



# **TRANSITIONAL HOUSING APPLICATION**

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**TERM: 4 – 24 MONTH RENTAL**

The City of Merritt is planning to provide subsidized Transitional Housing to support eligible 2021 Flood Impacted Residents for a 4-24 month rental term.

## APPLICATION

List the names of all owner(s) registered on title of damaged property or tenant(s) who rented the property:

Owner / Tenant #1: \_\_\_\_\_

Owner / Tenant #2: \_\_\_\_\_

(collectively, the “Owners” or “Tenants”)

Mobile Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Property Address: \_\_\_\_\_

Legal Description of Property: \_\_\_\_\_

Current Address: \_\_\_\_\_

### INSTRUCTIONS:

Return Application in-person or electronically to:

**CITY OF MERRITT**  
2185 Voght Street, Merritt, BC  
[housing@merritt.ca](mailto:housing@merritt.ca)

**“Terms of Agreement”**

1. **Application Expiry:** This Application shall be valid as at the date of the Owner’s/Tenant’s signature(s) below, and shall expire on the sooner of: (a) six (6) months thereafter; and (b) the date on which the Transitional Housing Program has assigned all available Mobile Homes, as determined by the Government in its sole and absolute discretion.
2. **Transitional Housing Term:** Transitional Housing Term is ‘up to 2 years’ from the time a Tenant’s Agreement is signed. Agreement can be made for a lesser term with a minimum term of 4 months.
3. **Transitional Housing Activities:** For the purposes of this Application, “Transitional Housing Activities” include the tenant application, eligibility confirmation, Mobile Home Assignments, Property Management Residential Agreements, and First Right of Refusal to purchase at the end of the 2-year term or sooner as agreed by the City of Merritt.
4. **Authorization for Disclosure and Communications:** This Application shall constitute the Tenant’s authorization for The City to communicate directly to the Tenants Insurance Provider(s).
5. **Costs:** It will be the Tenant’s responsibility to pay for all rent (\$1,300/month), utilities (\$110/month estimate), contents insurance, damage deposit (\$650 + \$650 if pet), and moving costs. Tenants will be responsible for contacting the appropriate utility providers to set up utility billing.
6. **First Right of Refusal to Purchase the Mobile Home:** The Tenant may purchase the mobile home at any time during the 24 months lease period. At the end of 24 months, the first rights of refusal at the lesser of ‘Original Cost or 3<sup>rd</sup> party appraised current FMV” will be offered or it will go to the open market and sold.
7. **Tenant Contract:** A Tenant’s Contract will be required after a Mobile Home has been offered by the City with specific tenancy requirements eg. frequency of inspections, responsibility for damages, and role of management company.
8. **Owner’s Declaration:** I declare All of the information contained herein and otherwise provided to the City of Merritt is accurate and complete to the best of my knowledge. If I become aware of any inaccuracies or incomplete information, I will immediately notify the City of Merritt of same, and ensure that this Application is updated accordingly.
9. **Collection of Information:** This application enables the City to collect personal information in accordance with section 26 (c) of the Freedom of Information and Protection of Privacy Act, and will be kept confidential.

Applicant’s signature:

Date:

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Applicant’s signature:

Date:

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**Application Information Requested**

(Please check applicable)

- Current Living Location:**  In Merritt  
 Outside Merritt
- Living condition Prior to flood:**  Owned Home  
 Rented Home
- Home Condition:**  To be repaired in 6 months  
 To be repaired in 6 months to 2+ years  
 To be rebuilt in 6 months to 2+ years
- Current Living Situation:**  New Rental  
 Hotel/Billeting  
 RV  
 Other (Specify) \_\_\_\_\_
- Mobility Issues:**  None  
 Wheelchair  
 Other (Specify) \_\_\_\_\_
- Household Numbers:**  One  
 Two  
 Three or more
- Pets:**  None  
 One  
 Two  
 Three or more
- Vehicles:**  None  
 One  
 Two  
 Three or more
- Children in School:**  Yes  
 No
- Do you Commute to Merritt:**  Yes (Specify reason) \_\_\_\_\_  
 No