



APPLICATION FOR REZONING OF LAND

Development Services Department

Phone: (250) 378-8615

Email: planning@merritt.ca

Department Use Only

Date Received

Application/File No.

General information

| | | | | | |
|---|-------|--|------------------------------|-----------------------------|-------------|
| Name of applicant/agent | | Email | | Phone | |
| Address | | City | | Prov. | Postal code |
| Name of registered owner(s) of lands | | Email | | Phone | |
| Address | | City | | Prov. | Postal code |
| Name of person or agent authorized to act on owner(s) behalf | | Email | | Phone | |
| Address | | City | | Prov. | Postal code |
| Civic address of subject property | | | | | |
| Legal description of land that is subject to this application | | | | | |
| Lot number(s) | Block | District Lot | Plan # | PID: | |
| Signature of owner/agent | | | | Date | |
| Project information | | | | | |
| Proposed Use | | Current Zoning | | Proposed Zoning | |
| Current OCP Designation | | | Proposed OCP Designation | | |
| DP Area: | | Riparian Area | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Flood Plain |
| | | | Yes <input type="checkbox"/> | No <input type="checkbox"/> | |
| Information Attached to Application | | Owner Authorization <input type="checkbox"/> Certificate of Title <input type="checkbox"/> Site Disclosure Statement <input type="checkbox"/> Site Plan (electronic) <input type="checkbox"/> Elevation Drawings (electronic) <input type="checkbox"/> | | | |



City Hall
2185 Voght St. Box 189
Merritt, BC, V1K1B8



merritt.ca



250-378-4224

Schedule B “Fees”

| Application Type | Fee | | | | | ✓ |
|--|-------------|------------|------------|------------|------------|---|
| | 2020 | 2021 | 2022 | 2023 | 2024 | |
| OCP Amendments | | | | | | |
| OCP Amendments | \$1,500.00 | \$1,530.00 | \$1,561.00 | \$1,592.00 | \$1,624.00 | |
| OCP Amendments in conjunction with a Rezoning application | \$1,000.00 | \$1,020.00 | \$1,040.00 | \$1,061.00 | \$1,082.00 | |
| Rezoning | | | | | | |
| Rezoning Applications | \$1,500.00 | \$1,530.00 | \$1,561.00 | \$1,592.00 | \$1,624.00 | |
| Zoning Bylaw Text Amendments | \$1,250.00 | \$1,275.00 | \$1,301.00 | \$1,327.00 | \$1,353.00 | |
| Comprehensive Development Zone | \$2,500.00 | \$2,550.00 | \$2,601.00 | \$2,653.00 | \$2,706.00 | |
| Public Notice Signs (OCP Amendments/ Rezoning) | | | | | | |
| Sign Removal Deposit | \$400.00 | \$408.00 | \$416.00 | \$424.00 | \$433.00 | |
| Sign Installation | Actual Cost | | | | | |
| Sign Replacement or Repair | Actual Cost | | | | | |
| Development Permit Application | | | | | | |
| Minor DP (patio, façade improvement) | \$300.00 | \$306.00 | \$312.00 | \$318.00 | \$325.00 | |
| Major DP | \$1,500.00 | \$1,530.00 | \$1,561.00 | \$1,592.00 | \$1,624.00 | |
| Amendments to a DP | \$150.00 | \$153.00 | \$156.00 | \$159.00 | \$162.00 | |
| Appeal to Council of a Staff Decision on a DP | \$500.00 | \$510.00 | \$520.00 | \$531.00 | \$541.00 | |
| Riparian/ Environmental DP | \$300.00 | \$306.00 | \$312.00 | \$318.00 | \$325.00 | |
| Geotechnical DP | \$300.00 | \$306.00 | \$312.00 | \$318.00 | \$325.00 | |
| Wildfire DP | \$300.00 | \$306.00 | \$312.00 | \$318.00 | \$325.00 | |
| Development Variance Permit or Board of Variance Application | | | | | | |
| Minor Variance (up to 2 Variances) | \$700.00 | \$714.00 | \$728.00 | \$743.00 | \$758.00 | |
| Minor Variance in conjunction with a DP | \$500.00 | \$510.00 | \$520.00 | \$531.00 | \$541.00 | |
| Major Variance (3+ Variances) | \$1,000.00 | \$1,020.00 | \$1,040.00 | \$1,061.00 | \$1,082.00 | |
| Major Variance in conjunction with a DP | \$800.00 | \$816.00 | \$832.00 | \$849.00 | \$866.00 | |
| Board of Variance | \$500.00 | \$510.00 | \$520.00 | \$531.00 | \$541.00 | |
| Temporary Use Permit | | | | | | |
| Temporary Use Permit | \$800.00 | \$816.00 | \$832.00 | \$849.00 | \$866.00 | |
| Temporary Use Permit Renewal | \$400.00 | \$408.00 | \$416.00 | \$424.00 | \$433.00 | |
| Discretionary Use Permit | | | | | | |
| Minor Discretionary Use Permit | \$50.00 | \$51.00 | \$52.00 | \$53.00 | \$54.00 | |
| Major Discretionary Use Permit | \$500.00 | \$510.00 | \$520.00 | \$531.00 | \$541.00 | |
| Special Discretionary Use Permit | \$1,000.00 | \$1,020.00 | \$1,040.00 | \$1,061.00 | \$1,082.00 | |

“Fees” Cont’d

| Application Type | Fee | | | | | ✓ |
|--|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|---|
| | 2020 | 2021 | 2022 | 2023 | 2024 | |
| Subdivision | | | | | | |
| Preliminary Layout Review (Fees based on total number of lots being registered at Land Titles) | | | | | | |
| Up to 2 Lots | \$850.00 | \$867.00 | \$884.00 | \$902.00 | \$920.00 | |
| 3 – 10 Lots | \$1,000.00 + \$100.00 per lot | \$1,020.00 + \$102.00 per lot | \$1,040.00 + \$104.00 per lot | \$1,061.00 + \$106.00 per lot | \$1,082.00 + \$108.00 per lot | |
| 11 – 20 Lots | \$2,500.00 + \$100.00 per lot | \$2,550.00 + \$102.00 per lot | \$2,601.00 + \$104.00 per lot | \$2,653.00 + \$106.00 per lot | \$2,706.00 + \$108.00 per lot | |
| 21 – 30 Lots | \$4,000.00 + \$100.00 per lot | \$4,080.00 + \$102.00 per lot | \$4,162.00 + \$104.00 per lot | \$4,245.00 + \$106.00 per lot | \$4,330.00 + \$108.00 per lot | |
| 31 – 40 Lots | \$5,000.00 + \$100.00 per lot | \$5,100.00 + \$102.00 per lot | \$5,202.00 + \$104.00 per lot | \$5,306.00 + \$106.00 per lot | \$5,412.00 + \$108.00 per lot | |
| 41 or More Lots | \$6,000.00 + \$100.00 per lot | \$6,120.00 + \$102.00 per lot | \$6,242.00 + \$104.00 per lot | \$6,367.00 + \$106.00 per lot | \$6,495.00 + \$108.00 per lot | |
| Preliminary Layout Review (PLR) Amendment or Extension | \$200.00 | \$204.00 | \$208.00 | \$212.00 | \$216.00 | |
| Strata Conversion | | | | | | |
| Strata Conversion | \$500.00 + \$100.00 per lot | \$510.00 + \$102.00 per lot | \$520.00 + \$104.00 per lot | \$531.00 + \$106.00 per lot | \$541.00 + \$108.00 per lot | |
| Third Party Review of Reports Submitted | Actual Cost | | | | | |
| Agricultural Land Reserve Application | | | | | | |
| ALR Exclusion/Inclusion/Subdivision/Non Farm | As prescribed by the ALC | | | | | |
| Other Administrative Fees | | | | | | |
| Ministry of Environment Site Profile Referral | \$100.00 | \$102.00 | \$104.00 | \$106.00 | \$108.00 | |
| Land Title Search (per parcel) | \$20.00 | \$20.00 | \$21.00 | \$21.00 | \$22.00 | |
| | | | | | | |
| TOTAL FEES | | | | | | |

If this schedule is not amended following 2024, the fee for subsequent years shall be the fee listed for 2024.



SCHEDULE 1 SITE DISCLOSURE STATEMENT

I. CONTACT INFORMATION

A: SITE OWNER(s) or OPERATOR(s)

| | | | |
|-------------------------|---------|---------------|-------------|
| LAST NAME | | FIRST NAME(s) | |
| COMPANY (if applicable) | | | |
| ADDRESS - STREET | | CITY | |
| PROVINCE/STATE | COUNTRY | | POSTAL CODE |
| PHONE | | E-MAIL | |

B: PERSON COMPLETING SITE DISCLOSURE STATEMENT (Leave blank if same as above)

| | | | |
|---|--|---------------|--|
| <input type="checkbox"/> Agent authorized to complete form on behalf of the owner or operator | | | |
| LAST NAME | | FIRST NAME(s) | |
| COMPANY (if applicable) | | | |

C: PERSON TO CONTACT REGARDING THE SITE DISCLOSURE STATEMENT

| | | | |
|-------------------------|---------|---------------|-------------|
| LAST NAME | | FIRST NAME(s) | |
| COMPANY (if applicable) | | | |
| ADDRESS - STREET | | CITY | |
| PROVINCE/STATE | COUNTRY | | POSTAL CODE |
| PHONE | | E-MAIL | |

II. SITE INFORMATION

Coordinates (using the North American Datum 1983 convention) for the centre of the site:

| Latitude | | | Longitude | | |
|----------|---------|---------|-----------|---------|---------|
| DEGREES | MINUTES | SECONDS | DEGREES | MINUTES | SECONDS |
| | | | | | |

Attach a map of appropriate scale showing the location and boundaries of the site.

For Legally Titled, Registered Property

| | |
|---|-------------|
| SITE ADDRESS (or nearest street name/intersection if no address assigned) | |
| CITY | POSTAL CODE |

| PID | Land Description | Add | Delete |
|-----|------------------|-----|--------|
| | | + | - |
| | | + | - |

For Untitled Crown Land

PIN numbers and associated Land Description (if applicable)

| PIN | Land Description | Add | Delete |
|-----|------------------|-----|--------|
| | | + | - |
| | | + | - |

And if available

| Crown Land File Numbers | Add | Delete |
|-------------------------|-----|--------|
| | + | - |
| | + | - |

III. INDUSTRIAL OR COMMERCIAL PURPOSES OR ACTIVITIESHas the site been used for any industrial or commercial purposes or activities described in [SCHEDULE 2](#) of the Contaminated Sites Regulation?

Yes No

If you answered YES to the question above, please indicate below, in the format of the example provided, which of the industrial or commercial purposes or activities have occurred or are occurring on this site.

EXAMPLE

| Schedule 2 Reference | Description |
|----------------------|---|
| E1 | appliance, equipment or engine maintenance, repair, reconditioning, cleaning or salvage |
| F10 | solvent manufacturing, bulk storage, shipping or handling |

| Schedule 2 Reference | Description | Add | Delete |
|----------------------|-------------|-----|--------|
| | | + | - |
| | | + | - |

IV. ADDITIONAL INFORMATION

1. Provide a brief summary of the planned activity and proposed land use at the site.

2. Indicate the information used to complete this site disclosure statement including a list of record searches completed.

3. List any past or present government orders, permits, approvals, certificates or notifications pertaining to the environmental condition of the site. *(Attach extra pages, if necessary):*

V. DECLARATIONS

1. Exemptions (See the Contaminated Sites Regulation, Division 3 of Part2):

Does the application qualify for an exemption from submitting a site disclosure statement?

☐ Yes No

If yes, indicate which exemption applies _____

2. Where a municipal approval is not required, please indicate the reason for submission directly to the registrar:

Under Order

Foreclosure

CCAA Proceedings

BIAProceedings

Decommissioning

Ceasing Operations

By signing below, I confirm that the information in this form is complete and accurate to the best of my knowledge:

SIGNATURE

DATE SIGNED (YYYY-MM-DD)

APPROVING AUTHORITY CONTACT INFORMATION

NAME

AGENCY

ADDRESS

PHONE

E-MAIL

Reason for submission (Please check one or more of the following):

Building Permit

Subdivision

☐ zoning

Development Permit

DATE RECEIVED (YYYY-MM-DD)

DATE SUBMITTED TO REGISTRAR (YYYY-MM-DD)