

CITY OF MERRITT

MINUTES OF THE REGULAR MEETING OF THE CITY OF MERRITT COUNCIL HELD ON TUESDAY, AUGUST 27TH, 1991 IN THE COUNCIL CHAMBERS, CITY HALL CIVIC CENTRE, 2185 VOGHT STREET, MERRITT, BC

PRESENT:

COUNCIL:

Mayor C. Norgaard
Aldermen: R. Brown, T. Fox, G. Henderson,
J. Hilton, D. Laird, R. Typusiak

ADMINISTRATION:

T. Day, Clerk-Administrator
P. Tamilin, Treasurer-Collector
D. Osborne, Parks & Recreation Director
A. Campbell, Clerk-Typist

MEDIA:

Merritt Herald
Radio CJNL
Shaw Cablevision

OTHERS:

Nil.

CALL TO ORDER:

Mayor Norgaard called the meeting to order at 7:28 PM

ADOPTION OF THE AGENDA:

Amendment

Mayor Norgaard requested Council to add under "Protective Services Committee" item (iv), a letter to the Merritt Rescue Society from Westcoast Fire & Rescue Ltd. undated.

Alderman Typusiak requested Council to add under "Recreation Committee" item (iii) Minutes of the Recreation Commission Meeting - August 26th, 1991 and item (iv) Nomination for a Commissioner.

558/91 Moved by Alderman Typusiak, seconded by Alderman Hilton THAT Council adopt the agenda of the Regular Meeting held on Tuesday, August 20th, 1991 as amended.

CARRIED.

August 27, 1991

ADOPTION OF THE MINUTES:

Regular Meeting of Council held on Tuesday, August 13th, 1991

Amendment

Mayor Norgaard noted two corrections. On page 7, last paragraph, change the word 'owner' to 'contract operator' and on page 8, in the body of deferring motion 550/91 change the Resolution No. 513/91 to read Resolution No. 549/91.

559/91 Moved by Alderman Henderson, seconded by Alderman Laird THAT Council adopt the minutes of the Regular Meeting of Council held on Tuesday, August 13th, 1991 as amended.

CARRIED.

BUSINESS ARISING FROM MINUTES

No Smoking at the Arena

Alderman Brown stated that Mr. Barrett, the contract operator of the Nicola Valley Memorial Arena, indicated at last night's Recreation Commission Meeting that the ban on smoking in the Arena will affect his business. Mr. Barrett was to have a letter to that effect sent to Council to request an abeyance of the ban.

Alderman Brown requests a deference until the next council meeting and receipt of Mr. Barrett's letter. Mr. Osborne stated that No Smoking signs have been posted and the ashtrays removed. Alderman Brown felt that the ban was meant for regular arena usage not special events. Alderman Typusiak said the ban was effective September 1st, 1991.

560/91 Moved by Alderman Brown, seconded by Alderman Henderson THAT Council waive the No Smoking ban in the Arena for the August 31st-September 1st, 1991, Rodeo Dance.

CARRIED.

Mayor Norgaard requested that the Recreation Director advise the Contract Operator of Council's decision. Alderman Hilton mentioned that our support for the No Smoking ban was due to the assumption that the Contract Operator was in favor of this ban, it appears that he may be having second thoughts on this.

561/91 Moved by Alderman Hilton, seconded by Alderman Brown THAT Council instruct the Administration to contact and meet with the operator of the Nicola Valley Memorial Arena to discuss the possible impact of the ban on his business.

CARRIED.

PETITIONS/DELEGATIONS:

Nil

CORRESPONDENCE:

Nil

REPORTS:

Mayor's Report:

Building Inspector's Report circulated. Noted was the improvement in total numbers and dollar value over the past years. Comparisons to 1990 will start in October as there are no records to compare to prior to that time.

On Monday August 26th, 1991, Tom Day, Alec Hunchak, and Mayor Norgaard met with Al Zackodnik, Paul Doyle, and Bill Kastelen, from the Ministry of Environment, Water Management Branch to discuss the operation of the Nicola Dam. It was a very informative meeting and the Nicola Valley Dam advisory committee will be meeting sometime in late September to discuss operating policies for the dam for 1992.

562/91 Moved by Alderman Typusiak, seconded by Alderman Laird THAT Council receive the Mayor's report.

CARRIED.

Administration and Finance Committee:

Minutes

563/91 Moved by Alderman Typusiak, seconded by Alderman Laird THAT Council receive the minutes of the Administration and Finance Committee meeting held on Tuesday, August 20th, 1991.

CARRIED.

Kiwanis Club of Merritt, (undated), RE: Terry Fox Run, September 15th, 1991

564/91 Moved by Alderman Typusiak, seconded by Alderman Brown THAT Council Firstly: Waive the Voght Park rental fee for the Terry Fox Run on September 15th, 1991; Secondly: Designate the week of September 8th to September 15th, 1991 as "Terry Fox Week"; and Thirdly: Attend and officially start the run and present trophies to winners.

CARRIED.

August 27, 1991

Merritt and District Chamber of Commerce, (August 14th, 1991), RE:
Street Mall Road Closure - Quilchena Avenue

565/91 Moved by Alderman Typusiak seconded by Alderman Henderson THAT Council approve the request from the Merritt and District Chamber of Commerce to close the 2000 block Quilchena Avenue on Friday, August 30th, 1991 from 6 AM to 9 PM and Saturday, August 31st, 1991 from 6 AM to 6 PM for the upcoming street mall.

CARRIED.

The Committee requests the Administration to advise the R.C.M.P. and the Fire Department of the street closure.

Memorandum from Clerk-Administrator, (August 15th, 1991), RE:
Successful Selection Interviewing Techniques Seminar

566/91 Moved by Alderman Typusiak seconded by Alderman Laird THAT Council approve the Clerk-Administrator attending a "Successful Selection Interviewing Techniques" Seminar in Vancouver on Monday, September 23rd, 1991, seminar fee in the amount of \$192.60.

CARRIED.

Concession Operation Agreement for Merritt Tourist Information
Centre

567/91 Moved by Alderman Typusiak, seconded by Alderman Brown THAT Council authorize the Mayor and Clerk-Administrator to execute the agreement between the City of Merritt and Joseph F. Armstrong for the Merritt Tourist Information Centre Food Concession.

CARRIED.

Memorandum from Clerk-Administrator, (August 20th, 1991),
RE: Office Staffing Level

568/91 Moved by Alderman Typusiak seconded by Alderman Henderson THAT Council approve a staffing level of five (5) City Hall union office workers as outlined in the memorandum from the Clerk-Administrator, (August 20th, 1991) regarding office staffing levels.

CARRIED.

Alderman Brown inquired if the staffing level will be reviewed. The Clerk-Administrator assured him that it would be. Alderman Typusiak said that the level of staff was needed to update the filing system and finish a back log of work. The Mayor also

pointed out that the staff level was not really an increase but just makes all staff on a permanent basis.

Memorandum from Clerk-Administrator, (August 19th, 1991),
RE: Expenses for Council and Staff Members - Payment Procedure and
Council Indemnities

569/91 Moved by Alderman Typusiak, seconded by Alderman Fox
THAT Council direct Staff to prepare a by-law approving
the following out of town expenses:
- Mileage \$.30 per kilometre
- \$50.00 per diem for meals with a breakdown of \$10.00
for breakfast, \$15.00 for lunch and \$25.00 for dinner,
if gone partial day:
- All other expenses at actual cost with receipts
required.

CARRIED.

570/91 Moved by Alderman Typusiak, seconded by Alderman Laird
THAT Council approve the payment procedure for per diem
meal expenses as follows:
1. Council members receive monies in advance before
travelling based on the number of kilometres to be
travelled, Coquihalla Toll Fees and the applicable per
diem;
2. The Municipality pays all accommodation costs
directly;
3. After receiving the final billing, the municipality
deducts any personal expenses from the Council member's
monthly pay or, alternatively, reimburses the Council
member for additional authorized expenses.

CARRIED.

Alderman Brown reminded Council of the Treasurer's request at
Committee level that he would appreciate the accounting department
being notified with as much time as possible before the travel
advance is needed.

571/91 Moved by Alderman Typusiak, seconded by Alderman Fox
THAT Council refer the matter of Council indemnities to
1992 budget discussions.

CARRIED.

Development and Planning Committee:

Minutes

Amendments:

Mayor Nogaard noted correction to be made on page 1 second last line should read: Mr. O'Dowd indicated they were here together...and also on page 2 last item on point form list should read: Operation could be in place in approximately 4 - 6 months.

572/91 Moved by Alderman Henderson, seconded by Alderman Fox THAT Council accept the minutes of the Development and Planning Committee Meeting held on Tuesday, August 20, 1991.

CARRIED.

Approving Officer (June 19th, 1991), RE: Proposed Amendments to Residential Mobile Home Park No. 1025

573/91 Moved by Alderman Henderson, seconded by Alderman Laird THAT Council direct staff to prepare a bylaw to amend Residential Home Park Bylaw No. 1025 and to provide an accompanying report.

CARRIED.

Alderman Brown requested that the old Residential Home Park Bylaw be included so that a comparison of the changes can be made.

Synconix Environmental Solutions Ltd. and Pacific Incinerations Ltd. Proposal to Establish Plants in Merritt

574/91 Moved by Alderman Henderson, seconded by Alderman Laird THAT Council approve the proposal by Synconix Environmental Solutions Ltd. and Pacific Incinerations Ltd. to establish a wood pellet plant and an international waste incinerator in Merritt subject to compliance with all Municipal, Provincial, and Federal regulations.

CARRIED.

Alderman Brown inquired if any water usage requirements were made known. The Administrator informed Council that there would be a small amount needed of approximate 10 gals./minute. Alderman Hilton said he would feel more comfortable if Council were approving in principal. Alderman Henderson reminded Council that the proposal is subject to all Municipal, Provincial, and Federal regulations.

Protective Services Committee:

Minutes

575/91 Moved by Alderman Hilton, seconded by Alderman Fox
THAT Council accept the minutes of the Protective
Services Committee Meeting held on August 20th, 1991.

CARRIED.

Fire Chief's Report

576/91 Moved by Alderman Hilton, seconded by Alderman Brown
THAT Council accept the Fire Chief's Report of July 1991.

CARRIED.

Animal Control Officer's Report

577/91 Moved by Alderman Hilton, seconded by Alderman Laird
THAT Council accept the Animal Control Officer's Report
of July 1991.

CARRIED.

Alderman Laird noted on the Animal Control Report the fact that 18
dogs went missing this month. Alderman Brown inquired if the
R.C.M.P. have been notified. Administration will check with the
Animal Control Officer regarding the incidents.

Training for Jaws of Life Rescue Team

578/91 Moved by Alderman Hilton, seconded by Alderman Brown
THAT Council authorize Administration to spend \$1,600.00
for training of the members (14) of the Jaws of Life
Rescue Team, providing funding can be found.

CARRIED.

The Mayor asked the Treasurer if there was funding in our budget
to cover this expenditure. The Treasurer stated that this item was
not originally in the budget and he will investigate further.
Alderman Hilton said that he believed there are funds available
from the PEP Program of approximately \$1,000. Alderman Laird noted
that the training funds would be refunded if we purchased an Amkus
Rescue System within 12 months. Alderman Hilton suggested that
Administration could investigate if this is the best training route
to be followed as there may be less expensive methods. He also
noted that the team's preference was Westcoast Fire & Rescue Ltd.
Administration to obtain a list of the members of the Jaws of Life
Rescue Team.

Public Works Committee:

Minutes

579/91 Moved by Alderman Laird, seconded by Alderman Fox THAT Council receive for information the minutes of the Public Works Committee Meeting held on August 20th, 1991 for information.

CARRIED.

Recreation Committee:

Minutes

580/91 Moved by Alderman Brown, seconded by Alderman Fox THAT the minutes of the Recreation Committee Meeting held on August 20th, 1991 be received.

CARRIED.

Resignation of C.P.R.C. Commissioner

581/91 Moved by Alderman Brown, seconded by Alderman Fox THAT Council send a letter of thanks and an appreciation plaque to Commissioners Janice Riley and Richard Jackson, Jr. for their service to the Civic Properties and Recreation Commission.

CARRIED.

Alderman Brown added his personal thanks on behalf of Council.

Sport BC Insurance Program

582/91 Moved by Alderman Brown, seconded by Alderman Typusiak THAT Council establish a policy that all users of City of Merritt outdoor facilities provide proof of insurance for all participants in an amount and manner equal to the coverage provided by Sport BC effective the 1992 season.

CARRIED.

Alderman Brown noted that the schedule of costs from Sport BC for insurance is reasonable. Alderman Hilton felt the motion was too vague with the words 'all users'. Alderman Brown mentioned that at committee level it was stated that the intention of this policy was the use of organized sports for their own protection.

Rotary Park - Street Lights

583/91 Moved by Alderman Brown, seconded by Alderman Typusiak THAT Council approve in principle the Rotary Club installing street lights in Rotary Park at their cost with the City to provide for subsequent operating costs.

CARRIED.

Alderman Brown said that only 3 - 4 lights would be needed. The Mayor noted that the maximum cost for each light would only be \$12/month.

Merritt Information Centre Report

584/91 Moved by Alderman Brown, seconded by Alderman Laird THAT Council receive the July, 1991 report.

CARRIED.

The Mayor commented on the increase in bus loads stopping at the Information Centre and that this adds to the water shortage problem. Alderman Brown inquired about the water supply at the information centre. The Administrator said that only 2-3 loads of water are required per week with 4 per week being the highest estimated demand. Alderman Laird inquired about costs of trucking vs. a new well.

Civic Properties and Recreation Commission

585/91 Moved by Alderman Typusiak, seconded by Alderman Brown THAT Council receive the un-read minutes of the special meeting of the Civic Properties and Recreation Commission held August 26, 1991.

CARRIED.

Alderman Brown said that he felt that it was unfair that Council be given minutes during the Council meeting with no prior time to review same.

Nomination for Commission

586/91 Moved by Alderman Typusiak, seconded by Alderman Brown THAT Council invite Trustee Marguerite Kempin from School District #31 to be a representative on the Civic Properties and Recreation Commission subject to School Board approval at their September 9, 1991 board meeting.

CARRIED.

BYLAWS

**City of Merritt Tax Exemption By-law No. 1306, 1991 -
Reconsideration and Adoption**

587/91 Moved by Alderman Hilton, seconded by Alderman Brown
THAT Council reconsider and adopt By-law No. 1306, 1991.

CARRIED.

Alderman Henderson suggested that the City may request an amendment to the Minicipal Act to make churches a permissive exemption. A resolution could be submitted to OMMA and from thereon to UBCM. Alderman Brown stated that the School District doesn't seem to be persuing it's portion of these taxes. He also complemented the Treasurer on the research report.

**City of Merritt STP Short Term Capital Borrowing By-law No. 1307,
1991 - Rescission of Third Reading, Third Reading, as amended**

588/91 Moved by Alderman Brown, seconded by Alderman Typusiak
THAT Council rescind the Third Reading of By-law No.
1307, 1991

CARRIED.

589/91 Moved by Alderman Typusiak, seconded by Alderman Brown
THAT Council amend By-law No. 1307, 1991 as recommended
in the Treasurer's reported dated August 15, 1991.

CARRIED.

590/91 Moved by Alderman Typusiak, seconded by Alderman Brown
THAT Council give Third Reading to By-law No. 1307, 1991
as amended.

CARRIED.

**City of Merritt Official Community Plan Amendment By-law No. 1310,
1991 - Reconsideration and Adoption**

591/91 Moved by Alderman Typusiak, seconded by Alderman Brown
THAT Council reconsider and adopt By-law No. 1310, 1991.

CARRIED.

City of Merritt Zoning Amendment By-law No. 1311, 1991 -
Reconsideration and Adoption

592/91 Moved by Alderman Henderson, seconded by Alderman Laird
THAT Council reconsider and adopt By-law No. 1311, 1991.

CARRIED.

The Mayor stated that the Highways approval came through on August
11, 1991.

City of Merritt Animal Control By-law No. 1312, 1991 - First,
Second, and Third Readings

593/91 Moved by Alderman Brown, seconded by Alderman Fox
THAT Council defer consideration of By-law No. 1312, 1991
to the next committee meeting.

DEFEATED.

594/91 Moved by Alderman Typusiak, seconded by Alderman Laird
THAT Council amend Section 6.04 to include item (g):
Peace Officers and animals under their control are
excluded from the provision of subsections (a), (b), and
(c) of Section 6.04 of By-law No. 1312, 1991.

CARRIED.

595/91 Moved by Alderman Fox, seconded by Alderman Laird
THAT Council give First, Second and Third Reading to By-
law No. 1312, 1991 as amended.

CARRIED.

City of Merritt Community Recreational Facilities Rental Rates By-
law No. 1313, 1991 - First, Second, and Third Readings

596/91 Moved by Alderman Typusiak, seconded by Alderman Hilton
THAT Council give First, Second and Third Reading to By-
law No. 1313, 1991.

CARRIED.

City of Merritt Tennis Complex Lease By-law No. 1314, 1991 -
First, Second, and Third Readings

597/91 Moved by Alderman Typusiak, seconded by Alderman Hilton
THAT Council give First, Second and Third Reading to By-
law No. 1314, 1991.

CARRIED.

City of Merritt Travel Expense By-law No. 1315, 1991 - First,
Second, and Third Readings

598/91 Moved by Alderman Typusiak, seconded by Alderman Hilton
THAT Council give First, Second and Third Reading to By-
law No. 1315, 1991.

CARRIED.

ADJOURNMENT:

On a motion from Alderman Brown the meeting adjourned at 8:38 PM.

CERTIFIED CORRECT:



C. Norgaard,
Mayor.



T. Day,
Clerk-Administrator.