small truck traffic.
2. Commercial Transport Vehicles, Recreational Vehicles and Buses.

The access for vehicles listed in No. 2 shall provide for proper and full turning radius to allow safe turning and stacking.

All access intersections shall be designed to collector intersection standards as per City of Merritt Subdivision and Development Servicing Bylaw No. 1187. Collector Standards shall be a minimum only and further design beyond these requirements may be a necessity.

.2 Parking shall be separated so as to provide adequate parking for the following:

1. Cars and small trucks.
2. Commercial Transport Vehicles, Recreational Vehicles, Buses.

Parking areas shall be designed to accommodate safe pedestrian movement within the parking areas.

Parking areas for Commercial Transport Vehicles, Recreational Vehicles and Buses shall provide pedestrians buffered walkways within this parking area to minimize the interaction between these large vehicles and pedestrians.

A landscaped strip shall be provided where parking abuts a roadway.

Parking will be designed to facilitate on site traffic circulation. No off-site parking shall be permitted and this condition shall form part of the Development Permit.

.3 Geotechnical

All Geotechnical reports to be completed by a professional engineer competent in Geotechnical investigation. Development Plans shall be provided to Council which will include the following:

- a. Geotechnical reports which stipulate the requirements for constructing roadways and parking lots to ensure these areas are adequate for their intended use. These reports will define materials to be used and methods to be used to ensure the road and parking lots meet City Standards.
- b. A full detailed topographical evaluation of the stability of the subject property and surrounding properties. The extent of investigation of surrounding properties shall be the responsibility of the applicants engineer and the report shall be originally signed and sealed by the engineer.

.4 Drainage

All Drainage reports to be completed by a professional engineer competent in storm sewer design. Development Plans shall be provided to Council which will include the following:

- a. Storm Sewer reports which identifies how all on-site drainage will be contained on-site.
- b. Building design must tie all roof drainage into the main storm sewer system.
- c. The effect of any new storm drainage volumes at the point of discharge or catchment area. If the system enters a Ministry of Transportation and Highways drainage catchment area the approval of the Ministry of Transportation and Highways will be required before the Development Permit is approved by Council.
- d. How the proposal will maintain and connect existing natural drainage courses to the main storm sewer system and that no upstream effects occur as a result of any alteration of existing natural drainage courses. All existing drainage courses must be reviewed and appropriate measures taken to ensure they are not impeded in any way.

.5 Hydrological

All Hydrological reports to be completed by a professional engineer competent in Hydrological investigation. Development Plans shall be provided to the City which will include the following:

1. A report outlining the ground water and surface water characteristics of the subject property and surrounding properties. This report shall identify any intervention required or development constraints which may impede or affect development of the subject site. The report shall be detailed and comprehensive so as to guide the development potential of the property.
2. Identify all hydrological constraints of the subject property. The report will go so far as to identify areas which no building can occur if such areas exist.
3. All potential building sites must be reviewed individually to identify site specific constraints.

.6 Form and Character

Building form and massing should adhere to the following guidelines:

- a. Diversity should be provided in building heights.
- b. Large buildings should be articulated with offsetting and planting to give the impression of smaller blocks.
- c. A landscaped buffer shall be established around all off street parking areas to act as a buffer strip to adjacent uses.

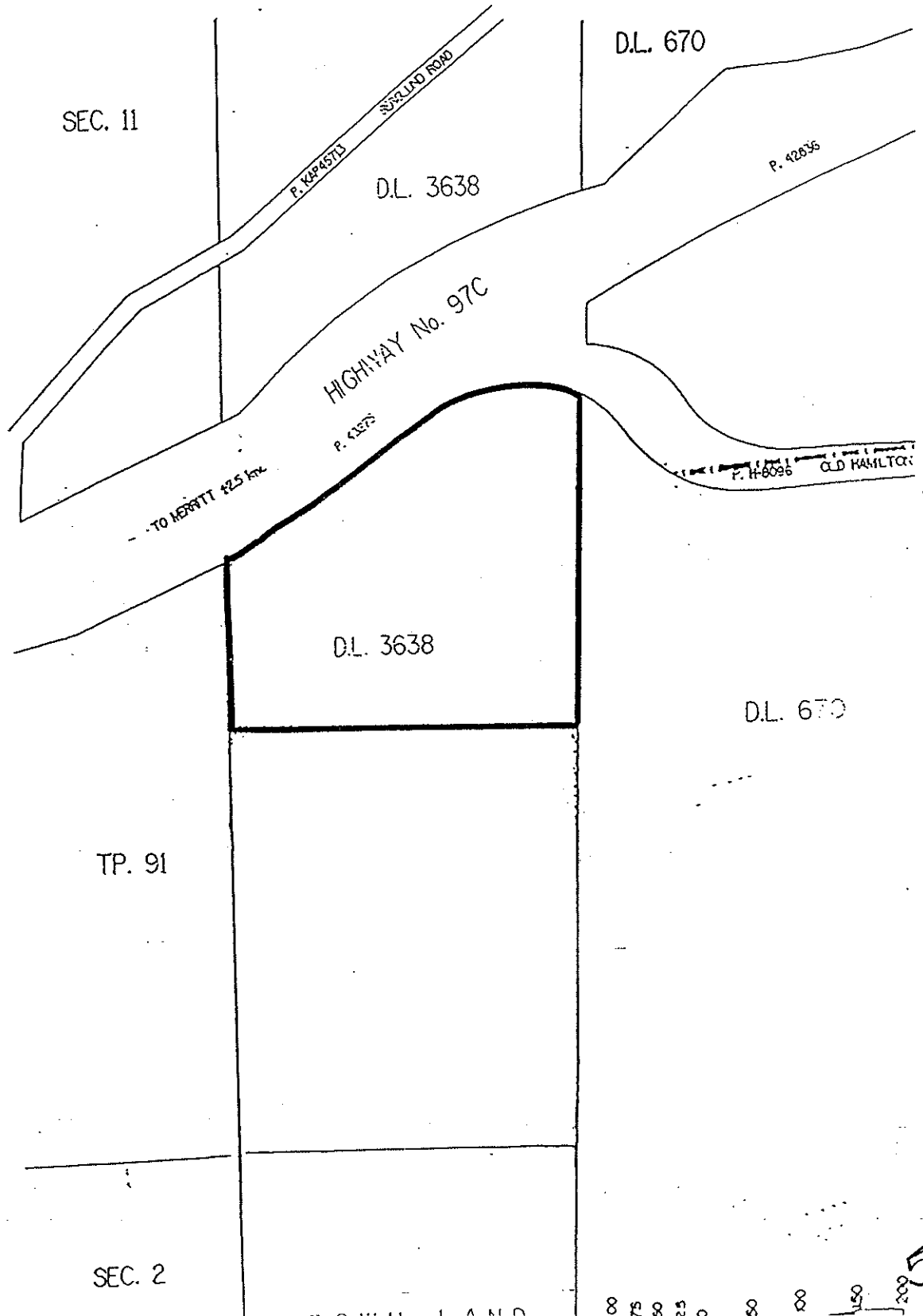
.7 Fencing

Fencing to protect the Agricultural Land Reserve will be required. All property lines abutting to the Agricultural Land Reserve shall be fenced in accordance with the fencing guidelines of the Agricultural Land Commission Act.

CITY OF MERRITT

BYLAW NO. 1537

SCHEDULE "B"



MINUTES
SOUTH CENTRAL UNION BOARD OF HEALTH
November 22, 1995

Members Present:

Stephen Quinn	Thompson Nicola Regional District
Les Miller	City of Merritt
Dawn Koch	School District 24 (Kamloops)
Marion Dudley	District of Logan Lake
Martin Koppes	Village of Chase
Pearl Broswick	School District 26 (Clearwater)
Pat Tait	School District 30 (South Cariboo)
John Anderson	School District 31 (Merritt)

Chairman Stephen Quinn called the meeting to order at 1:00 pm.

MOVED by Pearl Broswick to adopt the agenda.

CARRIED

Minutes of Previous Meeting:

Minutes of the previous meeting were adopted as circulated. **MOVED** by Marion Dudley, **SECONDED** by Pat Tait to adopt the minutes as circulated.

CARRIED

Business Arising from the Minutes:

Healthy Schools Facilitator: The Healthy Schools Facilitator, Maureen Lisle from Merritt, is on staff and waiting for funding. **MOVED** by Dawn Koch and **SECONDED** by Pearl Broswick that a letter be written to the Ministry inquiring where the funding is. **CARRIED**

Union Board Deposit: Helen Parkyn informed the Union Board that \$15,000 was transferred from the chequing account into a rotating thirty day Term Deposit as per motion from last meeting. Maxine McDonald to continue rotation unless funds needed for cash account.

Sewage Disposal Resolution: This resolution was passed at the Associated Boards Annual General Meeting with the amendment that "or renewal" was deleted.

Medical Health Officer:

Medical Health Officer, Dr. Lu updated the Board on the progress of his orientation to the health unit. He reported regarding the Tobacco Sales to Minors legislation; environmental health has been given the mandate to check compliance. Mr. Ken Christian gave a report on the tobacco compliance rate. A formal update on non-compliance will be brought forward for the next meeting. The third item Dr. Lu spoke to was vision and hearing screening for kindergarten. Due to hiring restraints by the Ministry of Health, School District 24 are unable to conduct routine vision and hearing testing for kindergarten. Screening will continue in other four outlying school districts as hours have been allotted to nursing positions. **MOVED** by Dawn Koch and **SECONDED** by Pat Tait that a letter be written to the Minister of Health to waive the hiring freeze for vision and hearing screening staff. Copy of letter to be sent to School District 24.

CARRIED

Alert to be issued if not resolved by January.

Correspondence:

Associated Boards of Health annual membership fees have stayed the same. **MOVED** by Dawn Koch, **SECONDED** by Pearl Broswick to disburse the fees.

Conference report from Associated Boards of Health was available for viewing.

A reply was received from Health Minister Ramsey regarding clarification on how the building, governance and management of the new regional tertiary psychiatric care facility will be facilitated.

Financial Report:

MOVED by Pearl Broswick and **SECONDED** by Marion Dudley to accept the Financial Report.

Feature Program:

Featured program was Long Term Care. Manager Jim Eredics along with community health nurses Anna Evinrude and Pat May gave a report to the board to the program. Dawn Koch **MOVED** that a letter be written to the Minister of Health with a copy to the new Regional Health Board regarding the need for respite care in the region. **SECONDED** by Les Miller.

CARRIED

New Business:

Past Chair: Photograph of former Chair, Pat Kaatz was circulated to Board members. Dr. Lu will hang the photograph, with other past Chairs, in the hall of the health unit.

Nominating Committee: **MOVED** by John Anderson and **SECONDED** by Dawn Koch that the nominating committee for Union Board of Health Chair and Vice-Chair is Pat Tait and Pearl Broswick.

Draft Document of "Transfer of Responsibility/Assets of the South Central Union Board of Health to the Thompson Regional Health Board": This document was discussed. Meeting between the two boards, or representatives of the Boards, to take place sometime in the new year. Chairman Quinn to bring up the South Central Union Board's concerns at the next Associated Board of Health Meeting. He will try and find out what other boards are doing. **MOVED** by Pat Tait and **SECONDED** by Dawn Koch that a letter be written to the Minister of Health asking the intention of the Ministry regarding legislative transfer of authority from the Union Board to the Regional Board. **MOVED** by Pearl Broswick and **SECONDED** by Dawn Koch to accept the draft paper on "Transfer of Responsibility/Assets of the South Central Union Board of Health to the Thompson Regional Health Board". **CARRIED**

Next Meeting:

The next meeting of the SCUBH is scheduled for Wednesday, January 24, 1996.

Adjournment:

The meeting of the South Central Union Board of Health was adjourned at 3:30 pm.

CITY OF MERRITT
Environmental Advisory Committee
Minutes
Meeting held Thursday, November 2, 1995
City Hall, Merritt, B.C.

Present: Lynette Shroeder, Lovana Bailor, Shelly Cressey-Hassel, Yvonne Ford, Sherry Huber, Rick Typusiak.

Call To Order: Yvonne Ford called the meeting to order at 7:08 pm.

1) Adoption of Minutes:

Moved by Shelly, seconded by Lynette, that the Minutes of the meeting held October 5, 1995 be adopted. CARRIED.

2) Old Business:

2.1 Newspaper Article - Lavona has supplied the Merritt News with an article two weeks ago. This was in response to Dean Broughton of the News requesting that the Committee do so on a monthly basis. To date the article has not been published. Lavona will follow up with the News to see what is happening.

2.2 Membership on the Committee - Shar Duncan and Jackie De Raadt have resigned. Jane Kempsten has agreed to sit on the Committee starting in December. Rick will write the Junior and Senior School to see if there are students who may be interested in sitting on the Committee to replace Niki Duncan who has gone off to College.

2.3 City Council Expectations of the Committee - It was decided that the Committee continue to operate under the same structure as before, advising City Council on Environmental matters.

2.4 Internet Resources - Yvonne provided website addresses pertaining to environmental issues. She will locate specific topics on the internet should the Committee require data and research on these topics.

3) New Business:

3.1 Our Role - The Committee has functioned as an advisory group, an educational group, and a working group. Should we spend time redefining our roles, or place greater emphasis on one of these areas. More discussion to follow in upcoming meetings.

**Environmental Advisory Committee Meeting Minutes
November 2, 1995**

3) New Business:

3.2 Construction Debris Pamphlet. MSS graphic department has been asked to design a pamphlet on Construction Debris. A second possibility would be a pamphlet or booklet outlining common everyday ways to reduce waste by outlining where materials can be taken for recycling. For instance, Ska Lu La could take reusable construction wood products. Yvonne, Sherry and Shelley will gather more information and Lavonna and Lynette will assist.

3.3 Reduction of Litter – Community Pride Campaign. Discussion followed about getting the Schools involved in an Anti-Litter-Community-Pride Campaign in the Spring to coincide with the Spring clean-up week. Schools perhaps could compete against each other in the litter clean-up with Corporate Sponsors such as McDonalds and The A&W involved. Prizes could be awarded and educational matter presented to the Schools. It would require City Sponsorship as well. Perhaps the City Key could be used with a special environmental edition published at that time. Rick will pursue this matter further.

3.4 Marshland as Storm Sewer Drainage. Rick reported on attending a workshop where jurisdictions in Europe used marsh land to filter storm sewer water prior to discharge into rivers. Rick pointed out that in certain parts of the City, this may be a viable option to consider if this practise is environmentally sound. Yvonne will search for research on the topic to determine the environmental viability of such a practise.

3.5 Encorp Material. The Committee reviewed the material from Encorp. It was noted that the bottle depot was associated with Encorp.

3.6 Next Environmental News Article – Shelley will do an article on the painting of fish near storm drains.

4.0 Adjournment.

The Meeting adjourned at 9:06 pm..

Agenda

CITY OF MERRITT

INTERDEPARTMENTAL MEMORANDUM

MEMO TO: T.C. DAY
CITY ADMINISTRATOR

MEMO FROM: R.J. FINLEY
FIRE CHIEF

RE: MONTH-END REPORT FOR OCTOBER, 1995

DATE: December 8, 1995

October was average for the Merritt Fire Rescue Department, answering twenty (20) emergency calls. Seven (7) of the calls were for rescue, of which all were regional. Of the thirteen (13) fire emergency calls, only one (1) sustained a dollar loss.

The new Collettsville Bridge opened in October, thus providing the Merritt Fire Rescue Department all vehicle access to Collettsville in two directions. Now the weight of our vehicles pose no problem with the new bridge.

The Merritt Fire Rescue Department had its own disaster exercise involving the sewer treatment plant and all was handled well with no projected loss of life or serious problems encountered. Further, the Merritt Fire Rescue Department participated in the overall City disaster exercise and, from all reports, all went very well.

Strength of the Merritt Fire Rescue Department

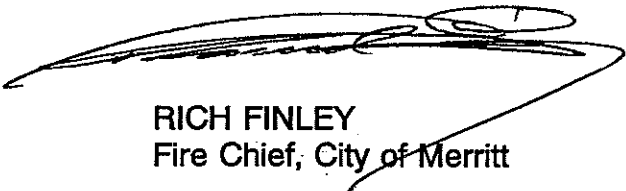
1	-	Chief
1	-	Deputy Chief
3	-	Captains
1	-	Training Officer
1	-	Safety Officer
2	-	Lieutenants
12	-	Firefighters
10	-	Recruits
3	-	Applicants on Waiting List

The Merritt Fire Rescue Department reminds all residents that:

The use of candles or open flame devices must be in approved safety holders and always placed in non-combustible surfaces to prevent accidental fires.

Further, West Bend Company has recalled all breadmakers manufactured between June 1, 1994 and April 9, 1995. If our residents have one please call: 1-800-367-0111, or for more information, call:

Debra Kumm
West Bend
(414) 334-6909



RICH FINLEY
Fire Chief, City of Merritt

RF/seh

b(3):fireoct.end

MERRITT FIRE/RESCUE DEPARTMENT

FORM NO. 3.17

MONTHLY INSPECTION REPORT

Oct 19 95

REGULAR INSPECTION PROGRAM		CURRENT MONTH	YEAR TO DATE	PREVIOUS YEAR TO DATE
ASSEMBLY	GROUP A	2	26	29
INSTITUTIONAL	GROUP B	0	0	1
RESIDENTIAL	GROUP C	2	16	14
BUSINESS	GROUP D	2	19	11
MERCANTILE	GROUP E	0	5	4
INDUSTRIAL	GROUP F	1	11	6
TOTAL		7	77	65
OTHER INSPECTIONS AND SERVICES				
BUILDING SITE INSPECTIONS		3	53	46
COMPANY INSPECTIONS		0	0	1
COMPLAINTS		0	2	61
EVENING INSPECTIONS		0	1	0
FINAL OCCUPANCY INSPECTIONS		0	5	9
FIRE DRILLS		0	0	1
LICENSE APPROVAL INSPECTIONS		0	17	9
OIL AND GASOLINE (New Inspections)		0	1	2
PUBLIC SERVICE (Lectures, Demonstrations, etc.)		9	71	60
RE-INSPECTIONS		7	59	29
TOTAL		19	209	218
FIRE COMMISSIONER ORDERS ISSUED		0	1	0
FIRE INVESTIGATIONS		3	17	17
PERMITS ISSUED (CITY BY-LAW)		5	9	7
PLANS APPROVAL		1	21	20
FIRE CODE ORDERS		0	6	1
REPORTS AND LETTERS		11	46	57

61

MERRITT FIRE/RESCUE DEPARTMENT
MONTHLY STATISTICAL REPORT

FORM NO. 3.18
Oct 19 95

EMERGENCY CALLOUTS	CURRENT MONTH	YEAR TO DATE	PREVIOUS YEAR TO DATE
GROUP "A" ASSEMBLY	1	8	5
"B"	3	6	6
"C"	1	16	20
"D.E.F."	1	8	9
VEHICLE FIRES	4	10	7
RUBBISH & GRASS	2	40	36
AMBULANCE ASSIST	0	0	1
MICELLANEOUS & GAS SPILLS	1	12	15
TOTAL CALLS:	13	100	99
RESCUE BOAT	0	0	0
RESCUE VEHICLE-LOCAL	0	5	0
RESCUE VEHICLE-REGIONAL	7	62	0
TOTAL CALLS:	7	67	0
FALSE ALARMS: GOOD INTENT	0	3	2
MALICIOUS	2	4	1
SYSTEM MALFUNCTION	2	14	10
OTHER	0	2	1
ARSON,(SUSPECTED), VANDALISM	0	17	9
INJURIES - FIRE	0	0	0
DEATHS - FIRE	0	0	0

CURRENT MONTH

	AREA	BACKUP
STATION 1 FIRE	13	0
RESCUE TRUCK	7	0
LOWER NICOLA	0	0
COLDWATER ROAD	1	0
UPPER NICOLA	0	0

YEAR TO DATE

	AREA	BACKUP
STATION 1 FIRE	100	0
RESCUE TRUCK	67	0
LOWER NICOLA	2	0
COLDWATER ROAD	2	0
UPPER NICOLA	1	0

Agenda

CITY OF MERRITT

INTERDEPARTMENTAL MEMORANDUM

MEMO TO: T.C. DAY
CITY ADMINISTRATOR

MEMO FROM: R.J. FINLEY
FIRE CHIEF

RE: MONTH-END REPORT FOR NOVEMBER, 1995

DATE: December 8, 1995

November was average for the Merritt Fire Rescue Department, answering fourteen (14) emergency calls. Six (6) of the calls were for rescue, of which all were regional. Of the eight (8) fire emergency calls, none sustained a dollar loss.

The Merritt Fire Rescue Department helped out with the Food Bank's Christmas Season Food Drive for the community's needy and, from all reports, it was very successful. It is truly rewarding to see the efforts of our community to help those who are less fortunate.

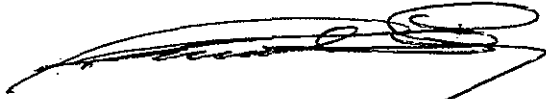
Strength of the Merritt Fire Rescue Department

- 1 - Chief
- 1 - Deputy Chief
- 3 - Captains
- 1 - Training Officer
- 1 - Safety Officer
- 2 - Lieutenants
- 12 - Firefighters
- 10 - Recruits
- 3 - Applicants on Waiting List

The Merritt Fire Rescue Department reminds all residents that:

The Merritt Fire Rescue Department provides a program to assist parents with juvenile firesetting problems. The program will assist parents in evaluating any risk level that may be apparent because of a child's involvement, whether as a group or as an individual. For more information, please contact your Fire Rescue Department at 378-5626.

During the holiday season, please remember to not burn Christmas wrapping paper or coloured paper in your fireplace or stove. The heat generated by burning these products may cause severe damage to your appliance and chimney. Also, the gases given off by the colour additives is harmful.



RICH FINLEY
Fire Chief, City of Merritt

RF/seh

b(3):\firenov.end

MERRITT FIRE/RESCUE DEPARTMENT

FORM NO. 3.17

MONTHLY INSPECTION REPORT

November 1995

REGULAR INSPECTION PROGRAM		CURRENT MONTH	YEAR TO DATE	PREVIOUS YEAR TO DATE
ASSEMBLY	GROUP A	0	26	30
INSTITUTIONAL	GROUP B	0	0	1
RESIDENTIAL	GROUP C	1	17	15
BUSINESS	GROUP D	1	20	12
MERCANTILE	GROUP E	0	5	4
INDUSTRIAL	GROUP F	0	11	6
TOTAL		2	79	68
OTHER INSPECTIONS AND SERVICES				
BUILDING SITE INSPECTIONS		3	56	48
COMPANY INSPECTIONS		0	0	1
COMPLAINTS		0	2	62
EVENING INSPECTIONS		0	1	0
FINAL OCCUPANCY INSPECTIONS		0	5	9
FIRE DRILLS		0	0	1
LICENSE APPROVAL INSPECTIONS		0	17	11
OIL AND GASOLINE (New Inspections)		1	2	2
PUBLIC SERVICE (Lectures, Demonstrations, etc.)		6	77	65
RE-INSPECTIONS		4	63	29
TOTAL		14	223	228
FIRE COMMISSIONER ORDERS ISSUED		0	1	0
FIRE INVESTIGATIONS		1	18	21
PERMITS ISSUED (CITY BY-LAW)		0	9	7
PLANS APPROVAL		0	21	20
FIRE CODE ORDERS		0	6	1
REPORTS AND LETTERS		7	53	62

Int

**MERRITT FIRE/RESCUE DEPARTMENT
MONTHLY STATISTICAL REPORT**

FORM NO. 3.18
November 95

EMERGENCY CALLOUTS	CURRENT MONTH	YEAR TO DATE	PREVIOUS YEAR TO DATE
GROUP "A" ASSEMBLY	0	8	5
"B"	0	6	6
"C"	2	18	21
"D.E.F."	1	9	9
VEHICLE FIRES	0	10	8
RUBBISH & GRASS	2	42	37
AMBULANCE ASSIST	0	0	1
MICELLANEOUS & GAS SPILLS	3	15	15
TOTAL CALLS:	8	108	102
RESCUE BOAT	0	0	0
RESCUE VEHICLE-LOCAL	0	5	0
RESCUE VEHICLE-REGIONAL	6	68	0
TOTAL CALLS:	6	73	0
FALSE ALARMS: GOOD INTENT	1	4	0
MALICIOUS	0	4	1
SYSTEM MALFUNCTION	0	14	10
OTHER	1	3	1
ARSON,(SUSPECTED), VANDALISM	0	17	10
INJURIES - FIRE	0	0	0
DEATHS - FIRE	0	0	0

CURRENT MONTH

	AREA	BACKUP
STATION 1 FIRE	8	0
RESCUE TRUCK	6	0
LOWER NICOLA	1	0
COLDWATER ROAD	0	0
UPPER NICOLA	0	0

YEAR TO DATE

	AREA	BACKUP
	108	0
	73	0
	3	0
	2	0
	1	0

**CITY OF MERRITT
INTERDEPARTMENTAL MEMORANDUM**

Agenda

To: T.C. Day, City Administrator
From: R.J. Finley, Fire Chief
Reference: Month-End Report for December, 1995
Date: January 3, 1996

December was average for the Merritt Fire Rescue Department, answering twenty-two (22) emergency calls. Eleven (11) of the calls were for rescue, of which nine (9) were regional. Of the eleven (11) fire emergency calls only one, in our jurisdiction, sustained a dollar loss.

The Merritt Fire Rescue Department donated \$300.00 to Ska-Lu-La for their annual Christmas party, which was well received again this year. The funds are raised by the individual members on their own accord.

Strength of the Fire Department

- 1 - Chief
- 1 - Deputy Chief
- 1 - Training Officer
- 3 - Captains
- 2 - Lieutenants
- 1 - Safety Officer
- 12 - Firefighters
- 10 - Recruits
- 1 - Waiting List

The Merritt Fire Rescue Department reminds all residents that :

Every home, vehicle, travel trailer, or camper requires a working handheld fire extinguisher. The Merritt Fire Department recommends the minimum 2A10BC multi-purpose dry chemical extinguisher.

Please remember to check your smoke alarms to ensure they are operating properly.


RICH FINLEY, Fire Chief
City of Merritt

RF/seh

LC

MERRITT FIRE/RESCUE DEPARTMENT
MONTHLY STATISTICAL REPORT

FORM NO. 3.18
Dec 19 95

EMERGENCY CALLOUTS	CURRENT MONTH	YEAR TO DATE	PREVIOUS YEAR TO DATE
GROUP "A" ASSEMBLY	2	10	7
"B"	0	6	6
"C"	3	21	23
"D.E.F."	1	10	10
VEHICLE FIRES	1	11	8
RUBBISH & GRASS	2	44	37
AMBULANCE ASSIST	0	0	1
MICELLANEOUS & GAS SPILLS	2	17	16
TOTAL CALLS:	11	119	108
RESCUE BOAT	0	0	0
RESCUE VEHICLE-LOCAL	2	7	0
RESCUE VEHICLE-REGIONAL	9	77	0
TOTAL CALLS:	11	84	0
FALSE ALARMS: GOOD INTENT	1	5	2
MALICIOUS	1	5	2
SYSTEM MALFUNCTION	1	15	10
OTHER	0	3	1
ARSON,(SUSPECTED), VANDALISM	0	17	11
INJURIES - FIRE	0	0	0
DEATHS - FIRE	0	0	0

CURRENT MONTH

	AREA	BACKUP
STATION 1 FIRE	11	0
RESCUE TRUCK	11	0
LOWER NICOLA	0	0
COLDWATER ROAD	1	0
UPPER NICOLA	0	0

YEAR TO DATE

	AREA	BACKUP
	119	0
	84	0
	3	0
	3	0
	1	0

MERRITT FIRE/RESCUE DEPARTMENT

FORM NO. 3.17

MONTHLY INSPECTION REPORT

Dec 19 95

REGULAR INSPECTION PROGRAM		CURRENT MONTH	YEAR TO DATE	PREVIOUS YEAR TO DATE
ASSEMBLY	GROUP A	1	27	31
INSTITUTIONAL	GROUP B	0	0	1
RESIDENTIAL	GROUP C	2	19	16
BUSINESS	GROUP D	0	20	12
MERCANTILE	GROUP E	0	5	5
INDUSTRIAL	GROUP F	1	12	6
TOTAL		4	83	71
OTHER INSPECTIONS AND SERVICES				
BUILDING SITE INSPECTIONS		1	57	52
COMPANY INSPECTIONS		0	0	1
COMPLAINTS		0	2	62
EVENING INSPECTIONS		0	1	0
FINAL OCCUPANCY INSPECTIONS		1	6	10
FIRE DRILLS		0	0	1
LICENSE APPROVAL INSPECTIONS		0	17	12
OIL AND GASOLINE (New Inspections)		0	2	2
PUBLIC SERVICE (Lectures, Demonstrations, etc.)		5	82	73
RE-INSPECTIONS		10	73	30
TOTAL		17	240	243
FIRE COMMISSIONER ORDERS ISSUED		0	1	0
FIRE INVESTIGATIONS		1	19	22
PERMITS ISSUED (CITY BY-LAW)		0	9	9
PLANS APPROVAL		2	23	24
FIRE CODE ORDERS		0	6	2
REPORTS AND LETTERS		6	59	69



THOMPSON-NICOLA REGIONAL DISTRICT

2079 Falcon Road
Kamloops, British Columbia V2C 4J2

Telephone (604) 372-9336
Fax (604) 372-5048

December 13, 1995

City of Merritt
Box 189
Merritt, B.C.
V0K 2B0

Attention: Mr. Tom Day, Administrator

Dear Sir:

Subject: Regional Growth Management Strategy

Regional Growth Management Strategy project initiated by the Regional District requires that an Intergovernmental Advisory Committee be established in accordance with Section 942.29 of the Municipal Act.

Section 942.29(2) defines:

- "The Role of an intergovernmental advisory committee is
- (a) to advise the applicable local governments on the development and implementation of the regional growth strategy, and
 - (b) to facilitate coordination or Provincial and local government actions, policies and programs as they relate to the development and implementation of the regional growth strategy."

Section 942.29(3)(b) requires the membership to include:

"the planning director, or another official appointed by the applicable council, of each municipality all or part of which is covered by the regional growth strategy;"

Please advise the name of your appointed person.

Thanking you for your cooperation in this very exciting project.

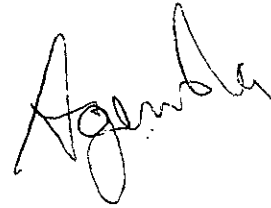
Yours very truly,

H. S. VIRDI
Director of Planning

CITY OF MERRITT
DEC 14 1995
RECEIVED

*Agenda
Recommend That
Finlay Sinclair
be appointed.
T. Day*

MEMORANDUM



TO: Tom Day, Administrator
FROM: Alec Hunchak, Public Works Superintendent
DATE: December 7, 1995
REFERENCE: LIST OF SNOW REMOVAL EQUIPMENT
AS REQUESTED BY COUNCIL

Below is a list of snow removal equipment that is used when accumulation exceeds 100 mm.

Grader:

The grader's main function is to wind-row the snow into the center of the street in the business area only, and then continue plowing streets as per the City of Merritt snow clearing policy. At this time the grader is scheduled to operate on two 10 hour shifts until all the streets are plowed.

Front Loader:

This machine is mainly used to load the snow that is wind-rowed up in the business area, and also is used to clean City parking lots. Hired trucks are used to haul away the snow. Under normal conditions the streets, in the business area, can be cleaned up in about 10 hours. Hauling of snow is carried out during the night.

Under Body Plow:

This piece of equipment is mainly used to plow the residential streets and also is scheduled to operate on two 10 hour shifts.

Sanding Truck:

Sanding is carried out as soon as the road appears slippery. Sanding continues until all streets are covered.

Memorandum - Tom Day
December 7, 1995
Page 2

Sidewalk Broom:

Under normal working hours sidewalks are cleaned as soon as the snow covers the sidewalks. All City sidewalks can be cleaned in about 4 hours.

John Deere Back Hoe 4 Wheel Drive:

This machine is mainly used to clean City parking lots, load sanding trucks and also clear intersections.

I feel, following a normal storm, with the equipment we have and our City personnel, that we can meet our procedures as outlined in the manual.

Respectfully submitted,



Alec Hunchak
Public Works Superintendent

AH/aac
c:SNOWEQUI.P

Agenda

**1995 BYLAW SERVICES STATISTICS
FOR THE MONTH OF NOVEMBER, 1995**

VIOLATION TICKETS ISSUED: (Parking Offenses) WARNINGS ONLY:	28
VEHICLES TOWED: (Via Violation Ticket)	2
UNINSURED VEHICLES TOWED:	0
INQUIRIES: (Were matters all dealt with over the phone)	68
INCIDENT FILES: (Incidents relayed to the Department which require investigation - includes site identification)	8
OFFENCE NOTICES:	0
OFFENCE NOTICES PAID:	0
MUNICIPAL TICKET INFORMATION & SUMMONS: (Commonly referred to as an "M.T.I." which is a Ticket where the Officer issues the summons in the field, with pre-approved Fines and provision for deemed conviction, if unpaid or uncontested within 14 days of issuance - used for serious Bylaw Infractions.)	ONGOING BYLAWS BEING REVIEWED
CONVICTED:	0
ANIMALS IMPOUNDED:	9
LOCATION OF IMPOUNDING: Downtown Central School Reid Avenue Irvine Avenue Main Street	2 2 2 2 1
DOG LICENSES ISSUED THIS MONTH:	2
DOG LICENSES ISSUED TO DATE FOR 1995:	179
ANIMALS TURNED OVER TO FOSTER PET PROGRAM (F.P.P.):	5
ANIMALS DESTROYED:	5

MEMORANDUM

TO: MAYOR AND COUNCILLORS

FROM: Administration

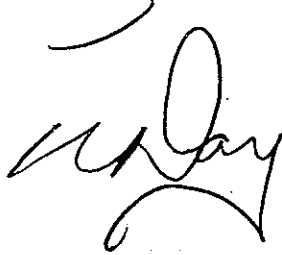
DATE: January 02, 1996

SUBJECT: FIRE UNDERWRITERS' SURVEY OF MERRITT

Attached for Council's initial review is a copy of the Fire Underwriters' Survey recently completed for Merritt.

City Staff will complete a detailed report in the next several weeks to provide Council with details of Underwriters' recommendations and staff's recommended action plans to respond to same.

Respectfully submitted,



T.C. Day
Administrator



FIRE UNDERWRITERS SURVEY

A SERVICE TO INSURERS AND MUNICIPALITIES

c/o Insurers' Advisory Organization (1989) Inc., P.O. Box 21, 708-595 Howe St., Vancouver, British Columbia V6C 2T5 (604) 681-3113

December 18, 1995

CITY OF MERRITT
Box 189
Merritt B.C.
V0K 2B0

Attention: Mr. T. C. Day, Administrator

Re: Fire Underwriter Survey of Merritt Fire Defences, 1995

Dear Mr. Day:

A survey of the fire defences of Merritt was conducted on September 11 to 14, 1995 by this office for fire insurance grading classification purposes. Our analysis of the results of the survey has now been completed. We are pleased to inform you that as a result our review, that the City of Merritt's Public Fire Protection Classification (PFPC), and Dwelling Protection Grade (DPG) will be improved over their former fire insurance grading classifications.

The new classifications for the City of Merritt are as follows:

1) **Dwelling Protection Grade (DPG):**

Grade 2 (formerly grade 3 or 4)

Grade 2 refers to buildings (ie. residential dwellings) within 300mm (1000ft) of a standard fire hydrant and within 8km (5 miles) by road of a responding fire station.

The DPG is a numerical grading system scaled from 1 to 5. One is the highest grading possible and 5 indicates little or no fire protection. This grading reflects the ability of a community to handle fires in small buildings (eg. single family dwellings).

.../2



Mr. T. C. DAY, Administrator, City of Merritt
Fire Underwriters Survey - Fire Defences Update

2

2) Public Fire Protection Classification (PFPC)

Class 6 (formerly Class 7)

The PFPC is a numerical grading system scaled from 1 to 10. One is the highest grading possible and 10 indicates little or no protection. This system evaluates the ability of a community's fire defences to prevent and control major fires that may occur in commercial, industrial and institutional buildings.

The above classifications and gradings result from a detailed review and comparison of a community's fire defences against model fire protection standards. The major features examined included:

- i) Water supply and distribution
- ii) Fire department operations
- iii) Fire service communications
- iv) Fire safety control

The above classifications are conveyed to member companies of the Insurance Bureau of Canada (IBC) for use in their fire insurance statistical, rating and underwriting programs. IBC member companies provide more than 85% of the private general insurance written each year in Canada.

The following comments are offered for consideration to the City's Administration, Council, and Fire Department.

Water Supply

The water supply for fire protection and fire fighting purposes has seen consistent improvement from previous surveys of the community. Water flow tests revealed that the strength of the water supply in most sectors of the City is more than adequate to protect vital commercial, light industrial, and institutional facilities. Where improvement could be made for the water distribution system, in terms of strength, would be in those areas protecting, or adjacent to, sawmill and log/timber storage.

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Mr. T. C. DAY, Administrator, City of Merritt
Fire Underwriters Survey - Fire Defences Update

3

The community's continued program of removal and upgrading of smaller water distribution mains is positive. Fire hydrant distribution was good throughout most areas of the City. The hydrant maintenance and inspection program, conducted on a yearly schedule, was adequate, however, approx. 26% of the fire hydrants used in the survey fire flow tests were found to have deficiencies.

The ongoing program of replacing hydrants without pumper ports is encouraged and has a positive effect in both the DPG and PFPC classifications. A valve inspection program should be implemented on a regular schedule.

Pumping stations and storage reservoirs under normal conditions are considered adequate to deliver the calculated basic fire flow for the community. The basic fire flow for the community remains at 3000 IGPM, due in large part to the fire protection sprinkler bylaw. Improvements to the system should include increased level of protection to power supply, fire detection/protection to the pump houses, and in some instances physical damage to pump houses. Telemetry and security for pump operation was considered good, however increased protection of records should be considered. City staff in charge of water works operations appear to be quite competent and well trained.

Fire Department

It is our opinion, that your volunteer fire department is run under the direction of an enthusiastic, progressive, and dedicated fire chief. Organization and management within the fire department and for fire department operations is good. Enthusiasm from volunteer firefighters for your fire department is present. Volunteer firefighters are receiving quality and consistent training.

Our assessment of the community's fire suppression resources needed to meet the basic fire flow reveals that the number of pumper companies required is deficient. Increased pumping capacity is necessary to overcome this deficiency. The community automatic sprinkler bylaw for new buildings helps in this regard but will not have a significant impact until the majority of major structures are sprinklered.



Mr. T. C. DAY, Administrator, City of Merritt
Fire Underwriters Survey - Fire Defences Update

4

Retirement of the 1979 unlisted pumper to reserve status should be considered with a replacement program to maintain or improve both pumping and distribution capacity. For the most part, major apparatus was adequately equipped, however consideration should be given to equipping all vehicles to the requirements of ULC standard S515, 1994 edition. This would improve the fire department capability, for example, if the fire department had to respond to calls both inside the City and outside to your contract areas.

The location of the fire hall, when considering response times within the City was considered generally good. Areas where quicker response to seriously exposed structures would be a benefit would be the industrial area in the southeast sector of the City. The sprinkler bylaw for new buildings helps to reduce these exposures. The airport is another area where response time is less than recommended response distances.

The existing contracts for fire protection outside the City boundaries cause a significant deficiency in required distribution of company's. Fire department response outside five (5) miles from the fire hall is discouraged from a fire insurance grading standpoint.

The training program is considered adequate for both quality of program and frequency of sessions. The recently purchased computer program to track firefighter training milestones, when up and running, will be a positive step for record keeping.

A pre-fire planning program is considered an essential part of a fire departments overall level of readiness. A formal pre-fire planning program should be developed.

Fire Service Communications

Improvements to the fire service communication system should consist of adequately protecting the communication centre and transmission station from outside exposures. Improvements such as power supply back-up, fire resistive enclosure, smoking regulations, electrical protection, record keeping, should be considered.

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81



Mr. T. C. DAY, Administrator, City of Merritt
Fire Underwriters Survey - Fire Defences Update

5

Fire Safety Control

Fire prevention programs should form a significant part of a fire department operations. Two areas of fire safety control where attention should be paid is in public awareness of fire protection/prevention issues, and enforcement of the B.C. Building Code through the B.C. Fire Code for all new and existing structures. The fire department, through the fire chief appears to be well schooled and equipped to administer both directions of fire prevention. However, an assessment of the fire prevention/enforcement activities of the fire department reveal that building inspections, while occurring with some frequency, are not a regular day to day function of the fire department. This is consistent with most volunteer fire departments. Typically, community funding of fire departments usually restricts the time necessary that should be spent on community fire prevention programs. Fire prevention then falls to the fire chief, who as are experience has shown, spends the majority of their time on management functions, fire department operations and training. To improve the level of fire prevention with the community of Merritt, consideration would have to be given to training and funding volunteer firefighters to conduct fire prevention and enforcement measures or create a position within the community exclusively for this function.

The automatic sprinkler bylaw recently implemented throughout the city is considered within this grading schedule a significant and progressive improvement in the City of Merritt's overall fire defence capability.

We would like to express our appreciation to all fire department personnel, waterworks staff, and administrative staff for the willing and courteous service provided me during my stay in your fine city.

If our office can be of further assistance please do not hesitate to call.

An invoice, in the agreed amount, for our services will be forwarded shortly. Thank-you for using the services of the IAO.

Yours Truly,

Robert J. Nelson
Surveyor
Pacific Region

MEMO TO: T.C. DAY
ADMINISTRATOR

FROM: DALYCE MACKEY
RECREATION MANAGER

DATE: JANUARY 4, 1996

RE: COLLETTVILLE CENTENNIAL PARK

Collettsville Centennial Park, located in Collettsville, is property registered with Crown Provincial. Through an application to Crown Lands requesting a **Free Crown Grant** the City can acquire the park at no cost.

The application submission requires a proposed schedule of development for the property. Crown Lands are more inclined to approve Free Crown Grant requests if the applicant's intentions are to invest funds into the property for improvement and long term development. Attached is a **tentative plan**, outlining necessary short term park maintenance and improvements, and long term park development. This proposal is only an interim plan for the purposes of the application to demonstrate that the City is prepared to invest funds to improve, develop and maintain the park. Upon official transfer of the property, the Civic Properties and Recreation Commission and interested parties from Collettsville will draft a formal master plan for future park development.

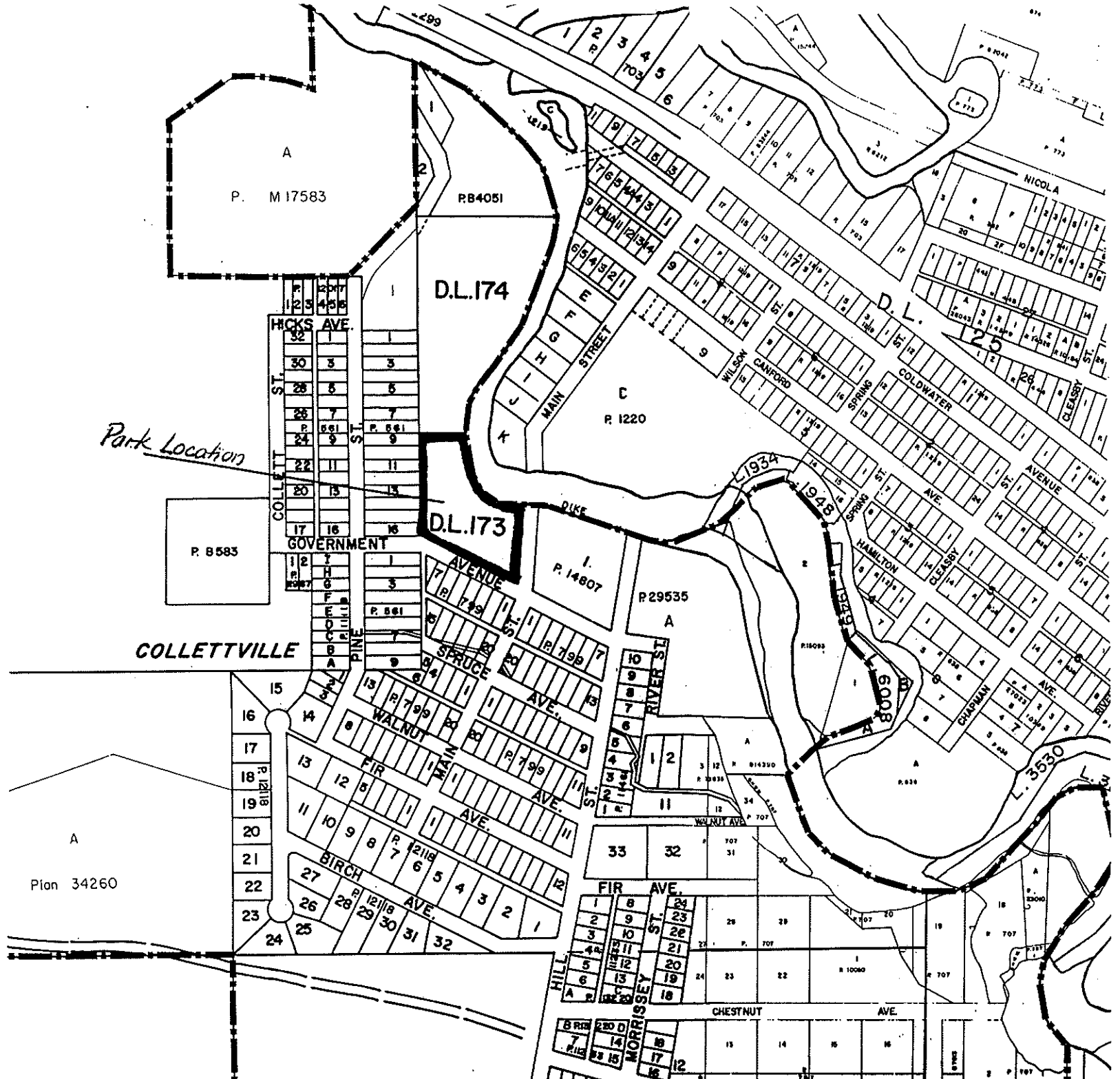
In addition to the development plan, the application requires a resolution of the municipal council endorsing the application.

The application is prepared and ready for submission. I wish to request that through resolution, Council endorses this application and a formal letter of endorsement from Council addressed to Crown Lands be written to accompany the application.

Respectfully submitted,



Dalyce Mackey
Recreation Manager



COLLETTVILLE

Pion 34260

Park Location

P. M 17583

D.L. 174

D.L. 173

NICOLA

D. L.

P. 1220

P. 14807

R29535

P. 8583

33 32

FIR AVE.

CHESTNUT AVE.

AVE.

L. 3530

COLLETTVILLE CENTENNIAL PARK

PROPOSED PARK IMPROVEMENTS AND FUTURE DEVELOPMENT PLAN

PHASE 1: SPRING 1996

Immediate work is required to remove hazards and provide a safe, enjoyable green space. Install irrigation, prune/top trees and replace old playground equipment with two or three pieces of new equipment. Install park benches and a couple of picnic tables.

1. Necessary work to include:

- Removal of Fence
- Removal of Stumps
- Removal of Teeter totters
- Removal of backstop
- Removal of horseshoe pits
- Garbage clean up (old sprinkler pipes, concrete no-posts)
- Grated and leveled
- Dike area needs to be cleaned up of debris and backfilled

Estimated cost for initial clean up work to be \$4,000.00

2. Basic Park and Ground Improvements:

Construct new fence	\$1,500.00
Dead trees removed and others topped	\$ 800.00
Ground preparation and Irrigation	\$15,000.00

3. Picnic/Playground Area

3 picnic tables	\$1,500.00
2 park benches	\$ 700.00
playground equip.	\$3,600.00

Total of Phase 1 \$27,100.00

PHASE 2: SPRING-SUMMER 1997

1. Construct Washroom Facilities	\$15,000.00
----------------------------------	-------------

PHASE 3: SUMMER 2000

1. Construct a small waterpark	\$70,000.00
--------------------------------	-------------

Total Cost of Project \$112,100.00

ANNUAL PARK MAINTENANCE

Regular mowing, gardening and maintenance to playground equipment and irrigation system. \$2,000.00



December 7, 1995

Reference: 3962/95

Min Log: No Log

Agenda w/bylaw

Her Worship
Mayor Clara Norgaard
City of Merritt
Post Office Box 189
Merritt, British Columbia
V0K 2B0

Dear Mayor Norgaard:

The application of the City of Merritt Traffic Amending Bylaw No. 1511, 1995, is hereby approved.


This approval does not apply to highways within the City which have been classified as Arterial under Section 31 of the *Highway Act*.

The City may not prohibit or restrict any type of vehicle from using roads previously constructed or improved, or planned for construction or improvements with financial assistance obtained under the *Local Government Grants Act*. Upon application, written exemption from this restriction may be granted by the Minister of Transportation and Highways.

This letter does not constitute approval of any existing restrictions that violate these conditions.

Returned is one copy of the bylaw.

Yours sincerely,


Jackie Pement
Minister

CITY OF MERRITT
JAN 02 1996
RECEIVED

Attachment

CITY OF MERRITT
BYLAW NO. 1511

A BYLAW TO AMEND CITY OF MERRITT TRAFFIC BYLAW NO. 1264, 1989.

NOW THEREFORE BE IT RESOLVED that Council of the City of Merritt in open meeting assembled enacts as follows:

1. That this bylaw shall be cited as "**CITY OF MERRITT TRAFFIC AMENDMENT BYLAW NO. 1511, 1995**".
2. That "City of Merritt Traffic Bylaw No. 1264, 1989" be AMENDED as follows:
 - a) That **PART I - DEFINITIONS** be amended by ADDING:
 - 1) **"METERED SPACE**
means a section of highway or designated parking area/space at which a parking meter has been installed;
 - 2) **PARKING METER**
means an automatic or other mechanical traffic control device used for the purpose of allotting, measuring and recording the duration of parking;"
 - b) That **PART V - PARKING REGULATIONS** be amended by DELETING:
 - 1) Section **503 TICKET CONTROLLED PARKING** in its entirety and SUBSTITUTING the following thereto:
"503 CONTROLLED PARKING - PARKING METERS:
 - (1) No vehicle shall be stopped, standing or parked on a highway or designated parking area/space in such a manner as to occupy more than a single metered space, except that a vehicle of greater length than a single metered space may, when stopped, standing or parked, occupy not more than two adjacent metered spaces.

**CITY OF MERRITT
BYLAW NO. 1511**

Page 2 - 2. b) 1) Cont'd.

2. b) 1) (2) Except on holidays as defined in the *Interpretation Act* and except as provided in Section 512, no person shall cause a vehicle to remain in a metered space for a period of time which exceeds the maximum posted time (between the hours of 8:00 a.m. and 6:00 p.m., Monday through Saturday), on the parking meter installed at that metered space, whether or not the signal in the window of the parking meter shows the word "expired" or "violation", or there is no time remaining.
 - (3) Subsections (1) and (2) shall not apply to emergency vehicles or vehicles identified by sign or insignia as belonging to the City, or having written authorization from the City.
 - (4) That Schedule "A", attached to and forming part of this bylaw, be the designated parking areas/spaces and fees to be placed in parking meters, and that said Schedule be ADDED to City of Merritt Traffic Bylaw No. 1264, 1989 as Schedule "B".
 - (5) No person shall:
 - (a) tamper with, or in any way interfere with, the working of any parking meter;
 - (b) deposit or cause to be deposited in any parking meter, any article or thing other than the coins prescribed for that purpose;
 - (c) in any way damage a parking meter, or fitting, or mounting standard."
- c) That **PART VII - PENALTIES** be amended to read as follows -
- 1) DELETE the title 702 VOLUNTARY PAYMENT; and SUBSTITUTE "702 PARKING VIOLATION PAYMENTS" thereto.
 - 2) DELETE Sections 702 (1) and (2), and SUBSTITUTE the following thereto:

...3...

25

**CITY OF MERRITT
BYLAW NO. 1511**

Page 3 - 2. c) 2) - Cont'd.

2. c) 2) "702 (1)

Any person guilty of an infraction under Part V - Parking Regulations of this bylaw shall be liable to a fine of not less than Twenty-Five Dollars (\$25.00).

Notwithstanding anything hereinbefore contained, where any notice of a parking violation is issued pursuant to Part V - Parking Regulations of this bylaw, any person may:

(a) within a day (24 hours) of issuance of a parking violation, pay to the City the sum of Five Dollars (\$5.00); and

(b) within 14 days of issuance of a parking violation, pay to the City the sum of Ten Dollars (\$10.00)."

3) That Schedule "B", attached to and forming part of this bylaw, be the Traffic Bylaw Offence Notice of the City of Merritt, and that said Schedule be ADDED to City of Merritt Traffic Bylaw No. 1264, 1989 as Schedule "C".

READ A FIRST TIME THIS 27th day of JUNE, 1995

READ A SECOND TIME THIS 27th day of JUNE, 1995

READ A THIRD TIME THIS 27th day of JUNE, 1995

RECEIVED MINISTRY OF TRANSPORTATION & HIGHWAYS APPROVAL THIS

7th day of DECEMBER, 1995

ADOPTED THIS day of 1996

C.R. Norgaard, MAYOR

Y.J. Porada, CLERK

CITY OF MERRITT
BYLAW NO. 1511
SCHEDULE "A"

**DESIGNATED PARKING AREAS/SPACES
AND PARKING METER FEES**

Designated Parking Areas/Spaces	Parking Meter Fees*
Parking Lot "A", Lot 20, DL 123, Blk 11, Plan 1 (Located at the Garcia Street/Granite Avenue intersection, commonly known as the "Old City Hall Lot")	\$ 0.25 per 2.5-hour period OR 1.00 per 10-hour day
Parking Lot "B", Lot 1, DL 125, Blk 15, Plan 2000 (Located at the intersection of Voght Street and Granite Avenue commonly known as the "Post Office Lot")	\$ FREE per first .5-hour period OR 0.25 per 1.5-hour period thereafter

* Metering undertaken Monday to Saturday between the hours of 8:00 a.m. and 6:00 p.m.

**CITY OF MERRITT
BYLAW NO. 1511**

SCHEDULE "B"

TRAFFIC BYLAW OFFENCE NOTICE



CITY OF MERRITT
P.O. Box 189
Merritt, British Columbia V0K 2B0
Tel: (604) 378-4224
Fax: (604) 378-2600
2185 Voght Street

No.

TRAFFIC BYLAW OFFENCE NOTICE

YOU ARE HEREBY NOTIFIED THAT YOU ARE ALLEGED TO HAVE COMMITTED AN OFFENCE AGAINST PARKING BYLAW NO. 1264 -1989, AS INDICATED.

ISSUED TO:			
PROV./STATE	B.C.	LICENCE	COLOUR
MAKE	MODEL	IMPOUND	METER
AT OR NEAR			
ON THE DATE	MM	DD	YY
	M	D	Y
AT THE TIME OF			AM

NAME			
ADDRESS			
DATE OF BIRTH	DRIVER'S LICENCE NO.		
YEAR	MONTH	DAY	

PARKED ON A HIGHWAY; PARKING LOT OR SPACE

<input type="checkbox"/> 01 WITHIN 6M OF A FIRE HYDRANT	<input type="checkbox"/> 09 IN A LOADING ZONE OR LANEWAY
<input type="checkbox"/> 02 IN A FIRE LANE	<input type="checkbox"/> 10 IN A HANDICAPPED ZONE
<input type="checkbox"/> 03 IN A NO PARKING ZONE	<input type="checkbox"/> 11 TRAILER PARKED ON A HIGHWAY
<input type="checkbox"/> 04 WITHIN 6M OF AN INTERSECTION	<input type="checkbox"/> 12 IMPEDE THE NORMAL FLOW OF TRAFFIC
<input type="checkbox"/> 05 ON A CROSSWALK	<input type="checkbox"/> 13 LONGER THAN 72 HRS
<input type="checkbox"/> 06 ON A SIDEWALK, BLVD OR SHOULDER	<input type="checkbox"/> 14 DOUBLE PARKED ON A HIGHWAY
<input type="checkbox"/> 07 OVERPARKED ___ HR ___ MIN LIMIT	<input type="checkbox"/> 15 EXPIRED PARKING METER
<input type="checkbox"/> 08 VEHICLE IN EXCESS OF 10 METERS	<input type="checkbox"/> 16 FAILURE TO DISPLAY VALID DISPENSER COUPON

QUICK PAY: IF PAID AT CITY HALL WITHIN 24 HRS \$5.00

WITHIN 14 DAYS: \$10.00 **15-60 DAYS: \$25.00**

OTHER VIOLATION \$ [] [] [] [] * NOT ELIGIBLE FOR QUICK PAY

VEHICLES FOUND IN VIOLATION OF ANY OF THE PROVISIONS OF THE CITY OF MERRITT TRAFFIC BYLAW NO. 1264 -1989, AS AMENDED MAY BE REMOVED AND STORED AT THE OWNER'S EXPENSE!

Print Name or Number of Enforcement Officer:	Signature of Enforcement Officer:

PENALTY INFORMATION: THE PENALTY FOR OUT OF COURT SETTLEMENT IS SCALED FOR EARLY PAYMENT AS INDICATED ABOVE. PAYMENTS MAY BE MADE IN PERSON AT CITY HALL OR BY SUBMITTING CHEQUE OR MONEY ORDER PAYABLE TO THE CITY OF MERRITT OR BY PLACING INTO THE CITY HALL DROP BOX AFTER HOURS.

IF YOU WISH TO DISPUTE THIS NOTICE THEN PLEASE AWAIT RECEIPT OF SUMMONS. REPORT ANY ERRORS AT CITY HALL.
PLEASE ACCEPT YOUR CANCELLED CHEQUE AS YOUR RECEIPT.

91
[Handwritten signature]

M E M O R A N D U M

DATE: January 4, 1996
TO: Administrator
FROM: City Planner
RE: Proposed Zoning Bylaw Amendment

With respect to the current zoning of the Civic Centre, Arena and Aquatic Centre Council may wish to consider adding a definition to City of Merritt Zoning Bylaw 1530, 1995.

The current zoning of these facilities is P3 (Public Use) the previous zoning was C5 (General Highway Commercial). As a result, a number of operations that were previously acceptable under the C5 zoning designation have now become restricted under the P3 designation. The current zoning does not allow the following functions at the above noted facilities:

concession sales, retail sale, circus events, trade shows, home shows, car shows, dances, bingo, commercial entertainment, native pow-wow, conventions, concession sales, graduation ceremonies, skate rentals, wedding receptions, memorial services, craft fairs, auctions, commercial displays and sales, competitive sports, religious services, photo studios, graduation ceremonies and commercial kitchen rental.

In order to enable these functions to occur it is recommended that Council add the following definition of **Municipal government buildings** to Zoning Bylaw NO. 1530, 1995.

Municipal government buildings means municipal offices, community centres and arenas used for both private and public functions which includes the use of facilities for commercial purposes.

Planning Department

Memorandum of January 4, 1996

Page 2

Recommendation:

1. THAT City of Merritt Zoning Amendment Bylaw NO. 1541, 1996 be given First and Second Readings.

2. THAT a Public Hearing be scheduled for February 13, 1996.

Respectfully submitted,



Jason Johnson
Development Officer

CITY OF MERRITT

BYLAW NO. 1541

A BYLAW TO AMEND CITY OF MERRITT ZONING BYLAW NO. 1530, 1995

WHEREAS the Council of the City of Merritt has adopted the City of Merritt Zoning Bylaw No. 1530, 1995;

AND WHEREAS the Council of the City of Merritt wishes to amend the City of Merritt Zoning Bylaw No. 1530, 1995;

AND WHEREAS the Council of the City of Merritt has held a public hearing pursuant to Sections 956 of the Municipal Act, R.S.B.C., 1979;

NOW THEREFORE be it resolved that Council of the City of Merritt in open meeting assembled enacts as follows:

1. This bylaw shall be cited as "**CITY OF MERRITT ZONING AMENDMENT BYLAW NO. 1541, 1996**".
2. That "City of Merritt Zoning Bylaw No. 1530, 1995" be AMENDED as follows:

That **PART TWO - DEFINITIONS** Section 2.0 be amended by **ADDING** the following:

MUNICIPAL GOVERNMENT BUILDINGS means municipal offices, community centers, and arenas used for both private and public functions which includes the use of the facilities for commercial purposes.



December 1, 1995

Mayor and Councillors
The City of Merritt
PO Box 189
Merritt, BC V0K 2B0
c/o Yvonne Porada, Clerk

CITY OF MERRITT

DEC 1 2 1995

RECEIVED

Agenda

Dear Mayor and Councillors,

Despite a well-deserved reputation for being the finest country in the world in which to live, lately the people of Canada have been riding an emotional roller coaster of uncertainty as we seek solutions to unprecedented economic and political challenges. Isn't it nice to know that there are some things about being a Canadian that do not change.

For example, this past year, the approximately 12,400 members of Kinsmen & Kinette Clubs of Canada have once again quietly dedicated their time and energies to "Serving the Community's Greatest Need" in nearly 600 cities, towns and villages from coast to coast. The 1994-95 Kin year was a remarkable one for our members and our Association for two reasons. The first is that we celebrated our 75th anniversary and the second is that we raised more than \$27.5 million for community service work - an increase of nearly \$6.5 million from the previous year!

Our members take special pride in knowing that the money they raise in a community stays in that community to benefit their fellow citizens. None of the more than \$27.5 million raised last year went to cover the cost of running our national Association. Those costs are paid for primarily out of our members' pockets through the membership dues they pay to belong to a Kinsmen, Kinette or Kin club.

The Kinsmen and Kinette Clubs of Merritt and District will soon be joining with more than 850 other Kinsmen, Kinette and Kin clubs across Canada on February 20, 1996, to officially mark the 76th anniversary of the founding of our all-Canadian association in Hamilton in 1920. Incidentally, your local Kin members raised a significant share of last year's \$27,565,350 national total as well as spending many hours planning and carrying out fund-raising and service projects.

Once a year, Kinsmen and Kinettes across Canada ask their communities to help them. Each February on the anniversary of Kin's founding, our Association produces a special issue of its national publication - KIN Magazine - featuring "Messages-of-Support" that recognize the valuable work performed by Kinsmen and Kinettes during the past year.

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.../2

The City of Merritt

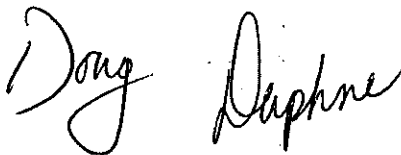
Placing a "Message-of-Support" during our Association's 76th anniversary year is an excellent way to say "thank you" to Kinsmen and Kinettes for caring enough about their communities to donate their time and talents to fund-raising and service work. All volunteers need encouragement, so a formal thank-you by placing a "Message-of-Support" is truly appreciated by our Kin members.

We are well aware that because of budget cutbacks and fiscal restraint it may be difficult for you to find the funds to place a "Message-of-Support." (Our members understand the financial pressure that local governments are under. In fact, one of the reasons why our members worked so hard to raise nearly \$6.5 million more last year than the previous year was so they could help meet the needs of people who have been directly affected by these cutbacks.) However, please keep in mind that making a small investment in a dedicated group of volunteers, such as Kinsmen and Kinettes, will be repaid many times over. Placing a "Message-of-Support" will help ensure that your local Kin members can carry on the many fund-raising and service projects that are so necessary to maintaining the quality of life your community has come to enjoy. If all the communities our Association serves make this small investment once a year by placing a "Message-of-Support," it will have a significant impact on our annual membership dues, making it possible for all Kinsmen and Kinettes to remain members and continue "Serving the Community's Greatest Need."

Enclosed is a 76th anniversary "Message-of-Support" order form listing the sizes of messages available along with the cost. You can provide a "camera-ready" message or send us a copy of your letterhead showing a logo and indicate the wording you want in the message. In order to ensure your "Message-of-Support" appears in our special 76th anniversary issue of KIN Magazine, please return your material along with a completed order form before Monday, January 8, 1996.

We would like to respectfully request that you offer encouragement for the volunteer efforts of your local Kin members by placing a "Message-of-Support" in the special 76th anniversary "Message-of-Support" issue of KIN Magazine. We look forward to your positive response.

Sincerely,



Doug Ingersoll & Daphne Adey
1995-96 National Presidents

encl.

THE
RURAL MUNICIPALITY OF SPRINGFIELD
Oakbank, Man.



It is my pleasure to take this opportunity to extend a sincere
thank you to the

KINSMEN & KINETTE CLUBS OF
OAKBANK-SPRINGFIELD.

Your outstanding support and dedication to the community
undoubtedly makes the Rural Municipality of Springfield
a better place to live.

Elected officials join with citizens in also congratulating
your Association as you mark Kin's 75th anniversary.

JOHN NICOL, REEVE
Rural Municipality of Springfield



City of
CRANBROOK, B.C.

On behalf of City Council
and the citizens of Cranbrook,
I extend our sincere appreciation to
the Kinsmen and Kinette clubs of
Cranbrook for their leadership
in community service work.

Through the efforts of the Kinsmen,
our community enjoys free public
skating, a quad ball park, Kinsmen
Park, tennis courts, an arena and
support for our new theatre.

Congratulations to the entire "Kin
Family" across Canada of your
75th Anniversary!

MIKE PATTERSON, MAYOR
City of Cranbrook, B.C.

A message from **THE TOWN OF KAPUSKASING, ONT.**



Corporation
of the Town of
de la Ville de
Kapuskasing

Administration Office/
Bureau d'administration
88 Riverside Drive
Kapuskasing, Ont.
P5N 1B3
(705) 335-2341
FAX (705) 337-1741

On behalf of the citizens of Kapuskasing, the members
of Town Council wish to express thanks to our local Kinsmen
and Kinettes for their many contributions to our community.
We also want to congratulate your Association on 75 years
of "Serving the Community's Greatest Need."

In 1996, Kapuskasing will be celebrating its 75th
anniversary and we invite all Kinsmen and Kinettes to join
with Kapuskasing in marking this special event.

Our motto is "**Strong and Alive, Celebrating 75 ans ça
se fête en grand.**" We will be holding a Rendez-Vous week
June 28-July 7, 1996. Take this opportunity to visit the
"Model Town of the North" and experience a taste of northern
hospitality.

We wish all members of the "Family of Kin" the best in
their future endeavours!

C₁

The Corporation of the Town of
KIRKLAND LAKE



The Mayor, Members of Council, on behalf of the residents of the Town of Kirkland Lake, express their thanks and appreciation to the Kinsmen & Kinette Clubs of Canada for their many contributions and accomplishments in this community.

Also, we extend best wishes on this your 75th anniversary!

MAYOR JOE MAVRINAC
COUNCILLORS:

Millie Baird Sue Gamble
Brian Coghlan Frank Novak
Sam Gamble Don Weisflock



The Village of
CHIPMAN, N.B.

THANK YOU CHIPMAN & AREA
KINSMEN & KINETTES
for your excellent service to our
community. Congratulations on your
Association's 75th anniversary.

MAYOR & COUNCILLORS



**Best wishes on your
75th anniversary!**

The Town of Banff commends the
Kinsmen & Kinette Clubs of Canada
for all their national service efforts.

Congratulations to the Town of Banff
Kinsmen who celebrated their 50th
anniversary in 1994!



The Town
of
SACKVILLE, N.B.

On behalf of the Mayor & Town Council
of Sackville, we wish to thank the
Kinsmen for their many
accomplishments in our community over
the past years.

We look forward to the continued success
of the local and national Kinsmen!



The
**TOWN OF
LEWISPORTE, NFLD.**

Members of Council and the
citizens of Lewisporte join me in
saying how tremendously proud we
are of the high calibre of men and
women who make up the
Kinsmen and Kinette Clubs
of Notre Dame.

We greatly appreciate the efforts our
local Kin members are putting forth
to make our community
a better place to live in.

We wish them continued success in
all their future endeavours.

BETTY CLARKE
MAYOR

**Town of Lewisporte,
Newfoundland**

**Congratulations
to the
KINSMEN
&
KINETTE
CLUBS OF CANADA
as you mark
another significant
milestone in your
proud history by
celebrating your
75th anniversary.
We wish you all the
best in 1995!**



Strathcona
County, Alberta



CITY OF COURTENAY, B.C.

The City of Courtenay recognizes and
congratulates Kinsmen & Kinette Clubs
of Canada for their dedication in
making our community a better place to
live. We extend best wishes on this, the
occasion of your Association's
75th anniversary.

**Mayor Ronald V. Webber
& Members of City Council**



CONGRATULATIONS TO THE
KINSMEN & KINETTE CLUBS OF
BRANDON ON THE OCCASION
OF YOUR ASSOCIATION'S
75TH ANNIVERSARY.

**MAYOR RICK BOROTSIK
& MEMBERS OF BRANDON CITY
COUNCIL**

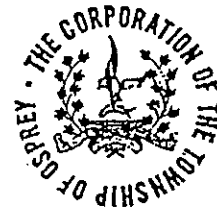
**VILLAGE of WHEATLEY
Ontario**

Congratulations Kinsmen & Kinette
Clubs of Canada on your 75th
Anniversary.

A special thank you to our
WHEATLEY KINSMEN (1946)

&
WHEATLEY KINETTES (1957)
for their continued contributions to
our community.

WHEATLEY COUNCIL



**The Township of
OSPREY, ONT.**

Council and the citizens of Osprey wish
to thank the Kinsmen for their valued
contributions this past year and we wish
you continued success in all of your
future projects.

ac



76TH ANNIVERSARY

Message-of-Support
ORDER FORM

(Please Print) Supporter's Name: City, Town, Village or Gov't Ministry		
Address		
Bill to the attention of:	Name	Title
Address		Telephone No.
Size of Message required		Rate
Other instructions:		

THIS MESSAGE-OF-SUPPORT AUTHORIZED BY:

Signature

NOTE: Please print/type your message on a separate sheet and attach to order form. If you would like us to write an appropriate message for you, please indicate this in the space above marked "Other instructions."

Message-of-Support			
Size & Cost			
SPACE	COST	WIDE	DEEP
Full Page	\$925.00	7-3/8"	10-1/8"
2/3 Page	\$775.00	4-7/8"	10-1/8"
1/2 Page Island	\$650.00	4-7/8"	7-1/2"
1/2 Page	\$595.00	7-3/8"	5"
1/3 Page	\$495.00	4-7/8"	5"
1/6 Page	\$385.00	2-3/8"	5"
1/12 Page	\$275.00	2-3/8"	2-1/2"

NOTE: PLEASE ADD 7% GST TO ABOVE RATES WHEN REMITTING PAYMENT.

DEADLINE FOR RETURNING ORDER FORM: January 8, 1996

Return order form to:
 Kinsmen & Kinette Clubs of Canada
 KIN Magazine
 Box KIN
 1920 Hal Rogers Dr.
 Cambridge, Ontario N3H 5C6
 (519) 653-1920
 FAX (519) 650-1091



100



THOMPSON-NICOLA REGIONAL DISTRICT

2079 Falcon Road
Kamloops, British Columbia V2C 4J2

Telephone (604) 372-9336
Fax (604) 372-5048

December 4, 1995

CITY OF MERRITT

DEC 11 1995

RECEIVED

Mayor & Council
City of Merritt
Box 189
Merritt, B.C.
V0K 2B0

Dear Mayor & Council:

Subject: Official Settlement Plan Conversion to Official Community Plan Status
Nicola Valley Official Community Plan

Further to the discussion at the November 9th Board of Directors meeting wherein some Directors requested the opportunity to review comments received from the Provincial Agricultural Land Commission and a more detailed explanation from the Planning Department with respect to the impact of these comments on those Official Community Plans having an effect on their respective jurisdictions, please be advised that I am enclosing the following information in this regard:

1. Letter to the Provincial Agricultural Land Commission from the Planning Department in response to a prior meeting held on May 18, 1995;
2. Two letters from the Provincial Agricultural Land Commission dated October 27, 1995; and a
3. Letter to Municipal Affairs from the Provincial Agricultural Land Commission dated November 1, 1995.

The resultant amendments to the respective official plan affecting your jurisdiction are listed below in a sequential existing and "highlighted amended" (italicized, underlined) format for your convenience.

... /2

101
8

NICOLA VALLEY OFFICIAL COMMUNITY PLAN

OTHER LEGISLATION:

Existing:

All or parts of the Nicola Valley Official Community Plan Area are subject to other Federal and Provincial legislation, including but not limited to the **Forest Act**, the **Health Act**, the **Land Act**, the **Mines Act**, the **Mineral Tenure Act** and the **Agricultural Land Commission Act**. In particular, a number of objectives, policies and land use designations of this Plan apply to land located in the Agricultural Land Reserve (ALR). Where the provisions of this Plan provide for the development of land located in the ALR which is not consistent with the **Agricultural Land Commission Act** or regulation made thereunder, approval of the Provincial Agricultural Land Commission is required. Also the Ministry of Energy, Mines and Petroleum Resources is responsible for administering energy and mineral resources in the area. Furthermore, a large portion of the Plan Area is Provincial Forest land which can only be managed and used for specific timber, grazing, recreation and resource purposes specified in the **Forest Act**.

Amended:

All or parts of the Nicola Valley Official Community Plan Area are subject to other

.... /3

Federal and Provincial legislation, including but not limited to the **Forest Act**, the **Health Act**, the **Land Act**, the **Mines Act**, the **Mineral Tenure Act** and the **Agricultural Land Commission Act**. In particular, a number of objectives, policies and land use designations of this Plan apply to land located in the Agricultural Land Reserve (ALR). Where the provisions of this Plan provide for the development of land located in the ALR which is not consistent with the **Agricultural Land Commission Act**, regulations made thereunder *or orders of the Commission*, approval of the Provincial Agricultural Land Commission is required. Also the Ministry of Energy, Mines and Petroleum Resources is responsible for administering energy and mineral resources in the area. Furthermore, a large portion of the Plan Area is Provincial Forest land which can only be managed and used for specific timber, grazing, recreation and resource purposes specified in the **Forest Act**.

1. FORM AND CHARACTER OF EXISTING AND FUTURE LAND USE

Existing:

- 1.2 The scheme of existing and future land uses within the Plan Area are described through the following designations:
- a) Residential Development
 - Urban Residential
 - Future Urban Residential
 - Mobile Home Parks

- Country Residential
- Country Residential/Urban Residential Conversion
- Rural Residential Development in an Agricultural or Rural Resource Area

Amended:

1.2 The scheme of existing and future land uses within the Plan Area are described through the following designations:

- a) Residential Development
 - Urban Residential
 - Mobile Home Park
 - Country Residential
 - Country Residential/Urban Residential Conversion
 - Residential Development in a Rural Resource Area

* Note the combination of Urban Residential and Future Urban Residential into one designation Urban Residential and the deletion of Rural Residential development in an Agricultural Area.

2. RESIDENTIAL DEVELOPMENT

Existing:

- 2.1 This Plan provides for four (4) residential types of varying densities and servicing requirements.
- Urban Residential
 - Mobile Home Park
 - Country Residential
 - Rural Residential

Residential development shall locate in appropriately designated areas shown on Maps 2-6.

Amended:

- 2.1 This Plan provides for five (5) residential types of varying densities and servicing requirements.
- Urban Residential
 - Mobile Home Park
 - Country Residential
 - Rural Residential

- Residential Development in a Rural Resource Area

Residential development shall locate in appropriately designated areas shown on Maps 2-6.

-
- * Note the addition of Residential Development in a Rural Resource Area which was inadvertently missed in the previous draft.

Existing:

- 2.14 The minimum parcel size for Rural Residential subdivision and development in an Agricultural or Rural Resource designated area shall be 4.0 hectares.
- 2.15 Rural Residential subdivision and development of existing parcels within an area designated for Agricultural or Rural Resource purposes on the Land Use Maps 2-7 shall not be permitted, except where the subdivision:

Amended:

- 2.14 The minimum parcel size for Rural Residential subdivision and development in a Rural Resource designated area shall be 4.0 hectares.
- 2.15 Rural Residential subdivision and development of existing parcels within an area designated for Rural Resource purposes on the Land Use Maps 2-7 shall not be permitted, except where the subdivision:

- * Note the deletion of Rural Residential subdivision and development in an Agricultural designated area.

Existing:

- 2.16 A reduction of parcel size may be allowed where, at the date of adoption of the

.... 17

applicable Zoning Bylaw, a parcel is divided by an existing public highway or other major physical barrier and the resulting parcel which includes the entire divided part has a minimum area of 0.8 hectares.

Amended:

- 2.16 A reduction of parcel size may be allowed where, at the date of adoption of the applicable Zoning Bylaw, a parcel is divided by an existing public highway or other major physical barrier and the resulting parcel which includes the entire divided part has a minimum area of 0.8 hectares provided it is not affected by the Agricultural Land Reserve whereupon approval of the Provincial agency having authority would be required.

10. WATER RESOURCES

Existing:

- 10.9 In order to minimize stream bank erosion, a minimum 15 metre leavestrip of streamside vegetation is to be maintained by the property owner in its natural state adjacent to all watercourses. The leavestrip width in any subdivided parcel which will generally be either 15 or 30 metres will be determined by the appropriate Provincial agency having authority.

Amended:

- 10.9 In order to minimize stream bank erosion, a minimum 15 metre leavestrip of streamside vegetation is to be maintained by the property owner in its natural state adjacent to all watercourses except for the continued agricultural use of those grassed areas which have traditionally been used for grazing purposes and which are not inimical to environmental protection. The leavestrip width in any subdivided parcel which will generally be either 15 or 30 metres will be determined by the appropriate Provincial agency having authority.

LAND USE MAP 5 (SEE EXISTING AND AMENDED MAPS):

- a) Note realignment of Major Street Network Plan affecting Sunnyview Street, Poole Avenue, Coldwater Road, Ponderosa Avenue and Thorpe Road in accordance with the letter from the Ministry of Transportation and Highways dated October 24, 1995.

ALR BLOCK EXCLUSION IN COQUIHALLA HIGHWAY/COLDWATER ROAD AREA:

We have agreed to review the desirability, method and extent of a progressive affected property owner initiated application based A.L.R. exclusion process in this area in order to conform with the PALC's long range land use objectives in this area. (See comments on page 5 of our letter to the PALC dated August 23, 1995 and point #2 in the letter from the PALC dated October 27, 1995.)

We further wish to advise that amendments to the municipal and electoral area boundaries

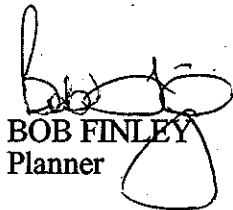
December 4, 1995
Mayor & Council
City of Merritt

Page 9

resulting from the outcome of the recent Collettsville Expansion Area referendum will be addressed later following actual issuance of letters patent and transfer of jurisdiction to the municipality and completion of our Regional Growth Management Strategy whereupon it will be necessary to revisit the OCP once again.

In closing, we trust the foregoing explanation and comparative analysis will be of value and will help to expedite your review. In this regard, we are hopeful that you will be able to respond with your observations and/or support by December 18, 1995. Should you have any questions, please feel free to contact the undersigned at your earliest convenience. Thanks for your assistance in this regard.

Sincerely,



BOB FINLEY
Planner

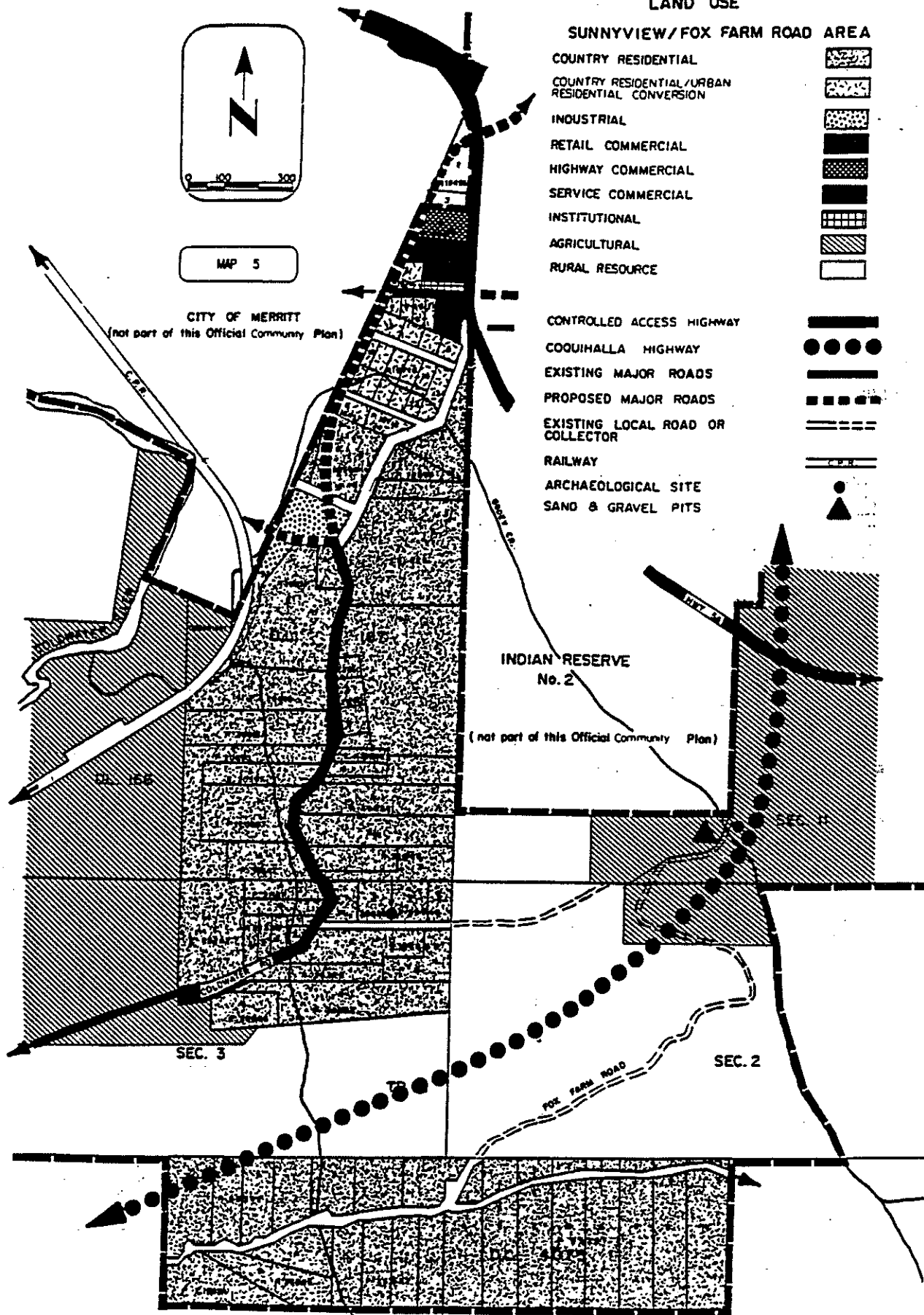
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encls.

EXISTING:




















MAP 5

CITY OF MERRITT
(not part of this Official Community Plan)



LAND USE

SUNNYVIEW/FOX FARM ROAD AREA

- COUNTRY RESIDENTIAL 
- COUNTRY RESIDENTIAL/URBAN RESIDENTIAL CONVERSION 
- INDUSTRIAL 
- RETAIL COMMERCIAL 
- HIGHWAY COMMERCIAL 
- SERVICE COMMERCIAL 
- INSTITUTIONAL 
- AGRICULTURAL 
- RURAL RESOURCE 
- CONTROLLED ACCESS HIGHWAY 
- COQUIHALLA HIGHWAY 
- EXISTING MAJOR ROADS 
- PROPOSED MAJOR ROADS 
- EXISTING LOCAL ROAD OR COLLECTOR 
- RAILWAY 
- ARCHAEOLOGICAL SITE 
- SAND & GRAVEL PITS 

INDIAN RESERVE
No. 2

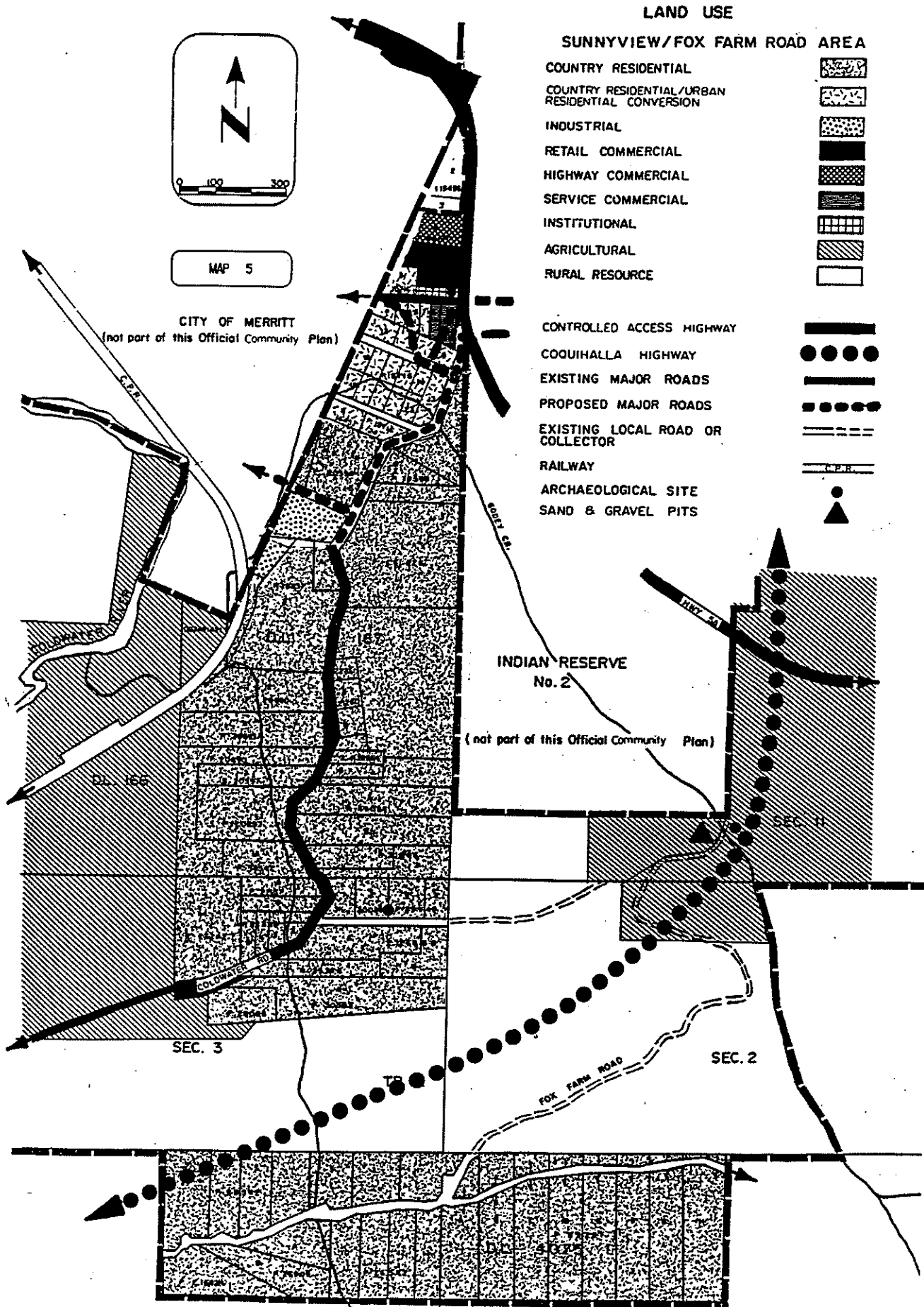
(not part of this Official Community Plan)

SEC. 3

SEC. 2

FOX FARM ROAD

110





THOMPSON-NICOLA REGIONAL DISTRICT

2079 Falcon Road
Kamloops, British Columbia V2C 4J2

Telephone (604) 372-9336
Fax (604) 372-5048

August 23, 1995

Provincial Agricultural Land Commission
133 - 4940 Canada Way
Burnaby, B.C.
V5G 4K6

Attention: Mr. Tony Pellett,
Planner

Further to our meeting on May 18, 1995 pursuant to the above, please be advised that we have now had an opportunity to review your observations and complete the historical research requested with regard to the Commission's interest and would like to advise that:

General Amendments Applicable to All Plans

1. Amend the relevant Major Street Network Policy portion of each respective Official Community Plan's Transportation Section to be more consistent with the wording used in the former Ashcroft-Cache Creek Fringe Area Official Settlement Plan (Policy 5.10) to read as follows:

"Recognize the (applicable plan) Major Street Network prepared for this area by the Provincial agency having jurisdiction as identified on Maps (applicable map numbers), as an essential component of this Plan and discourage development or subdivision which may detract from the integrity of any element of the Network. (This policy is stated with the acknowledgement that the Provincial Agricultural Land Commission has not reviewed nor is it necessarily in agreement with the Street Network Plan)."

2. It is our opinion that the reference to the Agricultural Land Commission Act (ALR) and the Provincial Agricultural Land Commission in the OTHER LEGISLATION SECTION of each Official Community Plan does adequately recognize the authority and dynamic nature of the Agricultural Land Commission Act, its policies and regulations.

.... /2

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3. In the FISHERIES, WATERFOWL AND WILDLIFE Section of each Official Community Plan we will incorporate recognition of the "Code of Agricultural Practice for Waste Management" to replace reference to "poor agricultural practice" wherever such occurs in accordance with your recommendation. (See proposed wording in comments pertinent to Policy 11.4 of the Ashcroft-Cache Creek Fringe Area Official Community Plan).
4. Wherever there is reference to Residential development that will affect the Agricultural Land Reserve, the following amendment will be made to clarify that development will only be permitted where such development has the consent of the Provincial Agricultural Land Commission:

"the development has been approved by the appropriate Provincial agency having authority if within the the Agricultural Land Reserve."

In addition, we agree to address your concern related to the potential increase in residential development expectation in those plan areas designated Agriculture or Agricultural by eliminating reference to the opportunity for rural residential development wherever it has been introduced. We will continue, however, to acknowledge that if one decides to pursue any form of residential development in such areas, such development remains conditional upon approval of the Provincial Agricultural Land Commission.

5. In recognition of the value of reviewing and resolving potential resource use conflicts and the importance of the former Provincial Agricultural Land Commission fine tuning program to the achievement of this objective, we undertake to acknowledge the Commission's request to include the following Intergovernmental Policy to recognize the value of resurrecting this program in those community plan areas affected by the 92-I mapping grid (see attachment 1).

"Support the revitalization of the Agricultural Land Commission's 92-I Fine Tuning Process in an effort to designate a more credible and defensible Agricultural Land Reserve boundary."

6. With regard to your observation that the 1988 Official Settlement Plan updates were not approved by the Land Commission, I have enclosed copies of the respective referral forms and accompanying Provincial Agricultural Land Commission approvals for your review. It is our opinion that all plan updates were approved as required (see attachment #2).

.... /3

SPECIFIC AMENDMENTS TO INDIVIDUAL PLANS

Ashcroft-Cache Creek Fringe Area - Bylaw No. 1445

In response to your allegation that our former planning consultant, Mr. Holger Burke, may have designated the former CIL site located east of the Village of Ashcroft industrial in the original Ashcroft-Cache Creek Fringe Area Official Settlement Plan without the consent of the Provincial Agricultural Land Commission, it is our opinion, supported by the following facts, that this property was rezoned and later designated industrial with the consent and complete approval of the Provincial Agricultural Land Commission. Our position is evidenced by Zoning Amendment Bylaw No. 866/Provincial Agricultural Land Commission Application No. 02-Zz-83-16328 Resolution #713-83 and a copy of the first draft/final draft land use Official Settlement Plan maps which clearly highlight the subject property's industrial use and Official Settlement Plan designation (see attachment #3).

The urban growth areas adjacent to the Village of Cache Creek were designated in consultation with the affected municipality and remain unaltered since the 1984 inception and 1986 adoption of the original Official Settlement Plan. These areas remain contiguous to or reflect areas of existing residential development or future residential growth identified in the Village of Cache Creek Official Community Plan from its inception in 1979 to date (see attachment #4 comprised of extracts from the Village of Cache Creek Official Community Plan, our Official Settlement Plan, comments submitted by the affected municipalities and Provincial Agricultural Land Commission Resolution #773/85).

Information pursuant to the Mikkelsen I-1 A (now I-1) Auto Wrecking Zoning Amendment and Provincial Agricultural Land Commission Application #21-Zz-83-16862 Resolution #1321/83 affecting Part of the South East 1/4 Section 29, Township 21, Range 24, West of the Sixth Meridian, Kamloops Division Yale District, except Plans B1491 and B1492, Back Valley Road area is enclosed (see attachment #5).

Policy 11.4 will be amended as follows to reflect your request to recognize the Code of Agricultural Practice for Waste Management:

"All development shall incorporate soil conservation practices recognizing slope, soil type and precipitation, in order to prevent any increase in the sediment loading of streams and rivers in the Plan Area. Attention shall also be

given to the protection of delicate shoreline or stream-bank flora, the promotion of the Code of Agricultural Practice for Waste Management and the prevention of discharge of other deleterious materials and unnatural erosion caused by such activities as landfill, diking, channelization or any change to the natural system of water courses, in order to protect fish spawning habitats and migration routes."

Barriere - Bylaw No. 1446

The Agricultural designation on Lot A, Plan B-7230, District Lot 1325, Kamloops Division Yale District shown on Map 1 of Schedule "A" (page 22) will be deleted as this has been excluded from the Agricultural Land Reserve (see attachment #6).

Cherry Creek-Savona - Bylaw No. 1447

With respect to your comments regarding the plan area transportation network, please be advised that instructions were provided by the Commission with respect to road alignment and construction in its letter dated March 9, 1994 (Resolution #1350/93) pursuant to ALM Vacation International Inc. (Kamloops Lake Ranch and Country Club) Provincial Agricultural Land Commission application. However, we wait your further instructions or clarification if any related to the transportation network issue in this plan area (see attachment #7).

Clearwater - Bylaw No. 1448

Johnston Provincial Agricultural Land Commission Application No. PALC-A-73 That Part of District Lot 1682, lying north of Plan H558, Kamloops Division Yale District, except Parcel A, (DDA9608) and Plan 27427:

We recognize that the Johnston property is located within the Agricultural Land Reserve, that it is isolated between two major rural roads, that it is in an area that will be serviced by an extension of the Clearwater Improvement District community water system and that it will likely be exposed to recurring pressure for non-farm use. In recognition of these circumstances, we are prepared to consider re-designation of this area to Rural Residential and/or encourage a block exclusion with the Commission's support. Failing this, it is our opinion that the Commission should not delay a decision pending the outcome of the Official Settlement Plan/Official Community Plan review (see attachment #8).

Nicola Valley - Bylaw No. 1450

We acknowledge the Commission's position/resolution with respect to block exclusion in the Coldwater Road area. In this regard, we undertake to re-assess a block exclusion for this area either as a separate initiative or in conjunction with an appropriate area rezoning in order to address the present inconsistency between the applicable zoning and the Provincial Agricultural Land Commission Act.

The Regional District will also undertake in conjunction with the City of Merritt and the Provincial Agricultural Land Commission to review the desirability and extent of an Agricultural Land Reserve block exclusion in the Coquihalla Highway/Coldwater Interchange area as this area was recently approved by referendum to be included within the City of Merritt via a municipal boundary extension.

I trust the above responses and related enclosures adequately clarify or address the outstanding verbal concerns conveyed to us. We look forward to your expedient consideration and the Commission's approval of these outstanding community plans. Should you require any additional information or clarification, you are encouraged to contact the Planning Department at your earliest convenience.

Yours very truly,


BOB FINLEY
Planner

BF/sjs
encls.

c.c. Ministry of Municipal Affairs
Development Services Branch
800 Johnson Street
Victoria, B.C. V8V 1X4
Attention: Mr. Ray Ghosh, Senior Planner



Provincial Agricultural Land Commission

133 - 4940 Canada Way, Burnaby, B.C. V5G 4K6

Telephone: (604) 660-7000

Fax: (604) 660-7033

Reply to the attention of Tony Pellett

Bob

27 October, 1995

Thompson-Nicola Regional District
2079 Falcon Road
Kamloops, BC V2C 4J2

Attention: Bob Finley, Planner

Re: **ZL-29788 - Ashcroft-Cache Creek Fringe Area Official Community Plan**
ZL-29789 - Barrière Official Community Plan
ZL-29790 - Cherry Creek-Savona Official Community Plan
ZL-29791 - Clearwater Official Community Plan
ZL-29792 - Kamloops South Official Community Plan
ZL-29793 - Nicola Valley Official Community Plan
ZL-29794 - South Thompson Valley and Pinantan Official Community Plan

The Agricultural Land Commission has now had an opportunity to review the proposed Official Community Plans itemized above in the context of the matters covered in your letter of 23 August 1995. The Commission's response, by Resolutions #836/95 through #842/95, is contained in the seven attached letters addressed to the Regional Board.

The purpose of this letter is to respond to points in your 23 August letter which are not dealt with in any of the attached letters.

With respect to the OTHER LEGISLATION section of each OCP, we were confused by the fact that in five of the OCPs there is no page number so that this page looked like an unofficial preface to the OCP. We now understand that it is part of the bylaw but have suggested adding the page number and bylaw reference that confused us in the first place.

Thank you for the undertakings contained in item 3 and the second part of item 4 of your letter. Those undertakings made the Commission's review of these OCPs very much easier.

With respect to item 6 of your letter, it appears that we may have left the wrong impression. We were not challenging the fact that these updates were approved by this office; the issue was that they were not approved by Resolution of the Commission, a distinction which did not seem important to us at the time but which is more significant in the light of recent changes to our *Act*.

... 2

With respect to the Ashcroft - Cache Creek Fringe Area OSP, our concern was over the manner in which the designations east of Cache Creek (not those east of Ashcroft) were added to the map. We were not trying to impute improper actions to Holger Burke, rather we were trying to explain that the process followed and the tight time-lines involved appear to have led to Commission staff advising of Commission approval when as we now realize the Commissioners had not seen the non-farm map designations proposed for the ALR area east of Cache Creek.

With respect to the Clearwater OCP, we have tried not to focus on the Janice Johnston application itself, but more on the capability mapping discrepancies and non-farm land use needs which that application brought to our attention. It is our hope to be able to reach a conclusion on that application and the Clearwater ALR Review in the very near future.

Please do not hesitate to call if you have any questions.

Yours truly,

AGRICULTURAL LAND COMMISSION

per:



K. B. Miller, General Manager

cc: Brian Baehr, Southern Interior Regional Director
Ministry of Agriculture, Fisheries & Food, Kelowna

Ron Bertrand, Resource Management Branch Director
Ministry of Agriculture, Fisheries & Food, Abbotsford

Ray Ghosh, Senior Planner
Ministry of Municipal Affairs, Victoria

TP/mh



Provincial Agricultural Land Commission

133 - 4940 Canada Way, Burnaby, B.C. V5G 4K6

Telephone: (604) 660-7000

Fax: (604) 660-7033

Reply to the attention of Tony Pellett

Bob

27 October, 1995

Thompson-Nicola Regional District
2079 Falcon Road
Kamloops, BC V2C 4J2

Attention: Chair Vic Endean and members of the Regional Board

Re: Nicola Valley Official Community Plan Bylaw No. 1450 – Our file #Zz-29793

The Agricultural Land Commission has now had an opportunity to review the proposed Nicola Valley OCP in the context of the matters covered in the letter of 23 August 1995 from your planner Bob Finley.

In response to the proposed bylaw, the Commission has enacted Resolution #841/95, which has the effect of an "order of the Commission" and thus except as otherwise specified enables formal relief from the necessity of strict consistency with the *Agricultural Land Commission Act* and its regulations.

Resolution #841/95 authorizes Thompson-Nicola Regional District to proceed with the proposed Bylaw No. 1450 following attention to the following matters.

1. Section 31 of the *Agricultural Land Commission Act* provides that a bylaw that is inconsistent with the *Act*, the regulations or an order of the Commission is, to the extent of the inconsistency, of no force and effect; hence it is essential that any provision which is inconsistent with the *Act* or the regulations either be removed from the bylaw, be made consistent by an order of the Commission (such as Resolution #837/95) or be red-flagged as being of no force and effect unless and until referenced to an order of the Commission.
2. The Commission accepts the Regional Board's undertaking (set forth in the letter of 23 August 1995) to eliminate inconsistencies through the block exclusion process in the vicinity of the Coldwater Interchange and in the vicinity of the intersection of Coldwater Road and Fox Farm Road either as a separate initiative or in conjunction with an appropriate area rezoning. Please let us know which of these two options you will pursue.
3. The Commission's copy of the INTRODUCTION and OTHER LEGISLATION page does not contain any reference to its relationship with the Bylaw (such as provided with the page number on other bylaw pages). It must formally be part of the bylaw and must (for the reason alluded to in item 1 above) be amended to refer not only to "the *Agricultural Land Commission Act* or regulation made thereunder" but also to orders of the Commission.

... 2

4. The Commission suggests that (for the assistance of readers of the OCP) references to "the appropriate Provincial agency having authority" should really refer to the agency by name. If future legislation provides that the Provincial Agricultural Land Commission undergoes a change of name or function, or if its rôle is taken over by another body or bodies, then the *Interpretation Act* provides that the reference to the previous body is taken to be a reference to the new body or bodies (which could theoretically be Regional rather than Provincial, thereby possibly invalidating a reference to the Provincial agency having authority). In the meantime, no legislative change is expected and a reader not familiar with British Columbia legislation may experience some frustration trying to understand which agency the bylaw is referencing.
5. Section 2.16 must be modified so as to make it clear that the Provincial Agricultural Land Commission does not view severance by a road as automatic justification for subdivision of land within the Agricultural Land Reserve; otherwise the section would be inconsistent with the *Act* by creating the expectation that such a subdivision will be allowed within the ALR.
6. The Commission requests that the proposed addition to Section 8 be specific to each of the OCPs. In the case of the Nicola Valley OCP, the Commission has reviewed the Major Street Network and consents to it, thus there is no need to modify Section 8 of this OCP to make reference to the Commission.
7. Section 10.9 must be modified to allow a variation in the 15 m leave strip so as not to prevent agricultural use of areas less than 15 m from a stream where those areas are already in grass. The Commission has no objection to a provision preventing removal of existing shrubs from banks of substantial streams, but wishes to protect existing grazing opportunities where not inimical to environmental protection.

We appreciate that time is of the essence if Thompson-Nicola Regional District is to make the necessary bylaw amendments and still complete the work necessary to obtain planning grants. We therefore undertake to ensure that any Regional Board questions on the foregoing matters are answered as quickly as possible and that any further action necessary by the Commission is scheduled expeditiously. Please do not hesitate to call if any matter require further clarification.

Please supply us a copy of the amended OCP for our confirmation.

Yours truly,

AGRICULTURAL LAND COMMISSION

per:



K. B. Miller, General Manager

cc: Brian Baehr, Southern Interior Regional Director, MAFF, Kelowna

Ron Bertrand, Resource Management Branch Director, MAFF, Abbotsford

Ray Ghosh, Senior Planner, MMA, Victoria

TP/mh

Application of other Acts

29. (1) This Act and regulations are not subject to any other enactment, whenever enacted, except the *Interpretation Act*, the *Environment and Land Use Act*, the *Waste Management Act* and as provided in this Act or regulations.

(2) The Lieutenant Governor in Council may, by order, declare that a provision of the *Company Act* applies to the commission but otherwise the *Company Act* does not apply to the commission.

1973-46-20(1,7,8); 1982-41-37, proclaimed effective September 16, 1982.

Power under other Acts

30. A minister or agent of the Crown shall not exercise a power granted under another enactment except in accordance with this Act and regulations.

1973-46-20(1).

Conflict with bylaws

31. (1) Nothing in this Act or the regulations affects or impairs the validity of a municipal or regional district bylaw relating to the use of agricultural land in an agricultural land reserve except in so far as the bylaw is inconsistent with this Act, the regulations or an order of the commission. In case of an inconsistency this Act, the regulations and the order prevail and the inconsistent portion is suspended.

(2) A municipal or regional district bylaw that provides restrictions on farm use of agricultural land additional to those provided by this Act and the regulations is not, for that reason alone, inconsistent with this Act and the regulations.

1973-46-20(4,5,6).

Appropriation

32. Money required for the purposes of this Act may

- (a) in the absence of an appropriation, or
- (b) where money appropriated is insufficient,

be paid out of the consolidated revenue fund to the commission in amounts approved by the Lieutenant Governor in Council.

1980-36-8, proclaimed October 2, 1980, effective May 17, 1980.

Bonding

33. The Lieutenant Governor in Council or the commission may require an applicant under this Act, whose application has been granted on terms, to post a bond pursuant to the *Bonding Act* and the regulations to ensure compliance with the terms.

1977-73-15.

Enforcement

34. Where the commission believes that a present or future activity or use of land in an agricultural land reserve may contravene this Act, the regulations or an order of the commission, the commission

- (a) may order the owner or occupant to refrain from the activity or use for a period not exceeding 60 days, and to make written or oral submissions to the commission as it requires to determine any likely impairment of the agricultural capability of the land;



Barb

Telephone: 828-4997
File: M200 Nicola Valley OCP
M500 Merritt MSN

October 24, 1995

Thompson-Nicola Regional District
2079 Falcon Road
Kamloops, B.C.
V2C 4J2

Attention: **Barb Jackson, Planner**

Re: Merritt/ Nicola Valley - Major Street Network Plan

Barb,

As you will recall, in our meeting on September 13, 1995 we discussed potential revisions to the Major Street Network Plan in the vicinity of the Pooley Avenue and Coldwater Road intersection. While this issue was initiated due to development activity adjacent to Pooley Avenue, there are a number of issues involved. These include:

1. Preservation of future major street continuity of Coldwater Road, with a future connection to Sunnyview Street (and Bann Avenue). The properties just south of Pooley Avenue (Robill Contracting) would be bisected (see Exhibit 1). Similarly, an option to relocate the future Coldwater Road extension to the property north of Pooley Avenue would have a similar impact there.
2. The City of Merritt Major Street Plan (see Exhibit 2) and Schedule B of the TNRD's Official Community Plan for Nicola Valley indicate differences with the Ministry's version in terms of Thorpe Road or Ponderosa Avenue.
3. The Ministry is now well advanced to acquiring property from First Nations Lands to proceed with intersection improvements at Coldwater Road and Highway 97C. These improvements are expected to improve truck access to Pooley Avenue via Coldwater Road. Assuming this project will proceed, the major street intersection spacing will be in conflict with a proposed intersection at Thorpe and Highway 97C as these will be too close for the safe and efficient function of Highway 97C.

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Given the above, the Ministry proposes revisions to the existing and future major street network plan as shown on Exhibit 3. The proposed road segment connecting Thorpe Road to Coldwater Road is shown only in a conceptual sense, as an objective, where exact geometric details of the alignment will be defined as the area develops. Another recommendation, although not as a major street, is that the Bann Avenue to Sunnyview Street to Pooley Avenue connections continue to be pursued to allow for efficient neighborhood road circulation.

Our District Office, Development Approvals are proceeding on this basis. We would welcome your feedback and support from staff and/or the Regional Board as you deem appropriate.

We have also made a similar request to the City of Merritt planning staff.

If you have any questions with these comments, please call anytime.

Yours truly,

E. Harbick

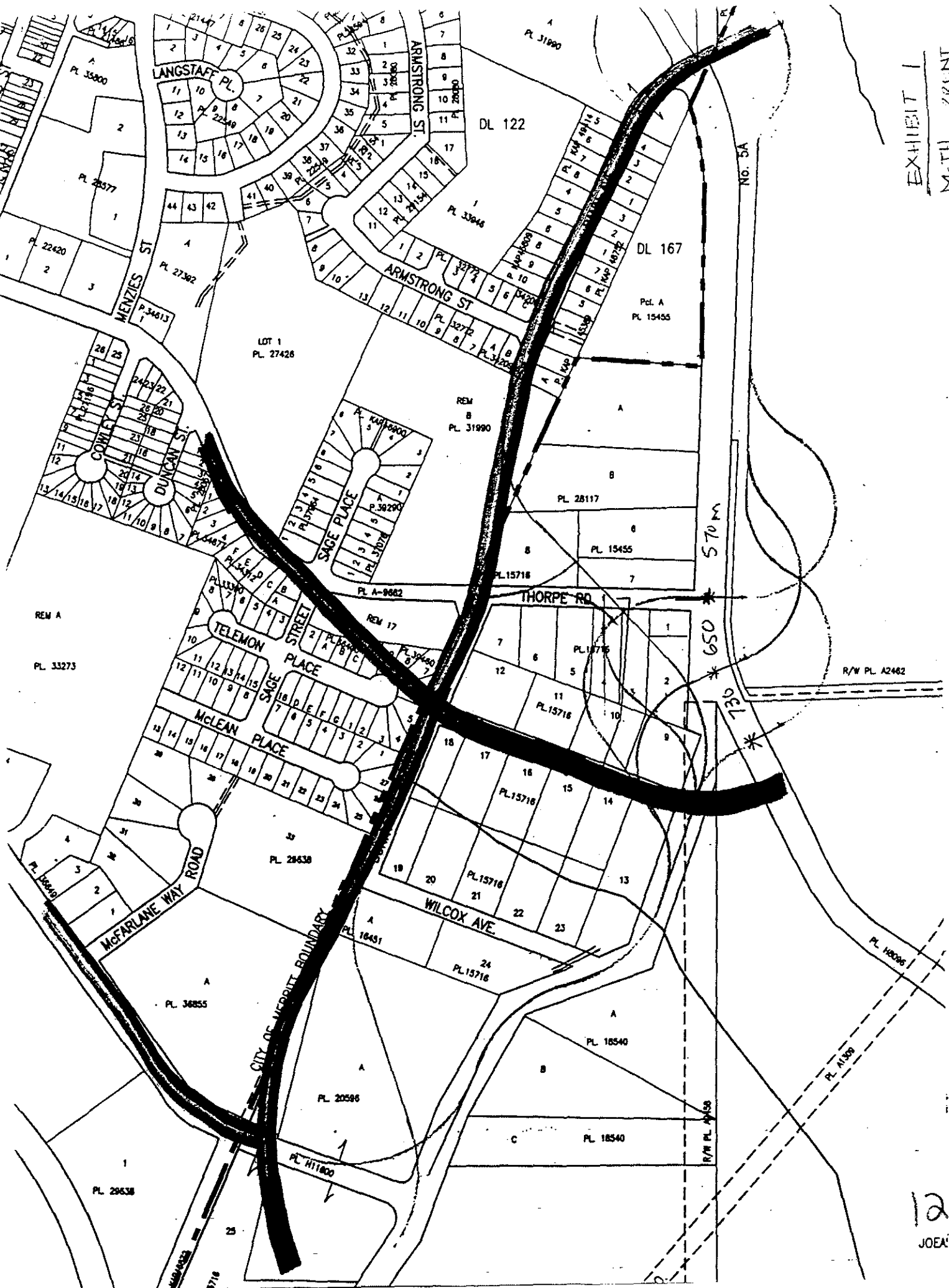
for: Grant M. Irvine, P.Eng.
Sr. Transportation Planning Engineer
Thompson-Okanagan Region

GMI/eh

Attach

cc. W.P. Puhallo, Regional Manager, Planning
Doug Kirk, District Highways Manager, Nicola

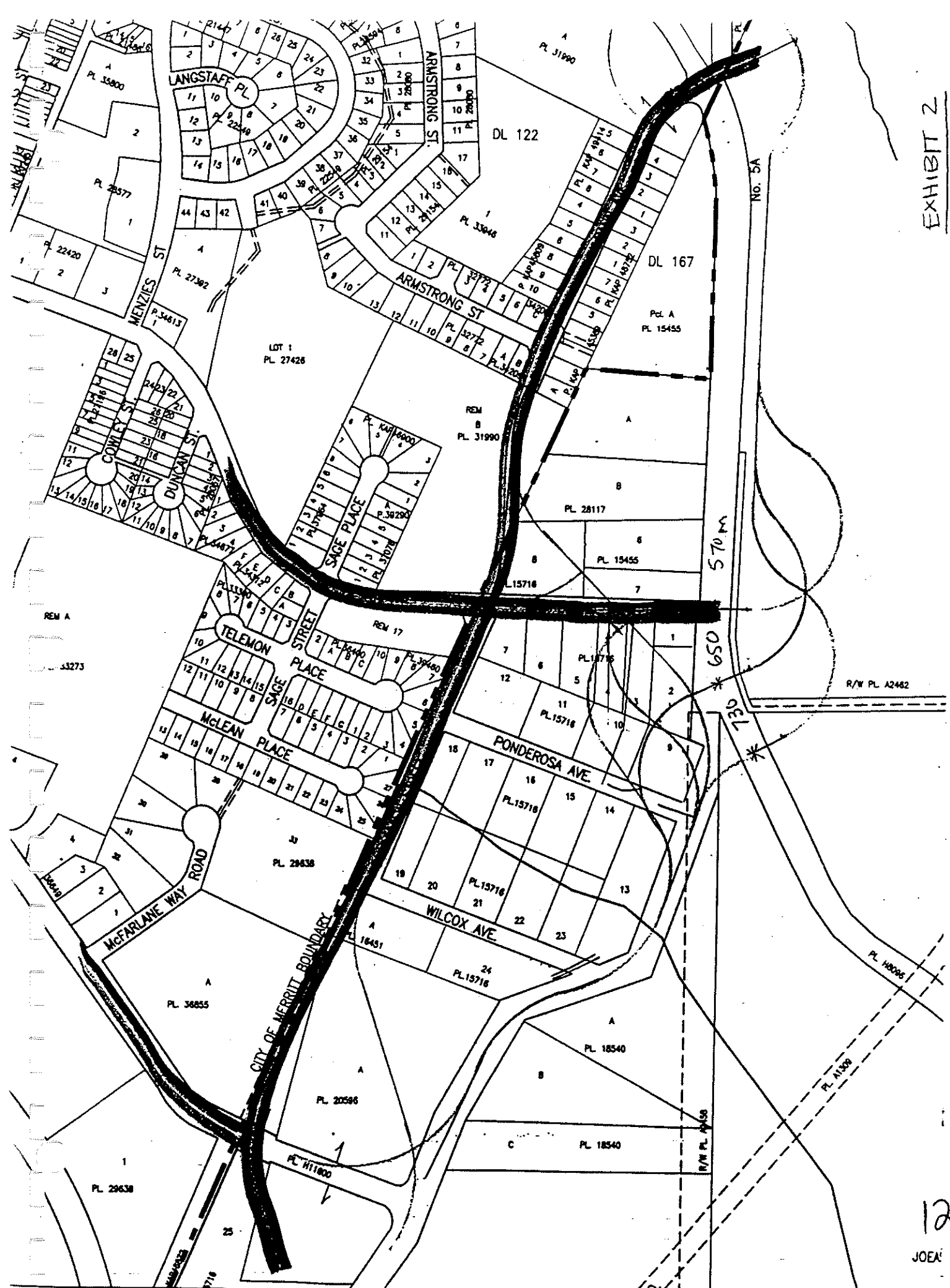
EXHIBIT I
MATH. CRUNT
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JOEA
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EXHIBIT 2

CITY OF MERRITT
KATAD STREET PLAN



125

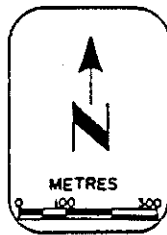
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FUTURE LAND USE

SUNNYVIEW/FOX FARM ROAD AREA

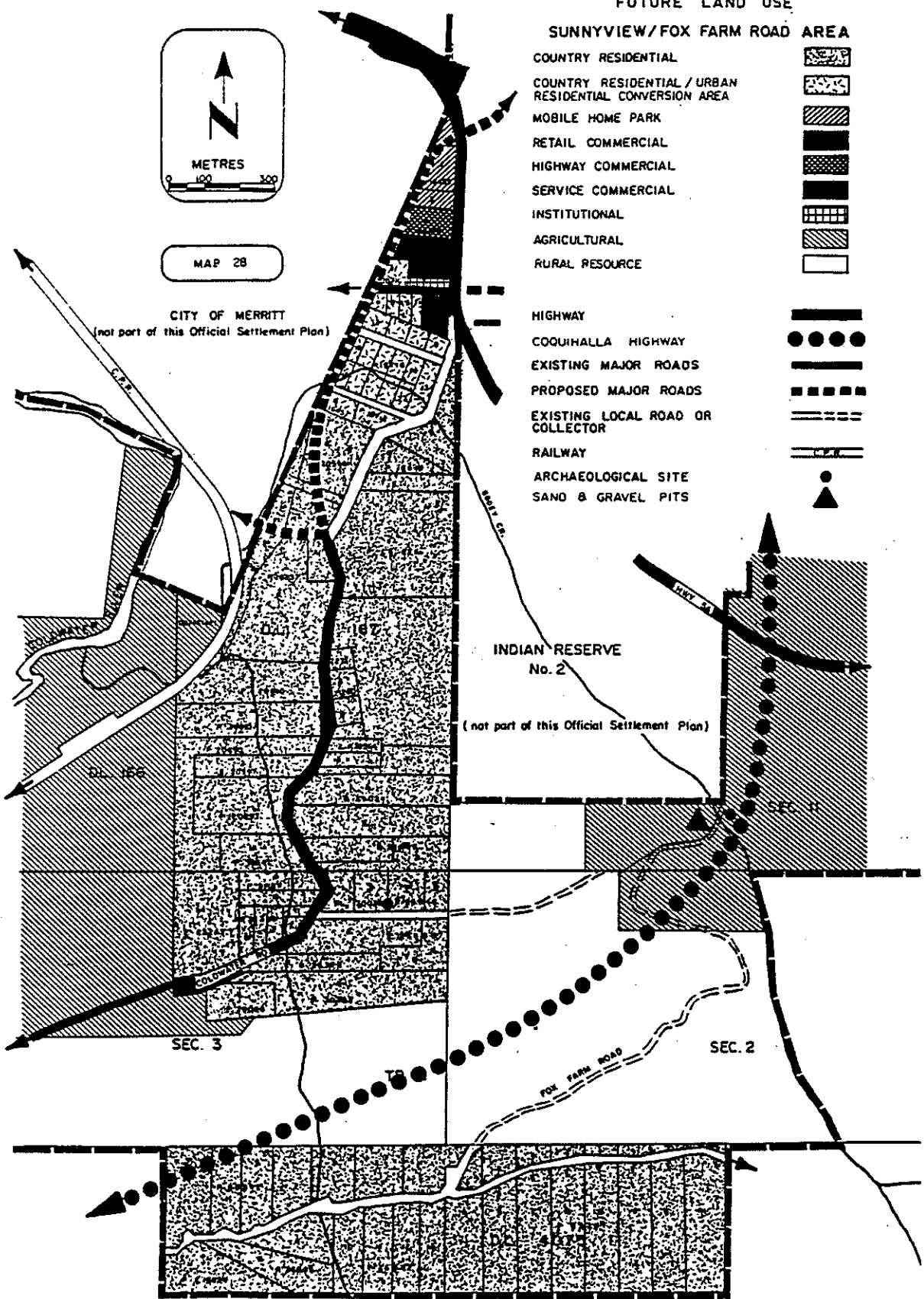
- COUNTRY RESIDENTIAL
- COUNTRY RESIDENTIAL / URBAN RESIDENTIAL CONVERSION AREA
- MOBILE HOME PARK
- RETAIL COMMERCIAL
- HIGHWAY COMMERCIAL
- SERVICE COMMERCIAL
- INSTITUTIONAL
- AGRICULTURAL
- RURAL RESOURCE

- HIGHWAY
- COQUIHALLA HIGHWAY
- EXISTING MAJOR ROADS
- PROPOSED MAJOR ROADS
- EXISTING LOCAL ROAD OR COLLECTOR
- RAILWAY
- ARCHAEOLOGICAL SITE
- SAND & GRAVEL PITS

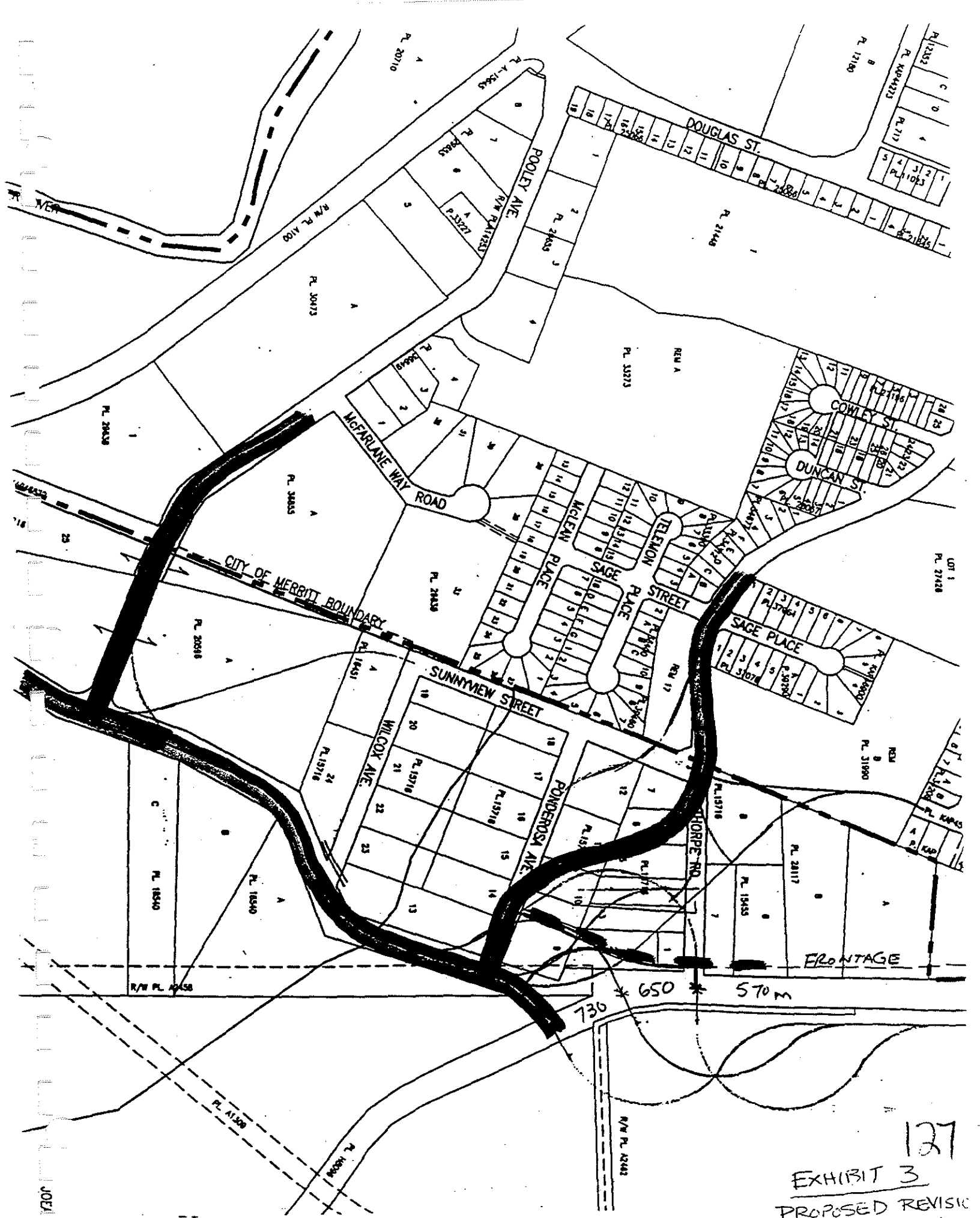


MAP 28

CITY OF MERRITT
(not part of this Official Settlement Plan)



126



127
 EXHIBIT 3
 PROPOSED REVISION
 TO CITY & MATH
 PLANNING STREET DI

9-10-23
 GMI

JOE

Agenda



CITY OF FORT ST. JOHN
10631 - 100th Street
Fort St. John, B.C., V1J 3Z5

Mayor's Office: (604) 787-8160
City Hall: (604) 787-8150
Fax: (604) 787-8181

OFFICE OF THE MAYOR

November 30, 1995

Memo to all Local Governments in British Columbia
Please forward to your Mayor and Council/Chair and Board

At it's Regular Meeting of November 27, 1995, the Council of the City of Fort St. John Unanimously endorsed four resolutions as follows:

1. That the Province immediately enact a Sexual Offenders Registry designed to inform Councils, Regional District Boards and School Boards, through the RCMP or local police about the presence in the community of a convicted sexual offender.
2. That the Province press the Federal Government to amend the Criminal Code to provide that upon three convictions for sexual offenses against children, that an offender be mandatorily sentenced to life imprisonment with no opportunity for parole.
3. That Council would assist community groups with printing and distributing posters in the City to publicize the presence in the community of **Daniel Cody Morgan**, and the facts of his convictions for sexual offenses against children.
4. That should Mr. Morgan leave Fort St. John, Council would take appropriate steps to make other communities in B.C., Alberta and the Yukon aware of Mr. Morgan's record and that he may be moving to their community.

Mr. Morgan has been convicted 6 times regarding sex offenses, all involving young boys, from 1984 through 1992, in Sudbury, North Bay, Kingston and Peterborough, Ontario. In January, 1995, he was charged with two similar offenses in Fort St. John, and pleaded Guilty in April, 1995. The Crown requested an adjournment while they prepared an application to have Mr. Morgan declared a Dangerous Sexual Offender, which carries the potential of life imprisonment without parole. In May, 1995, Mr. Morgan changed his plea to Not Guilty. At trial, on November 10, 1995 in Fort St. John, Mr. Morgan was found Not Guilty. We have copies of newspaper articles regarding community campaigns which resulted in Mr. Morgan leaving Kingston, Peterborough, Jasper, Valemount BC, and now, Fort St. John. Our Council believes your community, School Board and police should be aware of Mr. Morgan's record and alerted that he may relocate to your community. Copies of the newspaper articles and photocopy of a current photograph of Mr. Morgan can be obtained from this office. The photo does not fax well. Alert your community to be on guard. We encourage your support for our resolutions.

Yours truly,

Steve Thorlakson

CITY OF MERRITT

DEC 7 1995

RECEIVED

128



Aswala

December 6, 1995

BCTEL
1500 Hardy Street
Kelowna, B.C.
Canada V1Y 8H2

CITY OF MERRITT
DEC 12 1995
RECEIVED

Dear Clara:

I am enclosing information from BC TEL pertaining to the recent decision by the Canadian Radio-television and Telecommunications Commission to increase local rates by \$2 a month, effective January 1, 1996.

If you have any questions regarding this material or if you would like a representative from BC TEL to discuss this with council, please contact me at your convenience.

Yours truly,

Ed Clark
Communications Manager
Interior Region
1-800-892-9989

ECC/kmb

Encl.



News Release

November 30, 1995

BC TEL ASKS GOVERNMENT TO CHANGE CRTC DECISION

Burnaby, B.C. — BC TEL is asking the federal cabinet to overturn part of a Canadian Radio-television and Telecommunications Commission (CRTC) decision that the company says could delay its ability to bring the information highway to British Columbians.

A petition filed by BC TEL today with the federal cabinet asks that a section of a CRTC decision announced on October 31 be overturned. The decision directs BC TEL to use revenues from a \$2-a-month local-rate increase to reduce the subsidy currently paid by long-distance providers, including BC TEL, which keeps local telephone rates far below the cost of providing the service.

The decision further requires BC TEL to use the savings from the reduced subsidy to lower long-distance rates. The same requirement does not apply to alternative long-distance providers. They are permitted to use their savings as they see fit.

In this petition, BC TEL is asking for the same pricing options and financial flexibility that has been given its competitors. BC TEL would prefer to use its savings to improve its customers' access to telecommunications services and the information highway.

BC TELECOM chairman and chief executive officer Brian Canfield said the current regulatory environment needs to be overhauled. He said the October 31 decision is the latest in a series of CRTC decisions that diminish BC TEL's ability to invest in the infrastructure needed to bring the information highway to its customers throughout the province.

"The federal cabinet now has an excellent opportunity to set a new telecommunications policy direction for our future that ensures Canada maintains its leadership position in this vital industry," said Canfield. "The new policy must give Canadians access to the high-technology services they need to succeed in the information-age."

Canfield said the CRTC decision is frustrating because BC TEL wants to provide its customers with new technologies and services. He said the CRTC ruling limits BC TEL's ability to participate in the provincial government's recently announced British Columbia Electronic Highway Accord.

.../2

"We cannot afford to sustain the same level of investment in the expansion and upgrading of our network as we have in the past without at least earning a return on our investment that is equal to the cost of our capital," said Canfield.

"Obviously, these are decisions we don't make lightly," added Canfield. "However, the CRTC has given our competitors advantages while at the same time handcuffing us with outdated regulation, artificial pricing and arbitrary rules that affect our financial health."

The CRTC's decision led the Canadian Bond Rating Service (CBRS) to downgrade BC TEL's credit rating on November 21. Earlier this year, the Dominion Bond Rating Service (DBRS) took similar action in anticipation of the CRTC's decision. The downgrading means BC TEL will have to pay more to borrow money to fund its capital investment program.

"Given the intensely competitive long-distance market and the fact that our long-distance prices have already come down about 50 per cent since 1986, we believe the continued interference of the CRTC in this part of our business is unnecessary," said Canfield. "It is ironic that AT&T, one of the largest telecommunications companies in the world, is benefiting by regulation created to assist the entry of small, new companies here in Canada."

Six other Canadian telecommunications companies filed similar petitions with the federal cabinet today. They are AGT, Bell, Island Tel, MT&T, NB TEL and Newfoundland Tel. All are members of the Stentor alliance of telecommunications companies.

- 30 -

For more information, please call:

Ed Clark

Communications manager

1-800-892-9989 / 861-2462 (office)

1-604-977-8288 (toll-free pager)



November 30, 1995

A B.C. INDUSTRY AT RISK

BC TEL has asked the federal cabinet to overturn a section of the CRTC's October 31 decision. Because of this decision, the Canadian Bond Rating Service downgraded BC TEL's credit rating. This means it will cost BC TEL more to borrow money. And *that* limits our ability to invest in the technology necessary to continue building the information highway.

Unless BC TEL, the largest telecommunications company in the province, is able to participate fully in the information highway, the health of our entire industry and B.C.'s economy will be undermined. This is an issue critical to all British Columbians because the information highway is the key to B.C.'s future. Telecommunications is the world's infrastructure for the information age. To compete effectively in global markets and to prosper, B.C. will need a strong and vital telecommunications industry.

Although no longer a protected monopoly, BC TEL still carries the weight of federal regulation from a bygone era. Our ability to compete effectively is tied to the overall policy and regulatory environment. We not only request that the federal cabinet overturn the CRTC's decision, we ask that a new policy framework be put in place to ensure the future viability of our industry.

The October 31 decision is the latest in a series of CRTC decisions that is slowing the development of B.C.'s information highway. Earlier in the year, the CRTC recommended to the federal government that an exemption not be made under the Broadcasting Act to accommodate BC TEL's pursuit of a broadcast distribution licence. This exemption would enable BC TEL to provide British Columbians with a full spectrum of communications services, including cable TV. We expect the federal cabinet to make a decision on this issue early in 1996.

POLICY AND REGULATORY ENVIRONMENT

- Competition in Canada's long-distance business was introduced in 1992. Now, there are more than 200 competitors in Canada. They hold nearly 25 per cent of the marketshare.

increases, British Columbians will enjoy the most affordable and most dependable telecommunications in the world.

- BC TEL can no longer be an instrument of social policy. In the competitive environment, we must consider the needs of our shareholders when we make investments.
- The government's responsibility is to ensure policies are appropriate for the new environment.
- British Columbian business will benefit from the information highway. Any reduction in BC TEL's investment in infrastructure will harm B.C. businesses and undermine their competitiveness.

BC TEL CHANGING TO MEET NEEDS OF THE TIMES

- BC TEL is realigning its business to better reflect today's competitive realities and recent regulatory decisions.
- We are scaling back parts of our business which are not compensatory.
- We can not operate as we did as a monopoly. The reality is that some jobs will be lost in some parts of our business. However, new jobs will be created as we continue to develop the information highway.



Your Voice. Your Vision.

SAVE THE CBC

1-800-576-5554

CITY OF MERRITT

DEC 18 1995

RECEIVED

November 27, 1995

Dear Mayor and Council,

Agenda

As a fellow municipal politician, I'm writing to alert you to yet another threat to the services that hold us together as Canadians, and as communities.

I'm talking about the cutbacks to the CBC. We think of the CBC as a national service, a public broadcaster that ties us together "coast to coast to coast". But it's vitally important *at the municipal level too* -- and that's why these cutbacks are an issue that all municipal councils should address.

How much is being cut? Too much. CBC managers are already under orders to cut \$227 million from the broadcaster's budget by the end of fiscal 1996, out of a budget of 1.065 billion this year. And the Liberal government is now contemplating whether to proceed with the second phase of this massive cut -- another \$123 million. Together, the cuts would total 350 million dollars. That's *one-third* of our public broadcasting budget, in about two years' time -- and up to 2,000 jobs. A cut far greater than what what is expected of other federal services.

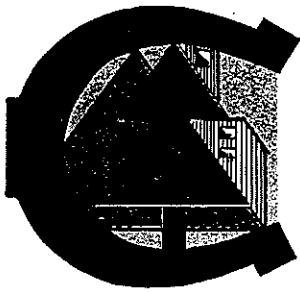
From past rounds of CBC cuts, we know where the impact is felt. *At the local and regional level.* In 1990, eleven small-market CBC TV stations were closed. In Prince Rupert, we have seen a full radio morning show reduced to a program co-hosted in another city. Over the past ten years, local programs have gradually been supplanted by regional or national shows, often produced in Toronto or Montreal. The ability of Canadians to hear and see the stories of people at the local level is gradually being eroded.

This is a municipal issue. Think of it this way: the CBC is one of our most valuable promoters. By telling stories about our local politics, our issues, our recreation, and our regions, the CBC helps promote local communities, small and large, to other communities within the same province, to other provinces, and other countries. It's the cheapest form of advertising many of us have -- and it pays, by attracting tourist dollars and raising awareness of the investment potential in many of our regions.

The CBC helps promote our regional cultural talent. It develops local talent and exposes it to a broader audience. We're learning about the economic significance of cultural industries, and their interaction with tourism. Without the CBC, is it likely that other networks would pick up this vital role?

B.C. office/bureau:

685-7650



MERRITT AND DISTRICT
**HAMBER OF
OMMERCE**

BOX 1649 - MERRITT, B.C. - V0K 2B0 - PHONE 378-5634

B BUSINESS
I INFO
C CENTRE

Agenda

December 20, 1995

Honorable Clara Norgaard, Mayor
City of Merritt
Box 189
Merritt, B.C.
V0K 2B0

CITY OF MERRITT

DEC 21 1995

RECEIVED
RE: BUDGETS AND STAFF

The Chamber and its members certainly have reviewed the generic budget announcement with mixed response. The news of no tax increases is a positive one, as is the positive reserve / surplus position.

We are concerned, and continue to receive questions on the apparent expansion of the administrative staff at City Hall. It would be greatly appreciated if you would provide us the rationale for the increased staffing, as well as comparisons, if available, of the administrative overhead of Merritt as it compares to other municipalities its size.

We also suggest that council aggressively review the Build, Operate and Transfer (BOT) system for the supply of your new City Hall, especially since the land is currently available for its construction. We continue to support the movement of City Hall out of the Civic Centre and the re-establishment of the convention space, and its active marketing.

We will await the information requested and thank you in advance.

Yours truly

F.R. Rizzardo, A.Sc.T.
President

/jsh



13E

January 03, 1996

Merritt and District Chamber of Commerce
P.O.Box 1649
Merritt, B.C.
VOK 2BO

DRAFT

Attention: Frank Rizzardo

Dear Mr. Rizzardo:

I have, for response, your letter of December 20, 1995, raising questions regarding the City's financial position, personnel practices and City Hall project.

Firstly, as noted in your letter, the City's current financial position is very strong. The accumulation of significant surpluses and establishment of important reserves has only been attained through quality management by Council and Staff. This, in spite of the senior government's downloading of responsibilities to municipal governments and the public's demand for additional facilities and services.

Secondly, as noted in your letter, the City was able to hold the line on all taxes and user fees in 1996, despite being faced with inflationary increases in supplies and labour. This results from the more efficient allocation of municipal funds, the majority of which relates to human resources. In fact, as City staffing is obviously your Association's foremost concern I will define the rationale and effects of City Council's 1995 personnel decisions:

1. Early in 1995 Council authorized hiring an individual for the newly created position of Development Officer. The purpose of this position was two fold:
 - a) to coordinate and undertake economic development projects, a major initiative of Council; and

- b) to ensure development applications continued to receive prompt attention by City Hall despite the multiplicity of applications being submitted as Merritt flourishes. (This will be obvious to many of your members who ask City Staff to respond almost immediately to the wide variety of requests submitted)
- 2. Early 1995 also witnessed a layoff of one front office staff member as technical staff were required to be more efficient in their work through computerization.
- 3. Summer 1995, saw a 1.5 person reduction in the refuse collection department. This will result in continual savings exceeding \$75,000 per annum, or savings equivalent to a 3% tax increase, in 4 years when corresponding capital purchases will be paid in full.
- 4. In August 1995, Boundary Expansion dictated a huge increase in workload. Recognizing the intense workload implications, the Province awarded an administrative grant to the City in the amount of \$323,000 over three years. The City has chosen to utilize \$45,000 per year of this grant to create the new Confidential Secretary position to ensure adequate administration time is available to deal promptly with Boundary Expansion issues.
- 5. In the fall of 1995, the City decided to create two new positions that were previously contracted out. These positions, the Building Inspector and the Court Liaison Officer were no longer economically viable under existing terms. By bringing them directly under City control, it is anticipated that the taxpayers are saving as much as \$50,000 per year. Failure to do this could have resulted in a 2% tax increase, plus with direct City operation, we will see an increased level of service being provided in these two areas.
- 6. In December of 1995 Council decided to re-establish the fourth front office position which was eliminated in the spring. This new position will assist the Finance Department in administering the new specified areas Council has initiated to provide opportunities for growth, the numerous significant capital projects required by the public, and the improved management functions demanded by Council to clearly plan for the City's future.

7. Finally, in December 1995, Council decided to establish the position of Fire Inspector. This decision was made after receipt of a definitive legal opinion from the City's solicitors indicating that the taxpayers of the City of Merritt "should not be excused from major liability and damages (should) a councilrefuse to raise tax revenues to cover a modest annual inspection program." The advice went on to describe the minimum inspection program necessary which was outside the current Fire Department's ability to perform. This decision has been reaffirmed by recent advice from Fire Underwriters, an independent organization funded by the Insurance Industry. They indicated that additional fire inspection services are necessary as well as a pre-fire planning program. Council therefore took the step necessary to reduce liability and improve life safety standards in the City of Merritt.

While the City has made a number of personnel changes this year, the changes were made based on economic efficiency and the community's changing demands for services. Individuals unfamiliar with the City's operations have little appreciation for the complexity of managing and operating a very rapidly growing City while administering a capital budget that will likely exceed \$12,000,000.00 in 1996 (Collettsville Water and Sewer \$4.1 million, Truck Route \$2.5 million, Arena \$2.2 million, Water, Sewer, and Roads \$0.7 million, Southeast Specified Area \$1.5 million, and City Hall \$1.0 million). However the City strives to manage its very diverse operations at least as efficiently as any commercial operation, while being subject to public scrutiny not experienced by any other company or organization.

Your suggestion that the City would be better off to pursue the Build-Operate-Transfer model of a public/private partnership to construct its City Hall is certainly contrary to what our research shows. The Build-Operate-Transfer system is best used where the private sector has financial limitations or where the public sector can use innovation, experience or less expensive labour in the operation component of the project. The City has no financial limitations at this time so it is definitely in the tax payer's interest to have the City capitalize its own building. The reasons are obvious:

1. Private enterprise can not borrow money as inexpensively as a well managed government. Thus, the city faces less interest expense particularly in view of the fact that we need borrow only 20% of this project's cost.
2. Private enterprise expects significant profit from any capitalization it undertakes. The taxpayer of the City would be expected to fund that profit.

Merritt and District Chamber of Commerce

Page 4

3. Private enterprise pays the full 7% G.S.T. when purchasing goods and services, while Municipal Government nets only 3%. Thus, for Merritt City Hall a \$40,000.00 savings (equivalent to a 1½% tax increase) is available through this simple item.

In addition, there are no operational advantages to the private sector when considering a long term office building. Private sector building owners face the same expenses (plus taxes) as public sector building owners. With only one tenant, everyone is aware who will pay those expenses. Given the City's financial position, the simplicity of the City Hall project and the fiscal advantages available to your municipal government, it is clearly in the interest of the City's taxpayer for the City to undertake the City Hall project. I do note, however, that if you or your membership is interesting in learning more about the structuring, advantages or disadvantages of the variety of public-private partnership arrangements, the City has several publications which we would be pleased to loan out.

Finally, you ask to be provided with comparative data relative to communities our size. The data is available if you seek to contact these communities directly. However, I caution the validity of what you are seeking. Each Municipal operation is unique in many regards, particularly with the level of growth they are experiencing, the types of services they provide and the magnitude of their capital budget. Thus, absolute comparisons on selective criteria can be less than helpful. In any event, I am certain that should your members take the steps necessary to fully understand your municipal government's operations and responsibilities, they will find a superior job is being done by your City Council and its staff.

Yours truly,

Clara R. Norgaard,
MAYOR

CRN/bh

URBANSYSTEMS

December 22, 1995

ENGINEERS
PLANNERS
LANDSCAPE ARCHITECTS

File: 7052111.1

City of Merritt
P.O. Box 189
2185 Voght Street
MERRITT, B.C. V0K 2B0

Agenda

Attention: Tom Day,
Administrator

STP - Sludge Dewatering Press

Further to your request, I have reviewed the current flow rates into the plant in comparison to the residual capacity of the existing treatment plant as follows:


- current flows 3300 m³/d
- plant capacity 5600 m³/d

In other words, existing flows are utilizing 60% of the plants' capacity. If we assume there are currently 6800 people connected to the sewer system, the residual capacity would be equivalent to an additional 4700 people. Once Colletville is connected, the residual capacity would be ± 4000. At a 3% average annual growth rate, it will take 14.5 years to add 4000 people to the City.

I trust this is all the information you require at this time.

Yours truly,

URBAN SYSTEMS LTD.



Chris A. Town, P.Eng., M.A.Sc.

:hls

URBAN
SYSTEMS
LTD.

□
204-10711 CAMBIE ROAD
RICHMOND, BC
V6X 3G5
T: 604.273.8700
F: 604.273.8752

✓
7 ST. PAUL STREET WEST
KAMLOOPS, BC
V2C 1E9
T: 604.374.8311
F: 604.374.5334

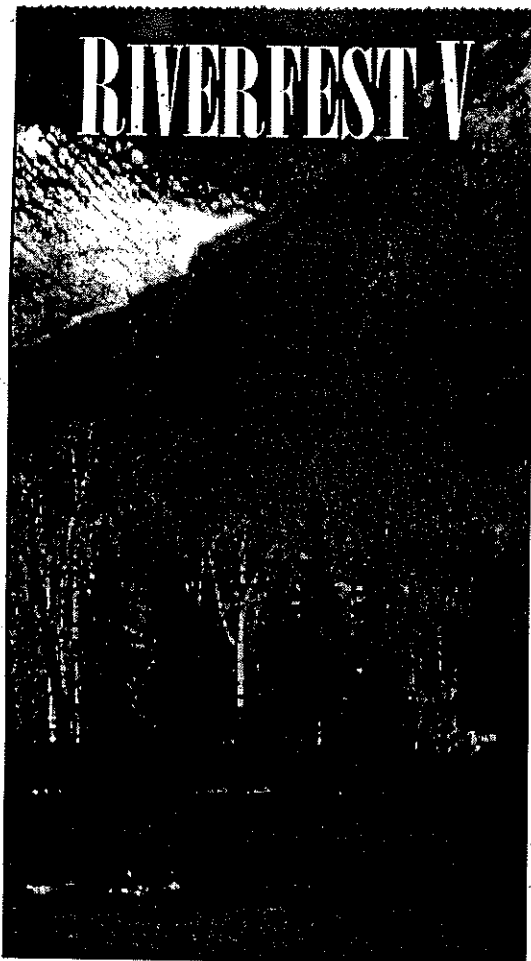
□
104A-1815 KIRSCHNER ROAD
KELOWNA, BC
V1Y 4N7
T: 604.762.2517
F: 604.763.5266

□
140-2733 37TH AVE. N.E.
CALGARY, ALBERTA
T1Y 5R8
T: 403.291.1193
F: 403.291.1374

□
203-625 FRONT STREET
NELSON, BC
V1L 4B6
T: 604.352.9774
F: 604.352.5322

□
10142-101 AVENUE
FORT ST. JOHN, BC
V1J 2R3
T: 604.785.9697
F: 604.785.9691

111



RIVERFEST V

A Working Symposium On Preserving BC's River Heritage

February 17, 1996
Holiday Inn Vancouver Centre
Vancouver BC



Outdoor Recreation Council
of British Columbia

Agenda

REGISTRATION INFORMATION

To register, complete the attached form and return it with the symposium fee to the Outdoor Recreation Council of British Columbia.

Please indicate on the registration form which workshop you will be attending. Be sure to register early to secure a place in the workshop of your choice as space is limited. Also, please indicate if you will be staying to watch the play *Stikine Stikeen*.

Registration fee includes refreshments, lunches and a summary of the recommendations that result from the symposium.

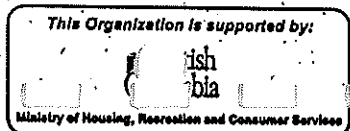
Registration cancellations received by January 31, 1996 will be refunded, less a \$15.00 administration charge. Cancellations received after that date do not qualify for a refund.

Limited display space is available. Please call the Council's office for prices.

For further information contact:

Karen Hodson
The Outdoor Recreation Council of
British Columbia
#334 - 1367 West Broadway
Vancouver, BC V6H 4A9

Phone: (604)737-3058
Fax: (604)737-3666
E-mail: outrec_council@sport.bc.ca



REGISTRATION FORM

Riverfest V
Saturday
February 17, 1996
Holiday Inn Vancouver Centre
711 West Broadway
Vancouver, BC

Name _____

Organization _____

Address _____

City/Prov. _____

Postal Code _____

Phone(home) _____ (Work) _____

I wish to attend the following workshop on:

- (check one) Legislation
 Management/Policy
 Community/Grassroots

Yes, I plan to attend *Stikine Stikeen*

Symposium Fee (GST included)

Regular \$55.00 x _____
Student \$40.00 x _____
Donation \$ _____

Total Amount Enclosed \$ _____

Send registration form with full registration fee to:

RIVERFEST V
Outdoor Recreation Council of BC
#334-1367 West Broadway
Vancouver, BC
V6H 4A9

**HERITAGE: DEVELOPING A PLAN
FOR ACTION**

AGENDA

British Columbia's river heritage is second to none. The province's rivers, streams and lakes provide important habitat for a vast array of plants and animals, have important historical value, and provide a wide variety of outdoor recreation opportunities.

While much has been done in recent years to help preserve the heritage values of BC's rivers much remains to be done. Numerous actions should be or could be taken but which of these initiatives will be most beneficial?

This symposium will highlight recent river conservation initiatives, gather ideas on new initiatives that are needed, and develop recommendations for actions required to ensure that BC's river heritage is preserved.

Symposium Goal:

To explore and advance multi-stakeholder actions for preserving British Columbia's river heritage.

Symposium Objectives:

- ◆ To exchange information both on threats to BC rivers and recent initiatives related to river management and planning in British Columbia;
- ◆ To receive input from symposium participants on actions that are needed to ensure that BC's river heritage is preserved;
- ◆ To reach consensus on a set of recommendations that will be presented to government and others who play a role in the management and planning of BC Rivers.

Riverfest V is the fifth in a series of river symposia focussing on river conservation issues in British Columbia. The Outdoor Recreation Council of BC invites you to add your voice to others who want to ensure that BC's river heritage is preserved.

<p>8:30 - 9:00 Registration</p> <p>9:00 - 9:05 Welcome - Pam Wright, Chair, Outdoor Recreation Council</p> <p>9:05 - 9:30 British Columbia's River Heritage <i>What is it and why it should be preserved.</i> - Mark Angelo, Chair, BC Heritage Rivers Board</p> <p>Recent initiatives that will aid in the preservation of BC's river heritage. An update on recent initiatives related to preserving BC's river heritage. The recent initiatives are roughly broken down into three categories: legislative; management and policy; and grassroots.</p> <p>9:30 - 9:55 <i>Legislative Initiatives</i> - Richard Paisley, Westwater Research Centre, instructor of water law at UBC</p> <p>9:55 - 10:20 <i>Management and Policy Initiatives</i> - Bruce Downie, resource management consultant</p> <p>10:20 - 10:45 <i>Grassroots and Community Initiatives</i> - Ric Careless, BC Spaces For Nature</p> <p>10:45 - 11:00 Refreshment Break</p> <p>11:00 - 12:00 What is still required to preserve BC's river heritage? Panel and Discussion - Panel members will give their views on what they perceive as required to preserve BC's river heritage. Panel Members: Mae Burrows, T. Buck Suzuki Foundation; Mark Hume, Journalist, Author; Linda Nowlan, West Coast Environmental Law Assoc.; Terri-Lynn Williams, Haida Nation.</p> <p>12:00 - 1:30 Lunch Luncheon Speaker - Premier Michael Harcourt (to be confirmed)</p>	<p>1:30 - 3:00 Developing Recommendations For Actions - Concurrent Workshops The goal of the workshops is to develop recommendations on different aspects of preserving BC's river heritage: legislation; policy and planning; and, grassroots initiatives.</p> <p>Workshop #1 Legislation In this workshop participants will develop recommendations on which types of legislation/changes are needed.</p> <p>Workshop #2 Management and Planning Workshop participants will develop recommendations on which new initiatives related to the planning and management of rivers are needed.</p> <p>Workshop #3 Grassroots and Community This workshop will examine how individuals and groups can become involved in river conservation with a focus on needed tools.</p> <p>3:00 - 3:15 Refreshment Break</p> <p>3:15 - 4:00 Workshop Summaries Findings from the workshops will be presented to all participants.</p> <p>4:00 - 4:20 Grassroots Initiatives - The Key To Preserving River Heritage Kevin Coyle - The River Network</p> <p>4:20 - 4:30 Closing Remarks - Mark Angelo</p> <p>4:45 - 5:30 After the symposium relax and enjoy <i>Stikine Stikine</i>, a multi media play by Precipice Theatre Society about the dog that led John Muir up the Stikine River. Hosted by Friends of the Stikine. Admission by donation. No host bar.</p>
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111

PLEASE MARK YOUR 1996 CALENDARS NOW !!!

- SHARE B.C.'S 1996 Provincial Conference-

"Land Claim: What it means to you and me"

**FRIDAY, MARCH 1ST & SATURDAY, MARCH 2ND, 1996
Coast Inn of the North Prince George, B.C.**

Invited speakers include:

**The Premier of British Columbia
The Honourable John Cashore, Minister of Aboriginal Affairs
Gordon Campbell, Leader of the Official Opposition
Jack Weisgerber, Leader of the Reform Party of B.C.
Gary Merkel, Forest Innovations
Bruce Vincent, Communities for a Great Northwest, Libby Montana
Brian Kieran, Columnist, The Province
Marlie Beets, Vice President, Aboriginal Affairs,
Council of Forest Industries
and
Gordon Gibson, Author & Public Policy Consultant**

Registration Fee: \$95.00

A block of rooms have been set aside at the Coast Inn of the North so reserve your rooms early!!

For more information call SHARE B.C., Prince George at 604 - 564 - 7179.

Watch for your conference brochure in early January!!



December 7, 1995

Reference: 3852/95

Min Log: 38898

Her Worship
Mayor Clara R. Norgaard
City of Merritt
2185 Voght Street
Merritt, British Columbia
V0K 2B0

Agenda

CITY OF MERRITT
DEC 18 1995
RECEIVED


Dear Mayor Norgaard:

Thank you for your letter dated October 10, 1995, requesting that the Capital Rehabilitation Program for restructured municipalities be funded in the 1996-97 fiscal year.

I certainly appreciate the scheduling difficulties local communities encounter when attempting to complete two separate, yet complimentary infrastructure projects. Let me assure you that I will bear your district's concerns and interests in mind as funding decisions are made in connection with next year's budget.

Again, thank you for bringing this concern to my attention.

Yours sincerely,


Jackie Pement
Minister

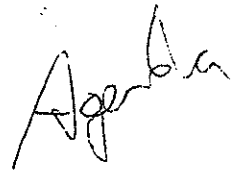
*Authorize Mayor's
expenses to attend
meeting with
Minister*

Copy to: Honourable Darlene Marzari
Minister of Municipal Affairs
M.L.A., Vancouver-Point Grey

Mr. Harry S. Lali, M.L.A.
Yale-Lillooet

TO: Mayor and Council
Chairpersons and Regional Board Members

FROM: Local Government Awareness Committee
Mayor Bill Trehwella, Chair
Councillor Patricia Wallace
Director Joe Tatangelo



DATE: December 15, 1995

RE: LOCAL GOVERNMENT AWARENESS PROGRAM - 1996

UNION OF
BRITISH
COLUMBIA
MUNICIPALITIES

Suite 15
10551 Shellbridge Way
Richmond
British Columbia
Canada V6X 2W9
(604) 270-8226
Fax (604) 660-2271

The Union of B.C. Municipalities has sponsored the Local Government Awareness program for nine years and will continue that tradition in 1996. This year marks the third year of the new three year program that the Committee adopted in 1994. The theme for Year III is **LOCAL GOVERNMENT - YOUR VOICE, YOUR VOTE, YOUR COMMUNITY**. The emphasis in Year III will be on the upcoming local government elections in November 1996. While the programs in Year I and II have provided most citizens with the basic information about local government, this year focuses on heightening citizens' interest in the issues facing their community and encouraging them to get involved. Citizens should be notified who is running for their council/board, and perhaps be encouraged to run for elected office themselves or become involved in some way, through advisory committees to their council or board.

The outline for each of the three years of the program can be found on the reverse side of this memo. This will provide you with details about the 1996 program.

This year's program will continue to be held over the month of April - **Local Government Awareness Month** - to encourage greater levels of involvement. Local governments are now provided with the flexibility to coordinate their programs as best fits their community's needs. The Committee hopes that this will encourage more local governments to become involved and undertake activities that will heighten local government awareness.

The Committee will continue to present their Community Awareness Award for the local government that undertakes the most comprehensive program during the month. Communities should also be aware that 1996 will mark the first year for the new year long Community Awareness Award that was announced at the October 1995 UBCM Convention. Local governments are encouraged to undertake activities over the year that promote local government awareness. Therefore two awards will be presented at the 1996 UBCM Convention, one for the monthly award and one for the year long award.

To assist you with the Year III program, UBCM will be mailing out their Local Government Awareness Program Information Kit in the new year.

Thank you in advance for your assistance.

505/00/96pm

THREE YEAR LOCAL GOVERNMENT AWARENESS PROGRAM

Year I - 1994

LOCAL GOVERNMENT - YOU AND YOUR COMMUNITY

FOCUS: Emphasis in Year I would be on local government education for the community as a whole. Since most councils/boards are newly elected, it would also be to their advantage learn more about how local government works through their interactions with members of the community. By explaining it to their own citizens they will better understand how their local government works and what role they play in representing their community.

PROGRAM: Encourage communities to hold Open Houses, use of bulletins, pamphlets and videos in schools, at the Open House and other key local government facilities. This would give all citizens a general understanding of what local government is and what they do.

Year II - 1995

LOCAL GOVERNMENT - AT YOUR SERVICE

FOCUS: Emphasis in Year II would be on the services provided by the local government. This could be touched on in Year I but in Year II this would be specified to each community's situation.

PROGRAM: Encourage councillors/directors to go to the schools, and provide students with specific information about their local government. This would provide the elected official with an opportunity to talk one on one with the students and request their involvement in a Junior Council/Board meeting or presenting posters, essays on what local government means to them, without the contest component. It would be up to each local government to determine what way best to handle the judging or if they wish not to make any winning selections.

Councillors/Directors could also contact community organizations such as Chamber of Commerce, Seniors Clubs and offer to speak to their organizations about how local government works, the services local governments provide and more detail on where their tax dollars go.

Year III - 1996

LOCAL GOVERNMENT - YOUR VOICE, YOUR VOTE, YOUR COMMUNITY

FOCUS: Emphasis in Year III would be on the upcoming local government elections. Programs in Year I and II should have provided most citizens with the basic information about local government, this could be used to build on and gain community interest in the issues facing their community in upcoming elections. Citizens should be notified who is running for their councils/board, and be encouraged to run for elected office themselves or become involved in some way other way, such as an advisory committees or body to council /board.

PROGRAM: Encourage citizens to become aware of the issues facing their community, to become aware of the candidates and their stands on these issues and encourage to get out and vote on election day. This education could be promoted through a voter registration program. Mailings to each household notifying them about the upcoming elections, who is running, community issues to be considered and a voter registration form to be completed and returned to their city hall board office. Generate interest about local government issues by inviting citizens to attend council /board meetings and provide them with an opportunity to ask questions at some point. Consider taking a council/board meeting out of the council chambers to another location less intimidating to the citizens in an effort to generate attendance.

NOTE: UBCM would only be involved in coordinating the province-wide poster and essay contests in 1995.

DECEMBER 7 1995



Agenda - Rev

Her Worship Mayor Clara R. Norgaard and Council
City of Merritt
Box 189
Merritt, British Columbia
VOK 2B0

CITY OF MERRITT

DEC 12 1995

RECEIVED

Dear Mayor Norgaard and Council:

Thank you for your letter of September 28, 1995, requesting amendments to the *Municipal Act* (the Act) to allow municipal councils to vary, on a case by case basis, development cost charge levies for non profit or social housing projects.

Saul Schubert, former General Manager of the British Columbia Housing Management Commission, has been appointed to conduct a special assignment related to the financing of growth in the province. He will be conducting initial research and engaging in preliminary consultations with interest groups, leading to a review of the financing of infrastructure related to growth. A primary focus of the review will be development cost charges.

Once Saul's review is complete, Ministry staff will review the provisions of the Act relating to development cost charges. I have forwarded your request for amendments to Al Tamblin, Executive Director of the Municipal Financial Services Branch, so that your concerns may be considered in that review of the legislation. If warranted, amendments will be added to our legislative agenda. However, as you are aware, I am unable to guarantee if and when legislation will be introduced.

Thank you again for writing. I appreciate receiving your views on this matter.

Sincerely,

Darlene Marzari
Darlene Marzari
Minister

pc: The Honourable Sue Hammell
Minister of Housing, Recreation and Consumer Services