

**CITY OF MERRITT**

MINUTES OF THE REGULAR MEETING OF THE CITY OF MERRITT COUNCIL HELD ON TUESDAY, FEBRUARY 26, 1991 IN THE COUNCIL CHAMBERS, CIVIC CENTRE, 2185 VOGHT STREET, MERRITT, B.C.

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**PRESENT:**

**COUNCIL:**

Mayor C. Norgaard  
Aldermen: R. Brown, T. Fox, G. Henderson,  
J. Hilton, D. Laird, R. Typusiak

**ADMINISTRATION:**

H. Ellens, Clerk-Administrator  
G. Zorn, Administrative Assistant

**MEDIA:**

Merritt Herald  
Radio CJNL  
Shaw Cable

**CALL TO ORDER:**

Mayor Norgaard called the meeting to order at 7:30 p.m.

**ADOPTION OF THE MINUTES:**

**Regular Meeting, February 12, 1991**

Alderman Hilton referred to Resolution No. 104/91 in the minutes of the Regular Meeting held on Tuesday, February 12, 1991. He noted that he had voted in the affirmative and the Mayor had broken the tie vote, and he asked Council to amend the minutes to reflect his affirmative vote.

Alderman Laird asked Council to amend the minutes of the Regular Meeting held on Tuesday, February 12, 1991 by inserting the following resolution after Resolution No. 108/91:

"109/91 Moved by Alderman Laird, seconded by Alderman Brown  
THAT Council instruct Administration to obtain the engineering plan and back-up information from Accuratus Engineering Ltd. regarding the recently completed airport lighting and hazard beacon construction study of the Merritt Airport.

CARRIED."

121/91 Moved by Alderman Brown, seconded by Alderman Fox  
THAT Council adopt the minutes of the Regular Meeting  
held on Tuesday, February 12, 1991, as amended.

CARRIED.

CORRESPONDENCE:

Mr. and Mrs. R. Higginbottom - Dated February 11, 1991, RE:  
Opposition to Bio-medical Waste Incinerator Facility in Merritt

122/91 Moved by Alderman Henderson, seconded by Alderman Laird  
THAT Council receive the correspondence for information.

CARRIED.

Village of Valemount - Undated, RE: Regional InfoNetwork  
Conference

123/91 Moved by Alderman Typusiak, seconded by Alderman Fox  
THAT Council receive the correspondence for information.

CARRIED.

Union of B.C. Municipalities - Dated February 8, 1991, RE:  
Awareness Week '91 Plans

124/91 Moved by Alderman Henderson, seconded by Alderman Typusiak  
THAT Council receive the correspondence for information  
and that Alderman Henderson be advised when the City of  
Merritt receives the "Awareness Week '91" information  
package.

CARRIED.

Alderman Laird suggested that the City set up an Information Centre  
during Awareness Week so the public would have an opportunity to  
meet the new Treasurer/Collector and the new Fire Chief.

Union of B.C. Municipalities - Dated February 7, 1991, RE: 1991  
Resolution Process

125/91 Moved by Alderman Brown, seconded by Alderman Henderson  
THAT Council receive the correspondence for information.

CARRIED.

Council noted that two resolutions for the Okanagan Mainline Municipal Association and the Union of B.C. Municipalities had to be drafted for Council's review prior to March 15, 1991 (O.M.M.A. deadline). One resolution would address the matter of Regional Districts providing an emergency plan function to deal with disasters occurring in their areas, and the other would address the concern regarding high policing costs to smaller municipalities.

Thompson-Nicola Regional District - Dated January 18, 1991, RE: Cariboo-Thompson Nicola Library System Local Service Establishment By-law No. 1212

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126/91 Moved by Alderman Henderson, seconded by Alderman Laird THAT Council refer the matter to the Administration and Finance Committee to review and report to Council.

CARRIED.

**REPORTS:**

**Mayor's Report:**

Mayor Norgaard reported that she and Aldermen Brown, Fox, Henderson, Laird, and Typusiak had attended a very worthwhile "Newly Elected Officials Seminar" in Penticton.

Mayor Norgaard further reported that the City of Merritt had offered the position of Treasurer/Collector to Peter Tamilin, and the position of Fire Chief to Richard Finley.

Mayor Norgaard advised Council that a "Council Goals and Objectives" meeting had been scheduled for Saturday, March 16, 1991, and she asked Council members to submit their priorities to the Clerk-Administrator by March 12, 1991.

Mayor Norgaard said the Thompson-Nicola Regional District Board had approved April 20, 1991 as the referendum date for the proposed aquatic centre.

Mayor Norgaard advised that Med Track Waste Management Inc. and Laidlaw Waste Systems Ltd. would provide an overview of the proposed bio-medical waste disposal plant and a proposal to utilize wood waste in Merritt on Tuesday, March 5, 1991, in open meeting.

127/91 Moved by Alderman Brown, seconded by Alderman Fox THAT Council receive the Mayor's Report of Tuesday, February 26, 1991.

CARRIED.

Administration and Finance Committee:

Minutes

128/91 Moved by Alderman Typusiak, seconded by Alderman Laird THAT Council receive the minutes of the Administration and Finance Committee meeting held on Tuesday, February 19, 1991, as circulated.

CARRIED.

Municipal Administration Training Institute - 1991

129/91 Moved by Alderman Typusiak, seconded by Alderman Henderson THAT Council authorize the Clerk-Administrator to attend the Municipal Administration Training Institute (M.A.T.I.) from August 25 to 30, 1991 at the University of Victoria at a cost of \$900.

CARRIED.

Developing Your Tourist Based Business Workshop

130/91 Moved by Alderman Typusiak, seconded by Alderman Henderson THAT Council authorize two City of Merritt representatives (including one elected official) to attend a "Developing Your Tourist Based Business" Workshop on Friday, March 8, and Saturday, March 9, 1991 in Salmon at a cost of \$85.00.

CARRIED.

Business Fair '91 Proposal

131/91 Moved by Alderman Typusiak, seconded by Alderman Laird THAT Council adopt the following policy with regard to requests for grants-in-aid to waive civic centre rental fees:

**RESCINDED**  
04/35/05  
RS

"Requests for grants-in-aid for the waiver of rental fees of the Civic Centre shall be granted for a one-time special occasion only. "Special occasion" shall mean non-revenue generating functions of a unique nature that will benefit the community or as otherwise deemed at the discretion of Council."

CARRIED.

132/91 Moved by Alderman Typusiak, seconded by Alderman Henderson THAT Council approve the following with regard to the Nicola Valley Community Futures Association request that the City contribute to Business Fair '91:

1. Provide the Director of Parks and Recreation to help organize the event;
2. provide access and use of the City's telephone, fax, and photocopy machines at no cost on October 23, 1991;
3. provide two letters of support under the signature of Mayor Norgaard.

CARRIED.

Affirmative - Aldermen Henderson, Hilton, Laird, Typusiak  
Negative - Aldermen Brown, Fox

Accounts Payables - January, 1991

133/91 Moved by Alderman Typusiak, seconded by Alderman Henderson THAT Council approve the payment of the accounts payables for January, 1991.

CARRIED.

Policy on Sewer Connection Fee Refunds

134/91 Moved by Alderman Typusiak, seconded by Alderman Laird THAT Council authorize Administration to draft a policy for Council's review regarding sewer connection fee refunds.

CARRIED.

Development and Planning Committee:

Minutes

135/91 Moved by Alderman Henderson, seconded by Alderman Brown THAT Council receive the minutes of the Development and Planning Committee meeting held on Tuesday, February 19, 1991, as circulated.

CARRIED.

Ministry of Transportation and Highways - Dated January 30, 1991,  
RE: Proposed Drainage Pertaining to Subdivision of Part of Lot A,  
Plan 16853, Sections 23 and 24, Twp. 91, K.D.Y.D., Except Plans  
17727 and 37249 - Route #5A North at New Airport Road

136/91 Moved by Alderman Henderson, seconded by Alderman Brown  
THAT Council refer the matter of site drainage at the  
proposed Ministry of Forest complex to the Public Works  
Committee.

CARRIED.

Alderman Brown suggested that the Public Works Committee ensure  
that Urban Systems Ltd. be consulted about the problem of site  
drainage at the proposed Ministry of Forests office.

Canada Mortgage and Housing Corporation - Dated January 30, 1991,  
RE: Proposals for New Social Housing Projects

137/91 Moved by Alderman Henderson, seconded by Alderman Fox  
THAT Council instruct Administration to acquire  
information regarding the proposed new social housing  
project from the B.C. Housing Management Commission  
Interior Office in Penticton, B.C. and that the public  
be advised that this program is available.

CARRIED.

"Community Crossroads Seminar"

138/91 Moved by Alderman Henderson, seconded by Alderman Fox  
THAT Council authorize the Clerk-Administrator to attend  
the "Community Crossroads Getting Organized" Seminar  
being held at the Delta Pacific Resort, Richmond, B.C.  
on March 1, 1991, at a cost of \$80.25.

CARRIED.

Meeting with Rino Elverhoy, T.N.R.D. Economic Development Officer

139/91 Moved by Alderman Henderson, seconded by Alderman Laird  
THAT Council appoint a select committee for a three-  
month term consisting of Mayor Norgaard and Alderman Fox,  
representing the Development and Planning Committee, the  
Director of Parks and Recreation, and representatives of  
the Nicola Valley Community Futures Association and the  
Merritt and District Chamber of Commerce to develop a  
community profile for the City of Merritt.

CARRIED.

Welcome to Merritt Signage

140/91 Moved by Alderman Henderson, seconded by Alderman Fox THAT Council instruct Administration to invite a representative from the Merritt and District Chamber of Commerce to the next Development and Planning Committee Meeting to discuss the City developing "Welcome to Merritt" signage.

CARRIED.

Protective Services Committee:

Minutes

141/91 Moved by Alderman Hilton, seconded by Alderman Brown THAT Council receive the minutes of the Protective Services Committee meeting held on Tuesday, February 19, 1991, as circulated.

CARRIED.

Alderman Hilton, Chairman of the Protective Services Committee, apprised Council of the Committee's plans to investigate the Crime Watch Program, the Victim Services Program, and the feasibility of eliminating liquor sales on Sundays.

142/91 Moved by Alderman Brown, seconded by Alderman Hilton THAT Council authorize Administration to investigate when the rural R.C.M.P. staff complement was last increased and what rural area is serviced by R.C.M.P. for Council's information.

CARRIED.

Public Works Committee:

Minutes

143/91 Moved by Alderman Laird, seconded by Alderman Henderson THAT Council receive the minutes of the Public Works Committee meeting held on Tuesday, February 19, 1991, as circulated.

CARRIED.

Woodlane Village - February 6, 1991, Re: Request for City to Fill Ditch Behind Strata Complex

144/91 Moved by Alderman Laird, seconded by Alderman Brown  
THAT Council advise Woodlane Village that the cost of back-filling, storm sewer, and the rip-rap of 50 linear metres of river bank be cost-shared (50-50) between the City of Merritt and Woodlane Village.

Amendment

145/91 Moved by Alderman Hilton, seconded by Alderman Brown  
THAT Council amend Resolution No. 143/91 by adding the words "and further, that Council adjust the 1991 Provisional Budget accordingly".

AMENDMENT CARRIED.  
MAIN MOTION CARRIED.

Installation of Street Light at Intersection of Clapperton Avenue  
Menzies Street

146/91 Moved by Alderman Laird, seconded by Alderman Brown  
THAT Council approve the installation of a street light at the corner of Clapperton Avenue and Menzies Street at a cost of \$1,145.97; and further, that Council adjust the 1991 Provisional Budget accordingly.

CARRIED.

F. Blair Residence, 1599 Main Street - Sanitary Sewer Backup

147/91 Moved by Alderman Laird, seconded by Alderman Brown  
THAT Council approve the installation of a check valve at the F. Blair residence, 1599 Main Street, to prevent sanitary sewer backup.

148/91 Moved by Alderman Typusiak, seconded by Alderman Brown  
THAT Council refer the matter of installing a check valve at the F. Blair residence to the Public Works Committee for a cost estimate and report to Council.

CARRIED.



Storm Drainage Construction Improvements

149/91 Moved by Alderman Laird, seconded by Alderman Brown  
THAT Council instruct the Public Works Superintendent to  
provide a cost estimate of extending the storm drainage  
system from McMillan Street to Clarke Avenue/Garcia  
Street to Coldwater Avenue.

CARRIED.

Sidewalk Construction

150/91 Moved by Alderman Laird, seconded by Alderman Brown  
THAT Council instruct the Public Works Superintendent to  
provide a cost estimate of constructing a sidewalk on  
Blair Street between Coutlee and Quilchena Avenues.

CARRIED.

Storm Drainage - Weyerhaeuser Canada Ltd.

151/91 Moved by Alderman Laird, seconded by Alderman Brown  
THAT Council invite a representative from Weyerhaeuser  
Canada Ltd. to the next Standing Committee Meeting to  
discuss the disposal of surface water off their mill  
yard.

CARRIED.

Storm Drainage - Tolko Industries Ltd.

152/91 Moved by Alderman Laird, seconded by Alderman Fox  
THAT Council authorize the City writing to Tolko  
Industries Ltd. requesting that they address the matter  
of drainage off Lily Lake Road and suggesting that such  
drainage could be constructed through their mill yard.

CARRIED.

153/91 Moved by Alderman Brown, seconded by Alderman Fox  
THAT Council authorize the City writing to the Water  
Rights Branch requesting an investigation into the matter  
of water drainage off Lily Lake Road and requesting that  
the drainage be reverted to its natural state.

CARRIED.

Recreation Committee:

Minutes

154/91 Moved by Alderman Brown, seconded by Alderman Typusiak THAT Council receive the minutes of the Recreation Committee meeting held on Tuesday, February 19, 1991, as circulated.

CARRIED.

E & E Parade Entertainment and Advertising

155/91 Moved by Alderman Brown, seconded by Alderman Typusiak THAT Council invite E & E Parade Entertainment and Advertising to show the "Bee Train" and "Gloria Bee" to Council.

CARRIED.

Request to Prohibit Smoking in Nicola Valley Memorial Arena

156/01 Moved by Alderman Brown, seconded by Alderman Fox THAT Council prohibit smoking in the mezzanine and all other areas of the Nicola Valley Memorial Arena except where designated as a smoking area effective September 1, 1991; and further, that Council instruct Administration to ensure the Arena Managers will enforce the regulation.

157/91 Moved by Alderman Brown, seconded by Alderman Typusiak THAT Council refer the matter of prohibiting smoking in the Nicola Valley Memorial Arena to the Recreation Committee to draft a policy and a by-law dealing with smoking in all municipal buildings, and bring forward a recommendation to Council.

CARRIED.

Referendum Date - Proposed Aquatic Centre

158/91 Moved by Alderman Brown, seconded by Alderman Typusiak THAT Council proceed with April 20, 1991 as the proposed aquatic centre referendum date and authorize Administration to prepare all documentation accordingly.

CARRIED.

159/91 Moved by Alderman Typusiak, seconded by Alderman Fox THAT Council authorize a contract between the City of Merritt and Mary Clarkston to review and update the City Voters' List.

CARRIED.

Community Services Directory

Alderman Brown advised Council that the new City of Merritt Community Services Directory was completed and available for sale at \$5.00 per copy.

**BY-LAWS:**

Nil

**OTHER BUSINESS:**

Fire Chief and Treasurer/Collector Terms of Reference

160/91 Moved by Alderman Laird, seconded by Alderman Brown THAT Council approve the City hiring Mr. Peter Tamin as Treasurer/Collector and Mr. Richard Finley as Fire Chief for the City of Merritt; and further, that Council instruct Administration to develop terms of reference for both positions for Council's review.

CARRIED.

**NEW BUSINESS:**

Interior Lumber Manufacturers' Association

The Council discussed a request from the Interior Lumber Manufacturers' Association that Council support the termination of a "Memorandum of Understanding" between Canada and the United States of America regarding stumpage pricing.

161/91 Moved by Alderman Hilton, seconded by Alderman Fox THAT support the rescission of the "Memorandum of Understanding" between Canada and the United States of America regarding British Columbia stumpage charges as outlined in the letter from the Interior Lumber Manufacturers' Association dated January 28, 1991; and further, that Council urge the Provincial Government to establish a stumpage appraisal system that is fair and equitable.

CARRIED.

Civic Properties and Recreation Commission Dinner

Mayor Norgaard reminded Council of the upcoming dinner in honour of the Civic Properties and Recreation Commission incoming and outgoing members.

Downtown Revitalization Program

Alderman Laird advised Council that the Ministry of Municipal Affairs was reintroducing a downtown revitalization program.

162/91 Moved by Alderman Laird, seconded by Alderman Brown  
THAT Council strike a Downtown Improvement Advisory Committee to consist of Council members or citizens who wish to participate and appoint Alderman Laird as Chairman of said Committee for the purpose of reviewing and developing a downtown improvement and revitalization plan and securing funding for implementing said plan.

CARRIED.

Mayor and Administration Delegation to Victoria

Alderman Brown reminded Council members that in December, 1990, they had passed a resolution authorizing the Mayor, other Council representatives, and the Clerk-Administrator to meet with several Provincial Ministries in Victoria.

Mayor Norgaard instructed Administration to prepare an information package of agenda items to discuss with various Ministries during the upcoming trip to Victoria.

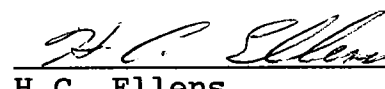
Alderman Brown asked to be advised when the Victoria trip was arranged so he could attend the meetings as well.

ADJOURNMENT:

On a motion by Alderman Brown, the Regular Meeting adjourned at 9:50 p.m.

**CERTIFIED CORRECT:**

  
C. Norgaard,  
Mayor

  
H.C. Ellens,  
Clerk-Administrator